

AGREEMENT

THIS AGREEMENT is made and entered into this 17th day of April, 2018 by and between the COUNTY OF FRESNO, a Political Subdivision of the State of California, hereinafter referred to as "COUNTY", and West Coast Consultants, Inc., a California corporation, whose address is 2400 Camino Ramon, Suite 240, San Ramon, CA 94583 hereinafter referred to as "CONTRACTOR".

WITNESSETH:

WHEREAS, the COUNTY has issued a Request for Proposal (RFP), attached hereto as Exhibit A for Building Plan Checking and Inspection Services and incorporated by this reference; and

WHEREAS, the CONTRACTOR submitted a Response to the RFP attached hereto as Exhibit B and incorporated by this reference; and

WHEREAS, the COUNTY has evaluated the Contractor's response to RFP and has determined that the Contractor is qualified and capable of performing the work specified in RFP.

NOW, THEREFORE, the parties agree as follows:

1. OBLIGATIONS OF THE CONTRACTOR

A. The CONTRACTOR shall provide residential and non-residential plan checking services and inspection services work on an as-needed basis to reduce or eliminate delays. Services shall consist of the review of plans and documents and inspection of construction for compliance with the California Code of Regulations, Title 24, County of Fresno Ordinance Code Title 15 (California Building, Fire, Mechanical, Plumbing, and Electrical Codes, et.al.), Disabled Access Requirements, and related work for the Department of Public Works and Planning, Development Services Division. These services are to be provided only when requested by the COUNTY.

B. The CONTRACTOR agrees to perform the above services as stated in Exhibit A and Exhibit B.

1     2.     OBLIGATIONS OF THE COUNTY

2           A.     COUNTY shall, to the extent reasonable and practical, as determined by  
3 COUNTY's Director of Public Works and Planning, or his or her designee, assist and  
4 cooperate with CONTRACTOR in the performance of the CONTRACTOR's services  
5 described in this Agreement. Such cooperation and assistance shall include, but not  
6 necessarily be limited to: (i) providing one set of plans and documents to the  
7 CONTRACTOR at the COUNTY Office, 2220 Tulare Street, 6<sup>th</sup> floor, Fresno, CA 93721;  
8 (ii) obtaining from the applicant, the necessary items to allow plan checking to be  
9 completed expeditiously, such as complete plans, calculations and name and telephone  
10 number of applicant; (iii) conducting zoning review with a list of zoning and other related  
11 information to be incorporated into the plan checking letter to applicant; (iv) providing  
12 CONTRACTOR copies of COUNTY Ordinances that modify the standard regulations of  
13 review; (v) collect plan checking fee from applicant; and (vi) provide applicant with plans,  
14 correction letter or modification of approval.

15           B.     The COUNTY will, by and through its Chief Building Inspector, implement  
16 and administer the terms of the Agreement.

17     3.     TERM

18           The term of this Agreement shall be for a period of three (3) years,  
19 commencing on the 17<sup>th</sup> day of April 2018 through and including the 16<sup>th</sup> day of April  
20 2021. This Agreement may be extended for two (2) additional consecutive twelve (12)  
21 month periods upon written approval of both parties no later than thirty (30) days prior to  
22 the first day of the next twelve (12) month extension period. The Director is authorized  
23 to execute such written approval on behalf of COUNTY based on CONTRACTOR's  
24 satisfactory performance.

25     4.     TERMINATION

26           A.     Non-Allocation of Funds - The terms of this Agreement, and the services to  
27 be provided thereunder, are contingent on the approval of funds by the appropriating  
28 government agency. Should sufficient funds not be allocated, the services provided may

1 be modified, or this Agreement terminated, at any time by giving the CONTRACTOR thirty  
2 (30) days advance written notice.

3 B. Breach of Contract - The COUNTY may immediately suspend or terminate  
4 this Agreement in whole or in part, where in the determination of the COUNTY there is:

- 5 1) An illegal or improper use of funds;
- 6 2) A failure to comply with any term of this Agreement;
- 7 3) A substantially incorrect or incomplete report submitted to the  
8 COUNTY; or
- 9 4) Improperly performed service.

10 In no event shall any payment by the COUNTY constitute a waiver by the  
11 COUNTY of any breach of this Agreement or any default which may then exist on the part  
12 of the CONTRACTOR. Neither shall such payment impair or prejudice any remedy  
13 available to the COUNTY with respect to the breach or default. The COUNTY shall have  
14 the right to demand of the CONTRACTOR the repayment to the COUNTY of any funds  
15 disbursed to the CONTRACTOR under this Agreement, which in the judgment of the  
16 COUNTY were not expended in accordance with the terms of this Agreement. The  
17 CONTRACTOR shall promptly refund any such funds upon demand.

18 C. Without Cause - Under circumstances other than those set forth above, this  
19 Agreement may be terminated by COUNTY upon the giving of thirty (30) days advance  
20 written notice of an intention to terminate to CONTRACTOR.

21 5. COMPENSATION/INVOICING

22 COUNTY agrees to pay CONTRACTOR and CONTRACTOR agrees to receive  
23 compensation as described in Exhibit C, which is attached hereto and incorporated herein  
24 by reference. For requested Plan Checking services, CONTRACTOR shall be paid a fee  
25 or percentage of the Plan Review Fee collected by COUNTY from the applicant as  
26 described in Exhibit C. The amount of any such Plan Review Fee is determined by  
27 COUNTY according to Section 2502 of the County of Fresno Master Schedule of Fees,  
28 Charges, and Recovered Costs as outlined in Exhibit D, which is attached hereto and

1 incorporated herein by reference. CONTRACTOR shall submit monthly itemized invoices  
2 to COUNTY'S Department of Public Works and Planning.

3       Upon receipt of a proper invoice, the COUNTY'S Department of Public Works  
4 and Planning will review the invoice within five (5) working days. If the Department  
5 determines that the invoice is in proper form and the services described therein have  
6 been satisfactorily performed, the Department will approve the invoice and submit it to  
7 the COUNTY Auditor-Controller/Treasurer-Tax Collector. Payment will be issued to  
8 CONSULTANT within forty-five (45) calendar days of the date the Auditor-  
9 Controller/Treasurer-Tax Collector receives the approved invoice.

10       In the event the Department determines that the invoice is not in proper form or  
11 that services described therein have not been satisfactorily performed, the Department  
12 shall return the invoice to the CONSULTANT with a description of the deficiencies in the  
13 invoice. The CONSULTANT shall correct the deficiencies in the invoice and resubmit a  
14 corrected invoice to the Department for further review. The Department and  
15 CONSULTANT shall repeat the process of reviewing and correcting the invoice until the  
16 invoice is satisfactory to the Department. CONSULTANT shall not be entitled to  
17 compensation for services described in an invoice until the Department has approved  
18 the invoice.

19       In no event shall services performed under this Agreement be in excess of One  
20 Hundred Thousand Dollars and No Cents (\$100,000.00) per year (April 17 – April 16 of  
21 following year) from the execution of this Agreement. It is understood that all expenses  
22 incidental to CONTRACTOR's performance of services under this Agreement shall be  
23 borne by CONTRACTOR.

24 6.    INDEPENDENT CONTRACTOR

25       In performance of the work, duties and obligations assumed by CONTRACTOR  
26 under this Agreement, it is mutually understood and agreed that CONTRACTOR, including  
27 any and all of the CONTRACTOR'S officers, agents, and employees will at all times be  
28 acting and performing as an independent contractor, and shall act in an independent

1 capacity and not as an officer, agent, servant, employee, joint venturer, partner, or  
2 associate of the COUNTY. Furthermore, COUNTY shall have no right to control or  
3 supervise or direct the manner or method by which CONTRACTOR shall perform its work  
4 and function. However, COUNTY shall retain the right to administer this Agreement so as  
5 to verify that CONTRACTOR is performing its obligations in accordance with the terms  
6 and conditions thereof.

7 CONTRACTOR and COUNTY shall comply with all applicable provisions of the  
8 law and the rules and regulations, if any, of governmental authorities having jurisdiction  
9 over matters the subject thereof.

10 Because of its status as an independent contractor, CONTRACTOR shall have  
11 absolutely no right to employment rights and benefits available to COUNTY employees.  
12 CONTRACTOR shall be solely liable and responsible for providing to, or on behalf of, its  
13 employees all legally-required employee benefits. In addition, CONTRACTOR shall be  
14 solely responsible and save COUNTY harmless from all matters relating to payment of  
15 CONTRACTOR'S employees, including compliance with Social Security withholding  
16 and all other regulations governing such matters. It is acknowledged that during the  
17 term of this Agreement, CONTRACTOR may be providing services to others unrelated  
18 to the COUNTY or to this Agreement.

19 7. MODIFICATION

20 Any matters of this Agreement may be modified from time to time by the written  
21 consent of all the parties without, in any way, affecting the remainder.

22 8. NON-ASSIGNMENT

23 Neither party shall assign, transfer or sub-contract this Agreement nor their rights or  
24 duties under this Agreement without the prior written consent of the other party.

25 9. HOLD HARMLESS

26 CONTRACTOR agrees to indemnify, save, hold harmless, and at COUNTY'S  
27 request, defend the COUNTY, its officers, agents, and employees from any and all costs  
28 and expenses, damages, liabilities, claims, and losses occurring or resulting to COUNTY

1 in connection with the performance, or failure to perform, by CONTRACTOR, its officers,  
2 agents, or employees under this Agreement, and from any and all costs and expenses,  
3 damages, liabilities, claims, and losses occurring or resulting to any person, firm, or  
4 corporation who may be injured or damaged by the performance, or failure to perform, of  
5 CONTRACTOR, its officers, agents, or employees under this Agreement.

6 10. INSURANCE

7 Without limiting the COUNTY's right to obtain indemnification from  
8 CONTRACTOR or any third parties, CONTRACTOR, at its sole expense, shall maintain  
9 in full force and effect, the following insurance policies or a program of self-insurance,  
10 including but not limited to, an insurance pooling arrangement or Joint Powers  
11 Agreement (JPA) throughout the term of the Agreement:

12 A. Commercial General Liability

13 Commercial General Liability Insurance with limits of not less than One  
14 Million Dollars (\$1,000,000.00) per occurrence and an annual aggregate of Two Million  
15 Dollars (\$2,000,000.00). This policy shall be issued on a per occurrence basis. COUNTY  
16 may require specific coverages including completed operations, products liability,  
17 contractual liability, Explosion-Collapse-Underground, fire legal liability or any other liability  
18 insurance deemed necessary because of the nature of this Agreement.

19 B. Automobile Liability

20 Comprehensive Automobile Liability Insurance with limits for bodily injury of  
21 not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) per person, Five  
22 Hundred Thousand Dollars (\$500,000.00) per accident and for property damages of not  
23 less than Fifty Thousand Dollars (\$50,000.00), or such coverage with a combined single  
24 limit of Five Hundred Thousand Dollars (\$500,000.00).  
25 Coverage should include owned and non-owned vehicles used in connection with this  
26 Agreement.

27 C. Professional Liability

28 If CONTRACTOR employs licensed professional staff, (e.g., Ph.D., R.N.,

1 L.C.S.W., M.F.C.C.) in providing services, Professional Liability Insurance with limits of not  
2 less than One Million Dollars (\$1,000,000.00) per occurrence, Three Million Dollars  
3 (\$3,000,000.00) annual aggregate.

4 D. Worker's Compensation

5 A policy of Worker's Compensation Insurance as may be required by the  
6 California Labor Code.

7 CONTRACTOR shall obtain endorsements to the Commercial General  
8 Liability insurance naming the County of Fresno, its officers, agents, and employees,  
9 individually and collectively, as additional insured, but only insofar as the operations  
10 under this Agreement are concerned. Such coverage for additional insured shall apply  
11 as primary insurance and any other insurance, or self-insurance, maintained by  
12 COUNTY, its officers, agents and employees shall be excess only and not contributing  
13 with insurance provided under CONTRACTOR's policies herein. This insurance shall  
14 not be cancelled or changed without a minimum of thirty (30) days advance written  
15 notice given to COUNTY.

16 Within thirty (30) days from the date CONTRACTOR signs and executes  
17 this Agreement, CONTRACTOR shall provide Certificates of Insurance and  
18 Endorsements as stated above for all of the foregoing policies, as required herein, to  
19 the County of Fresno, Department of Public Works and Planning, Director, 2220 Tulare  
20 Street, 6<sup>th</sup> Floor, Fresno, CA 93721, stating that such insurance coverage has been  
21 obtained and is in full force; that the County of Fresno, its officers, agents and  
22 employees will not be responsible for any premiums on the policies; that such  
23 Commercial General Liability Insurance names the County of Fresno, its officers, agents  
24 and employees, individually and collectively, as additional insured, but only insofar as  
25 the operations under this Agreement are concerned; that such coverage for additional  
26 insured shall apply as primary insurance and any other insurance, or self-insurance,  
27 maintained by COUNTY, its officers, agents and employees, shall be excess only and  
28 not contributing with insurance provided under CONTRACTOR's policies herein; and

1 that this insurance shall not be cancelled without a minimum of thirty (30) days advance,  
2 written notice given to COUNTY, except that ten (10) days notice of cancellation shall  
3 be permitted if cancellation is due to nonpayment of premium.

4 In the event CONTRACTOR fails to keep in effect at all times insurance  
5 coverage as herein provided, the COUNTY may, in addition to other remedies it may  
6 have, suspend or terminate this Agreement upon the occurrence of such event.

7 All policies shall be issued by admitted insurers licensed to do business in  
8 the State of California, and such insurance shall be purchased from companies  
9 possessing a current A.M. Best, Inc. rating of A FSC VII or better.

10 11. AUDITS AND INSPECTIONS:

11 The CONTRACTOR shall at any time during business hours, and as often as the  
12 COUNTY may deem necessary, make available to the COUNTY for examination all of its  
13 records and data with respect to the matters covered by this Agreement. The  
14 CONTRACTOR shall, upon request by the COUNTY, permit the COUNTY to audit and  
15 inspect all of such records and data necessary to ensure CONTRACTOR'S compliance  
16 with the terms of this Agreement.

17 If this Agreement exceeds Ten Thousand Dollars (\$10,000.00), CONTRACTOR  
18 shall be subject to the examination and audit of the Auditor General for a period of three  
19 (3) years after final payment under Agreement (Government Code Section 8546.7).

20 12. NOTICES:

21 The persons and their addresses having authority to give and receive notices under  
22 this Agreement include the following:

23 COUNTY OF FRESNO

24 Chuck Jonas, CBO, Building Official  
25 Department of Public Works & Planning  
26 2220 Tulare Street, 6<sup>th</sup> Floor  
Fresno, CA 93721

CONTRACTOR

Michael Renner, CBO  
West Coast Consultants, Inc.  
2400 Camino Ramon, Suite 240  
San Ramon, CA 94583

27 All notices between the COUNTY and CONTRACTOR provided for or permitted  
28 under this Agreement must be in writing and delivered either by personal service, by first-

1 class United States mail, by an overnight commercial courier service, or by telephonic  
2 facsimile transmission. A notice delivered by personal service is effective upon service to  
3 the recipient. A notice delivered by first-class United States mail is effective three  
4 COUNTY business days after deposit in the United States mail, postage prepaid,  
5 addressed to the recipient. A notice delivered by an overnight commercial courier service  
6 is effective one COUNTY business day after deposit with the overnight commercial courier  
7 service, delivery fees prepaid, with delivery instructions given for next day delivery,  
8 addressed to the recipient. A notice delivered by telephonic facsimile is effective when  
9 transmission to the recipient is completed (but, if such transmission is completed outside  
10 of COUNTY business hours, then such delivery shall be deemed to be effective at the next  
11 beginning of a COUNTY business day), provided that the sender maintains a machine  
12 record of the completed transmission. For all claims arising out of or related to this  
13 Agreement, nothing in this section establishes, waives, or modifies any claims  
14 presentation requirements or procedures provided by law, including but not limited to the  
15 Government Claims Act (Division 3.6 of Title 1 of the Government Code, beginning with  
16 section 810).

