

AGREEMENT

THIS AGREEMENT is made and entered into this 17th day of April, 2018 by and between the COUNTY OF FRESNO, a Political Subdivision of the State of California, hereinafter referred to as "COUNTY", and CSG Consultants, Inc., a California Corporation, whose address is 930 Fresno Street, Newman, CA 95360, hereinafter referred to as "CONTRACTOR".

WITNESSETH:

WHEREAS, the COUNTY has issued a Request for Proposal (RFP), attached hereto as Exhibit A for Building Plan Checking and Inspection Services and incorporated by this reference; and

WHEREAS, the CONTRACTOR submitted a Response to the RFP attached hereto as Exhibit B and incorporated by this reference; and

WHEREAS, the COUNTY has evaluated the Contractor's response to RFP and has determined that the Contractor is qualified and capable of performing the work specified in RFP.

NOW, THEREFORE, the parties agree as follows:

1. OBLIGATIONS OF THE CONTRACTOR

A. The CONTRACTOR shall provide residential and non-residential plan checking services work on an as-needed basis to reduce or eliminate delays. Services shall consist of the review of plans and documents and inspection of construction for compliance with the California Code of Regulations, Title 24, County of Fresno Ordinance Code Title 15 (California Building, Fire, Mechanical, Plumbing, and Electrical Codes, et.al.), Disabled Access Requirements, and related work for the Department of Public Works and Planning, Development Services Division. These services are to be provided only when requested by the COUNTY.

B. The CONTRACTOR agrees to perform the above services as stated in Exhibit A and Exhibit B.

1     2.     OBLIGATIONS OF THE COUNTY

2             A.     COUNTY shall, to the extent reasonable and practical, as determined by  
3 COUNTY's Director of Public Works and Planning, or his or her designee, assist and  
4 cooperate with CONTRACTOR in the performance of the CONTRACTOR's services  
5 described in this Agreement. Such cooperation and assistance shall include, but not  
6 necessarily be limited to: (i) providing one set of plans and documents to the  
7 CONTRACTOR at the COUNTY Office, 2220 Tulare Street, 6<sup>th</sup> floor, Fresno, CA 93721;  
8 (ii) obtaining from the applicant, the necessary items to allow plan checking to be  
9 completed expeditiously, such as complete plans, calculations and name and telephone  
10 number of applicant; (iii) conducting zoning review with a list of zoning and other related  
11 information to be incorporated into the plan checking letter to applicant; (iv) providing  
12 CONTRACTOR copies of COUNTY Ordinances that modify the standard regulations of  
13 review; (v) collect plan checking fee from applicant; and (vi) provide applicant with plans,  
14 correction letter or modification of approval.

15             B.     The COUNTY will, by and through its Chief Building Inspector, implement  
16 and administer the terms of the Agreement.

17     3.     TERM

18             The term of this Agreement shall be for a period of three (3) years,  
19 commencing on the 17<sup>th</sup> day of April 2018 through and including the 16<sup>th</sup> day of April  
20 2021. This Agreement may be extended for two (2) additional consecutive twelve (12)  
21 month periods upon written approval of both parties no later than thirty (30) days prior to  
22 the first day of the next twelve (12) month extension period. The Director is authorized  
23 to execute such written approval on behalf of COUNTY based on CONTRACTOR's  
24 satisfactory performance.

25     4.     TERMINATION

26             A.     Non-Allocation of Funds - The terms of this Agreement, and the services to  
27 be provided thereunder, are contingent on the approval of funds by the appropriating  
28 government agency. Should sufficient funds not be allocated, the services provided may

1 be modified, or this Agreement terminated, at any time by giving the CONTRACTOR thirty  
2 (30) days advance written notice.

3 B. Breach of Contract - The COUNTY may immediately suspend or terminate  
4 this Agreement in whole or in part, where in the determination of the COUNTY there is:

- 5 1) An illegal or improper use of funds;
- 6 2) A failure to comply with any term of this Agreement;
- 7 3) A substantially incorrect or incomplete report submitted to the  
8 COUNTY; or
- 9 4) Improperly performed service.

10 In no event shall any payment by the COUNTY constitute a waiver by the  
11 COUNTY of any breach of this Agreement or any default which may then exist on the part  
12 of the CONTRACTOR. Neither shall such payment impair or prejudice any remedy  
13 available to the COUNTY with respect to the breach or default. The COUNTY shall have  
14 the right to demand of the CONTRACTOR the repayment to the COUNTY of any funds  
15 disbursed to the CONTRACTOR under this Agreement, which in the judgment of the  
16 COUNTY were not expended in accordance with the terms of this Agreement. The  
17 CONTRACTOR shall promptly refund any such funds upon demand.

18 C. Without Cause - Under circumstances other than those set forth above, this  
19 Agreement may be terminated by COUNTY upon the giving of thirty (30) days advance  
20 written notice of an intention to terminate to CONTRACTOR.

21 5. COMPENSATION/INVOICING

22 COUNTY agrees to pay CONTRACTOR and CONTRACTOR agrees to receive  
23 compensation as described in Exhibit C, which is attached hereto and incorporated herein  
24 by reference. For requested Plan Checking services, CONTRACTOR shall be paid a fee  
25 or percentage of the Plan Review Fee collected by COUNTY from the applicant as  
26 described in Exhibit C. The amount of any such Plan Review Fee is determined by  
27 COUNTY according to Section 2502 of the County of Fresno Master Schedule of Fees,  
28 Charges, and Recovered Costs as outlined in Exhibit D, which is attached hereto and

1 incorporated herein by reference. CONTRACTOR shall submit monthly itemized invoices  
2 to COUNTY'S Department of Public Works and Planning.

3       Upon receipt of a proper invoice, the COUNTY'S Department of Public Works  
4 and Planning will review the invoice within five (5) working days. If the Department  
5 determines that the invoice is in proper form and the services described therein have  
6 been satisfactorily performed, the Department will approve the invoice and submit it to  
7 the COUNTY Auditor-Controller/Treasurer-Tax Collector. Payment will be issued to  
8 CONSULTANT within forty-five (45) calendar days of the date the Auditor-  
9 Controller/Treasurer-Tax Collector receives the approved invoice.

10       In the event the Department determines that the invoice is not in proper form or  
11 that services described therein have not been satisfactorily performed, the Department  
12 shall return the invoice to the CONSULTANT with a description of the deficiencies in the  
13 invoice. The CONSULTANT shall correct the deficiencies in the invoice and resubmit a  
14 corrected invoice to the Department for further review. The Department and  
15 CONSULTANT shall repeat the process of reviewing and correcting the invoice until the  
16 invoice is satisfactory to the Department. CONSULTANT shall not be entitled to  
17 compensation for services described in an invoice until the Department has approved  
18 the invoice.

19       In no event shall services performed under this Agreement be in excess of One  
20 Hundred Thousand Dollars and No Cents (\$100,000.00) per year (April 17 – April 16 of  
21 following year) from the execution of this Agreement. It is understood that all expenses  
22 incidental to CONTRACTOR's performance of services under this Agreement shall be  
23 borne by CONTRACTOR.

24 6. INDEPENDENT CONTRACTOR

25       In performance of the work, duties and obligations assumed by CONTRACTOR  
26 under this Agreement, it is mutually understood and agreed that CONTRACTOR, including  
27 any and all of the CONTRACTOR'S officers, agents, and employees will at all times be  
28 acting and performing as an independent contractor, and shall act in an independent

1 capacity and not as an officer, agent, servant, employee, joint venturer, partner, or  
2 associate of the COUNTY. Furthermore, COUNTY shall have no right to control or  
3 supervise or direct the manner or method by which CONTRACTOR shall perform its work  
4 and function. However, COUNTY shall retain the right to administer this Agreement so as  
5 to verify that CONTRACTOR is performing its obligations in accordance with the terms  
6 and conditions thereof.

7 CONTRACTOR and COUNTY shall comply with all applicable provisions of the  
8 law and the rules and regulations, if any, of governmental authorities having jurisdiction  
9 over matters the subject thereof.

10 Because of its status as an independent contractor, CONTRACTOR shall have  
11 absolutely no right to employment rights and benefits available to COUNTY employees.  
12 CONTRACTOR shall be solely liable and responsible for providing to, or on behalf of, its  
13 employees all legally-required employee benefits. In addition, CONTRACTOR shall be  
14 solely responsible and save COUNTY harmless from all matters relating to payment of  
15 CONTRACTOR'S employees, including compliance with Social Security withholding  
16 and all other regulations governing such matters. It is acknowledged that during the  
17 term of this Agreement, CONTRACTOR may be providing services to others unrelated  
18 to the COUNTY or to this Agreement.

19 7. MODIFICATION

20 Any matters of this Agreement may be modified from time to time by the written  
21 consent of all the parties without, in any way, affecting the remainder.

22 8. NON-ASSIGNMENT

23 Neither party shall assign, transfer or sub-contract this Agreement nor their rights or  
24 duties under this Agreement without the prior written consent of the other party.

25 9. HOLD HARMLESS

26 CONTRACTOR agrees to indemnify, save, hold harmless, and at COUNTY'S  
27 request, defend the COUNTY, its officers, agents, and employees from any and all costs  
28 and expenses, damages, liabilities, claims, and losses occurring or resulting to COUNTY

1 in connection with the performance, or failure to perform, by CONTRACTOR, its officers,  
2 agents, or employees under this Agreement, and from any and all costs and expenses,  
3 damages, liabilities, claims, and losses occurring or resulting to any person, firm, or  
4 corporation who may be injured or damaged by the performance, or failure to perform, of  
5 CONTRACTOR, its officers, agents, or employees under this Agreement.

6 10. INSURANCE

7 Without limiting the COUNTY's right to obtain indemnification from  
8 CONTRACTOR or any third parties, CONTRACTOR, at its sole expense, shall maintain  
9 in full force and effect, the following insurance policies or a program of self-insurance,  
10 including but not limited to, an insurance pooling arrangement or Joint Powers  
11 Agreement (JPA) throughout the term of the Agreement:

12 A. Commercial General Liability

13 Commercial General Liability Insurance with limits of not less than One  
14 Million Dollars (\$1,000,000.00) per occurrence and an annual aggregate of Two Million  
15 Dollars (\$2,000,000.00). This policy shall be issued on a per occurrence basis. COUNTY  
16 may require specific coverages including completed operations, products liability,  
17 contractual liability, Explosion-Collapse-Underground, fire legal liability or any other liability  
18 insurance deemed necessary because of the nature of this Agreement.

19 B. Automobile Liability

20 Comprehensive Automobile Liability Insurance with limits for bodily injury of  
21 not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) per person, Five  
22 Hundred Thousand Dollars (\$500,000.00) per accident and for property damages of not  
23 less than Fifty Thousand Dollars (\$50,000.00), or such coverage with a combined single  
24 limit of Five Hundred Thousand Dollars (\$500,000.00).

25 Coverage should include owned and non-owned vehicles used in connection with this  
26 Agreement.

27 C. Professional Liability

28 If CONTRACTOR employs licensed professional staff, (e.g., Ph.D., R.N.,

1 L.C.S.W., M.F.C.C.) in providing services, Professional Liability Insurance with limits of not  
2 less than One Million Dollars (\$1,000,000.00) per occurrence, Three Million Dollars  
3 (\$3,000,000.00) annual aggregate.

4 D. Worker's Compensation

5 A policy of Worker's Compensation Insurance as may be required by the  
6 California Labor Code.

7 CONTRACTOR shall obtain endorsements to the Commercial General  
8 Liability insurance naming the County of Fresno, its officers, agents, and employees,  
9 individually and collectively, as additional insured, but only insofar as the operations  
10 under this Agreement are concerned. Such coverage for additional insured shall apply  
11 as primary insurance and any other insurance, or self-insurance, maintained by  
12 COUNTY, its officers, agents and employees shall be excess only and not contributing  
13 with insurance provided under CONTRACTOR's policies herein. This insurance shall  
14 not be cancelled or changed without a minimum of thirty (30) days advance written  
15 notice given to COUNTY

16 Within thirty (30) days from the date CONTRACTOR signs and executes  
17 this Agreement, CONTRACTOR shall provide Certificates of Insurance and  
18 Endorsements as stated above for all of the foregoing policies, as required herein, to  
19 the County of Fresno, Department of Public Works and Planning, Director, 2220 Tulare  
20 Street, 6<sup>th</sup> Floor, Fresno, CA 93721, stating that such insurance coverage has been  
21 obtained and is in full force; that the County of Fresno, its officers, agents and  
22 employees will not be responsible for any premiums on the policies; that such  
23 Commercial General Liability Insurance names the County of Fresno, its officers, agents  
24 and employees, individually and collectively, as additional insured, but only insofar as  
25 the operations under this Agreement are concerned; that such coverage for additional  
26 insured shall apply as primary insurance and any other insurance, or self-insurance,  
27 maintained by COUNTY, its officers, agents and employees, shall be excess only and  
28 not contributing with insurance provided under CONTRACTOR's policies herein; and

1 that this insurance shall not be cancelled without a minimum of thirty (30) days advance,  
2 written notice given to COUNTY, except that ten (10) days notice of cancellation shall  
3 be permitted if cancellation is due to nonpayment of premium.