17 13. GOVERNING LAW

18 Venue for any action arising out of or related to this Agreement shall only be in  
19 Fresno County, California.

20 The rights and obligations of the parties and all interpretation and performance of  
21 this Agreement shall be governed in all respects by the laws of the State of California.

22 14. DISCLOSURE OF SELF-DEALING TRANSACTIONS

23 This provision is only applicable if the CONTRACTOR is operating as a  
24 corporation (a for-profit or non-profit corporation) or if during the term of the agreement,  
25 the CONTRACTOR changes its status to operate as a corporation.

26 Members of the CONTRACTOR's Board of Directors shall disclose any self-  
27 dealing transactions that they are a party to while CONTRACTOR is providing goods or  
28 performing services under this agreement. A self-dealing transaction shall mean a

1 transaction to which the CONTRACTOR is a party and in which one or more of its  
2 directors has a material financial interest. Members of the Board of Directors shall  
3 disclose any self-dealing transactions that they are a party to by completing and signing  
4 a Self-Dealing Transaction Disclosure Form, attached hereto as Exhibit E and  
5 incorporated herein by reference, and submitting it to the COUNTY prior to commencing  
6 with the self-dealing transaction or immediately thereafter.

7 15. ENTIRE AGREEMENT

8 This Agreement constitutes the entire Agreement between the CONTRACTOR and  
9 COUNTY with respect to the subject matter hereof and supersedes all previous  
10 Agreement negotiations, proposals, commitments, writings, advertisements, publications,  
11 and understanding of any nature whatsoever unless expressly included in this Agreement.  
12 In the event of any inconsistency in interpreting the documents which constitute this  
13 Agreement, the inconsistency shall be resolved by giving precedence in the following  
14 order of priority: (1) the text of this Agreement (excluding Exhibits A, B, C, D, and E); (2)  
15 Exhibit A; (3) Exhibit E (Self-Dealing Transaction Disclosure Form); (4) Exhibit B; and (5)  
16 Exhibit C; and (6) Exhibit D.

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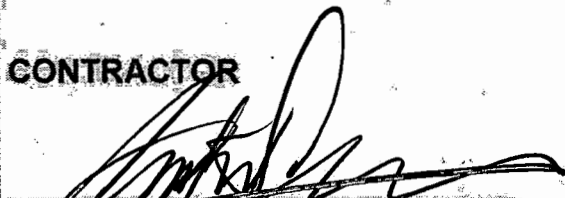
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1 IN WITNESS WHEREOF, the parties have executed this Agreement on the date  
2 set forth above.

3  
4 **CONTRACTOR**

**COUNTY OF FRESNO**

5   
6 (Authorized Signature)

  
Sal Quintero, Chairman of the Board  
of Supervisors of the County of Fresno


7 Giyan Senaratne, Principal/CEO  
8 Print Name and Title

9 2400 Camino Ramon, Suite 240  
Mailing Address

10 San Ramon, CA 94583  
11 City, State, and Zip Code

**ATTEST:**  
Bernice E. Seidel  
Clerk to the Board of Supervisors  
County of Fresno, State of California

By   
Deputy

12   
13  
14 (Authorized Signature)

15 Giyan Senaratne, Principal/CEO  
16 Print Name and Title

17 2400 Camino Ramon, Suite 240  
Mailing Address

18 San Ramon, CA 94583  
19 City, State, and Zip Code

20  
21  
22 **FOR ACCOUNTING USE ONLY**

23 ORG No. 43600200  
24 Account No. 7295  
25 Fund No. 0001  
26 Subclass No. 10000  
27  
28



## County of Fresno

DEPARTMENT OF PUBLIC WORKS AND PLANNING  
STEVEN E. WHITE, DIRECTOR

### REQUEST FOR PROPOSAL

The County of Fresno is soliciting bids for services of a qualified Building Plans Checker(s) to check residential, industrial and commercial building plans and Building Inspector(s) to inspect residential, industrial, commercial, and agricultural projects.

- SUBMITTAL:** Four (4) copies must be received on or before:  
**Tuesday October 31, 2017, 4:00 p.m.**
- ADDRESSED TO:** Chuck Jonas, CBO Chief Building Inspector
- MAILING AND DELIVERY SERVICE ADDRESS:** Fresno County  
Department of Public Works and Planning  
Development Services Division  
2220 Tulare Street, Sixth Floor  
Fresno, CA 93721-2104
- MARK ENVELOPE:** **PROPOSAL – “Plan Check and Building Inspection Services”**
- INQUIRIES:** Direct questions or requested clarifications about the Request for Proposal (RFP) documents to Chuck Jonas, Chief Building Inspector, at (559) 600-4217, or fax (559) 600-4200, or by emailing [cjonas@co.fresno.ca.us](mailto:cjonas@co.fresno.ca.us) at the Department of Public Works and Planning, Development Services Division, County of Fresno. The Development Services Division offices are located at 2220 Tulare Street, southwest corner of Tulare and “M” Street, Suite A, Street Level, Fresno, CA 93721.
- ISSUANCE DATE:** Thursday, October 12, 2017

#### DEVELOPMENT SERVICES DIVISION

2220 Tulare Street, Sixth Floor / Fresno, California 93721 / Phone (559) 600-4497 / 600-4540 / 600-4022 / FAX 600-4200  
Equal Employment Opportunity • Affirmative Action • Disabled Employer

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## **EXHIBITS**

|           |               |
|-----------|---------------|
| EXHIBIT A | FEE SCHEDULE  |
| EXHIBIT B | 2017 TITLE 15 |

## **I. SCOPE OF SERVICES**

The County will contract with up to four multidisciplinary firms to provide professional plan checking and building inspection services in support of the Building & Safety Section functions at the direction of the Chief Building Inspector or his designee. These services are only to be provided when required by the County of Fresno and will consist of a total of four (4) separate contracts. **Two (2) contracts for eight hundred and fifty thousand dollars (\$850,000.00) annually and two (2) contracts for one hundred thousand dollars annually (\$100,000.00).**

At the County's option, the plan review may be performed in whole or in part by using one of the different packages defined below. The fee for packages "A" through "E" may be set up as a percentage of the fee received by the County for plan review for the given project based on the current adopted fee schedule. The maximum fee shall not exceed 65% of the plan review fee received by the County for the complete structural and non-structural review. Where the County requests a partial review, the maximum fee shall not exceed 40% of the plan review fee received by the County for either structural review or non-structural review. Proposals shall include fee breakdowns in each of the following categories and, other than hourly fees, shall include the costs of the initial review together with all subsequent reviews. Plan reviews and inspections are to include enforcement of all applicable Federal, State, and Local regulations, ordinances and policies.

(Structural Plan Review will include All Structural and Building Components.  
Non-Structural Plan Review will include All Electrical, Plumbing, Mechanical, Green and Energy Components.)

### **A) Plan Check "Packages"**

- a. Plan Review Package "A"**  
Complete commercial plan review
- b. Plan Review Package "B"**  
Complete non-structural commercial plan review
- c. Plan Review Package "C"**  
Complete structural commercial plan review
- d. Plan Review Package "D"**  
Complete residential plan review
- e. Plan Review Package "E"**  
Complete structural residential plan review
- f. Plan Review Package "F"**  
Hourly fee for non-structural plan review services

**g. Plan Review Package “G”**

Hourly fee for structural plan review services

**h. Building Inspection Package “H”**

Hourly fee for commercial and/or residential inspection services

**i. Plan Review Package “I”**

Hourly fee for site improvement inspection services

**j. Plan Review Package “J”**

Hourly fee for permit processing services

No additional fees shall be charged to the County for completion of the work in any of the packages listed, (other than approved hourly fees, where applicable), including, but not limited to, pick up, delivery, mileage, shipping, meetings, phone calls, and other materials, labor and handling.

**B) Availability**

1. The Consultant shall perform the plan review services required to obtain approval of each project for the percentage of fee proposed. Prior approval by the County is required for any and all charges proposed in addition to the percentage agreed to in the Plan Review Package. Prior approval by the County is required for any and all charges proposed for deferred submittals and revisions that may occur on projects reviewed by the Consultant.
2. The response time for the Consultant to return a list of comments to the County or provide approval to the County for all plan review projects from the day of authorization by the County is ten (10) business days on the first review and five (5) business days on subsequent reviews. If the list of comments or approval is returned to the County in one (1) to five (5) business days in excess of the due date, a 10% reduction in cost to the County shall be provided. If the response time of five (5) to ten (10) business days is in excess of the due date, the plan review shall be completed at 50% reduction to the County. Anything in excess of 10 days shall be completed at no cost to the County. *The Consultant shall notify the County at least two (2) business days in advance if the plans will not be completed within the stipulated time frame.* The response time for more complex projects as determined by the County may be negotiable.
3. List a “typical” notification time required for the Consultant to provide inspection staff for the County.

4. Indicate the availability of the Consultant's personnel assigned to the plan check to attend a meeting at the County to address questions or discuss issues with County staff, design team and/or construction team that may arise on a project at no additional cost to the County for projects paid on percentage. Meetings may occur prior to permit submittal, during the review process and after permit issuance and typically will not exceed two hours for each meeting.
5. Indicate the availability of Consultant's representative to attend bi-monthly plan review and/or inspection related meetings at the County at no additional cost to the County. Estimate meeting duration of two hours.
6. Indicate the availability of the Consultant's staff to discuss projects and technical data via phone or other means with the County's staff, design team and/or construction team at no additional cost to the County for plan reviews paid on percentage.
7. Indicate processing times and costs for plan reviews that the County may require to be expedited. Typically, an expedited review would be one half of the normal response time listed in B-2 above.
8. Describe the capability of your firm to provide electronic plan reviews and indicate if there are any reductions in the Consultant's plan review costs if this service is utilized. Provide a brief description and flow chart of how this process is accomplished.
9. Indicate your ability to provide third-party plan reviews/inspections by allowing an applicant to provide payment directly to the Consultant for Consultant's portion of the plan review fee or inspection costs. Also submit samples of any forms that may be utilized for this procedure.

### **C) Statement of Work**

Upon award of a contract, the Consultant shall perform plan review services and/or field inspection services.

#### **Plan Review Services:**

Plan review shall be performed at the Consultant's offices unless specific arrangements are made with the County.

1. Consultant shall assign personnel who are professionally qualified to perform commercial and/or residential construction document plan check and shall be International Code Council (ICC) certified plans examiners.

2. Consultant shall designate one individual as the responsible contact for all communications between the County and Consultant for the life of the contract and, in the event the contact changes, notify County immediately.
3. Consultant shall furnish assigned personnel with all necessary materials, resources and training to conduct plan review and inspection services, including a current copy of applicable County amendments, policies, procedures and forms.
4. Plan review approval shall not be recommended to the County until ALL code compliance issues are resolved to the best of Consultant's knowledge and all permit issuance requirements of the County of Fresno are satisfied. Consultant shall contact County if there are questions.
5. Consultant shall respond within one business day upon each notification that a plan check is authorized.
6. Consultant shall pick up all documents to be reviewed from the County of Fresno, Public Works and Planning, Development Services Division located at 2220 Tulare Street, Suite A, Fresno, CA. Stated plan review turnaround times will begin the next business day after the Consultant has been notified by the County. Consultant shall conduct each plan review in a timely manner and within time-frame guidelines established by the County. Refer to B-2. Upon completion of each plan review, the Consultant shall return the reviewed documents to the County and provide an electronic and hard copy of the plan review comments in the format designated by the County. Upon completion of the plan review where approval of the documents is recommended, the Consultant shall provide (2) complete sets of all final review documents annotated as approved to the County of Fresno.
7. Plan review comment letters shall be completed in the format provided by the County.
8. Code interpretations are subject to final review and approval by the County Building Official. All plan review comments completed by the consultant are subject to the review by the County.
9. Consultant shall be available within one business day to respond to questions from the County that may be generated during field inspection for each authorized plan check that is subsequently issued a permit for construction.

Field Inspection Services:

1. All field inspection shall be performed through the County of Fresno Development Services Division and under the direction of County staff.

2. Consultant shall assign personnel who are professionally qualified to perform commercial and/or residential construction inspection and shall be ICC certified as building inspectors. All vehicles, safety apparel, communication devices, materials, resources, tools, and training shall be supplied by the Consultant.
3. County shall provide County-specific policy training and provide any necessary County maps, forms, and data entry training.
4. List a "typical" notification time required for the Consultant to provide inspection staff for the County.
5. Projects under construction by permit from the County shall be inspected for compliance per the California Code of Regulations – Title 24, Parts 1-12, and Fresno County Title 15 (Building and Construction Ordinance).

## **II. PROPOSAL CONTENT AND ORGANIZATION**

Proposals should be limited to specific discussion of the elements outlined in this RFP. The intent of this RFP is to encourage responses which meet the stated requirements, and which propose the best methods to accomplish the work within a stated budget.

The organization of the proposal should follow the general outline below. Each proposal should consist of four (4) copies of the technical proposal.

### **A. Transmittal Letter**

1. The transmittal letter shall include the name, title, address, phone number, and original signature of an individual with authority to negotiate on behalf of and to contractually bind the consulting firm, and who may be contacted during the period of proposal evaluation. Only one transmittal letter need be prepared to accompany all copies of the technical and cost proposals.

### **B. Table of Contents**

1. Provide a list of sections in the proposal and the associated page numbers.

### **C. Scope of Work**

1. Provide the scope of work information in a format such that it can be pulled out of the RFP and inserted into the contract as a schedule and include the cost for each package in a table format. If necessary, discuss reasons for any revisions to the requirements as described and provide sufficient detail for any modified approach, methods, and tasks.

#### **D. Project Deliverables**

1. The deliverables shall be consistent with Section I of this proposal. This shall include a summary of the Project Deliverables with schedule. Provide the project deliverables with schedule in a format that can be pulled out of the RFP and inserted into the contract as a schedule. If necessary, discuss reasons for any revisions to the requirements or sample contract as described and provide sufficient detail for any modified approach, methods, and tasks or terminology.

#### **E. Consultant and Sub-Consultant Staff – Qualifications & Experience**

1. This section shall describe the qualifications and experience of each professional who will participate in the project, including a resume for each member of the project team. A project manager must be designated, and an organizational chart showing the manager and all project staff must be included. A matrix or organization chart shall be included, indicating the effort, either in percentage of the total project or in person-hours, which will be contributed by each professional during each phase or task making up the project. Key personnel who are included in the proposal must be committed for the duration of the contract. Any substitutions or changes to the project team must be brought to the attention of the County and approved. If a sub-consultant will be used, the proposing Consultant shall include a letter from the sub-consultant committing to perform at least the work shown for the sub-contracting professional in the above-described matrix.