4 In the event CONTRACTOR fails to keep in effect at all times insurance  
5 coverage as herein provided, the COUNTY may, in addition to other remedies it may  
6 have, suspend or terminate this Agreement upon the occurrence of such event.

7 All policies shall be issued by admitted insurers licensed to do business in  
8 the State of California, and such insurance shall be purchased from companies  
9 possessing a current A.M. Best, Inc. rating of A FSC VII or better.

10 11. AUDITS AND INSPECTIONS:

11 The CONTRACTOR shall at any time during business hours, and as often as the  
12 COUNTY may deem necessary, make available to the COUNTY for examination all of its  
13 records and data with respect to the matters covered by this Agreement. The  
14 CONTRACTOR shall, upon request by the COUNTY, permit the COUNTY to audit and  
15 inspect all of such records and data necessary to ensure CONTRACTOR'S compliance  
16 with the terms of this Agreement.

17 If this Agreement exceeds Ten Thousand Dollars (\$10,000.00), CONTRACTOR  
18 shall be subject to the examination and audit of the Auditor General for a period of three  
19 (3) years after final payment under Agreement (Government Code Section 8546.7).

20 12. NOTICES:

21 The persons and their addresses having authority to give and receive notices under  
22 this Agreement include the following:

23 COUNTY OF FRESNO

24 Chuck Jonas, CBO, Building Official  
25 Department of Public Works & Planning  
26 2220 Tulare Street, 6<sup>th</sup> Floor  
Fresno, CA 93721

CONTRACTOR

Crickett Brinkman, Manager  
CSG Consultants, Inc.  
930 Fresno Street  
Newman, CA 95360

27 All notices between the COUNTY and CONTRACTOR provided for or permitted  
28 under this Agreement must be in writing and delivered either by personal service, by first-



1 class United States mail, by an overnight commercial courier service, or by telephonic  
2 facsimile transmission. A notice delivered by personal service is effective upon service to  
3 the recipient. A notice delivered by first-class United States mail is effective three  
4 COUNTY business days after deposit in the United States mail, postage prepaid,  
5 addressed to the recipient. A notice delivered by an overnight commercial courier service  
6 is effective one COUNTY business day after deposit with the overnight commercial courier  
7 service, delivery fees prepaid, with delivery instructions given for next day delivery,  
8 addressed to the recipient. A notice delivered by telephonic facsimile is effective when  
9 transmission to the recipient is completed (but, if such transmission is completed outside  
10 of COUNTY business hours, then such delivery shall be deemed to be effective at the next  
11 beginning of a COUNTY business day), provided that the sender maintains a machine  
12 record of the completed transmission. For all claims arising out of or related to this  
13 Agreement, nothing in this section establishes, waives, or modifies any claims  
14 presentation requirements or procedures provided by law, including but not limited to the  
15 Government Claims Act (Division 3.6 of Title 1 of the Government Code, beginning with  
16 section 810).

17 13. GOVERNING LAW

18 Venue for any action arising out of or related to this Agreement shall only be in  
19 Fresno County, California.

20 The rights and obligations of the parties and all interpretation and performance of  
21 this Agreement shall be governed in all respects by the laws of the State of California.

22 14. DISCLOSURE OF SELF-DEALING TRANSACTIONS

23 This provision is only applicable if the CONTRACTOR is operating as a  
24 corporation (a for-profit or non-profit corporation) or if during the term of the agreement,  
25 the CONTRACTOR changes its status to operate as a corporation.

26 Members of the CONTRACTOR's Board of Directors shall disclose any self-  
27 dealing transactions that they are a party to while CONTRACTOR is providing goods or  
28 performing services under this agreement. A self-dealing transaction shall mean a

1 transaction to which the CONTRACTOR is a party and in which one or more of its  
2 directors has a material financial interest. Members of the Board of Directors shall  
3 disclose any self-dealing transactions that they are a party to by completing and signing  
4 a Self-Dealing Transaction Disclosure Form, attached hereto as Exhibit E and  
5 incorporated herein by reference, and submitting it to the COUNTY prior to commencing  
6 with the self-dealing transaction or immediately thereafter.

7 15. ENTIRE AGREEMENT

8 This Agreement constitutes the entire Agreement between the CONTRACTOR and  
9 COUNTY with respect to the subject matter hereof and supersedes all previous  
10 Agreement negotiations, proposals, commitments, writings, advertisements, publications,  
11 and understanding of any nature whatsoever unless expressly included in this Agreement.  
12 In the event of any inconsistency in interpreting the documents which constitute this  
13 Agreement, the inconsistency shall be resolved by giving precedence in the following  
14 order of priority: (1) the text of this Agreement (excluding Exhibits A, B, C, D, and E); (2)  
15 Exhibit A; (3) Exhibit E (Self-Dealing Transaction Disclosure Form); (4) Exhibit B; and (5)  
16 Exhibit C; and (6) Exhibit D.

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1 IN WITNESS WHEREOF, the parties have executed this Agreement on the date  
2 set forth above.

3  
4 **CONTRACTOR**

5   
6 (Authorized Signature)

7 CYRUS KIANPOUR, PRESIDENT  
8 Print Name and Title

9 550 PILGRIM DR.  
10 Mailing Address

11 FOSTER CITY, CA 94404  
12 City, State, and Zip Code

13   
14 (Authorized Signature)

15 Charles D Rider SEC  
16 Print Name and Title

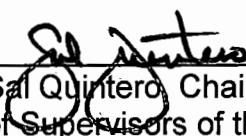
17 550 Pilgrim Dr.  
18 Mailing Address

19 FOSTER CITY, CA 94404  
20 City State, and Zip Code

21  
22 **FOR ACCOUNTING USE ONLY**

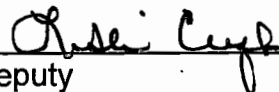
23 ORG No 43600200  
24 Account No. 7295  
25 Fund No. 0001  
26 Subclass No. 10000  
27  
28

**COUNTY OF FRESNO**

  
Sal Quintero, Chairman of the Board  
of Supervisors of the County of Fresno

**ATTEST:**

Bernice E. Seidel  
Clerk to the Board of Supervisors  
County of Fresno, State of California

By   
Deputy

## Exhibit A



# County of Fresno

DEPARTMENT OF PUBLIC WORKS AND PLANNING  
**STEVEN E. WHITE, DIRECTOR**

### *REQUEST FOR PROPOSAL*

The County of Fresno is soliciting bids for services of a qualified Building Plans Checker(s) to check residential, industrial and commercial building plans and Building Inspector(s) to inspect residential, industrial, commercial, and agricultural projects.

**SUBMITTAL:**

Four (4) copies must be received on or before:  
**Tuesday October 31, 2017, 4:00 p.m.**

**ADDRESSED TO:**

Chuck Jonas, CBO Chief Building Inspector

**MAILING AND  
DELIVERY SERVICE  
ADDRESS:**

Fresno County  
Department of Public Works and Planning  
Development Services Division  
2220 Tulare Street, Sixth Floor  
Fresno, CA 93721-2104

**MARK ENVELOPE:**

**PROPOSAL – “Plan Check and Building Inspection  
Services”**

**INQUIRIES:**

Direct questions or requested clarifications about the Request for Proposal (RFP) documents to Chuck Jonas, Chief Building Inspector, at (559) 600-4217, or fax (559) 600-4200, or by emailing [cjonas@co.fresno.ca.us](mailto:cjonas@co.fresno.ca.us) at the Department of Public Works and Planning, Development Services Division, County of Fresno. The Development Services Division offices are located at 2220 Tulare Street, southwest corner of Tulare and “M” Street, Suite A, Street Level, Fresno, CA 93721.

**ISSUANCE DATE:**

Thursday, October 12, 2017

**DEVELOPMENT SERVICES DIVISION**

2220 Tulare Street, Sixth Floor / Fresno, California 93721 / Phone (559) 600-4497 / 600-4540 / 600-4022 / FAX 600-4200  
Equal Employment Opportunity • Affirmative Action • Disabled Employer

## TABLE OF CONTENTS

<b><u>ARTICLE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>PAGE NO.</u></b>
I.	SCOPE OF SERVICES .....	3
II.	PROPOSAL CONTENT AND ORGANIZATION .....	7
III.	PROPOSAL EVALUATION AND SELECTION .....	10

## EXHIBITS

EXHIBIT A	FEE SCHEDULE
EXHIBIT B	2017 TITLE 15

## **I. SCOPE OF SERVICES**

The County will contract with up to four multidisciplinary firms to provide professional plan checking and building inspection services in support of the Building & Safety Section functions at the direction of the Chief Building Inspector or his designee. These services are only to be provided when required by the County of Fresno and will consist of a total of four (4) separate contracts. **Two (2) contracts for eight hundred and fifty thousand dollars (\$850,000.00) annually and two (2) contracts for one hundred thousand dollars annually (\$100,000.00).**

At the County's option, the plan review may be performed in whole or in part by using one of the different packages defined below. The fee for packages "A" through "E" may be set up as a percentage of the fee received by the County for plan review for the given project based on the current adopted fee schedule. The maximum fee shall not exceed 65% of the plan review fee received by the County for the complete structural and non-structural review. Where the County requests a partial review, the maximum fee shall not exceed 40% of the plan review fee received by the County for either structural review or non-structural review. Proposals shall include fee breakdowns in each of the following categories and, other than hourly fees, shall include the costs of the initial review together with all subsequent reviews. Plan reviews and inspections are to include enforcement of all applicable Federal, State, and Local regulations, ordinances and policies.

(Structural Plan Review will include All Structural and Building Components.  
Non-Structural Plan Review will include All Electrical, Plumbing, Mechanical, Green and Energy Components.)

### **A) Plan Check "Packages"**

- a. **Plan Review Package "A"**  
Complete commercial plan review
- b. **Plan Review Package "B"**  
Complete non-structural commercial plan review
- c. **Plan Review Package "C"**  
Complete structural commercial plan review
- d. **Plan Review Package "D"**  
Complete residential plan review
- e. **Plan Review Package "E"**  
Complete structural residential plan review
- f. **Plan Review Package "F"**  
Hourly fee for non-structural plan review services

**g. Plan Review Package "G"**

Hourly fee for structural plan review services

**h. Building Inspection Package "H"**

Hourly fee for commercial and/or residential inspection services

**i. Plan Review Package "I"**

Hourly fee for site improvement inspection services

**j. Plan Review Package "J"**

Hourly fee for permit processing services

No additional fees shall be charged to the County for completion of the work in any of the packages listed, (other than approved hourly fees, where applicable), including, but not limited to, pick up, delivery, mileage, shipping, meetings, phone calls, and other materials, labor and handling.

**B) Availability**

1. The Consultant shall perform the plan review services required to obtain approval of each project for the percentage of fee proposed. Prior approval by the County is required for any and all charges proposed in addition to the percentage agreed to in the Plan Review Package. Prior approval by the County is required for any and all charges proposed for deferred submittals and revisions that may occur on projects reviewed by the Consultant.
2. The response time for the Consultant to return a list of comments to the County or provide approval to the County for all plan review projects from the day of authorization by the County is ten (10) business days on the first review and five (5) business days on subsequent reviews. If the list of comments or approval is returned to the County in one (1) to five (5) business days in excess of the due date, a 10% reduction in cost to the County shall be provided. If the response time of five (5) to ten (10) business days is in excess of the due date, the plan review shall be completed at 50% reduction to the County. Anything in excess of 10 days shall be completed at no cost to the County. *The Consultant shall notify the County at least two (2) business days in advance if the plans will not be completed within the stipulated time frame.* The response time for more complex projects as determined by the County may be negotiable.
3. List a "typical" notification time required for the Consultant to provide inspection staff for the County.

4. Indicate the availability of the Consultant's personnel assigned to the plan check to attend a meeting at the County to address questions or discuss issues with County staff, design team and/or construction team that may arise on a project at no additional cost to the County for projects paid on percentage. Meetings may occur prior to permit submittal, during the review process and after permit issuance and typically will not exceed two hours for each meeting.
5. Indicate the availability of Consultant's representative to attend bi-monthly plan review and/or inspection related meetings at the County at no additional cost to the County. Estimate meeting duration of two hours.
6. Indicate the availability of the Consultant's staff to discuss projects and technical data via phone or other means with the County's staff, design team and/or construction team at no additional cost to the County for plan reviews paid on percentage.
7. Indicate processing times and costs for plan reviews that the County may require to be expedited. Typically, an expedited review would be one half of the normal response time listed in B-2 above.
8. Describe the capability of your firm to provide electronic plan reviews and indicate if there are any reductions in the Consultant's plan review costs if this service is utilized. Provide a brief description and flow chart of how this process is accomplished.
9. Indicate your ability to provide third-party plan reviews/inspections by allowing an applicant to provide payment directly to the Consultant for Consultant's portion of the plan review fee or inspection costs. Also submit samples of any forms that may be utilized for this procedure.