#### **F. Consultant Qualifications and References**

1. This section shall describe the nature and outcome of projects previously conducted by the Consultant which are related to the work described within the RFP. Descriptions shall include client contact names, address, phone numbers, email addresses, descriptions of the type of work performed, approximate dates on which the work was completed, and professional staff who performed the work. If a sub-Consultant is proposed, two to three similar qualifications and references shall be provided for all sub-Consultants.

#### **G. Cost Information**

1. Develop the cost as described in Section I of this proposal. Provide the cost information in a format that it can be pulled out of the RFP and inserted into the contract as a schedule and include the scope of work for each package in a table format. If necessary, discuss reasons for any revisions to the requirements as described and provide sufficient detail for any modified approach, methods, and tasks.

#### **H. Invoicing**

1. Invoices shall include the County's Application Number, Address of Project, Project Name and the amount billed for each project. If the project was performed on an hourly basis, the invoice shall include each person's name, title, hourly rate, and hours being billed to the County.
2. Where applicable, when the first review is completed and returned to the County, each project shall be accompanied by a Fee Calculation Sheet indicating the amount that will be billed to the County and a breakdown of the associated costs.

#### **I. Insurance Coverage**

1. Plan check and building inspection Consultant will be required to have the following insurance coverage:

(a) Commercial General Liability

Commercial General Liability Insurance with limits of not less than one million dollars (\$1,000,000.00) per occurrence and an annual aggregate of two million dollars (\$2,000,000.00). This policy shall be issued on a per occurrence basis. County may require specific coverage including completed operations, product liability, contractual liability, explosion-collapse-underground, fire and legal liability, or any other liability insurance deemed necessary because of the nature of the contract.

b) Automobile Liability

Comprehensive automobile liability insurance with limits for bodily injury of not less than two hundred fifty thousand dollars (\$250,000.00) per person, five hundred thousand dollars (\$500,000.00) per accident and for property damages of not less than fifty thousand dollars (\$50,000.00), or such coverage with a combined single limit of five hundred thousand dollars (\$500,000.00). Coverage should include owned and non-owned vehicles used in connection with this Agreement.

c) Professional Liability

If Contractor employs licensed professional staff, (e.g., Ph.D., R.N., L.C.S.W., M.F.C.C.) in providing services, professional liability insurance with limits of not less than one

million dollars (\$1,000,000.00) per occurrence, three million dollars (\$3,000,000.00) annual aggregate.

d) Worker's Compensation

A policy of Worker's Compensation insurance as may be required by the California Labor Code.

### **III. PROPOSAL EVALUATION AND SELECTION**

A project Selection Committee will be formed to evaluate the proposals and select one or more consultants. The Selection Committee will consist of members from the Department of Public Works and Planning and may include a representative knowledgeable in plan check and building inspection services from outside the community. Consulting firms will be requested to interview with the Selection Committee as a part of the evaluation process.

#### **PROPOSAL SCHEDULE (TENTATIVE)**

|  |                                      |
|--|--------------------------------------|
| Proposals due to County of Fresno                  | Tuesday, October 31, 2017, 4:00 p.m. |
| Finalist interviews and fee proposal               | Friday, November 17, 2017            |
| Finalist negotiations complete                     | Friday, December 01, 2017            |
| Finalist returns signed contract                   | Friday, December 15, 2017            |
| *Board of Supervisors hearing to consider contract | Tuesday, January 23, 2018            |
| *Notice to proceed issued                          | Tuesday, February 20, 2018           |

The above schedule is tentative and partially dependent upon the size of the contract. Contracts totaling \$100,000 or more require Fresno County Board of Supervisor approval. The firms' fee proposals will be opened only after the Selection Committee has completed all of the interviews and considered each of the firms' qualifications. The Selection Committee will consider the fee proposal in its final deliberations.

\*Hearing calendar has not been adopted.

\*No new work will be assigned until the existing contracts expire, (March 9, 2018).

The Selection Committee will consider the following recommended experience in its evaluation of proposals (not necessarily listed in order of importance).

Proposals will be compared based upon a combination of factors, and a contract or contracts will be awarded based upon the recommendation of the panel's evaluation of the factors. More than one contract may be awarded. The factors to be considered are:

- Professional qualifications of the personnel proposed to perform the work.

- Prior experience of the Consultant in providing plan check or inspection services to the County and to other jurisdictions.
- Availability of the Consultant to perform necessary services upon demand.
- Location of Consultant's offices providing services.
- Availability of one individual from the Consultant to be the contact person for the County on all projects.
- Other factors the panel may determine as relevant to the ability of the applicant to perform the required services.

**Consultant Qualifications:**

Applicant shall demonstrate that they possess the following minimum qualifications or equivalent as determined by the County of Fresno:

International Code Council (ICC) Certified Plans Examiner  
 Licensed professional engineer  
 Certified Access Specialist (CAsp)  
 ICC Certified Building Inspector combinations  
 ICC Certified Building Permit Technician  
 Current valid State of California driver's license



## C. SCOPE OF WORK

### Summary of Expertise & Capabilities



Our team brings the highest level of technical expertise found anywhere in the industry. As an extension of your agency, we will always ensure that our interactions with your customers reflect positively on your department. We pride ourselves on successfully partnering with our clients and their communities.

WC<sup>3</sup> has the depth of staff and expertise required to meet all jurisdictional needs. We bring extensive experience with all types of construction and occupancies, from single family homes to high rise construction. Our experience extends to biotechnical and industrial projects, hazardous facilities, medical clinics (including OSHPD3), data centers and many more.

-  **STAFF MEMBERS** are **LICENSED** professionals, **CERTIFIED** Building Officials, plans examiners, permit technicians, and inspectors with expertise in the latest Building Codes.
-  **QUALITY** WC<sup>3</sup> utilizes certified combination inspectors with substantial **EXPERIENCE** and are readily available.
-  **SUPPLY** We can supply front counter support, clerical, and administrative personnel.
-  **PROFESSIONAL** high quality and **TIMELY** service is our top priority.
-  **FULL TIME STRUCTURAL ENGINEERS** WC<sup>3</sup> has numerous S.E.'s on staff with extensive plan review experience.
-  **MASTER CODE PROFESSIONALS** We have several Master Code Professions on staff.
-  **CERTIFIED** We have certified LEED, HazMat, Energy and **CASp** specialists.
-  **COMMITTED** WC<sup>3</sup> is committed to maintaining our client's plan review turnaround times.
-  **THIRD PARTY AND EXPEDITED** Third party plan reviews and expedited plan reviews are available.
-  **COLLABORATION** We work collaboratively with our clients and their customers to achieve project code compliance with the fewest number of plan review cycles possible.
-  **SEASONED INSTRUCTORS** We offer quality training as an ICC Preferred Training Provider to building departments, architects, engineers, and building safety industry organizations.



## Firm Information

Below is a listing of our locations and contact information.

### Principal:

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**Giyan Senaratne, PE, SE, LEED AP, CASp**  
Principal/CEO  
925.275.1700 O | 925.766.5600 C  
giyan@wc-3.com



### Regional Manager:

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**Michael Renner, CBO**  
209.701.9951 O | 916.794.6222 C  
miker@wc-3.com

**YEAR ESTABLISHED:** 2006 | Over 10 years in Business

**EMPLOYEE COUNT:** 115 +/-

### Office Locations:

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**CORPORATE OFFICE**  
2400 Camino Ramon, Suite 240  
San Ramon, CA 94583  
Phone: 925.275.1700



**SACRAMENTO OFFICE:**  
3841 N Freeway Blvd, Suite 280  
Sacramento, CA 95834  
Phone: 916.333.1503



**SANDY, UTAH OFFICE:**  
9131 S. Monroe Plaza Way, Ste. A  
Sandy, Utah 84070  
Phone: 385.237.3722



**SOUTH SAN FRANCISCO OFFICE:**  
417 Grand Avenue, Suite 201  
South San Francisco, CA 94080  
Phone: 650.754.6353



**WASHINGTON OFFICE:**  
19109 36th Avenue W, Suite 207  
Lynnwood, WA 98036  
Phone: 425.582.1719



**LAYTON, UTAH OFFICE:**  
908 West Gordon Avenue, Suite 3  
Layton, UT 84041  
Phone: 801.547.8133

### No Conflict of Interest

WC<sup>3</sup> works only for government agencies and has no conflict of interest with any applicants applying for permits in your jurisdiction. WC<sup>3</sup> has no past, ongoing, or potential conflicts of interest which would occur due to performing work with your department.



## Background and History

West Coast Code Consultants, Inc. (WC<sup>3</sup>) specializes in providing all inclusive municipal consulting services to municipalities, jurisdictions and government entities. WC<sup>3</sup> was founded in 2006 by Giyan Senaratne, P.E., S.E., LEED AP, CASp. Since that time our goal has been the harmonious and efficient integration of our services with public agencies. Our staff of over 100 employees is comprised of structural engineers, civil engineers, electrical engineers, mechanical engineers, fire protection engineers, ICC certified building officials, certified access specialists (CASp), ICC certified plans examiners, ICC certified building inspectors, ICC certified permit technicians and other professionals.

## Continuing Certification & Training

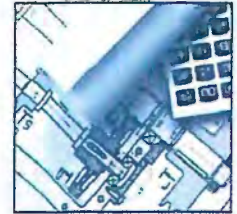
WC<sup>3</sup> is deeply embedded within the building and safety industry with many of our key staff serving as general members, executive board officers, committee participants, and requested instructors within multiple ICC Chapters and other industry associations. We facilitate and encourage all of our personnel to achieve the highest level of experience and certification. All WC<sup>3</sup> team members are appropriately licensed, certified and trained with attendance at the latest building industry training classes, conferences, and seminars.

Due to our emphasis on training WC<sup>3</sup> has created the Code Academy which provides online training resources to our staff and industry. Please find additional information on our website at <https://www.wc-3.com>.



## D. PROJECT DELIVERABLES

### Building Plan Check Services



WC<sup>3</sup> will provide the following scope by performing plan reviews in our local Sacramento office or, if requested, at the County's Building Department. Plans will be carefully reviewed for their compliance with the model codes adopted by the State of California as amended by Fresno County. We have read and will comply with the specifics set forward within the Request for Proposal. Plans are thoroughly reviewed for the following (as applicable):

- ▶ 2016 California Building Code Volume 1 & 2
- ▶ 2016 California Residential Code
- ▶ Title-24 Accessibility
- ▶ 2016 California Electrical Code
- ▶ 2016 California Green Building Code
- ▶ 2016 California Plumbing Code
- ▶ 2016 California Energy Code
- ▶ 2016 California Mechanical Code
- ▶ 2016 Historical Building Code
- ▶ OSHPD - 3
- ▶ Fresno County ordinances

Our structural plan review staff is experienced in reviewing new and retrofit projects utilizing wood, masonry, reinforced concrete, pre-stressed concrete, structural steel, and light gauge steel construction. We have reviewed projects using the following codes, standards, and criteria:

- ▶ ASCE 7-10, 31 and 41
- ▶ NEHRP
- ▶ FEMA 350, 351, 353, and P-751
- ▶ AISC 341-10, 358-10, and 360-10
- ▶ ACI 318-14
- ▶ ACI 318-11
- ▶ ANSI/AF&PA NDS-08
- ▶ TMS 402-11 / ACI 530-11
- ▶ AISI S100 to S230-07
- ▶ NDS for Wood Construction



## Plan Review Process & Methodology

Outlined below is the general process WC<sup>3</sup> utilizes to provide plan review services. WC<sup>3</sup> has the capacity to provide all of the services requested by Fresno County. The following is presented as a guideline to be adjusted according to the unique processing procedures of your jurisdiction. We will work with your department in a seamless and timely manner for the review of plans and supporting documents for code compliance.

### Review

- ▶ We can easily transition the comment structure in our plan review comment lists into your department's format.
- ▶ An electronic information file specific to your jurisdiction is created to identify items inherent and of interest to your department. The file is maintained and utilized during every review, ensuring all preferences and concerns are addressed.
- ▶ WC<sup>3</sup> understands code interpretations are subject to final review & approval by the Chief Building Official. It is further understood all plan review comments are subject to review by the department's staff members.
- ▶ Plan reviews will be conducted within time frame guidelines established by the jurisdiction & identified under the Plan Review Schedule.
- ▶ Expedited reviews can be accommodated given a 24-hour notice.

### Process

- ▶ Off-site plan reviews are offered and will be performed at WC<sup>3</sup> offices.
- ▶ We can also provide full or part time in house plan reviewers to suit your needs and assist in over-the-counter and same-day reviews.
- ▶ A courier service will be dispatched for pick-up on the same day when notified by noon, or otherwise within 24 hours. WC<sup>3</sup> will utilize our established shipping service account to pick up all documents to be delivered to our office at no additional cost to the jurisdiction.
- ▶ Correction lists will be electronically sent to the jurisdiction's designated staff member(s) for inclusion in a consolidated correction letter. Any other applicable correspondence will be sent via electronic mail.
- ▶ All communication with the applicant's designee will be conducted and coordinated as required to assist in responding to our plan review letters. We will work with your jurisdiction's preferred method of communication.
- ▶ Plan review approval will not be recommended to the jurisdiction until all code compliance issues are resolved and all permit issuance requirements of the department are satisfied.



## **Communication & Meeting Availability**

With reasonable notice, team members would be available for meetings at the County to help facilitate the approval process at no additional cost to the County for projects paid on a percentage. Staff members are also available to discuss projects with County staff, project designers, and the construction team by telephone, e-mail, web conference, and fax during all normal business hours. We understand meetings may occur prior to permit submittal, during the review process and after permit issuance and typically will not exceed two hours for each meeting.

We understand the County requests attendance at bi-monthly plan review and/or inspection related meetings at the County at no additional cost to the County. WC<sup>3</sup> is available for this requirement. Estimated meeting duration is two hours.



## **Digital Review Capability and Plan Review Staffing**

Digital plan review allows WC<sup>3</sup> the ability to review, mark-up and transport plans of any size electronically. We strongly encourage this service for our clients. This process delivers a high degree of cost effectiveness, time efficiency and a "green" and environmentally friendly system. Through our strong focus on utilizing digital, we offer clients full access to all WC<sup>3</sup> engineers and plans examiners company-wide, from any of our office locations. This service delivers an exceptional bank of expertise and knowledge base in all disciplines available for any type of project, specific jurisdictional demographics, and required code experience.

## **Online Plan Review Services**

WC<sup>3</sup> will provide electronic plan review and the required protocol for electronic submittals and processing when this service is utilized. WC<sup>3</sup> can easily train jurisdictional staff regarding submittals, processing, and issuance of projects reviewed electronically. A secured online portal can be established for quick access and information regarding plan review status during the review process.

## **Online Portal**

A protected online portal can be established for quick access and information regarding plan review status during the review process.

## **Quality Control / Quality Assurance**

WC<sup>3</sup> provides a thorough assurance/quality control program through assignment of a senior-level manager who follows the plan review project from submission through to approval. Weekly staff meetings are held for collaboration and clarification on any details, issues or questions throughout the process. All reviews and documents are thoroughly reviewed by the project manager prior to being released to the jurisdiction.



## Plan Check Turnaround Time

Our comprehensive plan reviews are returned promptly to meet your jurisdiction's needs. WC<sup>3</sup> will commit to completing plan reviews within the timeline expectations required by the jurisdiction. Our typical response times are listed below. For extraordinarily complex projects, WC<sup>3</sup> will immediately contact the department and agree on an appropriate response time prior to starting the review. We have read the RFP and will conform to all requested response times.

### Typical Plan Review Turnaround Time Schedule

| Type of Project  | Turnaround Time *              |                           |
|--|--------------------------------|---------------------------|
|  | First Review<br>(Working Days) | Recheck<br>(Working Days) |
| New Residential Construction, Additions, and Remodels  | 10                             | 5                         |
| New Multi Family   | 10                             | 5                         |
| New Commercial Construction  | 10                             | 5                         |
| Commercial Additions   | 10                             | 5                         |
| Tenant Improvements  | 10                             | 5                         |
| <i>* All turnaround times have been specified from the day they are received in our offices.</i>                   |                                |                           |
| <i>*Typical turnaround time for complex projects is 15-days for the first review and 10 days for any re-check.</i> |                                |                           |

## Expedited Plan Review

Accelerated plan review can be accommodated given a 24-hour notice to allow for schedule modifications and possible weekend or overtime work. WC<sup>3</sup> will require compensation for accelerated reviews as per hourly rates listed within our Cost Information section of this proposal and agreed upon by the County.

### Expedited Plan Review Response Time Schedule

| Type of Project  | Turnaround Time *              |                           |
|--|--------------------------------|---------------------------|
|  | First Review<br>(Working Days) | Recheck<br>(Working Days) |
| New Residential Construction, Additions, and Remodels  | 5                              | 3                         |
| New Multi Family   | 5                              | 3                         |
| New Commercial Construction  | 5                              | 3                         |
| Commercial Additions   | 5                              | 3                         |
| Tenant Improvements  | 5                              | 3                         |
| <i>* All turnaround times have been specified from the day they are received in our offices.</i> |                                |                           |

## Status Reports

WC<sup>3</sup> can provide the county with a daily plan review status report on all projects assigned.



## Building Inspection

West Coast Code Consultant's inspectors are experienced in a wide variety of construction types and occupancies including residential developments, tenant improvements, commercial, institutional, essential service buildings and industrial projects. WC<sup>3</sup> provides our inspectors with all the tools, reference materials, and equipment needed to perform their duties.

We understand that a positive attitude and customer service skills are critical components to successful job-site interactions, therefore, we employ inspectors who are experienced and skilled in dealing with people both at the front counter and in the field. All inspection personnel assigned to your jurisdiction will be able to read, understand and interpret construction documents, prepare and maintain accurate records and reports, communicate clearly both verbally and in writing and work effectively with contractors, the public and jurisdictional staff.

Our staff will contact the Building Official (or his/her designee) for any code interpretations, local preferences, alternate means/methods requests, etc. Our inspectors will work closely with the Building Official regarding any field interpretations required for complex code items. If a concern should arise on a project, our inspection staff will work proactively with all parties to resolve the issue.

We tailor our inspection services to meet the specific needs of our clients. We maintain a list of highly qualified personnel we utilize for both full time and interim needs. Inspection services will be sourced out of our local Sacramento office where we can draw upon our list of qualified candidates for the department's approval. We will provide inspection services within 24 hours of notification.

Assigned staff will perform continuous or periodic construction inspections to verify that all work is in conformance with the approved project plans as well as identifying issues of non-compliance with applicable building codes.

In general, inspection services provided may include, but are not limited to:

- ▶ Performing all inspections through your Building Division and under the direction of the Chief Building Official or his/her designated staff.
- ▶ Performing all necessary building inspections in an efficient and courteous manner.
- ▶ Providing personnel who are professionally qualified and certified, as determined by the jurisdiction, to perform commercial, industrial and/or residential construction inspection.
- ▶ Projects under construction by permit shall be inspected for compliance with adopted Building Codes as amended by local ordinance.
- ▶ Coordinating inspection services with other pertinent departments as needed.
- ▶ Enforcing conditions of approval associated with discretionary permits.
- ▶ Qualified inspectors are available within 24-48 hours of the request from the jurisdiction.
- ▶ Overseeing special inspections and conducting investigations as directed by your department including field and office research and preparation of documents.



- ▶ Input of all inspection records into the department's permit tracking system, maintenance of all inspection records, correction notices, and all documentation related to design changes for all assigned projects.
- ▶ Resolving code interpretation issues in a timely and professional manner.
- ▶ Observing each project at the completion of the various stages of construction for compliance with the appropriate building codes and approved project plans.
- ▶ Coordination with the Building Division on all Certificates of Occupancy to confirm that all applicable departments and regulatory agencies have approved the project.
- ▶ We will also participate in any staff meetings and/or trainings as required by your jurisdiction.

## Third-Party Plan Review/Inspections

WC<sup>3</sup> has extensive experience providing third-party plan reviews and inspections to numerous jurisdictions throughout California. If the jurisdiction prefers this service for particular projects or all projects, then WC<sup>3</sup> is capable and prepared to provide this service. Here are a few highlights of third-party plan reviews and inspection services provided by WC<sup>3</sup>:

- ▶ For third-party plan review and inspections, the applicant provides payment directly to WC<sup>3</sup> for the portion of payment due to the consultant. Payment can be made by credit card or check for the applicant's convenience.
- ▶ WC<sup>3</sup> will provide plan review comment letters directly to the applicant while keeping the jurisdiction in the loop. If requested, the jurisdiction is copied on all correspondence between WC<sup>3</sup> and the applicant.
- ▶ WC<sup>3</sup> field inspectors will attend and participate in staff meetings and training events as directed by the jurisdiction and the applicant's construction management team.
- ▶ WC<sup>3</sup> staff will coordinate all inspection and re-inspection request in the same manner established by the jurisdiction.
- ▶ If desired by the applicant, submissions can be sent electronically to WC<sup>3</sup> saving the applicant time and transportation costs. The applicant is given free access to WC<sup>3</sup>'s Electronic Document Management System to submit an electronic submittal for plan review.
- ▶ Overnight delivery of two sets of provided hard copy reviewed drawings, supporting structural calculations, energy calculations and any other required documents bearing WC<sup>3</sup>'s plan review stamps will be provided directly to the jurisdiction building department at the completion of the plan review.
- ▶ A final review letter addressed to the jurisdiction building department will be provided indicating that plans were reviewed and found to comply with the applicable building codes.

A sample third-party contract and other form examples are included in the appendix. WC<sup>3</sup> understands each jurisdiction is unique and can customize the third-party process to meet the needs and requirements of the individual jurisdiction. We would be pleased to expand on any of the details of our third-party processes and services.



## Electronic Document Management & Review

Should Fresno County request documents be transported electronically or tracked electronically, WC<sup>3</sup> provides a web-based **Electronic Document Management System (eProcess360)** allows applications to be 100% paperless. Our system allows applicants to submit plans and documents electronically, and much more.

- ▶ Electronic submission of large or small documents such as plans, specifications, calculations and reports
- ▶ Electronic plan reviews
- ▶ View & track all submitted documents
- ▶ View red-marked comments on files
- ▶ Sign and issue permit documents electronically
- ▶ Track field reports and scan project photos
- ▶ Send notification of submittal /permit status
- ▶ Provide secure usernames and passwords to interested parties
- ▶ Electronic archiving of plans, specifications, calculations and reports
- ▶ Can accommodate any type or size of project



The **eProcess360** program expands the functionality to accommodate the growing need for government organizations to go paperless. Our electronic document management system and document portal not only manages the jurisdiction's process, but also allows access to the public for submitting documents, retrieving and viewing files, and verifying project status. More importantly, the system can be easily customized for specific forms and processes as the need arises.

## Additional Services

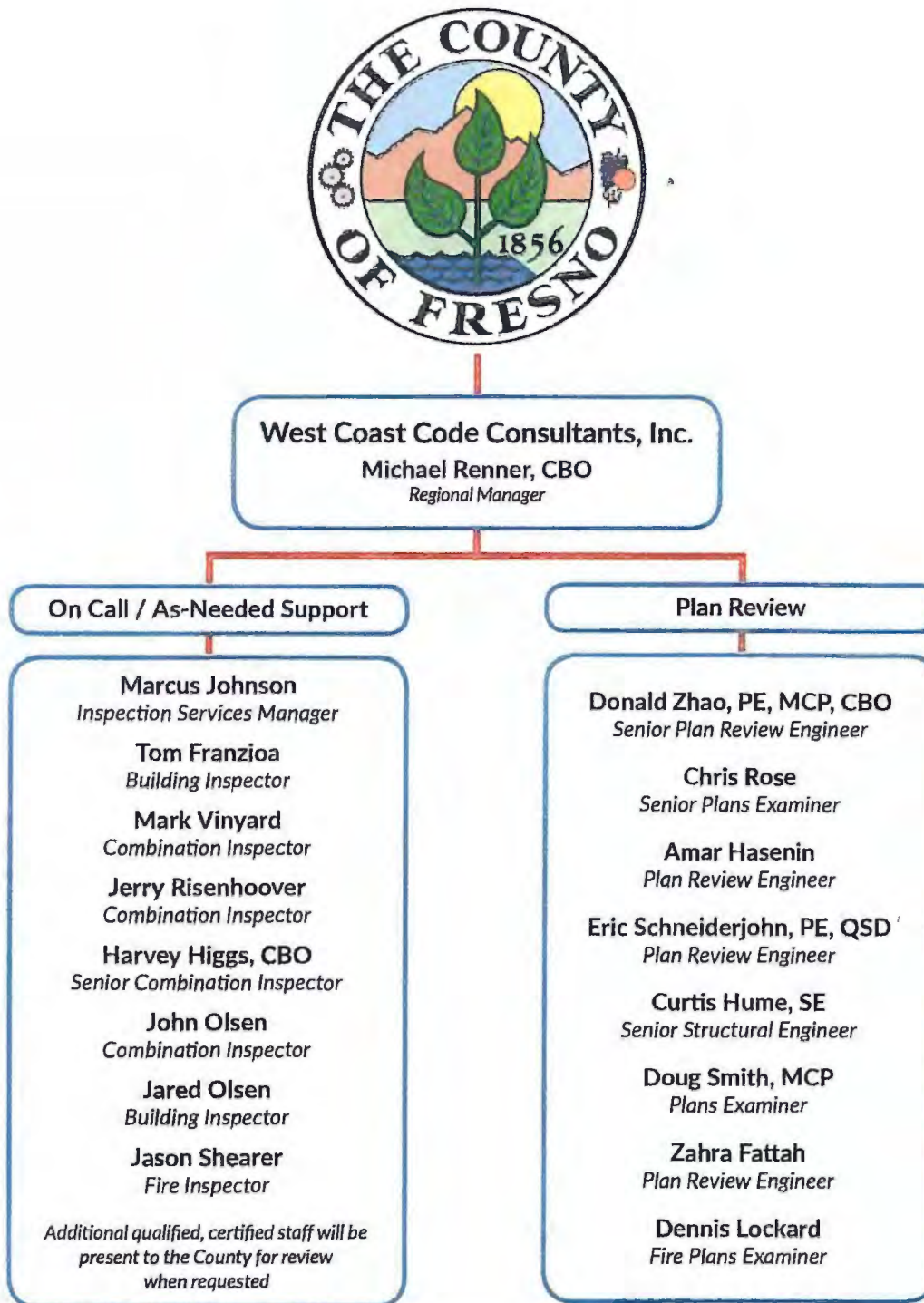
As a leading consultant with exceptional resources, we also offer the following additional services. We would be pleased to expand on any of our qualifications:

- |  |   |
|--|---|
| ▶ Sustainability Review                      | ▶ Public Works Plan Review and Field Inspection |
| ▶ Fire Prevention Plan Review and Inspection | ▶ Code Enforcement                              |
| ▶ Interim Building Official Services         | ▶ Development Review and Inspection Services    |
| ▶ CASp Plan Review and Inspection Services   | ▶ Civil Plan Review Services                    |
| ▶ OSHPD 3 Plan Review Services               | ▶ Planning Services                             |
| ▶ Front Counter/Permit Processing Personnel  | ▶ Electronic Document Management and Review     |



## E. CONSULTANT STAFF

### Organizational Structure





## Project Management Personnel



**Michael Renner**  
**CBO**

*Regional Manager*

We propose the services of our Regional Manager, Mr. Michael Renner, CBO as our main point of contact for your jurisdiction. Mr. Renner is a highly experienced ICC Certified Building Official, Plans Examiner and Building Inspector, with extensive Building Department administration and management experience. He has successfully guided department staff through all phases of complex construction projects. His experience includes managing all Building Department responsibilities, including plan review, multi-discipline inspections, scheduling plan review and inspections, field supervision, regulatory compliance, code interpretation, and project acceptance. He brings unparalleled customer service to many jurisdictions, assisting and guiding Designers, Contractors, Architects and Homeowners through the building permit process.



**Giyan Senaratne**  
**PE, SE, CASp, LEED AP**

*Principal-in-Charge*

Giyan Senaratne, will serve as Principal-in-Charge. He is a licensed California Professional Engineer and the Principal of WC<sup>3</sup>. Giyan has experience working on some of the most complex mixed-use buildings and industrial facilities throughout California and the Western United States. His knowledge of all codes is sought by many Building Officials and design professionals to assist in resolving difficult code issues. He is highly experienced in successfully managing municipal departments and agency projects from top to bottom, including oversight of Licensed Engineers, Architects and Certified Professionals, holding exceptional qualifications and experience in assisting government agencies.



## G. COST INFORMATION

The following proposed rates are presented to the County of Fresno. We are open to exploring additional options of cost-savings pertinent to the County if needed. We have listed our range of hourly rates for personnel to better serve the County that can be adjusted depending on the specific needs of work and projects.

| Plan Review Package  | Plan Review Fee<br>(% of County Plan Review Fee,<br>Hourly Plan Review Fee)  |
|--|--|
| <b>Plan Review Package "A"</b><br>WC <sup>3</sup> will provide complete structural and non-structural commercial building plan review as requested and required by the County. | 65%  |
| <b>Plan Review Package "B"</b><br>WC <sup>3</sup> will provide complete non-structural commercial building plan review as requested and required by the County                 | 40%  |
| <b>Plan Review Package "C"</b><br>WC <sup>3</sup> will provide complete structural commercial building plan review as requested and required by the County                     | 40%  |
| <b>Plan Review Package "D"</b><br>WC <sup>3</sup> will provide complete residential building plan review as requested and required by the County                               | 65%  |
| <b>Plan Review Package "E"</b><br>WC <sup>3</sup> will provide complete structural residential building plan review as requested and required by the County                    | 40%  |
| <b>Plan Review Package "F"</b><br>WC <sup>3</sup> will provide hourly non-structural building plan review as requested and required by the County                              | \$95 Hourly Rate   |
| <b>Plan Review Package "G"</b><br>WC <sup>3</sup> will provide hourly structural building plan review as requested and required by the County                                  | \$120 Hourly Rate  |
| <b>Building Inspection Package "H"</b><br>WC <sup>3</sup> will provide commercial and/or residential inspection services as requested and required by the County               | \$80—\$90 Hourly Rate<br><i>*Depending on experience level of inspector (Inspector I, Inspector II, Inspector III)</i> |
| <b>Plan Review Package "I"</b><br>WC <sup>3</sup> will provide site improvement inspection services as requested and required by the County                                    | \$90 Hourly Rate   |
| <b>Plan Review Package "J"</b><br>WC <sup>3</sup> will provide hourly permit processing services as requested and required by the County                                       | \$65 Hourly Rate   |
| <b>Expedited Plan Review Services</b><br>WC <sup>3</sup> will provide expedited services as requested and required by the County   | 1.5x of the above listed rates   |



## G. COST INFORMATION CONTINUED

Plan review services include an initial review, second review and a minor third review (if needed) for approval of the plans. Any additional time required beyond the third plan review will be billed on an hourly basis, with prior approval by the County, per the Schedule of Hourly Billing Rates. Pick-up and delivery fees are not charged to the County but processed through WC3's established account. Preliminary plan reviews, review of revisions after a project has been approved, review of shop drawings, and review of deferred submittals will be completed on an hourly basis with a mutually acceptable not-to-exceed amount.