### **C) Statement of Work**

Upon award of a contract, the Consultant shall perform plan review services and/or field inspection services.

#### **Plan Review Services:**

Plan review shall be performed at the Consultant's offices unless specific arrangements are made with the County.

1. Consultant shall assign personnel who are professionally qualified to perform commercial and/or residential construction document plan check and shall be International Code Council (ICC) certified plans examiners.



2. Consultant shall designate one individual as the responsible contact for all communications between the County and Consultant for the life of the contract and, in the event the contact changes, notify County immediately.
3. Consultant shall furnish assigned personnel with all necessary materials, resources and training to conduct plan review and inspection services, including a current copy of applicable County amendments, policies, procedures and forms.
4. Plan review approval shall not be recommended to the County until ALL code compliance issues are resolved to the best of Consultant's knowledge and all permit issuance requirements of the County of Fresno are satisfied. Consultant shall contact County if there are questions.
5. Consultant shall respond within one business day upon each notification that a plan check is authorized.
6. Consultant shall pick up all documents to be reviewed from the County of Fresno, Public Works and Planning, Development Services Division located at 2220 Tulare Street, Suite A, Fresno, CA. Stated plan review turnaround times will begin the next business day after the Consultant has been notified by the County. Consultant shall conduct each plan review in a timely manner and within time-frame guidelines established by the County. Refer to B-2. Upon completion of each plan review, the Consultant shall return the reviewed documents to the County and provide an electronic and hard copy of the plan review comments in the format designated by the County. Upon completion of the plan review where approval of the documents is recommended, the Consultant shall provide (2) complete sets of all final review documents annotated as approved to the County of Fresno.
7. Plan review comment letters shall be completed in the format provided by the County.
8. Code interpretations are subject to final review and approval by the County Building Official. All plan review comments completed by the consultant are subject to the review by the County.
9. Consultant shall be available within one business day to respond to questions from the County that may be generated during field inspection for each authorized plan check that is subsequently issued a permit for construction.

Field Inspection Services:

1. All field inspection shall be performed through the County of Fresno Development Services Division and under the direction of County staff.

2. Consultant shall assign personnel who are professionally qualified to perform commercial and/or residential construction inspection and shall be ICC certified as building inspectors. All vehicles, safety apparel, communication devices, materials, resources, tools, and training shall be supplied by the Consultant.
3. County shall provide County-specific policy training and provide any necessary County maps, forms, and data entry training.
4. List a "typical" notification time required for the Consultant to provide inspection staff for the County.
5. Projects under construction by permit from the County shall be inspected for compliance per the California Code of Regulations – Title 24, Parts 1-12, and Fresno County Title 15 (Building and Construction Ordinance).

## **II. PROPOSAL CONTENT AND ORGANIZATION**

Proposals should be limited to specific discussion of the elements outlined in this RFP. The intent of this RFP is to encourage responses which meet the stated requirements, and which propose the best methods to accomplish the work within a stated budget.

The organization of the proposal should follow the general outline below. Each proposal should consist of four (4) copies of the technical proposal.

### **A. Transmittal Letter**

1. The transmittal letter shall include the name, title, address, phone number, and original signature of an individual with authority to negotiate on behalf of and to contractually bind the consulting firm, and who may be contacted during the period of proposal evaluation. Only one transmittal letter need be prepared to accompany all copies of the technical and cost proposals.

### **B. Table of Contents**

1. Provide a list of sections in the proposal and the associated page numbers.

### **C. Scope of Work**

1. Provide the scope of work information in a format such that it can be pulled out of the RFP and inserted into the contract as a schedule and include the cost for each package in a table format. If necessary, discuss reasons for any revisions to the requirements as described and provide sufficient detail for any modified approach, methods, and tasks.

**D. Project Deliverables**

1. The deliverables shall be consistent with Section I of this proposal. This shall include a summary of the Project Deliverables with schedule. Provide the project deliverables with schedule in a format that can be pulled out of the RFP and inserted into the contract as a schedule. If necessary, discuss reasons for any revisions to the requirements or sample contract as described and provide sufficient detail for any modified approach, methods, and tasks or terminology.

**E. Consultant and Sub-Consultant Staff – Qualifications & Experience**

1. This section shall describe the qualifications and experience of each professional who will participate in the project, including a resume for each member of the project team. A project manager must be designated, and an organizational chart showing the manager and all project staff must be included. A matrix or organization chart shall be included, indicating the effort, either in percentage of the total project or in person-hours, which will be contributed by each professional during each phase or task making up the project. Key personnel who are included in the proposal must be committed for the duration of the contract. Any substitutions or changes to the project team must be brought to the attention of the County and approved. If a sub-consultant will be used, the proposing Consultant shall include a letter from the sub-consultant committing to perform at least the work shown for the sub-contracting professional in the above-described matrix.

**F. Consultant Qualifications and References**

1. This section shall describe the nature and outcome of projects previously conducted by the Consultant which are related to the work described within the RFP. Descriptions shall include client contact names, address, phone numbers, email addresses, descriptions of the type of work performed, approximate dates on which the work was completed, and professional staff who performed the work. If a sub-Consultant is proposed, two to three similar qualifications and references shall be provided for all sub-Consultants.

**G. Cost Information**

1. Develop the cost as described in Section I of this proposal. Provide the cost information in a format that it can be pulled out of the RFP and inserted into the contract as a schedule and include the scope of work for each package in a table format. If necessary, discuss reasons for any revisions to the requirements as described and provide sufficient detail for any modified approach, methods, and tasks.

## **H. Invoicing**

1. Invoices shall include the County's Application Number, Address of Project, Project Name and the amount billed for each project. If the project was performed on an hourly basis, the invoice shall include each person's name, title, hourly rate, and hours being billed to the County.
2. Where applicable, when the first review is completed and returned to the County, each project shall be accompanied by a Fee Calculation Sheet indicating the amount that will be billed to the County and a breakdown of the associated costs.

## **I. Insurance Coverage**

1. Plan check and building inspection Consultant will be required to have the following insurance coverage:

### **(a) Commercial General Liability**

Commercial General Liability Insurance with limits of not less than one million dollars (\$1,000,000.00) per occurrence and an annual aggregate of two million dollars (\$2,000,000.00). This policy shall be issued on a per occurrence basis. County may require specific coverage including completed operations, product liability, contractual liability, explosion-collapse-underground, fire and legal liability, or any other liability insurance deemed necessary because of the nature of the contract.

### **b) Automobile Liability**

Comprehensive automobile liability insurance with limits for bodily injury of not less than two hundred fifty thousand dollars (\$250,000.00) per person, five hundred thousand dollars (\$500,000.00) per accident and for property damages of not less than fifty thousand dollars (\$50,000.00), or such coverage with a combined single limit of five hundred thousand dollars (\$500,000.00). Coverage should include owned and non-owned vehicles used in connection with this Agreement.

### **c) Professional Liability**

If Contractor employs licensed professional staff, (e.g., Ph.D., R.N., L.C.S.W., M.F.C.C.) in providing services, professional liability insurance with limits of not less than one

million dollars (\$1,000,000.00) per occurrence, three million dollars (\$3,000,000.00) annual aggregate.

d) Worker's Compensation

A policy of Worker's Compensation insurance as may be required by the California Labor Code.

### **III. PROPOSAL EVALUATION AND SELECTION**

A project Selection Committee will be formed to evaluate the proposals and select one or more consultants. The Selection Committee will consist of members from the Department of Public Works and Planning and may include a representative knowledgeable in plan check and building inspection services from outside the community. Consulting firms will be requested to interview with the Selection Committee as a part of the evaluation process.

#### **PROPOSAL SCHEDULE (TENTATIVE)**

Proposals due to County of Fresno	Tuesday, October 31, 2017, 4:00 p.m.
Finalist interviews and fee proposal	Friday, November 17, 2017
Finalist negotiations complete	Friday, December 01, 2017
Finalist returns signed contract	Friday, December 15, 2017
*Board of Supervisors hearing to consider contract	Tuesday, January 23, 2018
*Notice to proceed issued	Tuesday, February 20, 2018

The above schedule is tentative and partially dependent upon the size of the contract. Contracts totaling \$100,000 or more require Fresno County Board of Supervisor approval. The firms' fee proposals will be opened only after the Selection Committee has completed all of the interviews and considered each of the firms' qualifications. The Selection Committee will consider the fee proposal in its final deliberations.

\*Hearing calendar has not been adopted.

\*No new work will be assigned until the existing contracts expire, (March 9, 2018).

The Selection Committee will consider the following recommended experience in its evaluation of proposals (not necessarily listed in order of importance).

Proposals will be compared based upon a combination of factors, and a contract or contracts will be awarded based upon the recommendation of the panel's evaluation of the factors. More than one contract may be awarded. The factors to be considered are:

- Professional qualifications of the personnel proposed to perform the work.

- Prior experience of the Consultant in providing plan check or inspection services to the County and to other jurisdictions.
- Availability of the Consultant to perform necessary services upon demand.
- Location of Consultant's offices providing services.
- Availability of one individual from the Consultant to be the contact person for the County on all projects.
- Other factors the panel may determine as relevant to the ability of the applicant to perform the required services.

**Consultant Qualifications:**

Applicant shall demonstrate that they possess the following minimum qualifications or equivalent as determined by the County of Fresno:

International Code Council (ICC) Certified Plans Examiner  
 Licensed professional engineer  
 Certified Access Specialist (CASP)  
 ICC Certified Building Inspector combinations  
 ICC Certified Building Permit Technician  
 Current valid State of California driver's license

## PROVEN APPROACH TO WORK

CSG's proposed team has been identified to best support the County of Fresno and will deliver the highest level of service through its application of technical expertise, knowledge of municipal processes and procedures, efficient and effective customer care, and application of code compliance combined with innovative solutions and helpful alternatives. Our extensive experience in furnishing comprehensive building and fire life safety services to jurisdictions provides a consistent, strong technical foundation to all projects. From cutting edge digital plan review and online plan check status reporting to providing faster-than-scheduled turnaround times, CSG will deliver the highest quality services to the County of Fresno.

Key benefits that we offer include:

- ▶ ***Concentrated focus on cost-saving approaches and methods.*** Because we serve many municipalities and agencies, we are constantly improving and adapting to provide our clients with the most cost-effective services. We share a wealth of recommendations from our varied experience with other communities to help keep our clients' budgets on-track.
- ▶ ***Customized, responsive services.*** We are skilled at assessing time commitments, developing an accurate work plan and applying dedicated, professional personnel. We can quickly fine-tune staffing levels to match or adjust to changes in plan review, inspection and front counter activity—always maintaining the highest level of customer service. We hand pick staff uniquely qualified and experienced to deliver the exact services requested.
- ▶ ***Fully committed and qualified personnel.*** We maintain staff fully licensed and certified at the highest level of industry standards. To keep our personnel on the industry's cutting edge, many serve as popular educational instructors and lecturers as well as sit on leading boards and committees for organizations developing and implementing important code regulations. We also keep up with latest in procedures and use of products, e.g., green building, accessibility, CASp certification requirements, NPDES, MRP, and more.
- ▶ ***Swift turnarounds and expedited services.*** With extensive experience in the digital plan review process, our staff excels at providing rapid turnaround times. We easily match and more often beat any required turnaround deadlines.
- ▶ ***Leading-edge technology with cost-saving solutions.*** CSG delivers a suite of digital options for jurisdictions—speedy digital plan reviews including electronic versions of plan comments, an optional, easy-to-use online web application/portal for submittal, tracking and approval of digital plans; and available full scanning and archival services.
- ▶ ***Environmentally friendly practices.*** Our corporate policy on sustainability supports a healthy environment, reduces our carbon footprint, and promotes environmental stewardship through environmentally preferable purchasing and other sustainability actions. Our digital plan review system encourages the bypass of paper use, and all possible documents at CSG are printed double-sided on recycled, post-consumer content paper.

# BUILDING PLAN REVIEW SERVICES

## Compliance Standards



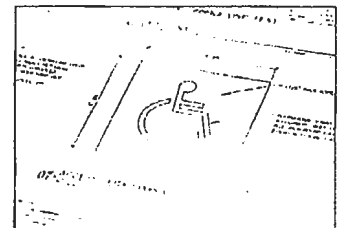
Our team of professionals is ready to assist in all aspects of plan review and to focus on the special needs and requirements of each of our clients. We pledge prompt turnaround times and offer comprehensive online status reports. Our plan reviewers carefully review all documents for compliance with building codes, fire codes, energy conservation standards, State accessibility regulations, and all local ordinances. We understand and will comply with the County's own requirements for plan review services. Our engineers and plan reviewers review plans for

compliance with all policy and model codes adopted by the State of California and local jurisdiction, including but not limited to:

- ▶ *California Building Code, Volumes 1 and 2*
- ▶ *California Residential Code*
- ▶ *California Electrical Code*
- ▶ *California Plumbing Code*
- ▶ *California Mechanical Code*
- ▶ *California Fire Code as amended and adopted by the State of California (Title-24, Part 9 California Fire Code)*
- ▶ *National Fire Codes as published by the National Fire Protection Association (NFPA); as adopted and referenced by the State of California (California Code of Regulations, Title-19, Section 1.09)*
- ▶ *State Historical Building Code*
- ▶ *California Energy Code*
- ▶ *California Green Building Code*
- ▶ *NPDES/WQMP/SWPPP Compliance*
- ▶ *Local adopted ordinances and amendments relative to building, fire and municipal codes, including project Conditions of Approval from other agency departments, divisions, regulating agencies, and jurisdictions*

## CASp Review Services

We understand California Building Departments are required to have CASp certified staff in place and available for technical questions and interpretations. Our CASp certified staff members are knowledgeable of state and federal accessibility laws and regulations and possess the expertise necessary to promote access to facilities for persons with disabilities. In accordance with current regulations, CSG can supply a CASp certified professional to review plans for accessibility and to facilitate compliance with regulations.