## H. INVOICING

### **Project Tracking & Invoicing**

WC3 tracks and records all plan review projects from the date plans are received to final approval. We routinely adjust and conform our invoicing to the requests of our clients. WC3 will forward to the County a transmittal and required complete sets of all final plans and associated documents, and a copy of the tracking log.

We understand the County requests all invoices to include the County's Application Number, Address of Project, Project Name, and the amount billed for each project. If the project was performed on an hourly basis, the invoice shall include each person's name, title, hourly rate, and hours being billed to the County.

We also understand that where applicable, when the first review is completed and returned to the County, each project shall be accompanied by a Fee Calculation Sheet indicating the amount that will be billed to the County and a breakdown of the associated costs.

## I. INSURANCE COVERAGE

### **Insurance**

West Coast Code Consultants carries ample insurance to comply with the County's requirements. A certificate will be issued and updated to include the County of Fresno should we be awarded the contract.



## Scope of Work - Cost Information

The following services are requested and presented to the County of Fresno as outlined within the RFP. A more comprehensive description on and detailing of specific services are contained within the Project Deliverables section of this proposal. The Cost Information section of this proposal repeats our requested compensation for the County's packages.

| Plan Review Package  | Plan Review Fee<br>(% of County Plan Review Fee,<br>Hourly Plan Review Fee)  |
|--|--|
| <b>Plan Review Package "A"</b><br>WC <sup>3</sup> will provide complete structural and non-structural commercial building plan review as requested and required by the County. | 65%  |
| <b>Plan Review Package "B"</b><br>WC <sup>3</sup> will provide complete non-structural commercial building plan review as requested and required by the County                 | 40%  |
| <b>Plan Review Package "C"</b><br>WC <sup>3</sup> will provide complete structural commercial building plan review as requested and required by the County                     | 40%  |
| <b>Plan Review Package "D"</b><br>WC <sup>3</sup> will provide complete residential building plan review as requested and required by the County                               | 65%  |
| <b>Plan Review Package "E"</b><br>WC <sup>3</sup> will provide complete structural residential building plan review as requested and required by the County                    | 40%  |
| <b>Plan Review Package "F"</b><br>WC <sup>3</sup> will provide hourly non-structural building plan review as requested and required by the County                              | \$95 Hourly Rate   |
| <b>Plan Review Package "G"</b><br>WC <sup>3</sup> will provide hourly structural building plan review as requested and required by the County                                  | \$120 Hourly Rate  |
| <b>Building Inspection Package "H"</b><br>WC <sup>3</sup> will provide commercial and/or residential inspection services as requested and required by the County               | \$80—\$90 Hourly Rate<br><i>*Depending on experience level of inspector (Inspector I, Inspector II, Inspector III)</i> |
| <b>Plan Review Package "I"</b><br>WC <sup>3</sup> will provide site improvement inspection services as requested and required by the County                                    | \$90 Hourly Rate   |
| <b>Plan Review Package "J"</b><br>WC <sup>3</sup> will provide hourly permit processing services as requested and required by the County                                       | \$65 Hourly Rate   |
| <b>Expedited Plan Review Services</b><br>WC <sup>3</sup> will provide expedited services as requested and required by the County   | 1.5x of the above listed rates   |

# Exhibit D

## MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS

### SECTION 2500 – DEVELOPMENT SERVICES

| FEE DESCRIPTION  | FEE AMOUNT   | INCREASE |  | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE |
|--|--|----------|--|-----------------|-------------------|--------------|-----------|
| <b>2501. Building Construction Permits</b>   |  |          |  |                 |                   |              |           |
| 1. Minimum Charge  | \$148.00   |          |  |                 |                   |              |           |
| 2. Other - The following tables of construction valuation shall be used to calculate building permit fees: (to determine fee, multiply footage by appropriate valuation as listed by building type, then refer to valuation schedule for fee amount) |  |          |  |                 |                   |              |           |
| <b>TOTAL VALUATION</b>   |  |          |  |                 |                   |              |           |
| <b>\$1 - \$10,000</b>  | \$148.00   |          |  |                 |                   |              |           |
| <b>\$10,001 - \$25,000</b>   | \$148.00 for the first \$10,000.00 plus \$23.45 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00   |          |  |                 |                   |              |           |
| <b>\$25,001 - \$50,000</b>   | \$499.75 for the first \$25,000.00 Plus \$10.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00   |          |  |                 |                   |              |           |
| <b>\$50,001 - \$100,000</b>  | \$762.25 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00   |          |  |                 |                   |              |           |
| <b>\$100,001 - \$500,000</b>   | \$1137.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00 |          |  |                 |                   |              |           |
| <b>\$500,001 and Up</b>  | \$3,137.25 for the first \$500,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof                               |          |  |                 |                   |              |           |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   |          | INCREASE | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|---|----------|----------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)   |          |          |                 |                   |              |              |
| TABLE OF CONSTRUCTION VALUATION   |          |          | 2008-09         | 02/17/09          | 100%         | Ord. #09-003 |
| Occupancy and Type  |          |          |                 |                   |              |              |
| 1. Apartment Houses: (R-2):   |          |          |                 |                   |              |              |
| Type IA or IIA  | \$121.00 |          |                 |                   |              |              |
| Type V-Masonry, VA IIA  | \$94.00  |          |                 |                   |              |              |
| Type IIIB   | \$103.00 |          |                 |                   |              |              |
| Type V-Wood Frame or IIB & VB   | \$89.00  |          |                 |                   |              |              |
| Type IA-Basement Garage   | \$53.00  |          |                 |                   |              |              |
| 2. Banks, Medical Offices & Offices (B):  |          |          |                 |                   |              |              |
| Type IA or IIA  | \$143.00 |          |                 |                   |              |              |
| Type IIIA or IV   | \$124.00 |          |                 |                   |              |              |
| Type IIIB   | \$119.00 |          |                 |                   |              |              |
| Type IIA or VA  | \$109.00 |          |                 |                   |              |              |
| Type IIB or VB  | \$104.00 |          |                 |                   |              |              |
| 3. Churches, Funeral Homes and<br>Crypts (A, B):  |          |          |                 |                   |              |              |
| Type IA or IIA  | \$171.00 |          |                 |                   |              |              |
| Type IIIA or IV   | \$153.00 |          |                 |                   |              |              |
| Type IIIB   | \$148.00 |          |                 |                   |              |              |
| Type IIA or VA  | \$138.00 |          |                 |                   |              |              |
| Type IIB or VB  | \$133.00 |          |                 |                   |              |              |
| 4. Dwellings and Day Care Centers<br>(With Occupancy Load of 6 or<br>Less: (R-3) For other types<br>of construction, use apartment<br>house valuations. |          |          |                 |                   |              |              |
| Type V Masonry or IIA   | \$117.00 |          |                 |                   |              |              |
| Type V Wood Frame or IIB  | \$97.00  |          |                 |                   |              |              |
| Basements   |          |          |                 |                   |              |              |
| Finished  | \$30.00  |          |                 |                   |              |              |
| Unfinished  | \$20.00  |          |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   |          | INCREASE | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|---|----------|----------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)   |          |          | 2008-09         | 02/17/09          | 100%         | Ord. #09-003 |
| 5. Hotels and Motels: (R-1)                                     |          |          |                 |                   |              |              |
| Type IA or IIA  | \$147.00 |          |                 |                   |              |              |
| Type IIIA or IV   | \$131.00 |          |                 |                   |              |              |
| Type IIIB   | \$128.00 |          |                 |                   |              |              |
| Type VA or IIA  | \$119.00 |          |                 |                   |              |              |
| Type VA or VB   | \$114.00 |          |                 |                   |              |              |
| 6. Industrial Plants, Dehydrators<br>& Cold Storage Plants: (S) |          |          |                 |                   |              |              |
| Type IA or IIA  | \$84.00  |          |                 |                   |              |              |
| Type IIB (Stock)  | \$80.00  |          |                 |                   |              |              |
| Type IIIA or IIIB   | \$72.00  |          |                 |                   |              |              |
| Type VA   | \$60.00  |          |                 |                   |              |              |
| Type VB   | \$55.00  |          |                 |                   |              |              |
| 9. Private Garages, Residential<br>Accessory Structures: (U)    |          |          |                 |                   |              |              |
| Wood Frame Type VB  | \$38.00  |          |                 |                   |              |              |
| Masonry Type III  | \$47.00  |          |                 |                   |              |              |
| Frame Patios Type VB  | \$23.00  |          |                 |                   |              |              |
| Add for Screening   | \$8.00   |          |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

| FEE DESCRIPTION  |          | INCREASE | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|--|----------|----------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)  |          |          | 2008-09         | 02/17/09          | 100%         | Ord. #09-003 |
| 10. Public Garages, Service Stations, Fire Stations<br>& Farm Shops (S-3, S-4):          |          |          |                 |                   |              |              |
| Type IA or IIA   | \$68.00  |          |                 |                   |              |              |
| Type IIB   | \$43.00  |          |                 |                   |              |              |
| Type IIIA  | \$58.00  |          |                 |                   |              |              |
| Type IIIB  | \$54.00  |          |                 |                   |              |              |
| Type VA  | \$46.00  |          |                 |                   |              |              |
| 11. Restaurants, Assembly and<br>Club Bldgs. (A, B):                                     |          |          |                 |                   |              |              |
| Type IA or IIA   | \$141.00 |          |                 |                   |              |              |
| Type IIIA or IVB   | \$128.00 |          |                 |                   |              |              |
| Type IIIB  | \$125.00 |          |                 |                   |              |              |
| Type VA  | \$116.00 |          |                 |                   |              |              |
| Type VB  | \$113.00 |          |                 |                   |              |              |
| 12. Stores, Barber and Beauty<br>Shops: (B, M)   |          |          |                 |                   |              |              |
| Type IA or IIA   | \$104.00 |          |                 |                   |              |              |
| Type IIIA or IVB   | \$84.00  |          |                 |                   |              |              |
| Type IIIB  | \$88.00  |          |                 |                   |              |              |
| Type VA  | \$78.00  |          |                 |                   |              |              |
| Type VB  | \$75.00  |          |                 |                   |              |              |
| 13. Schools, Pre-Schools, and<br>Day Care Ctrs. (w/ Occupancy<br>Load More Than 6: (E-3) |          |          |                 |                   |              |              |
| Type IA or IIA   | \$158.00 |          |                 |                   |              |              |
| Type IIIA or IVB   | \$142.00 |          |                 |                   |              |              |
| Type IIIB  | \$134.00 |          |                 |                   |              |              |
| Type VA  | \$125.00 |          |                 |                   |              |              |
| Type VB  | \$120.00 |          |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