## OSHPD 3 Reviews

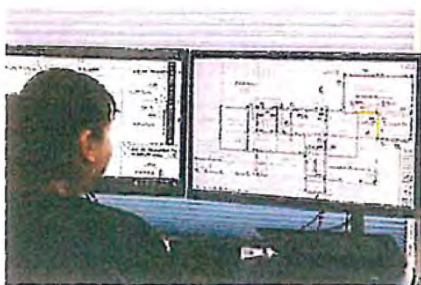
Our staff of professional engineers and certified plans examiners is experienced with the differences between CBC and OSHPD 3 facilities and have successfully completed OSHPD 3 plan reviews for multiple client agencies. CSG can also provide certified OSHPD Inspectors of Record for a variety of different projects upon request.



## Green Building and LEED Certification

Our Building Division staff is experienced in plan review for compliance with CALGreen, LEED equivalency, and local green building ordinances. In addition, CSG Consultants has all of the qualifications necessary to assist the County in both the development of policy and the implementation of green and sustainable building practices. CSG's Sustainability Programs division can assist, for example, with construction and demolition debris recycling programs as well as public outreach to the building industry. We have Certified Green Building Professionals (CGBP) and LEED accredited personnel on staff.

## Digital Plan Check



CSG began the transition to digital plan review over 17 years ago, leading the consultant field with this ground-breaking service. *All paper plans submitted to CSG are immediately scanned into digital files and stored on CSG's servers for quick and easy access by both our clients and our plan reviewers.* Our plan reviewers furnish electronic versions of their plan comments conforming to each client's established correction list templates. Any additional forms utilized by the County for alternative methods of construction and/or deviations from requirements, such as disabled access, will

be incorporated into the correction comments and returned with the appropriate recommendations. Plan check comments can be delivered electronically by email or other County approved means, enabling County staff to immediately modify CSG's checklist for incorporation with other department comments. **Upon request, clients can be provided with a set of digitally scanned plans at no cost, including convenient, "green" (paperless) storage of all construction-related documents.**

In addition, for jurisdictions requesting a pure digital plan review workflow, CSG has developed an online web application for an applicant to submit digital files directly to us, which includes an online portal for the applicant/jurisdiction to retrieve comments and submitted digital files with marked up plans including redlines. This online portal tracks all submittals, including re-submittals until the plans have been approved.

Key features of our digital plan review service include:

- » **Efficiency.** *Plans are pushed to plan review staff the same day they are submitted. There is no "bin time."*
- » **Simplicity.** *CSG developed its own web-based portal to manage the electronic file submittal process. By using a web interface, the applicant is no longer faced with size restrictions on email attachments or required to learn complex FTP settings.*
- » **Proven.** *We have provided a digital plan review option to our clients for over 17 years.*
- » **Non-Proprietary.** *CSG's electronic review process is 100% PDF-based with no additional software required to view redlines.*
- » **Extensible.** *Should the County decide to implement electronic review as a standard, CSG offers an integration path for our electronic review software—GreenVue Fusion.*

## Online Plan Check Status

CSG offers a convenient service allowing clients to check plan review status and comments online. By logging in to our Plan Check Status website, staff as well as authorized applicants can view each project document and communicate with the plan checker via e-mail or electronic post-a-note. Staff or authorized applicants can download comments from the web upon completion of the plan check. ***There is no additional cost for this service.***



### **Plans Pickup and Delivery**

CSG will arrange for pickup and delivery of plans from/to County offices. The pickup and delivery of plans and other materials via CSG staff or an approved alternative service is provided at no **additional cost**.

### **Plan Check Turnaround Times**

CSG works hard to provide the best quality and most timely service in the industry. We pride ourselves in maintaining the requested plan review times for all our clients—even delivering faster than our own deadlines. Our goal is to approve code-complying projects and to successfully and quickly move work through jurisdictional processes. CSG will ensure that all building and safety duties and follow-up actions will be performed in a timely and responsive manner. The following are CSG's proposed plan check turnaround times.

TYPE OF REVIEW	INITIAL REVIEW (BUSINESS DAYS)	RE-CHECK (BUSINESS DAYS)
Commercial (new building or addition)*	10	5
Tenant Infill, Remodel, etc.	10	5
Residential (new building or master plan)	10	5
Residential Addition/Remodel	10	5

\*Turnaround time may vary with the complexity and magnitude of the project. If a review is anticipated to take longer than the maximum turnaround timing, CSG will notify the County's representative and negotiate additional time required to ensure an appropriate level of review.

### **Expedited Plan Check**

CSG completes initial accelerated plan check within 5 working days at 1.5x of hourly rate or 95% of County's Building Plan Check Fees. Rechecks are completed in less time. At your request, we can perform plan check services within an accelerated time frame; with fees negotiated between the County, and CSG.

### **Quality Control/Quality Assurance**

CSG's in-house quality assurance/quality control program utilizes a peer review process with multi-level internal plan checking and project management. A senior staff member will review all plan check comments in order to ensure relevance and accuracy.

## **AVAILABILITY AND CUSTOMER SERVICE**

One of CSG's main functions is to serve as an extension of the County of Fresno. We clearly understand the importance of our role in the success of the County and commit to providing its citizens and business partners—residents, architects, engineers, developers, contractors—as well as County staff, the highest level of service. We believe effective communication and excellent customer service are essential to continuing a successful working relationship between the County, CSG, and the development community.

### **Office Hours and Meeting Availability**

CSG staff plan checkers are available for applicant inquiries or conferences anytime during regular business hours without charge via telephone, 8:00 AM to 5:00 PM, Monday through Friday. CSG inspectors can be ready to provide services with 24 hours notice. We can easily alter our hours to meet the County's needs. Evenings and weekends for special events and meetings can be accommodated with 48 hours notice. For your convenience, we can also meet with County staff, architects and applicants. We recognize the value of pre-design consultation with prospective applicants and are available to

provide this service as well. Our Project Manager/Lead will be available in person for consultation and meetings with a reasonable lead time.

#### **Response to County Questions or Requests**

CSG staff can typically respond to the County for all plan check questions or requests generated on the same day, but no later than the following day a request is received.

#### **Emergency Response**

CSG is well qualified to respond to a local or regional emergency. Many of our personnel, have assisted in emergencies such as the recent San Bruno gas explosion, the Northridge, and Loma Prieta earthquake as well as regional floods, fires and other emergencies. Our personnel's certifications include those obtained through FEMA, Office of Emergency Services (OES), and IACET First Responder.

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# Qualifications & Experience

CHAPTER

E

CSG Consultants, Inc. (CSG) is a California company with our local office in Newman and additional support available from our other offices in Sacramento, Foster City, Pleasanton, San Jose, Orange and Redlands. Founded in 1991, CSG performs work solely for public agencies, eliminating the potential for conflicts of interest. In this way, we can focus exclusively on the specific needs of our municipal clients. CSG provides a wide range of services to community development and public works departments, often serving as a seamless extension of County staff.

## FIRM SIZE & STRUCTURE

### Overview

The majority of the 270+ individuals within our firm have provided public agency services throughout their entire careers. Our talented personnel bring a wealth of ideas and experiences having held similar positions with communities facing similar development issues as the County of Fresno. We have the capacity to manage the City's plan review needs, with staffing depth that has a breadth of expertise in a variety of residential and commercial building types. **No subconsultants will be used on this project.**

**NAME OF FIRM:** CSG Consultants, Inc.

**PROJECT CONTACT:** Crickett Brinkman, Manager

**LOCAL OFFICE:** 930 Fresno Street, Newman, CA 95360  
(209) 862-9511 *phone* | (209) 862-1079 *fax*  
www.csgegr.com | info@csgegr.com

**CORPORATE OFFICE:** 550 Pilgrim Drive, Foster City, CA 94404  
(650) 522-2500 *phone* | (650) 522-2599 *fax*  
www.csgegr.com | info@csgegr.com

**REGIONAL OFFICES:** 1022 G Street, Sacramento, CA 95814  
6200 Stoneridge Mall Road, Suite 300, Pleasanton, CA 94588  
3150 Almaden Expressway #255, San Jose, CA 95118  
3707 W. Garden Grove Boulevard, Orange, CA 92868  
1177 Idaho Street, Suite 120, Redlands, CA 92374

**YEARS IN BUSINESS:** 26 • Founded in 1991

**EMPLOYEES:** 270+

**TYPE OF BUSINESS:** California Corporation • Incorporated June 15, 2000 • Federal ID: 91-2053749

### Staff Composition

Our professional municipal services staff consists of the following types of professionals.

- ▶ *Building Plan Reviewers & Inspectors*
- ▶ *Fire Plan Reviewers & Inspectors*
- ▶ *Structural Engineers*
- ▶ *Plan Review Engineers*
- ▶ *Building Officials*
- ▶ *CASp Professionals*
- ▶ *Planning Professionals*
- ▶ *Grading Improvement Plan Reviewers & Inspectors*
- ▶ *Civil Engineers*
- ▶ *Construction Managers*
- ▶ *Information Technology Professionals*
- ▶ *Sustainability Professionals*

## Comprehensive Municipal Services

Our services and project experience include the following areas of expertise:

### **BUILDING & FIRE LIFE SAFETY**

*Building Department Administration  
Building Plan Review and Inspection  
Fire Plan Review and Inspection  
Structural Plan Review  
OSHPD3 Review  
CAsp Assessment and Inspection  
Public Facilities Assessment  
LEED/Green Building Services  
Code Compliance/Enforcement  
Staff Augmentation*

### **PUBLIC WORKS ENGINEERING & DESIGN**

*Capital Improvement Project Design:  
Transportation/Roadway, Water and  
Sewer Utilities, Traffic Engineering  
Development Review, Plan Check,  
Surveying and Mapping, Storm Water  
Program Compliance (NPDES,  
QSP/QSD)*

### **PLANNING & SUSTAINABILITY**

*Staff Augmentation for Current and  
Advance Planning  
Project Management Including Plan  
Amendments  
CEQA Environmental Review  
Energy Efficiency, Water Conservation,  
Solid Waste Program Development  
AB 32 Compliance/Climate Action Plan  
Development and Implementation  
Greenhouse Gas Reduction Strategies  
Grant Writing and Grant Management*

### **CIP PROJECT & PROGRAM MANAGEMENT**

*Capital Improvement Program  
Development and Implementation  
Federal and State Grant Administration  
Rule 20A Undergrounding  
Staff Augmentation Including: Design  
Consultant Coordination, Project  
Scoping, RFP Preparation*

### **INFORMATION TECHNOLOGY**

*GreenVue Software  
Digital Plan Review  
Electronic Archiving  
Web-Based Construction Management  
Asset Management  
Project Management  
GIS and IT Support*

### **CONSTRUCTION MANAGEMENT & INSPECTION**

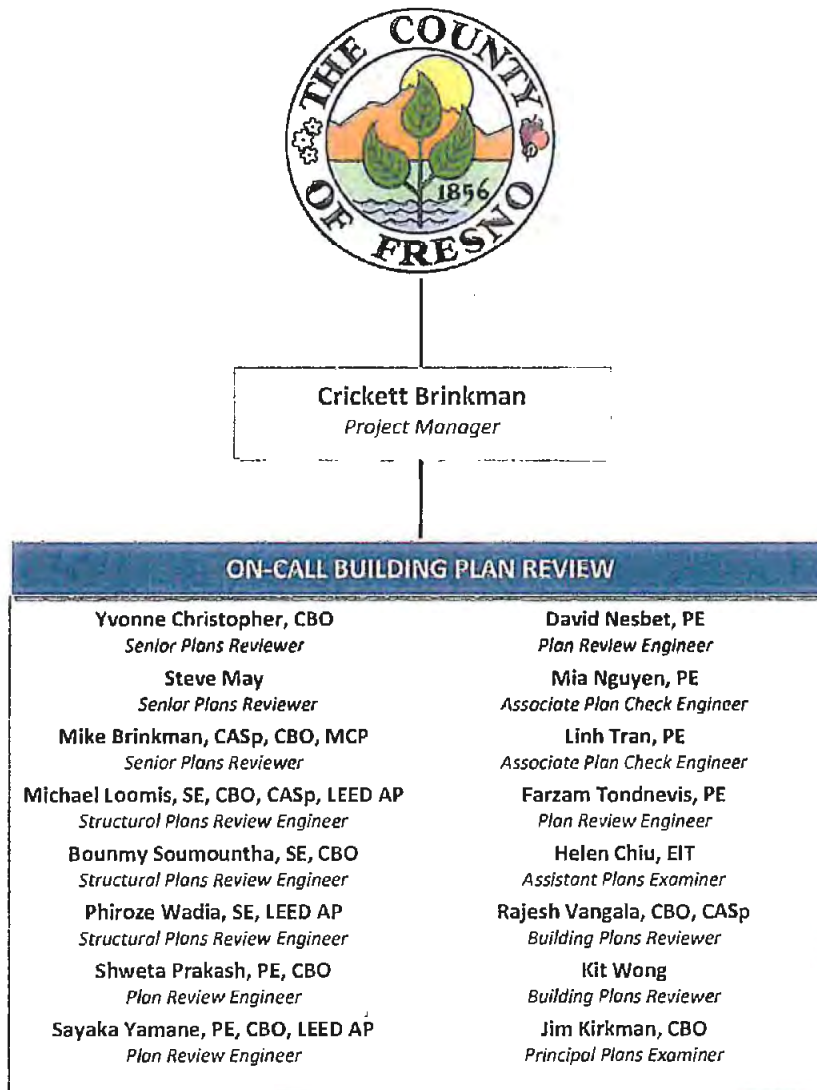
*Contract Administration, Including:  
Resident Engineer Oversight,  
Inspection and Construction  
Management  
Constructability/Bidability Reviews  
Cost and Schedule Control  
Claims Avoidance*

## ORGANIZATIONAL STRUCTURE

CSG proposes the following organizational structure for this project. All plan review services will be directed out of our Sacramento office with additional resources available, if necessary, from any of our CSG offices. All plan review staff members proposed herein are currently employed by CSG Consultants.

***No subconsultants will be used for this project.***

**Crickett Brinkman** will serve as the Project Manager. Ms. Brinkman will ensure adequate resources are applied as well as oversight and quality control at all levels, and will allocate appropriate staff and hours to complete all projects on time.





## Exhibit C

### Cost Information

CHAPTER

G

CSG's fee schedule for proposed work is provided in the table below. Plan review based on a percentage of the County's plan check fees includes the initial plan review and two subsequent reviews. Additional reviews will be charged at the appropriate hourly rate indicated below.

We will coordinate the pickup and return of all plans via CSG staff or a licensed courier service. This service is provided at no additional cost.

CLASSIFICATION	ALL INCLUSIVE FEE/ HOURLY RATE
<b>A. Plan Review Package A</b> <i>Complete commercial plan review</i>	65% of County's Building Plan Check Fees
<b>B. Plan Review Package B</b> <i>Complete non-structural commercial plan review</i>	40% of County's Building Plan Check Fees
<b>C. Plan Review Package C</b> <i>Complete structural commercial plan review</i>	40% of County's Building Plan Check Fees
<b>D. Plan Review Package D</b> <i>Complete residential plan review</i>	65% of County's Building Plan Check Fees
<b>E. Plan Review Package E</b> <i>Complete structural residential plan review</i>	40% of County's Building Plan Check Fees
<b>F. Plan Review Package F</b> <i>Hourly fee for non-structural plan review services</i>	\$85/hr
<b>G. Plan Review Package G</b> <i>Hourly fee for structural plan review services</i>	\$125/hr
<b>H. Building Inspection Package H</b> <i>Hourly fee for commercial and/or residential inspection services</i>	N/A
<b>I. Plan Review Package I</b> <i>Hourly fee for site improvement inspection services</i>	N/A
<b>J. Plan Review Package J</b> <i>Hourly fee for permit processing services</i>	N/A

All hourly rates include overhead costs including, but not limited to, salaries, benefits, Workers Compensation Insurance, office expenses. Should the scope of work change or circumstances develop which necessitate special handling, we will notify the City prior to proceeding. Annual adjustments may be made by based upon current CPI.



# Exhibit D

## MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS

### SECTION 2500 – DEVELOPMENT SERVICES

FEE DESCRIPTION	FEE AMOUNT	INCREASE		YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>2501. Building Construction Permits</b>							
1. Minimum Charge	\$148.00						
2. Other - The following tables of construction valuation shall be used to calculate building permit fees: (to determine fee, multiply footage by appropriate valuation as listed by building type, then refer to valuation schedule for fee amount)							
<b>TOTAL VALUATION</b>							
<b>\$1 - \$10,000</b>	<b>\$148.00</b>						
<b>\$10,001 - \$25,000</b>	\$148.00 for the first \$10,000.00 plus \$23.45 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00						
<b>\$25,001 - \$50,000</b>	\$499.75 for the first \$25,000.00 Plus \$10.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00						
<b>\$50,001 - \$100,000</b>	\$762.25 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00						
<b>\$100,001 - \$500,000</b>	\$1137.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00						
<b>\$500,001 and Up</b>	\$3,137.25 for the first \$500,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof						

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)						
TABLE OF CONSTRUCTION VALUATION			2008-09	02/17/09	100%	Ord. #09-003
Occupancy and Type						
1. Apartment Houses: (R-2):						
Type IA or IIA	\$121.00					
Type V-Masonry, VA IIA	\$94.00					
Type IIIB	\$103.00					
Type V-Wood Frame or IIB & VB	\$89.00					
Type IA-Basement Garage	\$53.00					
2. Banks, Medical Offices & Offices (B):						
Type IA or IIA	\$143.00					
Type IIIA or IV	\$124.00					
Type IIIB	\$119.00					
Type IIA or VA	\$109.00					
Type IIB or VB	\$104.00					
3. Churches, Funeral Homes and Crypts (A, B):						
Type IA or IIA	\$171.00					
Type IIIA or IV	\$153.00					
Type IIIB	\$148.00					
Type IIA or VA	\$138.00					
Type IIB or VB	\$133.00					
4. Dwellings and Day Care Centers (With Occupancy Load of 6 or Less: (R-3) For other types of construction, use apartment house valuations.						
Type V Masonry or IIA	\$117.00					
Type V Wood Frame or IIB	\$97.00					
Basements						
Finished	\$30.00					
Unfinished	\$20.00					

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>			2008-09	02/17/09	100%	Ord. #09-003
5. Hotels and Motels: (R-1)						
Type IA or IIA	\$147.00					
Type IIIA or IV	\$131.00					
Type IIIB	\$128.00					
Type VA or IIA	\$119.00					
Type VA or VB	\$114.00					
6. Industrial Plants, Dehydrators & Cold Storage Plants: (S)						
Type IA or IIA	\$84.00					
Type IIB (Stock)	\$80.00					
Type IIIA or IIIB	\$72.00					
Type VA	\$60.00					
Type VB	\$55.00					
9. Private Garages, Residential Accessory Structures: (U)						
Wood Frame Type VB	\$38.00					
Masonry Type III	\$47.00					
Frame Patios Type VB	\$23.00					
Add for Screening	\$8.00					

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)			2008-09	02/17/09	100%	Ord. #09-003
10. Public Garages, Service Stations, Fire Stations & Farm Shops (S-3, S-4):						
Type IA or IIA	\$68.00					
Type IIB	\$43.00					
Type IIIA	\$58.00					
Type IIIB	\$54.00					
Type VA	\$46.00					
11. Restaurants, Assembly and Club Bldgs. (A, B):						
Type IA or IIA	\$141.00					
Type IIIA or IVB	\$128.00					
Type IIIB	\$125.00					
Type VA	\$116.00					
Type VB	\$113.00					
12. Stores, Barber and Beauty Shops: (B, M)						
Type IA or IIA	\$104.00					
Type IIIA or IVB	\$94.00					
Type IIIB	\$88.00					
Type VA	\$78.00					
Type VB	\$75.00					
13. Schools, Pre-Schools, and Day Care Ctrs. (w/ Occupancy Load More Than 6: (E-3)						
Type IA or IIA	\$158.00					
Type IIIA or IVB	\$142.00					
Type IIIB	\$134.00					
Type VA	\$125.00					
Type VB	\$120.00					

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)			2008-09	02/17/09	100%	Ord. #09-003
15. Theaters: (A)						
Type IA or IIA	\$168.00					
Type IIIA	\$155.00					
Type IIIB	\$145.00					
Type VA	\$135.00					
Type VB	\$130.00					
16. Warehouses & Packing Sheds:						
(S-1, S-2 & F-2)						
Type I or IIA	\$58.00					
Type VA	\$53.00					
Type IIB or VB	\$48.00					
Type IIIA	\$66.00					
Type IIIB	\$61.00					
Tilt-up	\$48.00					
17. Metal Roof Structures: IIB						
Residential Patio	\$16.00					
Cover & Carport (U)						
Add for Screening	\$6.00					
Commercial Structures	\$20.00					
Add for Enclosures	\$11.00					
18. Signs (U):						
Wood Frame & Supports VB	\$11.00					
Steel Frame & Supports	\$23.00					
Neon & Lighted Signs	\$23.00					
Steel Columns to Signs	\$56.00					
(Frame/Lineal foot)						
19. Miscellaneous:						
Swimming Pools	\$53.00					
Fences (Over 6' High)	\$34.00					
per lineal foot						
Cattle Shelters (Open)	\$11.00					
Dairy Barns	\$36.00					

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>			2008-09	02/17/09	100%	Ord. #09-003
Agriculture Storage and Enclosed Animal Shelters	\$28.00					
Pole Barns	\$14.00					
Structure (Open)						
Pole Barns	\$17.00					
Structure (Closed)						
Loading Docks	\$14.00					
Wood Decks	\$12.00					
Fire Sprinklers	\$3.00					
Other	To be determined by Building official					
NOTE: N - Indicates no fire requirement.						
<b>2502. Plan Review Fees</b>			2007-08	01/04/08	100%	Ord. #07-048
1. Plan review for single family & duplex dwellings	65% of building permit fee					
2. Plan review fee for all other structures	65% of building permit fee					
3. Plan review for mechanical, electrical and/or plumbing	25% of permit fee					
4. Signs requiring engineering calculations	65% of permit fee					
5. Incomplete or changed plans requiring additional plan review	\$72.50 per hour (One hour minimum charge)	8.63%	2007-08	01/04/08	100%	Ord. #07-048
6. Overtime for rush plan review-in addition to standard review fees.	\$72.50 per hour (Two hour minimum per trade)	8.63%	2007-08	01/04/08	100%	Ord. #07-048
7. Standard Plan		8.63%	2007-08	01/04/08	100%	Ord. #07-048
8. Reversed Plans	\$99 per hour (three hour min. charge)	8.63%	2007-08	01/04/08	100%	Ord. #07-048
9. Deferred Plan Submittals	\$110.00 per hour	8.63%	2007-08	01/04/08	100%	Ord. #07-048
10. Plan review backcheck in excess of two backchecks	\$62.50 per hour (two hour min. charge)		2007-08	01/04/08	100%	Ord. #07-048
<b>2503. Energy Conservation Surcharge</b>			2007-08	10/12/06	100%	Ord. #06-018
Plan review on all new construction subject to State of Calif. Energy Conservation Requirements						

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>						
<b>2504. Fee for Work Without Permit</b>			2007-08	01/04/08	100%	Ord. #07-048
Work commenced prior to issuance of building permits	Fee as stipulated in Title 15 Section 15.04.080(d) (\$143.00 minimum charge)	5.27%				
<b>2505. Consolidated Permit Fee</b>			2007-08	01/04/08	100%	Ord. #07-048
All required permits for each building or structure obtained on one application form	Building, Plumbing, Mechanical and Electrical permits reduced by 5%					
<b>2506. Special Services Fees</b>			2007-08	01/04/08	100%	Ord. #07-048
1. Change of occupancy classification	\$287.00 per structure	5.27%				
2. Inspection beyond one reinspection (Work not ready for 1st inspection)	\$139.00 per inspection	5.27%				
3. Special service to modify permit application	\$70.00 per hour (One hour minimum charge)	5.27%				
4. Temporary Occupancy Permit	\$62.00	5.27%				
5. Inspections request by permittee to be made other than between hours of 8:00 AM and 4:00 PM (overtime inspection)	\$70.00 per hour or fraction thereof (4 hours minimum charge)	5.27%				
6. Phone, Fax & E-mail Permits	\$20 additional	5.27%				
7. Processing application for an agreement on exempt structures under provisions of Section 15.04.130	\$148.50 additional	5.27%				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)			2007-08	01/04/08	100%	Ord. #07-048
8. Permanent records of project drawings required by State law to be maintained by Building Official	\$19.00 for first sheet \$4.25 each additional sheet	5.27% 5.27%				
9. Inspection on electrical sign not bearing an Underwriters' Label	\$62 additional	5.27%				
10. Variance from flood proofing requirements of Fresno County Ordinance No. 616, adopted June 23, 1981	\$237.50	5.27%				
11. Flood map information related to Federal Emergency Mgmt Agency (FEMA) flood insurance rate information	\$42.00	5.27%				
12. Research records and provide information for existing permits, plans, septic and other related records	\$14.50 plus printing costs	5.27%				
13. Review deeds and other related documents for legality of parcels prior to issuance of permits	\$74.25	5.27%				
14. Written conformation of zoning to determine that a proposed use will be allowed	\$42.00	5.27%				
15. Service fee for zoning ordinance excerpts	\$5.75 each	5.27%				