| FEE DESCRIPTION                 |          | INCREASE | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|---------------------------------|----------|----------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)                     |          |          | 2008-09         | 02/17/09          | 100%         | Ord. #09-003 |
| 15. Theaters: (A)               |          |          |                 |                   |              |              |
| Type IA or IIA                  | \$168.00 |          |                 |                   |              |              |
| Type IIIA                       | \$155.00 |          |                 |                   |              |              |
| Type IIIB                       | \$145.00 |          |                 |                   |              |              |
| Type VA                         | \$135.00 |          |                 |                   |              |              |
| Type VB                         | \$130.00 |          |                 |                   |              |              |
| 16. Warehouses & Packing Sheds: |          |          |                 |                   |              |              |
| (S-1, S-2 & F-2)                |          |          |                 |                   |              |              |
| Type I or IIA                   | \$58.00  |          |                 |                   |              |              |
| Type VA                         | \$53.00  |          |                 |                   |              |              |
| Type IIB or VB                  | \$48.00  |          |                 |                   |              |              |
| Type IIIA                       | \$66.00  |          |                 |                   |              |              |
| Type IIIB                       | \$61.00  |          |                 |                   |              |              |
| Tilt-up                         | \$48.00  |          |                 |                   |              |              |
| 17. Metal Roof Structures: IIB  |          |          |                 |                   |              |              |
| Residential Patio               | \$16.00  |          |                 |                   |              |              |
| Cover & Carport (U)             |          |          |                 |                   |              |              |
| Add for Screening               | \$8.00   |          |                 |                   |              |              |
| Commercial Structures           | \$20.00  |          |                 |                   |              |              |
| Add for Enclosures              | \$11.00  |          |                 |                   |              |              |
| 18. Signs (U):                  |          |          |                 |                   |              |              |
| Wood Frame & Supports VB        | \$11.00  |          |                 |                   |              |              |
| Steel Frame & Supports          | \$23.00  |          |                 |                   |              |              |
| Neon & Lighted Signs            | \$23.00  |          |                 |                   |              |              |
| Steel Columns to Signs          | \$56.00  |          |                 |                   |              |              |
| (Frame/Lineal foot)             |          |          |                 |                   |              |              |
| 19. Miscellaneous:              |          |          |                 |                   |              |              |
| Swimming Pools                  | \$53.00  |          |                 |                   |              |              |
| Fences (Over 6' High)           | \$34.00  |          |                 |                   |              |              |
| per lineal foot                 |          |          |                 |                   |              |              |
| Cattle Shelters (Open)          | \$11.00  |          |                 |                   |              |              |
| Dairy Barns                     | \$36.00  |          |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  |  | INCREASE | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|--|--|----------|-----------------|-------------------|--------------|--------------|
| <b>(CONTINUED)</b>   |  |          | 2008-09         | 02/17/09          | 100%         | Ord. #09-003 |
| Agriculture Storage and<br>Enclosed Animal Shelters  | \$28.00  |          |                 |                   |              |              |
| Pole Barns<br>Structure (Open)   | \$14.00  |          |                 |                   |              |              |
| Pole Barns<br>Structure (Closed)   | \$17.00  |          |                 |                   |              |              |
| Loading Docks  | \$14.00  |          |                 |                   |              |              |
| Wood Decks   | \$12.00  |          |                 |                   |              |              |
| Fire Sprinklers  | \$3.00   |          |                 |                   |              |              |
| Other  | To be determined by<br>Building official         |          |                 |                   |              |              |
| NOTE: N - Indicates no fire requirement.   |  |          |                 |                   |              |              |
| <b>2502. Plan Review Fees</b>  |  |          | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 1. Plan review for single<br>family & duplex dwellings   | 65% of building permit<br>fee                    |          |                 |                   |              |              |
| 2. Plan review fee for all<br>other structures   | 65% of building permit<br>fee                    |          |                 |                   |              |              |
| 3. Plan review for<br>mechanical, electrical and/or<br>plumbing  | 25% of permit fee                                |          |                 |                   |              |              |
| 4. Signs requiring engineering<br>calculations   | 65% of permit fee                                |          |                 |                   |              |              |
| 5. Incomplete or changed plans<br>requiring additional plan<br>review                                    | \$72.50 per hour<br>(One hour minimum charge)    | 8.63%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 6. Overtime for rush plan<br>review-in addition to standard<br>review fees.                              | \$72.50 per hour<br>(Two hour minimum per trade) | 8.63%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 7. Standard Plan   |  | 8.63%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 8. Reversed Plans  | \$99 per hour<br>(three hour min. charge)        | 8.63%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 9. Deferred Plan Submittals  | \$110.00 per hour                                | 8.63%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 10. Plan review backcheck<br>in excess of two backchecks   | \$62.50 per hour<br>(two hour min. charge)       |          | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| <b>2503. Energy Conservation Surcharge</b>   |  |          | 2007-08         | 10/12/06          | 100%         | Ord. #06-018 |
| Plan review on all new<br>construction subject to State<br>of Calif. Energy Conservation<br>Requirements |  |          |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  |  | INCREASE | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|--|--|----------|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>   |  |          |              |                |           |              |
| <b>2504. Fee for Work Without Permit</b>   |  |          | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| Work commenced prior to issuance of building permits   | Fee as stipulated in Title 15 Section 15.04.080(d) (\$143.00 minimum charge) | 5.27%    |              |                |           |              |
| <b>2505. Consolidated Permit Fee</b>   |  |          | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| All required permits for each building or structure obtained on one application form                                 | Building, Plumbing, Mechanical and Electrical permits reduced by 5%          |          |              |                |           |              |
| <b>2506. Special Services Fees</b>   |  |          | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 1. Change of occupancy classification  | \$287.00 per structure   | 5.27%    |              |                |           |              |
| 2. Inspection beyond one reinspection (Work not ready for 1st inspection)  | \$139.00 per inspection  | 5.27%    |              |                |           |              |
| 3. Special service to modify permit application  | \$70.00 per hour (One hour minimum charge)                                   | 5.27%    |              |                |           |              |
| 4. Temporary Occupancy Permit  | \$62.00  | 5.27%    |              |                |           |              |
| 5. Inspections request by permittee to be made other than between hours of 8:00 AM and 4:00 PM (overtime inspection) | \$70.00 per hour or fraction thereof (4 hours minimum charge)                | 5.27%    |              |                |           |              |
| 6. Phone, Fax & E-mail Permits   | \$20 additional  | 5.27%    |              |                |           |              |
| 7. Processing application for an agreement on exempt structures under provisions of Section 15.04.130                | \$148.50 additional  | 5.27%    |              |                |           |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  |   | INCREASE       | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|--|---|----------------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)  |   |                | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 8. Permanent records of project drawings required by State law to be maintained by Building Official       | \$19.00 for first sheet<br>\$4.25 each additional sheet | 5.27%<br>5.27% |                 |                   |              |              |
| 9. Inspection on electrical sign not bearing an Underwriters' Label  | \$62 additional   | 5.27%          |                 |                   |              |              |
| 10. Variance from flood proofing requirements of Fresno County Ordinance No. 616, adopted June 23, 1981    | \$237.50  | 5.27%          |                 |                   |              |              |
| 11. Flood map information related to Federal Emergency Mgmt Agency (FEMA) flood insurance rate information | \$42.00   | 5.27%          |                 |                   |              |              |
| 12. Research records and provide information for existing permits, plans, septic and other related records | \$14.50 plus printing costs                             | 5.27%          |                 |                   |              |              |
| 13. Review deeds and other related documents for legality of parcels prior to issuance of permits          | \$74.25   | 5.27%          |                 |                   |              |              |
| 14. Written conformation of zoning to determine that a proposed use will be allowed                        | \$42.00   | 5.27%          |                 |                   |              |              |
| 15. Service fee for zoning ordinance excerpts  | \$5.75 each   | 5.27%          |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   |   | INCREASE       | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|---|---|----------------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)   |   |                | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 16. Re-roofing of existing buildings including pre-roof inspection                            |   |                |                 |                   |              |              |
| a. Single family residential  | \$179.00/structure  | 5.27%          |                 |                   |              |              |
| b. All other structures   | \$179.00 for first 5,000 sq. ft<br>plus \$145.50 for each additional<br>5,000 sq. ft or fraction thereof<br>per structure | 5.27%<br>5.27% |                 |                   |              |              |
| 17. Damage Investigation  | \$93.00 each  | 5.27%          |                 |                   |              |              |
| 18. Processing fee for collection and distribution of a fee for others                        | \$17.50 each  | 5.27%          |                 |                   |              |              |
| 19. Flood certificate   | \$78.25 per certificate   | 5.27%          |                 |                   |              |              |
| 20. Projects located in State Responsibility Areas  | \$39.00 per structure   | 5.27%          |                 |                   |              |              |
| 21. Installation of private swimming pool or spa includes structural, plumbing and electrical |   |                |                 |                   |              |              |
| a. Inground Pool or Spa   | \$455.50  | 5.27%          |                 |                   |              |              |
| b. Inground Pool/Spa Combination  | \$500.00  | 5.27%          |                 |                   |              |              |
| c. Above ground Pool or Spa   | \$136.50  | 5.27%          |                 |                   |              |              |
| d. Add for Gas Heat   | \$136.50  | 5.27%          |                 |                   |              |              |
| 22. Natural Hazard Disclosure Information   | \$78.00 per parcel  | 5.27%          |                 |                   |              |              |
| 23. Account Administration  | \$8.00 per transaction  | 5.27%          |                 |                   |              |              |
| 24. Workers Comp. Insurance Administration  | \$7.50 per transaction  | 5.27%          |                 |                   |              |              |
| 25. Determination of Merger   | \$212.00  | 5.27%          |                 |                   |              |              |
| With Appeal (add)   | \$141.50  | 5.27%          |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

| FEE DESCRIPTION   |   | INCREASE       | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE     |
|---|---|----------------|--------------|----------------|-----------|---------------|
| <b>(CONTINUED)</b>  |   |                |              |                |           |               |
| <b>2507. Relocation Permit Fees</b>                                 |   |                | 2007-08      | 01/04/08       | 100%      | Ord. #07-048  |
| 1. Building permit, relocated structures                            | Twice standard fee for work described in permit                                     |                |              |                |           |               |
| 2. Investigation permit   |   |                |              |                |           |               |
| a. Inside Fresno County   | \$299.00 per structure  | 5.27%          |              |                |           |               |
| b. Outside Fresno County  | \$299.00 per structure<br>+ \$.48.5 ml./per structure<br>+\$70.00 hr./per structure | 5.27%<br>5.27% |              |                |           |               |
| <b>2508. Wrecking or Demolition Fees</b>                            |   |                | 2007-08      | 01/04/08       | 100%      | Ord. # 07-048 |
| 1. Single family residential structures                             | \$116.00 per structure  | 5.27%          |              |                |           |               |
| 2. All other structures   |   |                |              |                |           |               |
| a. First story-to 5,000 sq ft                                       | \$116.00 per structure  | 5.27%          |              |                |           |               |
| b. Each additional 1,000 sq ft                                      | \$22.00 per structure   | 5.27%          |              |                |           |               |
| c. Each story above   | 1/2 of fee for 1st story  |                |              |                |           |               |
| 3. Septic System not associated with the demolition of a structure. | \$113.25 per structure  | 5.27%          |              |                |           |               |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

| FEE DESCRIPTION   |   | INCREASE | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|---|---|----------|-----------------|-------------------|--------------|--------------|
| <b>(CONTINUED)</b>  |   |          |                 |                   |              |              |
| <b>2509. Mobile Home Occupancy and Accessory Structures, Mobile Home Parks, Special Occupancy Trailer and Recreation Vehicle Parks, and Campground Fees</b>   |   |          |                 |                   |              |              |
| 1. Permit Issuance  | \$38.00   | 5.27%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 2. Inspection beyond one reinspection   | \$139.00 per reinspection                       | 5.27%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 3. Lot preparation for Mobile Home, RV, and Commercial Coach (Does not include private septic system)   | \$237.50 per mobile home                        | 5.27%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 4. Installation of Mobile Home  | \$187.50 per site                               | 5.27%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 5. Septic System for Mobile Home, RV and Commercial Coach   | \$148.50 per system                             | 5.27%    | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 6. Accessory structures including Cabanas, Ramadas & Garages  | Fees as set forth for Conventional construction |          | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| <b>2510. Mechanical Code Fees</b>   |   |          |                 |                   |              |              |
| 1. Issuing each permit  | \$38.00   | 5.27%    |                 |                   |              |              |
| 2. Replacement, repair or installation of each heating appliance or flue vent   | \$38.00   | 5.27%    |                 |                   |              |              |
| 3. Exhaust Hoods  |   |          |                 |                   |              |              |
| a. Installation of a gravity system ventilation duct with or without hood screens in a commercial or institutional facility, not serving a commercial kitchen | \$38.00   | 5.27%    |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

| FEE DESCRIPTION  |              | INCREASE | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|--|--------------|----------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)  |              |          | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| b. Installation of a ventilation duct with a forced air (mechanical) system including hood duct in a commercial, industrial, institutional or related facility |              |          |                 |                   |              |              |
| 1. Each system under 4,000 C.F.M.  | \$38.00      | 5.27%    |                 |                   |              |              |
| 2. Each system over 4,000 C.F.M.   | \$48.00      | 5.27%    |                 |                   |              |              |
| 4. Installation of a gas piping system   |              |          |                 |                   |              |              |
| a. 1 to 5 outlets  | \$29.00      | 5.27%    |                 |                   |              |              |
| b. For each additional outlet  | \$5.25       | 5.27%    |                 |                   |              |              |
| 5. All fireplaces and each appliance or smoke stack governed by Code, not classed as a specific heating appliance  | \$72.50 each | 5.27%    |                 |                   |              |              |
| 6. Comfort Cooling Installations:  |              |          |                 |                   |              |              |
| a. Each comfort cooling window unit  | \$11.75      | 5.27%    |                 |                   |              |              |
| b. Each comfort cooling system less than 7 tons  | \$38.00      | 5.27%    |                 |                   |              |              |
| c. Each comfort cooling system 7 tons to 14 tons   | \$52.00      | 5.27%    |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