**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)			2007-08	01/04/08	100%	Ord. #07-048
16. Re-roofing of existing buildings including pre-roof inspection						
a. Single family residential	\$179.00/structure	5.27%				
b. All other structures	\$179.00 for first 5,000 sq. ft plus \$145.50 for each additional 5,000 sq. ft or fraction thereof per structure	5.27% 5.27%				
17. Damage Investigation	\$93.00 each	5.27%				
18. Processing fee for collection and distribution of a fee for others	\$17.50 each	5.27%				
19. Flood certificate	\$78.25 per certificate	5.27%				
20. Projects located in State Responsibility Areas	\$39.00 per structure	5.27%				
21. Installation of private swimming pool or spa includes structural, plumbing and electrical						
a. Inground Pool or Spa	\$455.50	5.27%				
b. Inground Pool/Spa Combination	\$500.00	5.27%				
c. Above ground Pool or Spa	\$136.50	5.27%				
d. Add for Gas Heat	\$136.50	5.27%				
22. Natural Hazard Disclosure Information	\$78.00 per parcel	5.27%				
23. Account Administration	\$8.00 per transaction	5.27%				
24. Workers Comp. Insurance Administration	\$7.50 per transaction	5.27%				
25. Determination of Merger With Appeal (add)	\$212.00 \$141.50	5.27% 5.27%				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)						
<b>2507. Relocation Permit Fees</b>			2007-08	01/04/08	100%	Ord. #07-048
1. Building permit, relocated structures	Twice standard fee for work described in permit					
2. Investigation permit						
a. Inside Fresno County	\$299.00 per structure	5.27%				
b. Outside Fresno County	\$299.00 per structure + \$.48.5 mi./per structure +\$70.00 hr./per structure	5.27% 5.27%				
<b>2508. Wrecking or Demolition Fees</b>			2007-08	01/04/08	100%	Ord. # 07-048
1. Single family residential structures	\$116.00 per structure	5.27%				
2. All other structures						
a. First story-to 5,000 sq ft	\$116.00 per structure	5.27%				
b. Each additional 1,000 sq ft	\$22.00 per structure	5.27%				
c. Each story above	1/2 of fee for 1st story					
3. Septic System not associated with the demolition of a structure.	\$113.25 per structure	5.27%				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)						
<b>2509. Mobile Home Occupancy and Accessory Structures, Mobile Home Parks, Special Occupancy Traller and Recreation Vehicle Parks, and Campground Fees</b>						
1. Permit Issuance	\$38.00	5.27%	2007-08	01/04/08	100%	Ord. #07-048
2. Inspection beyond one reinspection	\$139.00 per reinspection	5.27%	2007-08	01/04/08	100%	Ord. #07-048
3. Lot preparation for Mobile Home, RV, and Commercial Coach (Does not include private septic system)	\$237.50 per mobile home	5.27%	2007-08	01/04/08	100%	Ord. #07-048
4. Installation of Mobile Home	\$187.50 per site	5.27%	2007-08	01/04/08	100%	Ord. #07-048
5. Septic System for Mobile Home, RV and Commercial Coach	\$148.50 per system	5.27%	2007-08	01/04/08	100%	Ord. #07-048
6. Accessory structures including Cabanas, Ramadas & Garages	Fees as set forth for Conventional construction		2007-08	01/04/08	100%	Ord. #07-048
<b>2510. Mechanical Code Fees</b>			2007-08	01/04/08	100%	Ord. #07-048
1. Issuing each permit	\$38.00	5.27%				
2. Replacement, repair or installation of each heating appliance or flue vent	\$38.00	5.27%				
3. Exhaust Hoods						
a. Installation of a gravity system ventilation duct with or without hood screens in a commercial or institutional facility, not serving a commercial kitchen	\$38.00	5.27%				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)			2007-08	01/04/08	100%	Ord. #07-048
b. Installation of a ventilation duct with a forced air (mechanical) system including hood duct in a commercial, industrial, institutional or related facility						
1. Each system under 4,000 C.F.M.	\$38.00	5.27%				
2. Each system over 4,000 C.F.M.	\$48.00	5.27%				
4. Installation of a gas piping system						
a. 1 to 5 outlets	\$29.00	5.27%				
b. For each additional outlet	\$5.25	5.27%				
5. All fireplaces and each appliance or smoke stack governed by Code, not classed as a specific heating appliance	\$72.50 each	5.27%				
6. Comfort Cooling Installations:						
a. Each comfort cooling window unit	\$11.75	5.27%				
b. Each comfort cooling system less than 7 tons	\$38.00	5.27%				
c. Each comfort cooling system 7 tons to 14 tons	\$52.00	5.27%				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)			2007-08	01/04/08	100%	Ord. #07-048
d. Each comfort cooling system over 14 tons	\$86.00	5.27%				
e. Each comfort cooling gas absorption system to 130,000 BTU	\$38.00	5.27%				
f. Each comfort cooling gas absorption system 130,000 BTU to 370,000 BTU input	\$52.00	5.27%				
g. Each comfort cooling gas absorption system 370,001 and greater, each unit	\$86.00	5.27%				
h. Comfort cooling & heating duct system						
1) Single Story-floor area						
a. 0 to 4,000 sq. ft.	\$29.00	5.27%				
b. Over 4,000 sq. ft.	\$58.00	5.27%				
2) Multi-story, per floor	\$29.00	5.27%				
7. Mechanical installation						
a. New construction or complete remodel of single or multi-family dwellings, (fee includes duct work, registers, heating and cooling equipment but not metal fireplaces, gas piping or fireplaces).						

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION		INCREASE	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)			2007-08	01/04/08	100%	Ord. #07-048
1. 0 to 750 sq. ft. of area of construction	\$23.00/dwelling unit	5.27%				
2. 751 to 1,500 sq. ft. of area of construction	\$52.00/dwelling unit	5.27%				
3. 1,501 to 2,500 sq. ft. of area of construction	\$80.00/dwelling unit	5.27%				
4. Over 2501 sq. ft. of area, for each additional 500 sq. ft. or fraction thereof, add to above	\$5.25/dwelling	5.27%				
7b. Motel units without kitchen facilities	75% of fee schedule 2510 (7a)		2007-08	01/04/08	100%	Ord. #07-048
8. Evaporative Coolers			2007-08	01/04/08	100%	Ord. #07-048
a. Each separate cooling tower	\$51.00	5.27%				
b. Evaporative coolers	\$51.00	5.27%				
9. Special service for investigation to determine compliance of a system with the code requirements or to effect a correction or repair to an existing system not covered by a specific schedule.	\$70.00 per hour (One hour minimum charge)	5.27%				
10. Minimum Fees:			2007-08	01/04/08	100%	Ord. #07-048
a. The minimum mechanical permit fee	\$61.00	5.27%				
b. The minimum mechanical permit fee for all structures to be relocated	\$116.00	5.27%				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
<b>2511. Electrical Code Fees</b>		2007-08	10/12/06	100%	Ord. #06-018
1. Electrical installations					
a. New construction or complete remodel of single or multi-family dwellings (fee includes all wiring, outlets, fixtures, one 200 amp max. main service and one 200 amp max. sub panel.)		2007-08	01/04/08	100%	Ord. #07-048
1) 0 - 750 sq. ft.	\$110.50 per dwelling unit	2007-08	01/04/08	100%	Ord. #07-048
2) 751 - 1,000 sq. ft.	\$139.00 per dwelling unit	2007-08	01/04/08	100%	Ord. #07-048
3) 1,001 - 1,500 sq. ft.	\$199.50 per dwelling unit	2007-08	01/04/08	100%	Ord. #07-048
4) 1,501 - 2,000 sq. ft.	\$257.50 per dwelling unit	2007-08	01/04/08	100%	Ord. #07-048
5) 2,001 - 2,500 sq. ft.	\$315.50 per dwelling unit	2007-08	01/04/08	100%	Ord. #07-048
6) 2,501 - 3,000 sq. ft.	\$373.00 per dwelling unit	2007-08	01/04/08	100%	Ord. #07-048
7) Each additional 500 sq.ft.	\$33.25 per dwelling unit2	2007-08	01/04/08	100%	Ord. #07-048
b. Motel units without kitchen facilities	75% of fee schedule 2511 (1a)	2007-08	01/04/08	100%	Ord. #07-048
2. Issuing permits	\$38.00 each	2007-08	01/04/08	100%	Ord. #07-048
3. Wiring outlets	\$1.60 each	2007-08	01/04/08	100%	Ord. #07-048
4. Each circuit (remodel work only)	\$12.00 each	2007-08	01/04/08	100%	Ord. #07-048
5. Each motor		2007-08	01/04/08	100%	Ord. #07-048
a. 0 - 1 HP	\$12.00 each				
b. Over 1 HP - 5 HP	\$33.50 each				
c. Over 5 HP - 30 HP	\$42.00 each				
d. Over 30 HP - 50 HP	\$64.00 each				
e. Over 50 HP - 100 HP	\$104.00 each				
f. Over 100 HP- 150 HP	\$161.50 each				
g. Over 150 HP	\$161.50 each + \$57.00 for each 50HP or fraction thereof over 150 HP				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
6. Each transformer:		2007-08	01/04/08	100%	Ord. #07-048
a. 0 - 1 KVA	\$12.00 each				
b. Over 1 KVA - 5 KVA	\$33.00 each				
c. Over 5 KVA - 30 KVA	\$42.00 each				
d. Over 30 KVA - 50 KVA	\$64.00 each				
e. Over 50 KVA - 100 KVA	\$104.00 each				
f. Over 100 KVA - 200 KVA	\$161.50 each				
g. Over 200 KVA	\$161.50ea + \$57.00 for each 200 KVA or fraction thereof over 200 KVA				
7. Each agricultural pump or wind machine motor	\$116.00 each (minimum fee)	2007-08	01/04/08	100%	Ord. #07-048
8. Moving of motors	75% of fee required for new equipment	2007-08	01/04/08	100%	Ord. #07-048
9. Each exterior lighting standard		2007-08	01/04/08	100%	Ord. #07-048
a. First 4 standards	\$23.00 each				
b. Over 4 standards	\$14.50 each				
10. Each range, dishwasher, waste disposal, water heater, heater, dryer, or welder installation or other single outlet circuit	\$20.25 each	2007-08	01/04/08	100%	Ord. #07-048
11. Temporary lights in building in the course of construction or undergoing repairs or similar use	\$38.00 each	2007-08	01/04/08	100%	Ord. #07-048



**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
12. Incandescent electric sign or outline lighting of luminous gas type with:		2007-08	01/04/08	100%	Ord. #07-048
a. 1 to 4 transformers	\$62.50 each				
b. additional transformers	\$6.00 each				
13. Luminous gas type fixture with transformer (except fluorescent type)	\$12.00 each	2007-08	01/04/08	100%	Ord. #07-048
14. X-ray unit and its appurtenances	\$62.50 each	2007-08	01/04/08	100%	Ord. #07-048
15. Service and/or sub-panel:		2007-08	01/04/08	100%	Ord. #07-048
a. For 0 - 200 amps	\$29.00 each				
b. For 201 - 400 amps	\$96.00 each				
c. For 401 - 600 amps	\$148.50 each				
d. 601 amps to 1600 amps	\$295.50 each				
e. Over 1600 amps	\$295.50 each + \$29.00 for each 200amps of fraction thereof over 1600amps ea				
16. Time Clock	\$12.00 each	2007-08	01/04/08	100%	Ord. #07-048
17. Electric valve	\$5.50 each	2007-08	01/04/08	100%	Ord. #07-048
18. Inspection of any electrical equipment where no fee is herein prescribed, for the time consumed.	\$71.50 per hour (One hour minimum charge)	2007-08	01/04/08	100%	Ord. #07-048