| FEE DESCRIPTION   |         | INCREASE | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|---|---------|----------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)   |         |          | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| d. Each comfort cooling system over 14 tons   | \$86.00 | 5.27%    |                 |                   |              |              |
| e. Each comfort cooling gas absorption system to 130,000 BTU  | \$38.00 | 5.27%    |                 |                   |              |              |
| f. Each comfort cooling gas absorption system 130,000 BTU to 370,000 BTU input  | \$52.00 | 5.27%    |                 |                   |              |              |
| g. Each comfort cooling gas absorption system 370,001 and greater, each unit  | \$86.00 | 5.27%    |                 |                   |              |              |
| h. Comfort cooling & heating duct system  |         |          |                 |                   |              |              |
| 1) Single Story-floor area  |         |          |                 |                   |              |              |
| a. 0 to 4,000 sq. ft.   | \$29.00 | 5.27%    |                 |                   |              |              |
| b. Over 4,000 sq. ft.   | \$58.00 | 5.27%    |                 |                   |              |              |
| 2) Multi-story, per floor   | \$29.00 | 5.27%    |                 |                   |              |              |
| 7. Mechanical installation  |         |          |                 |                   |              |              |
| a. New construction or complete remodel of single or multi-family dwellings, (fee includes duct work, registers, heating and cooling equipment but not metal fireplaces, gas piping or fireplaces). |         |          |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   |   | INCREASE | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|---|---|----------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)   |   |          | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 1. 0 to 750 sq. ft. of area of construction   | \$23.00/dwelling unit                         | 5.27%    |                 |                   |              |              |
| 2. 751 to 1,500 sq. ft. of area of construction   | \$52.00/dwelling unit                         | 5.27%    |                 |                   |              |              |
| 3. 1,501 to 2,500 sq. ft. of area of construction   | \$80.00/dwelling unit                         | 5.27%    |                 |                   |              |              |
| 4. Over 2501 sq. ft. of area, for each additional 500 sq. ft. or fraction thereof, add to above   | \$5.25/dwelling                               | 5.27%    |                 |                   |              |              |
| 7b. Motel units without kitchen facilities  | 75% of fee schedule 2510 (7a)                 |          | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 8. Evaporative Coolers  |   |          | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| a. Each separate cooling tower  | \$51.00                                       | 5.27%    |                 |                   |              |              |
| b. Evaporative coolers  | \$51.00                                       | 5.27%    |                 |                   |              |              |
| 9. Special service for investigation to determine compliance of a system with the code requirements or to effect a correction or repair to an existing system not covered by a specific schedule. | \$70.00 per hour<br>(One hour minimum charge) | 5.27%    |                 |                   |              |              |
| 10. Minimum Fees:   |   |          | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| a. The minimum mechanical permit fee  | \$61.00                                       | 5.27%    |                 |                   |              |              |
| b. The minimum mechanical permit fee for all structures to be relocated   | \$116.00                                      | 5.27%    |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT  | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|---|---|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>  |   |              |                |           |              |
| <b>2511. Electrical Code Fees</b>   |   | 2007-08      | 10/12/06       | 100%      | Ord. #06-018 |
| 1. Electrical installations   |   |              |                |           |              |
| a. New construction or complete remodel of single or multi-family dwellings (fee includes all wiring, outlets, fixtures, one 200 amp max. main service and one 200 amp max. sub panel.) |   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 1) 0 - 750 sq. ft.  | \$110.50 per dwelling unit  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 2) 751 - 1,000 sq. ft.  | \$139.00 per dwelling unit  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 3) 1,001 - 1,500 sq. ft.  | \$199.50 per dwelling unit  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 4) 1,501 - 2,000 sq. ft.  | \$257.50 per dwelling unit  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 5) 2,001 - 2,500 sq. ft.  | \$315.50 per dwelling unit  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 6) 2,501 - 3,000 sq. ft.  | \$373.00 per dwelling unit  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 7) Each additional 500 sq.ft.   | \$33.25 per dwelling unit <sup>2</sup>                                | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| b. Motel units without kitchen facilities   | 75% of fee schedule 2511 (1a)   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 2. Issuing permits  | \$38.00 each  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 3. Wiring outlets   | \$1.60 each   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 4. Each circuit (remodel work only)   | \$12.00 each  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 5. Each motor   |   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| a. 0 - 1 HP   | \$12.00 each  |              |                |           |              |
| b. Over 1 HP - 5 HP   | \$33.50 each  |              |                |           |              |
| c. Over 5 HP - 30 HP  | \$42.00 each  |              |                |           |              |
| d. Over 30 HP - 50 HP   | \$64.00 each  |              |                |           |              |
| e. Over 50 HP - 100 HP  | \$104.00 each   |              |                |           |              |
| f. Over 100 HP- 150 HP  | \$161.50 each   |              |                |           |              |
| g. Over 150 HP  | \$161.50 each + \$57.00 for each 50HP or fraction thereof over 150 HP |              |                |           |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT   | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|--|--|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>   |  |              |                |           |              |
| 6. Each transformer:   |  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| a. 0 - 1 KVA   | \$12.00 each   |              |                |           |              |
| b. Over 1 KVA - 5 KVA  | \$33.00 each   |              |                |           |              |
| c. Over 5 KVA - 30 KVA   | \$42.00 each   |              |                |           |              |
| d. Over 30 KVA - 50 KVA  | \$64.00 each   |              |                |           |              |
| e. Over 50 KVA - 100 KVA   | \$104.00 each  |              |                |           |              |
| f. Over 100 KVA - 200 KVA  | \$161.50 each  |              |                |           |              |
| g. Over 200 KVA  | \$161.50ea + \$57.00 for each<br>200 KVA or fraction thereof<br>over 200 KVA |              |                |           |              |
| 7. Each agricultural pump or wind<br>machine motor   | \$116.00 each<br>(minimum fee)   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 8. Moving of motors  | 75% of fee required<br>for new equipment                                     | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 9. Each exterior lighting standard   |  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| a. First 4 standards   | \$23.00 each   |              |                |           |              |
| b. Over 4 standards  | \$14.50 each   |              |                |           |              |
| 10. Each range, dishwasher, waste<br>disposal, water heater,<br>heater, dryer, or welder<br>Installation or other single<br>outlet circuit | \$20.25 each   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 11. Temporary lights in building<br>in the course of construction<br>or undergoing repairs or<br>similar use                               | \$38.00 each   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT  | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|--|---|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>   |   |              |                |           |              |
| 12. Incandescent electric sign or outline lighting of luminous gas type with:                        |   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| a. 1 to 4 transformers   | \$62.50 each  |              |                |           |              |
| b. additional transformers   | \$6.00 each   |              |                |           |              |
| 13. Luminous gas type fixture with transformer (except fluorescent type)                             | \$12.00 each  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 14. X-ray unit and its appurtenances   | \$62.50 each  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 15. Service and/or sub-panel:  |   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| a. For 0 - 200 amps  | \$29.00 each  |              |                |           |              |
| b. For 201 - 400 amps  | \$96.00 each  |              |                |           |              |
| c. For 401 - 600 amps  | \$148.50 each   |              |                |           |              |
| d. 601 amps to 1600 amps   | \$295.50 each   |              |                |           |              |
| e. Over 1600 amps  | \$295.50 each + \$29.00 for each 200amps of fraction thereof over 1600amps ea |              |                |           |              |
| 16. Time Clock   | \$12.00 each  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 17. Electric valve   | \$5.50 each   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 18. Inspection of any electrical equipment where no fee is herein prescribed, for the time consumed. | \$71.50 per hour<br>(One hour minimum charge)                                 | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT                | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|---|---------------------------|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>  |                           |              |                |           |              |
| 19. Minimum fees:   |                           | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| a. Minimum electrical permit fee  | \$58.50 minimum fee       |              |                |           |              |
| b. Minimum electrical permit fee for all structures to be relocated   | \$97.00 minimum           |              |                |           |              |
| c. Electrical permit fee, agricultural pump or wind motor   | \$116.50 minimum          |              |                |           |              |
| <b>2512. Plumbing Code Fees</b>   |                           | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 1. Alteration, repair or addition of a drain or waste line  | \$71.50 each              |              |                |           |              |
| 2. Pre-sewer inspection   | \$71.50 each              |              |                |           |              |
| 3. Change in existing septic tanks by the addition of drainfields or seepage pits or to replace septic tanks. | \$90.50 each installation |              |                |           |              |
| 4. Conversion of a single family dwelling from liquid petroleum gas to natural gas                            | \$124.50 per structure    |              |                |           |              |
| 5. Certification of an on-site sewage disposal system   | \$148.5 each              |              |                |           |              |
| 6. Gas appliance or vent  | \$38.00 each              |              |                |           |              |
| 7. Gas Piping Systems   |                           |              |                |           |              |
| a. Gas piping system other than on-site mains. First 5 outlets.   | \$29.00 each system       |              |                |           |              |
| b. Each additional outlet   | \$5.50 each               |              |                |           |              |
| 8. Inspection of any plumbing, which no fee is prescribed   | \$71.50 each              |              |                |           |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT                   | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|---|------------------------------|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>  |                              | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 9. Installation of any gas device:<br>(poultry operations only)   |                              |              |                |           |              |
| a. Gas piping system  | \$58.50 each                 |              |                |           |              |
| b. Gas devices:   |                              |              |                |           |              |
| 1. 1st 5 devices  | \$12.00 each                 |              |                |           |              |
| 2. Additional devices   | \$5.50 each                  |              |                |           |              |
| 10. Issuing permit  | \$38.00 each                 |              |                |           |              |
| 11. Backflow Prevention   |                              |              |                |           |              |
| a. Lawn sprinkler system for<br>single family dwellings in<br>which a backflow<br>protective device or devices<br>are installed   | \$58.50 each                 |              |                |           |              |
| b. All other backflow devices   | \$29.00 each                 |              |                |           |              |
| 12. Minimum Fees:   |                              |              |                |           |              |
| a. Minimum plumbing permit fee  | \$58.50 each                 |              |                |           |              |
| b. Minimum plumbing permit fee<br>for all structures to be relocated  | \$97.00 each<br>minimum fee  |              |                |           |              |
| 13. Plumbing Installations  |                              |              |                |           |              |
| a. New construction or complete<br>remodel of single or multi-family<br>dwellings up to 3 bathrooms.<br>(Includes structure, gas, water,<br>waste and miscellaneous piping<br>systems and all plumbing fixtures.) |                              |              |                |           |              |
| 1. One bathroom   | \$179.00 per dwelling unit   |              |                |           |              |
| 2. Two bathrooms  | \$238.50 per dwelling unit   |              |                |           |              |
| 3. Three bathrooms  | \$262.50 per dwelling unit   |              |                |           |              |
| Each additional fixture<br>over 3 bathrooms   | \$29.00 per bathroom fixture |              |                |           |              |
| b. Motel Units without Kitchen<br>Facilities  | 75% of schedule 2512 (13a)   | 2007-08      | 10/12/06       | 100%      | Ord. #06-018 |

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**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT             | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|--|------------------------|-----------------|-------------------|--------------|--------------|
| <b>(CONTINUED)</b>   |                        |                 |                   |              |              |
| 14. On-site piping. Includes<br>sewer, water, gas.   |                        | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| a. First 100 feet  | \$89.00                |                 |                   |              |              |
| b. Each additional 100 ft.   | \$5.50                 |                 |                   |              |              |
| 15. On-site sewer manhole  | \$116.00 each          |                 |                   |              |              |
| 16. Plumbing fixture or set of<br>fixtures on 1 trap including<br>water drainage piping and<br>backflow protection | \$29.00 each           |                 |                   |              |              |
| 17. Rainwater system (Roof drain)  | \$20.00 each           |                 |                   |              |              |
| 18. Septic Systems   |                        |                 |                   |              |              |
| a. Septic tank installation<br>including seepage pits or<br>drainfields  | \$148.50 each          |                 |                   |              |              |
| b. Test hole inspection with<br>septic tank permit   | \$62.00/inspection     |                 |                   |              |              |
| c. Test hole inspection and<br>maintenance of records when<br>building or septic permits<br>not taken out          | \$96.00/inspection     |                 |                   |              |              |
| d. Small lot inspection  | \$62.00 per inspection |                 |                   |              |              |
| 19. Water piping system<br>on-site mains.  |                        |                 |                   |              |              |
| a. First 5 outlets   | \$29.00 each system    |                 |                   |              |              |
| b. Each additional outlet  | \$5.50 each            |                 |                   |              |              |

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**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT       | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|---|------------------|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>  |                  |              |                |           |              |
| <b>2514. Refunds</b><br><br>If construction has not commenced, a refund of 80% of the permit fee will be allowed where the permit is canceled at the request of the permittee, within 180 days from date of issue. No permit fee will be refunded for any permit which has expired. When the plan review service has been performed, no refund will be made of the plan review fee. All requests for refund must include a statement in writing containing the reasons for the request. |                  | 2007-08      |                | 100%      | Ord.# 92-013 |
| <b>2515. Water Pump Test</b>  |                  |              |                |           |              |
| 1. Water Pump Test Fee  | \$212.00 each    | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 2. II-H Hydro Study Test Review   | \$267.00 each    | 2008-09      | 02/17/09       | 100%      | Ord #09-003  |
| <b>2550. Land Development Permits and Processing</b>  |                  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 1. Amendment application with concurrent misc. D.R.A.   | \$7,552.00 each  |              |                |           |              |
| 2. Amendment application with concurrent CUP  |                  |              |                |           |              |
| a. Unclassified CUP   | \$12,240.00 each |              |                |           |              |
| b. Classified CUP   | \$8,501.00 each  |              |                |           |              |
| 3. Amendment application with concurrent residential D.R.A.   | \$7,008.00 each  |              |                |           |              |