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
19. Minimum fees:		2007-08	01/04/08	100%	Ord. #07-048
a. Minimum electrical permit fee	\$58.50 minimum fee				
b. Minimum electrical permit fee for all structures to be relocated	\$97.00 minimum				
c. Electrical permit fee, agricultural pump or wind motor	\$116.50 minimum				
<b>2512. Plumbing Code Fees</b>		2007-08	01/04/08	100%	Ord. #07-048
1. Alteration, repair or addition of a drain or waste line	\$71.50 each				
2. Pre-sewer inspection	\$71.50 each				
3. Change in existing septic tanks by the addition of drainfields or seepage pits or to replace septic tanks.	\$90.50 each installation				
4. Conversion of a single family dwelling from liquid petroleum gas to natural gas	\$124.50 per structure				
5. Certification of an on-site sewage disposal system	\$148.5 each				
6. Gas appliance or vent	\$38.00 each				
7. Gas Piping Systems					
a. Gas piping system other than on-site mains. First 5 outlets.	\$29.00 each system				
b. Each additional outlet	\$5.50 each				
8. Inspection of any plumbing, which no fee is prescribed	\$71.50 each				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)		2007-08	01/04/08	100%	Ord. #07-048
9. Installation of any gas device: (poultry operations only)					
a. Gas piping system	\$58.50 each				
b. Gas devices:					
1. 1st 5 devices	\$12.00 each				
2. Additional devices	\$5.50 each				
10. Issuing permit	\$38.00 each				
11. Backflow Prevention					
a. Lawn sprinkler system for single family dwellings in which a backflow protective device or devices are installed	\$58.50 each				
b. All other backflow devices	\$29.00 each				
12. Minimum Fees:					
a. Minimum plumbing permit fee	\$58.50 each				
b. Minimum plumbing permit fee for all structures to be relocated	\$97.00 each minimum fee				
13. Plumbing installations					
a. New construction or complete remodel of single or multi-family dwellings up to 3 bathrooms. (Includes structure, gas, water, waste and miscellaneous piping systems and all plumbing fixtures.)					
1. One bathroom	\$179.00 per dwelling unit				
2. Two bathrooms	\$238.50 per dwelling unit				
3. Three bathrooms	\$262.50 per dwelling unit				
Each additional fixture over 3 bathrooms	\$29.00 per bathroom fixture				
b. Motel Units without Kitchen Facilities	75% of schedule 2512 (13a)	2007-08	10/12/06	100%	Ord. #06-018

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
14. On-site piping. Includes sewer, water, gas.		2007-08	01/04/08	100%	Ord. #07-048
a. First 100 feet	\$89.00				
b. Each additional 100 ft.	\$5.50				
15. On-site sewer manhole	\$116.00 each				
16. Plumbing fixture or set of fixtures on 1 trap including water drainage piping and backflow protection	\$29.00 each				
17. Rainwater system (Roof drain)	\$20.00 each				
18. Septic Systems					
a. Septic tank installation including seepage pits or drainfields	\$148.50 each				
b. Test hole inspection with septic tank permit	\$62.00/inspection				
c. Test hole inspection and maintenance of records when building or septic permits not taken out	\$96.00/inspection				
d. Small lot inspection	\$62.00 per inspection				
19. Water piping system on-site mains.					
a. First 5 outlets	\$29.00 each system				
b. Each additional outlet	\$5.50 each				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
<b>2514. Refunds</b>  If construction has not commenced, a refund of 80% of the permit fee will be allowed where the permit is canceled at the request of the permittee, within 180 days from date of issue. No permit fee will be refunded for any permit which has expired. When the plan review service has been performed, no refund will be made of the plan review fee. All requests for refund must include a statement in writing containing the reasons for the request.		2007-08		100%	Ord.# 92-013
<b>2515. Water Pump Test</b>					
1. Water Pump Test Fee	\$212.00 each	2007-08	01/04/08	100%	Ord. #07-048
2. II-H Hydro Study Test Review	\$267.00 each	2008-09	02/17/09	100%	Ord #09-003
<b>2550. Land Development Permits and Processing</b>		2007-08	01/04/08	100%	Ord. #07-048
1. Amendment application with concurrent misc. D.R.A.	\$7,552.00 each				
2. Amendment application with concurrent CUP					
a. Unclassified CUP	\$12,240.00 each				
b. Classified CUP	\$8,501.00 each				
3. Amendment application with concurrent residential D.R.A.	\$7,008.00 each				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)		2007-08	01/04/08	100%	Ord. #07-048
4. Amendment to text	\$7,326.00 each				
5. Conditional Use Permit (CUP)					
a. Unclassified	\$9,123.00 each				
b. Classified	\$4,569.00 each				
c. Revision	25% of the CUP Fee	2007-08	01/04/08	100%	Ord. #07-048
6. Conditional Use Permit application with concurrent variance		2007-08	01/04/08	100%	Ord. #07-048
a. Unclassified CUP					
1. w/Class I VAR	\$10,724.00 each				
2. w/Class II VAR	\$12,152.00 each				
b. Classified CUP					
1. w/Class I VAR	\$6,169.00 each				
2. w/Class II VAR	\$8,327.00 each				
7. Continuance of noticed public hearing	\$477.00 each				
8. Director Review and Approval (DRA)					
a. Residential DRA includes day care facilities (in-home), home beauty shops, and other uses secondary to residential use	\$1,570.00 each				
b. Misc. DRA includes commercial, industrial and all other applications subject to DRA	\$2,660.00 each				
c. Revision	25% of the DRA Fee	2007-08		100%	Ord. #94-015

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>		2007-08	01/04/08	100%	Ord. #07-048
9. Minor Variance	\$1,613.00 each				
10. Misc. DRA with concurrent variance					
a. Class I VAR	\$4,535.00 each				
b. Class II VAR	\$7,379.00 each				
11. Pre-application report	\$924.00 each				
Fee paid for a pre-application report shall be deducted from the CUP, Variance or Amendment Application fee.					
12. Residential DRA with concurrent variance					
a. Class I VAR	\$3,990.00 each				
b. Class II VAR	\$6,835.00 each				
13. Tentative tracts (TT) (Subdivision maps)					
a. First 40 lots	\$4,490.00 Base plus				
	\$457.00/lot				
b. Next 35 lots	\$229.00/lot				
c. Next 75 lots	\$116.00/lot				
d. Next 150 lots	\$72.50 /lot				
e. Next 300 lots	\$61.00 /lot				
f. Over 600 lots	\$46.50 /lot				
g. Revision	25% of T.T. fee				
14. Variance (VA)					
a. Class I:	\$3,204.00 each				
Deviations from the following standards:					
1) Lot sizes, dimensions & frontage (except rural, residential and agricultural districts)					

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)		2007-08	01/04/08	100%	Ord. #07-048
2) Setbacks (except tennis courts)					
3) Fence and wall requirements in residential districts					
4) Parking standards for single- family residential districts					
5) Signs					
b. Class II:	\$6,049.00 each				
Deviations from the following standards:					
1) Density standards					
2) Swimming pool locations					
3) Fence and wall requirements in non-residential districts					
4) Tennis courts					
5) Lighting					
6) Parking in non-residential and multi-family districts					
7) Building height					
8) Lot coverage					
c. Revision	25% of the V.A. Fee	2007-08		100%	Ord. #94-015
15. Subdivision exceptions	\$697.00	2007-08	01/04/08	100%	Ord. #07-048



**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
(CONTINUED)		2007-08	01/04/08	100%	Ord. #07-048
16. Processing misc. documents (agreements, covenants and deferments)	\$243.50				
17. Preliminary subdivision	\$1,830.00				
18. Zoning division amendment (A.A.)	\$6,214.00				
a. Revision	25% of the A.A. Fee	2007-08		100%	Ord. #94-015
19. a. VA & CUP	25% of application fee	2007-08		100%	Ord. #98-006
b. TT	25% of application fee	2007-08		100%	Ord. #98-006
20. DELETED		2007-08			Ord. #96-006
21. Formation of new agriculture preserves	\$374.00	2007-08	01/04/08	100%	Ord. #07-048
22. Transmission line review per Section 875 of Zoning Ordinance	\$7,739.00 plus mailing costs				
23. Mailing list preparation-misc.	Actual cost				
24. Requests for administrative review of approved projects	\$243.50				
25. Agricultural land					
a. Contracts	\$184.00	2007-08	01/04/08	100%	Ord. #07-048
b. Cancellations	\$3,290.00	2007-08	01/04/08	100%	Ord. #07-048
c. Revisions	\$374.00	2007-08	01/04/08	100%	Ord. #07-048
26. Environmental Review	\$259.00	2007-08	01/04/08	100%	Ord. #07-048

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>		2007-08	01/04/08	100%	Ord. #07-048
27. Environmental Assessments (Initial Studies)					
a. Class I Assessments for (U) CUP's and General Plan Amendments	\$5,151.00				
b. Class II Assessments for Amendments Applications, (C) CUP's, Tentative Tracts, Amendments to Text, and Non- residential DRA's	\$3,901.00				
c. Class III Assessments for Residential DRAs, Variances, Tentative Parcel Maps, Parcel Map Waivers and other projects not requiring land use clearance but subject to CEQA	\$1,212.00				
d. Revision	25% of fee	2007-08		100%	Ord. #92-013
28. General plan conformity findings	\$860.00	2007-08	01/04/08	100%	Ord. #07-048
29. Applicant request for continuance	\$142.50	2007-08	01/04/08	100%	Ord. #07-048
30. Identical project resubmitted after March 19, 1991, and within one year initial submission or reprocessed as a result of litigation.	Actual costs (full fee when filed. Difference reimbursed after actual costs determined.)	2007-08		100%	Ord. #95-015
31. Poultry Facility Permit	\$1,721.00	2007-08	01/04/08	100%	Ord. #07-048
32. Appeal of Decision to the Board of Supervisors or Planning Commission	\$508.00	2007-08	01/04/08	100%	Ord. #07-048
33. Reclamation Plan Overtime	\$4,298.00	2007-08	01/04/08	100%	Ord. #07-048
a. Analyst	\$85.00 per hour				
b. Clerical	\$52.50 per hour				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
34. Amendment to VA, CUP, DRA, & AA					
a. Modify condition(s) of approval	50% of current fee	2007-08		100%	Ord. #98-006
b. Up to 50% expansion of the current use/activity within the existing application permit area	50% of current fee	2007-08		100%	Ord. #98-006
35. Land Use Permit Violations	35% Surcharge on applicable application fee	2007-08	10/12/06	100%	Ord. #06-018
36. Pre-Application Review Fee to be credited if application filed within six months	\$247.00	2007-08	01/04/08	100%	Ord. #07-048
37. Mitigation Compliance Monitoring	\$71.50 per hour	2007-08	01/04/08	100%	Ord. #07-048
38. No Shoot and/or Dog Leash Law Area Designation	\$1,635.00	2007-08	01/04/08	100%	Ord. #07-048

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
<b>2570. Development Engineering Permits and Processing</b>					
1. Tentative Parcel Map	\$1,562.00 base plus \$33.00/parcel	2006-07	10/12/06	100%	Ord. #06-018
a. Revision	25% of Fee	1993-94		100%	Ord. #94-015
2. Tentative Parcel Map Waiver	\$1,158.00 base plus \$24.50/parcel	2006-07	10/12/06	100%	Ord. #06-018
a. Revision	25% of Fee	1993-94		100%	Ord. #94-015
3. Property Line Adjustment	\$1,050.00	2006-07	10/12/06	100%	Ord. #06-018
a. Revision	25% of Fee	1993-94		100%	Ord. #94-015
4. Pre-application for certificate of compliance	\$1,158.00 base plus \$24.50/parcel	2006-07	10/12/06	100%	Ord. #06-018
a. Revision	25% of Fee	1993-94		100%	Ord. #94-015
5. Pre-application for certificate of compliance for Un-merger	\$717.00 base plus \$21.00/parcel	2006-07	10/12/06	100%	Ord. #06-018
7. Time extension for Tentative Parcel Maps	\$320.00	2006-07	10/12/06	100%	Ord. #06-018
8. Waiver Certificate	\$982.00 base plus \$74.50/parcel	2006-07	10/12/06	100%	Ord. #06-018
a. Revision	25% of Fee	1994-95		100%	Ord. #94-015

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
9. Map checking fees					
a. Record of survey	\$543.00 initial map plus \$230.50/sheet over 2 sheets Plus Sr. Eng. Rate: \$72.12/hr. (min. 2 hrs.) Back Check After Two	2008-09	02/17/09	100%	Ord. #09-003
b. Parcel map	\$4,292.00 base plus \$127.00/parcel	2006-07	10/12/06	100%	Ord. #06-018
c. Final map	\$4,666.00 base plus 1st 50 lots \$233.00/lot Next 25 lots \$118.00/lot Over 75 lots \$57.50 /lot	2006-07	10/12/06	100%	Ord. #06-018
d. Revisions	15% of Checking Fee	1995-96		100%	Ord. #96-006
e. Alternative fee for projects with estimated construction costs greater than \$5,000,000.	100% actual cost deposit equal to fees listed in 2570.9.C.	1998-99			Ord. #98-006
10. Improvement plans - checking and inspection fees (based on estimated construction costs).					
a. Site plans	\$576.00 Base Plus 8% first \$50,000 5% next \$200,000 4% next \$750,000 3% next \$1,000,000 Checking Fee \$576.00 Base plus 25% of total fee over \$576.00	2006-07	10/12/06	100%	Ord. #06-018
b. Other plans (maps, etc.)	\$5,824.00 Base plus 6.5% first \$50,000 13% next \$200,000 8% next \$750,000 6% next \$1,000,000 4% next \$4,000,000 2% amount over \$6,000,000 Checking Fee 35% of total fee	2006-07	10/12/06	100%	Ord. #06-018
c. Alternative fee for projects with estimated construc- tion costs greater than \$5,000,000 Note: Applicant may request that plan checking and inspection services be performed by qualified consultant under contract to County.	100% actual costs* Deposit equal to fees listed in 2570.10.B	1994-95 1995-96		100%	Ord. #95-015 Ord. #96-016

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
11. Agreements for subdivision & site plan reviews (preparation & administration)					
a. All Projects	.8 % est. const. costs	1995-96			Ord. #96-016
b. Alternative fee for projects with estimated construction costs greater than \$5,000,000	100% actual costs* Deposit equal to fees listed in 2570.11.A	1995-96			Ord. #96-016
* Actual cost includes County staff and outside service costs plus the full range of current overhead charges and other costs including the cost of non-fee regulatory activities.					
12. Re-filing of subdivision map with clerk	\$233.00	2006-07	10/12/06	100%	Ord. #06-018
13. Grading voucher	\$83.00	2006-07	10/12/06	100%	Ord. #06-018

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
14. Grading Plan - checking fee					
a. 50 cubic yards or less	No fee				
b. 51 - 100 cubic yards	\$352.00	2006-07	10/12/06	100%	Ord. #06-018
c. 101 - 1,000 cubic yards	\$416.00	2006-07	10/12/06	100%	Ord. #06-018
d. 1,001 - 10,000 cubic yards	\$467.00	2006-07	10/12/06	100%	Ord. #06-018
e. 10,001 - 100,000 cubic yards	\$467.00 for 1st 10,000 cubic yards plus \$118.00 each additional 10,000 cubic yards or fraction thereof	2006-07	10/12/06	100%	Ord. #06-018
f. 100,001-200,000 cubic yards	\$1,529.00 for 1st 100,000 cubic yards plus \$58.00 each additional 10,000 cubic yards or fraction thereof	2006-07	10/12/06	100%	Ord. #06-018
g. 200,001 cubic yards	\$2109.00 for 1st 200,000 cubic yards plus \$29.50 each additional 10,000 cubic yards or fraction thereof	2006-07	10/12/06	100%	Ord. #06-018
15. Grading permit fees					
a. 50 cubic yards or less	\$352.00	2006-07	10/12/06	100%	Ord. #06-018
b. 51 - 100 cubic yards	\$416.00	2006-07	10/12/06	100%	Ord. #06-018
c. 101 - 1,000 cubic yards	\$416.00 1st 100 cubic yards plus \$59.50 each additional 100 cubic yards or fraction thereof	2006-07	10/12/06	100%	Ord. #06-018

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
d. 1,001 - 10,000 cubic yards	\$951.50,00 1st 1,000 cubic yards plus \$46.50 each additional 1,000 cubic yards or fraction thereof	2006-07	10/12/06	100%	Ord. #06-018
e. 10,001-100,000 cubic yards	\$1,370.00 1st 10,000 cubic yards plus \$118.00 each additional 10,000 cubic yards or fraction thereof	2006-07	10/12/06	100%	Ord. #06-018
f. 100,001 and more cubic yards and up	\$2,432.00 1st 100,000 cubic yards plus \$58.00 each additional 10,000 cubic yards or fraction thereof	2006-07	10/12/06	100%	Ord. #06-018
g. Special grading permit (pre-inspection)	\$70.50 per hr (2 hr min.)	2006-07	10/12/06	100%	Ord. #06-018
h. Final grading inspection beyond one inspection	\$70.50 per hr (2 hr min.)	2006-07	10/12/06	100%	Ord. #06-018
16. Site Plan review:		2006-07	10/12/06	100%	Ord. #06-018
a. Commercial, institutional and non-residential uses, mobile home park, and industrial	\$3,516.00 base (less than one acre) plus \$1,758.00 per acre over 1 acre, up to 6 acres, maximum charge \$12,306.00				
b. Multiple dwellings:					
1) Up to 5 units	\$1,942.00				
2) 6 to 10 units	\$3,091.00				
3) 11 or more units	\$3,921.00 plus \$31.50 per unit				
c. Rear yard and excessive front yard encroachment	\$705.00 each				
d. Signs	\$1,052.00 each				
e. Site Plan Revision (Including minor deviation for sand and gravel operation)	35% of application fee	1994-95		100%	Ord. #95-015
f. Site Plan Review Violation	35% of application fee	1994-95		100%	Ord. #95-015
g. Vesting Tentative Maps (residential only)		2006-07	10/12/06	100%	Ord. #06-018
1) Up to 5 lots	\$1,942.00				
2) 6 - 10 lots	\$3,091.00				
3) 11 plus lots	\$3,921.00 plus \$20.50 /lot				



**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
17. Change of occupancy development classification	Same as site Plan review \$3,516.00 base (less than one acre) plus \$1,758.00 per acre over 1 acre, up to 6 acres, maximum charge \$12,306.00	2006-07	10/12/06	100%	Ord. #06-018
18. SMARA and Permit Inspection (yearly)	\$2,257.00 per site	2007-08	01/04/08	100%	Ord. #07-048
19. SMARA and Permit Reinspection		2007-08	01/04/08	100%	Ord. #07-048
a) Staff Analyst	\$96.50				
b) Clerical	\$48.50				
20. Legal parcel verification	\$49.50 each	2006-07	10/12/06	100%	Ord. #06-018
21. Bench mark book	\$11.50 per book				
22. Section corner	\$62.00 per book				
23. Review of grading and drainage Plans referred to the County by Incorporated Cities	\$175.50 per plan				
24. Maintain a geographical index of certificates of correction.	Fee equal to recorders fee * for filing a map	2008-09	02/17/09		Ord #06-003
25. Subdivision Agreement Extension	\$512.00	2006-07	10/12/06	100%	Ord. #06-018
26. Reinspection (Work Not Ready for First Inspection)	\$256.00	2006-07	10/12/06	100%	Ord. #06-018
* Recorders Fee changes periodically. The current recorders fee is \$4.00 for the first sheet and \$2.00 for each additional sheet.					

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>(CONTINUED)</b>					
27. Extension of Property Line Adjustment (P.L.A.)	\$320.00	2006-07	10/12/06	100%	Ord. #06-018
28. Overtime (2hr. minimum)		1994-95		100%	Ord. #95-015
a. Analyst	\$53.50	2006-07	10/12/06	100%	Ord. #06-018
b. Planning & Map checking	\$53.50	2006-07	10/12/06	100%	Ord. #06-018
c. Clerical	\$32.50	2006-07	10/12/06	100%	Ord. #06-018
<b>2580. County Service Areas</b>					
1. Reimbursement to Fresno County for formation costs of C.S.A. No. 35 (road maintenance)	Delete	1991-92		100%	Ord. #92-013
2. Formation or boundary change costs of zones of benefit in CSA 35	Maps, boundary description, budget, and by-laws are to be prepared by applicants engineer/surveyor				
a. Zone of benefit	\$4,311.00	2007-08	12/04/07	100%	Ord. #07-048
b. Boundary Change* to zone of benefit (new subdivision)	\$4,242.00	2007-08	12/04/07		Ord. #07-048
c. Other than new subdivisions (existing private road maintenance zones of benefit)	A reimbursement agreement will be entered into for actual costs. A deposit will be required based upon estimated cost.	2011-12	08/09/11	100%	Ord. #11-007
d. Boundary Change* (other than new subdivision)	A reimbursement agreement will be entered into for actual costs. A deposit will be required based upon estimated cost.	2011-12	08/09/11	100%	Ord. #11-007
3. Formation or Boundary Change* of CSAs other than CSA 35	A reimbursement agreement will be entered into for actual costs. A deposit will be required based upon estimated cost.	2011-12	08/09/11	100%	Ord. #11-007
4. State Processing Fees	Latest schedule of fees established by the State of California Board of Equalization in Government Code Section 54900	2007-08		100%	Ord. #92-013
5. Request for use of public financing of private development projects	Delete	1993-94		100%	Ord. #94-015
6. Improvement District Formation or Boundary Change*	A reimbursement agreement will be entered into for actual costs. A deposit will be required based upon estimated cost.	2011-12	08/09/11	100%	Ord. #11-007
7. Community Facilities District (Melo-Roos) Formation or Boundary Change	A reimbursement agreement will be entered into for actual costs. A deposit will be required	2011-12	08/09/11	100%	Ord. #11-007

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
*Includes annexations, detachments, consolidations and dissolutions	based upon estimated cost.				

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
<b>2585. Health Department Land Use Review</b>		2008-09	07/01/08	100%	Ord.# 08-009
1. Conditional Use Permit	\$654.00 each				
2. Director Review and Approval	\$432.00 each				
3. Tentative Tracts	\$1,092.00 each				
4. Variances	\$365.00 each				
5. Zoning Division Amendment	\$383.00 each				
6. Environmental Assessment	\$338.00 each				
7. Tentative Parcel Map	\$305.00 each				
8. Tentative Parcel Map Waiver	\$305.00 each				
9. Pre-Application for Certificate of Compliance	\$305.00 each				
10. Site Plan Review (Base)					
a. Commercial, Institutional and Non-Residential	\$518.00 each (base) plus \$260/acre over 1 acre up to 6 acres (max. \$1,816)				
b. Multiple Dwellings					
1) Flat Rate	\$518.00 each	2007-08	07/01/07	100%	Ord.# 05-006
11. General Plan Amendment	\$459.00 each				
12. LAFCO Application	\$176.00 each				
<b>2586. Department of Agriculture Land Use Review</b>		2012-13	01/10/12	100%	Ord.# 12-016
1. Conditional Use Permit	\$51.00 each				
2. Initial Study	\$42.00 each				
3. Director Review and Approval	\$25.00 each				
4. Tentative Tracts	\$25.00 each				
5. Variances	\$34.00 each				
6. Environmental Review	\$25.00 each				
7. Tentative Parcel Map	\$34.00 each				
8. Tentative Parcel Map Waiver	\$34.00 each				
9. Pre-Application for Certificate of Compliance	\$25.00 each				
<b>2587. County Review of Other Agency's Application</b>		2007-08		0%	Ord.# 07-048
Fee shall be paid by the City referring the application or the applicant/developer of the project.					

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

FEE DESCRIPTION	FEE AMOUNT	YEAR ADOPTED	EFFECTIVE DATE	% OF COST	REFERENCE
1. Environmental Assessments	Delete			0%	
2. Draft EIR	Delete			0%	
3. Notice of Preparation	Delete			0%	
4. Other (supplemental EIRs, Addendums, etc.)	Delete			0%	
5. Right-of-way Acquisition	Delete			0%	
6. Tentative Tracts	Delete			0%	
7. LAFCO Review	Delete			0%	

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

<b>FEE DESCRIPTION</b>	<b>FEE AMOUNT</b>	<b>YEAR ADOPTED</b>	<b>EFFECTIVE DATE</b>	<b>% OF COST</b>	<b>REFERENCE</b>
<b>2590. Groundwater Transfer Permits and Processing</b>		2005-06	08/12/05	100%	Ord. #05-013
1. Groundwater Transfer Director Review and Approval	\$1,974.00 each				
2. Processing Miscellaneous Documents	\$181.00 each				
3. Environmental Review	\$192.00 each				
4. Class II Environmental Assessments					
a. Groundwater Transfer DRA	\$2,895.00 each				
b. Environmental Impact Report (EIR) (Staff and/or Consultant)	Actual Cost				
5. Appeal of Director's Decision	\$377.00 each				
<b>2595. Publications</b>					
1. Dwelling House Guide	\$18.50	2005-06	08/12/05	100%	Ord. #05-013

## EXHIBIT E

### SELF-DEALING TRANSACTION DISCLOSURE FORM

In order to conduct business with the County of Fresno (hereinafter referred to as "County"), members of a contractor's board of directors (hereinafter referred to as "County Contractor"), must disclose any self-dealing transactions that they are a party to while providing goods, performing services, or both for the County. A self-dealing transaction is defined below:

*"A self-dealing transaction means a transaction to which the corporation is a party and in which one or more of its directors has a material financial interest"*

The definition above will be utilized for purposes of completing this disclosure form.

### INSTRUCTIONS

- (1) Enter board member's name, job title (if applicable), and date this disclosure is being made.
- (2) Enter the board member's company/agency name and address.
- (3) Describe in detail the nature of the self-dealing transaction that is being disclosed to the County. At a minimum, include a description of the following:
  - a. The name of the agency/company with which the corporation has the transaction; and
  - b. The nature of the material financial interest in the Corporation's transaction that the board member has.
- (4) Describe in detail why the self-dealing transaction is appropriate based on applicable provisions of the Corporations Code.
- (5) Form must be signed by the board member that is involved in the self-dealing transaction described in Sections (3) and (4).

<b>(1) Company Board Member Information:</b>			
<b>Name:</b>		<b>Date:</b>	
<b>Job Title:</b>			
<b>(2) Company/Agency Name and Address:</b>			
<b>(3) Disclosure (Please describe the nature of the self-dealing transaction you are a party to):</b>			
<b>(4) Explain why this self-dealing transaction is consistent with the requirements of Corporations Code 5233 (a):</b>			
<b>(5) Authorized Signature</b>			
<b>Signature:</b>		<b>Date:</b>	