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**SECTION 2500 – DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT         | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|---|--------------------|--------------|----------------|-----------|--------------|
| (CONTINUED)   |                    | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 4. Amendment to text  | \$7,326.00 each    |              |                |           |              |
| 5. Conditional Use Permit (CUP)   |                    |              |                |           |              |
| a. Unclassified   | \$9,123.00 each    |              |                |           |              |
| b. Classified   | \$4,569.00 each    |              |                |           |              |
| c. Revision   | 25% of the CUP Fee | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 6. Conditional Use Permit application with concurrent variance  |                    | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| a. Unclassified CUP   |                    |              |                |           |              |
| 1. w/Class I VAR  | \$10,724.00 each   |              |                |           |              |
| 2. w/Class II VAR   | \$12,152.00 each   |              |                |           |              |
| b. Classified CUP   |                    |              |                |           |              |
| 1. w/Class I VAR  | \$6,169.00 each    |              |                |           |              |
| 2. w/Class II VAR   | \$8,327.00 each    |              |                |           |              |
| 7. Continuance of noticed public hearing  | \$477.00 each      |              |                |           |              |
| 8. Director Review and Approval (DRA)   |                    |              |                |           |              |
| a. Residential DRA includes day care facilities (in-home), home beauty shops, and other uses secondary to residential use | \$1,570.00 each    |              |                |           |              |
| b. Misc. DRA includes commercial, industrial and all other applications subject to DRA                                    | \$2,660.00 each    |              |                |           |              |
| c. Revision   | 25% of the DRA Fee | 2007-08      |                | 100%      | Ord. #94-015 |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT                           | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|---|--------------------------------------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)   |                                      | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 9. Minor Variance   | \$1,613.00 each                      |                 |                   |              |              |
| 10. Misc. DRA with concurrent<br>variance   |                                      |                 |                   |              |              |
| a. Class I VAR  | \$4,535.00 each                      |                 |                   |              |              |
| b. Class II VAR   | \$7,379.00 each                      |                 |                   |              |              |
| 11. Pre-application report  | \$924.00 each                        |                 |                   |              |              |
| Fee paid for a pre-application report shall be deducted<br>from the CUP, Variance or Amendment Application fee. |                                      |                 |                   |              |              |
| 12. Residential DRA with<br>concurrent variance   |                                      |                 |                   |              |              |
| a. Class I VAR  | \$3,990.00 each                      |                 |                   |              |              |
| b. Class II VAR   | \$6,835.00 each                      |                 |                   |              |              |
| 13. Tentative tracts (TT)<br>(Subdivision maps)   |                                      |                 |                   |              |              |
| a. First 40 lots  | \$4,490.00 Base plus<br>\$457.00/lot |                 |                   |              |              |
| b. Next 35 lots   | \$229.00/lot                         |                 |                   |              |              |
| c. Next 75 lots   | \$116.00/lot                         |                 |                   |              |              |
| d. Next 150 lots  | \$72.50 /lot                         |                 |                   |              |              |
| e. Next 300 lots  | \$61.00 /lot                         |                 |                   |              |              |
| f. Over 600 lots  | \$46.50 /lot                         |                 |                   |              |              |
| g. Revision   | 25% of T.T. fee                      |                 |                   |              |              |
| 14. Variance (VA)   |                                      |                 |                   |              |              |
| a. Class I:   | \$3,204.00 each                      |                 |                   |              |              |
| Deviations from the following standards:  |                                      |                 |                   |              |              |
| 1) Lot sizes, dimensions & frontage<br>(except rural, residential and<br>agricultural districts)                |                                      |                 |                   |              |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT          | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|--|---------------------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)  |                     | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 2) Setbacks (except tennis courts)                           |                     |                 |                   |              |              |
| 3) Fence and wall requirements in residential districts      |                     |                 |                   |              |              |
| 4) Parking standards for single-family residential districts |                     |                 |                   |              |              |
| 5) Signs   |                     |                 |                   |              |              |
| b. Class II:   | \$6,049.00 each     |                 |                   |              |              |
| Deviations from the following standards:                     |                     |                 |                   |              |              |
| 1) Density standards   |                     |                 |                   |              |              |
| 2) Swimming pool locations                                   |                     |                 |                   |              |              |
| 3) Fence and wall requirements in non-residential districts  |                     |                 |                   |              |              |
| 4) Tennis courts   |                     |                 |                   |              |              |
| 5) Lighting  |                     |                 |                   |              |              |
| 6) Parking in non-residential and multi-family districts     |                     |                 |                   |              |              |
| 7) Building height   |                     |                 |                   |              |              |
| 8) Lot coverage  |                     |                 |                   |              |              |
| c. Revision  | 25% of the V.A. Fee | 2007-08         |                   | 100%         | Ord. #94-015 |
| 15. Subdivision exceptions                                   | \$697.00            | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT                       | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE    |
|---|----------------------------------|-----------------|-------------------|--------------|--------------|
| (CONTINUED)   |                                  | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 16. Processing misc. documents<br>(agreements, covenants and<br>deferments) | \$243.50                         |                 |                   |              |              |
| 17. Preliminary subdivision   | \$1,830.00                       |                 |                   |              |              |
| 18. Zoning division amendment (A.A.)  | \$6,214.00                       |                 |                   |              |              |
| a. Revision   | 25% of the A.A. Fee              | 2007-08         |                   | 100%         | Ord. #94-015 |
| 19. a. VA & CUP   | 25% of application fee           | 2007-08         |                   | 100%         | Ord. #98-006 |
| b. TT   | 25% of application fee           | 2007-08         |                   | 100%         | Ord. #98-006 |
| 20. DELETED   |                                  | 2007-08         |                   |              | Ord. #96-006 |
| 21. Formation of new agriculture<br>preserves                               | \$374.00                         | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 22. Transmission line review per<br>Section 875 of Zoning Ordinance         | \$7,739.00<br>plus mailing costs |                 |                   |              |              |
| 23. Mailing list preparation-misc.  | Actual cost                      |                 |                   |              |              |
| 24. Requests for administrative<br>review of approved projects              | \$243.50                         |                 |                   |              |              |
| 25. Agricultural land   |                                  |                 |                   |              |              |
| a. Contracts  | \$184.00                         | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| b. Cancellations  | \$3,290.00                       | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| c. Revisions  | \$374.00                         | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |
| 26. Environmental Review  | \$259.00                         | 2007-08         | 01/04/08          | 100%         | Ord. #07-048 |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT   | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|---|--|--------------|----------------|-----------|--------------|
| (CONTINUED)   |  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 27. Environmental Assessments<br>(Initial Studies)  |  |              |                |           |              |
| a. Class I Assessments for (U) CUP's<br>and General Plan Amendments   | \$5,151.00   |              |                |           |              |
| b. Class II Assessments for Amendments<br>Applications, (C) CUP's, Tentative<br>Tracts, Amendments to Text, and Non-<br>residential DRA's   | \$3,901.00   |              |                |           |              |
| c. Class III Assessments for Residential<br>DRAs, Variances, Tentative Parcel<br>Maps, Parcel Map Waivers and other<br>projects not requiring land use<br>clearance but subject to CEQA | \$1,212.00   |              |                |           |              |
| d. Revision   | 25% of fee   | 2007-08      |                | 100%      | Ord. #92-013 |
| 28. General plan conformity findings  | \$860.00   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 29. Applicant request for continuance   | \$142.50   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 30. Identical project resubmitted<br>after March 19, 1991, and within<br>one year initial submission or<br>reprocessed as a result of litigation.                                       | Actual costs (full fee when<br>filed. Difference reimbursed<br>after actual costs determined.) | 2007-08      |                | 100%      | Ord. #95-015 |
| 31. Poultry Facility Permit   | \$1,721.00   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 32. Appeal of Decision to the<br>Board of Supervisors or<br>Planning Commission   | \$508.00   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 33. Reclamation Plan<br>Overtime  | \$4,298.00   | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| a. Analyst  | \$85.00 per hour   |              |                |           |              |
| b. Clerical   | \$52.50 per hour   |              |                |           |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT                                  | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|--|---|--------------|----------------|-----------|--------------|
| 34. Amendment to VA, CUP, DRA, & AA  |   |              |                |           |              |
| a. Modify condition(s) of approval   | 50% of current fee                          | 2007-08      |                | 100%      | Ord. #98-006 |
| b. Up to 50% expansion of the current use/activity within the existing application permit area | 50% of current fee                          | 2007-08      |                | 100%      | Ord. #98-006 |
| 35. Land Use Permit Violations   | 35% Surcharge on applicable application fee | 2007-08      | 10/12/06       | 100%      | Ord. #06-018 |
| 36. Pre-Application Review<br>Fee to be credited if application filed within six months        | \$247.00                                    | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 37. Mitigation Compliance Monitoring   | \$71.50 per hour                            | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 38. No Shoot and/or Dog Leash Law Area Designation   | \$1,635.00                                  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT                             | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|--|--|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>   |  |              |                |           |              |
| <b>2570. Development Engineering Permits and Processing</b>    |  |              |                |           |              |
| 1. Tentative Parcel Map  | \$1,562.00 base<br>plus \$33.00/parcel | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| a. Revision  | 25% of Fee                             | 1993-94      |                | 100%      | Ord. #94-015 |
| 2. Tentative Parcel Map Waiver                                 | \$1,158.00 base<br>plus \$24.50/parcel | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| a. Revision  | 25% of Fee                             | 1993-94      |                | 100%      | Ord. #94-015 |
| 3. Property Line Adjustment                                    | \$1,050.00                             | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| a. Revision  | 25% of Fee                             | 1993-94      |                | 100%      | Ord. #94-015 |
| 4. Pre-application for certificate of compliance               | \$1,158.00 base<br>plus \$24.50/parcel | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| a. Revision  | 25% of Fee                             | 1993-94      |                | 100%      | Ord. #94-015 |
| 5. Pre-application for certificate of compliance for Un-merger | \$717.00 base<br>plus \$21.00/parcel   | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| 7. Time extension for Tentative Parcel Maps                    | \$320.00                               | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| 8. Walver Certificate  | \$982.00 base<br>plus \$74.50/parcel   | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| a. Revision  | 25% of Fee                             | 1994-95      |                | 100%      | Ord. #94-015 |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT  | YEAR ADOPTED       | EFFECTIVE DATE | % OF COST | REFERENCE                    |
|--|---|--------------------|----------------|-----------|------------------------------|
| <b>(CONTINUED)</b>   |   |                    |                |           |                              |
| <b>9. Map checking fees</b>  |   |                    |                |           |                              |
| a. Record of survey  | \$543.00 Initial map<br>plus \$230.50/sheet over 2 sheets<br>Plus Sr. Eng. Rate: \$72.12/hr.<br>(min. 2 hrs.)<br>Back Check After Two   | 2006-09            | 02/17/09       | 100%      | Ord. #09-003                 |
| b. Parcel map  | \$4,292.00 base<br>plus \$127.00/parcel   | 2006-07            | 10/12/06       | 100%      | Ord. #06-018                 |
| c. Final map   | \$4,666.00 base<br>plus 1st 50 lots \$233.00/lot<br>Next 25 lots \$118.00/lot<br>Over 75 lots \$57.50 /lot  | 2006-07            | 10/12/06       | 100%      | Ord. #06-018                 |
| d. Revisions   | 15% of Checking Fee   | 1995-96            |                | 100%      | Ord. #96-006                 |
| e. Alternative fee for projects with<br>estimated construction costs<br>greater than \$5,000,000.  | 100% actual cost deposit equal to<br>fees listed in 2570.9.C.   | 1998-99            |                |           | Ord. #98-006                 |
| <b>10. Improvement plans - checking<br/>and inspection fees (based on<br/>estimated construction costs).</b>   |   |                    |                |           |                              |
| a. Site plans  | \$576.00 Base Plus<br>8% first \$50,000<br>5% next \$200,000<br>4% next \$750,000<br>3% next \$1,000,000<br>Checking Fee<br>\$576.00 Base plus<br>25% of total fee over \$576.00                    | 2006-07            | 10/12/06       | 100%      | Ord. #06-018                 |
| b. Other plans (maps, etc.)  | \$5,824.00 Base plus<br>6.5% first \$50,000<br>13% next \$200,000<br>8% next \$750,000<br>6% next \$1,000,000<br>4% next \$4,000,000<br>2% amount over \$6,000,000<br>Checking Fee 35% of total fee | 2006-07            | 10/12/06       | 100%      | Ord. #06-018                 |
| c. Alternative fee<br>for projects with estimated construc-<br>tion costs greater than \$5,000,000<br>Note: Applicant may request that plan<br>checking and inspection services<br>be performed by qualified consultant<br>under contract to County. | 100% actual costs*<br>Deposit equal to fees<br>listed in 2570.10.B  | 1994-95<br>1995-96 |                | 100%      | Ord. #95-015<br>Ord. #96-016 |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT  | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|--|---|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>   |   |              |                |           |              |
| 11. Agreements for subdivision & site plan reviews (preparation & administration)  |   |              |                |           |              |
| a. All Projects  | .8 % est. const. costs  | 1995-96      |                |           | Ord. #96-016 |
| b. Alternative fee for projects with estimated construction costs greater than \$5,000,000   | 100% actual costs*<br>Deposit equal to fees listed in 2570.11.A | 1995-96      |                |           | Ord. #96-016 |
| * Actual cost includes County staff and outside service costs plus the full range of current overhead charges and other costs including the cost of non-fee regulatory activities. |   |              |                |           |              |
| 12. Re-filling of subdivision map with clerk   | \$233.00  | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| 13. Grading voucher  | \$83.00   | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| <b>FEE DESCRIPTION</b>                 | <b>FEE AMOUNT</b>  | <b>YEAR ADOPTED</b> | <b>EFFECTIVE DATE</b> | <b>% OF COST</b> | <b>REFERENCE</b> |
|--|--|---------------------|-----------------------|------------------|------------------|
| <b>(CONTINUED)</b>                     |  |                     |                       |                  |                  |
| <b>14. Grading Plan - checking fee</b> |  |                     |                       |                  |                  |
| a. 50 cubic yards or less              | No fee   |                     |                       |                  |                  |
| b. 51 - 100 cubic yards                | \$352.00   | 2006-07             | 10/12/06              | 100%             | Ord. #06-018     |
| c. 101 - 1,000 cubic yards             | \$416.00   | 2006-07             | 10/12/06              | 100%             | Ord. #06-018     |
| d. 1,001 - 10,000 cubic yards          | \$467.00   | 2006-07             | 10/12/06              | 100%             | Ord. #06-018     |
| e. 10,001 - 100,000 cubic yards        | \$467.00 for 1st 10,000 cubic yards plus \$118.00 each additional 10,000 cubic yards or fraction thereof   | 2006-07             | 10/12/06              | 100%             | Ord. #06-018     |
| f. 100,001-200,000 cubic yards         | \$1,529.00 for 1st 100,000 cubic yards plus \$58.00 each additional 10,000 cubic yards or fraction thereof | 2006-07             | 10/12/06              | 100%             | Ord. #06-018     |
| g. 200,001 cubic yards                 | \$2109.00 for 1st 200,000 cubic yards plus \$29.50 each additional 10,000 cubic yards or fraction thereof  | 2006-07             | 10/12/06              | 100%             | Ord. #06-018     |
| <b>15. Grading permit fees</b>         |  |                     |                       |                  |                  |
| a. 50 cubic yards or less              | \$352.00   | 2006-07             | 10/12/06              | 100%             | Ord. #06-018     |
| b. 51 - 100 cubic yards                | \$416.00   | 2006-07             | 10/12/06              | 100%             | Ord. #06-018     |
| c. 101 - 1,000 cubic yards             | \$416.00 1st 100 cubic yards plus \$59.50 each additional 100 cubic yards or fraction thereof              | 2006-07             | 10/12/06              | 100%             | Ord. #06-018     |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT   | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|--|--|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>   |  |              |                |           |              |
| d. 1,001 - 10,000 cubic yards  | \$951.50.00 1st 1,000 cubic yards<br>plus \$46.50 each additional<br>1,000 cubic yards or fraction<br>thereof                    | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| e. 10,001-100,000 cubic yards  | \$1,370.00 1st 10,000 cubic yards<br>plus \$118.00 each additional<br>10,000 cubic yards or fraction<br>thereof                  | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| f. 100,001 and more cubic yards<br>and up  | \$2,432.00 1st 100,000 cubic yards<br>plus \$58.00 each additional<br>10,000 cubic yards or fraction thereof                     | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| g. Special grading permit (pre-inspection)   | \$70.50 per hr (2 hr min.)   | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| h. Final grading inspection beyond<br>one inspection   | \$70.50 per hr (2 hr min.)   | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| 16. Site Plan review:  |  | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| a. Commercial, institutional<br>and non-residential uses,<br>mobile home park, and<br>industrial | \$3,516.00 base<br>(less than one acre)<br>plus \$1,758.00 per acre over<br>1 acre, up to 6 acres, maximum<br>charge \$12,306.00 |              |                |           |              |
| b. Multiple dwellings:   |  |              |                |           |              |
| 1) Up to 5 units   | \$1,942.00   |              |                |           |              |
| 2) 6 to 10 units   | \$3,091.00   |              |                |           |              |
| 3) 11 or more units  | \$3,921.00 plus \$31.50 per unit   |              |                |           |              |
| c. Rear yard and excessive<br>front yard encroachment  | \$705.00 each  |              |                |           |              |
| d. Signs   | \$1,052.00 each  |              |                |           |              |
| e. Site Plan Revision<br>(including minor deviation for<br>sand and gravel operation)            | 35% of application fee   | 1994-95      |                | 100%      | Ord. #95-015 |
| f. Site Plan Review Violation  | 35% of application fee   | 1994-95      |                | 100%      | Ord. #95-015 |
| g. Vesting Tentative Maps<br>(residential only)  |  | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| 1) Up to 5 lots  | \$1,942.00   |              |                |           |              |
| 2) 6 - 10 lots   | \$3,091.00   |              |                |           |              |
| 3) 11 plus lots  | \$3,921.00<br>plus \$20.50 /lot  |              |                |           |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT   | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|---|--|--------------|----------------|-----------|--------------|
| <b>(CONTINUED)</b>  |  |              |                |           |              |
| 17. Change of occupancy development classification  | Same as site Plan review<br>\$3,516.00 base<br>(less than one acre)<br>plus \$1,758.00 per acre over<br>1 acre, up to 6 acres, maximum<br>charge \$12,306.00 | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| 18. SMARA and Permit Inspection (yearly)  | \$2,257.00 per site  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| 19. SMARA and Permit Reinspection   |  | 2007-08      | 01/04/08       | 100%      | Ord. #07-048 |
| a) Staff Analyst  | \$96.50  |              |                |           |              |
| b) Clerical   | \$48.50  |              |                |           |              |
| 20. Legal parcel verification   | \$49.50 each   | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| 21. Bench mark book   | \$11.50 per book   |              |                |           |              |
| 22. Section corner  | \$62.00 per book   |              |                |           |              |
| 23. Review of grading and drainage<br>Plans referred to the County<br>by Incorporated Cities  | \$175.50 per plan  |              |                |           |              |
| 24. Maintain a geographical index of<br>certificates of correction.   | Fee equal to recorders fee *<br>for filing a map   | 2008-09      | 02/17/09       |           | Ord #06-003  |
| 25. Subdivision Agreement Extension   | \$512.00   | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| 26. Reinspection (Work Not Ready for<br>First Inspection)   | \$256.00   | 2006-07      | 10/12/06       | 100%      | Ord. #06-018 |
| * Recorders Fee changes periodically. The current recorders fee is \$4.00 for the first sheet and \$2.00 for each additional sheet. |  |              |                |           |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION   | FEE AMOUNT   | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE     |
|---|--|--------------|----------------|-----------|---------------|
| <b>(CONTINUED)</b>  |  |              |                |           |               |
| 27. Extension of Property Line Adjustment (P.L.A.)  | \$320.00   | 2006-07      | 10/12/06       | 100%      | Ord. #06-018- |
| 28. Overtime (2hr. minimum)   |  | 1994-95      |                | 100%      | Ord. #95-015  |
| a. Analyst  | \$53.50  | 2006-07      | 10/12/06       | 100%      | Ord. #06-018  |
| b. Planning & Map checking  | \$53.50  | 2006-07      | 10/12/06       | 100%      | Ord. #06-018  |
| c. Clerical   | \$32.50  | 2006-07      | 10/12/06       | 100%      | Ord. #06-018  |
| <b>2580. County Service Areas</b>   |  |              |                |           |               |
| 1. Reimbursement to Fresno County for formation costs of C.S.A. No. 35 (road maintenance) | Delete   | 1991-92      |                | 100%      | Ord. #92-013  |
| 2. Formation or boundary change costs of zones of benefit in CSA 35                       | Maps, boundary description, budget, and by-laws are to be prepared by applicants engineer/surveyor                     |              |                |           |               |
| a. Zone of benefit  | \$4,311.00   | 2007-08      | 12/04/07       | 100%      | Ord. #07-048  |
| b. Boundary Change* to zone of benefit (new subdivision)                                  | \$4,242.00   | 2007-08      | 12/04/07       |           | Ord. #07-048  |
| c. Other than new subdivisions (existing private road maintenance zones of benefit)       | A reimbursement agreement will be entered into for actual costs. A deposit will be required based upon estimated cost. | 2011-12      | 08/09/11       | 100%      | Ord. #11-007  |
| d. Boundary Change* (other than new subdivision)  | A reimbursement agreement will be entered into for actual costs. A deposit will be required based upon estimated cost. | 2011-12      | 08/09/11       | 100%      | Ord. #11-007  |
| 3. Formation or Boundary Change* of CSAs other than CSA 35                                | A reimbursement agreement will be entered into for actual costs. A deposit will be required based upon estimated cost. | 2011-12      | 08/09/11       | 100%      | Ord. #11-007  |
| 4. State Processing Fees  | Latest schedule of fees established by the State of California Board of Equalization in Government Code Section 54900  | 2007-08      |                | 100%      | Ord. #92-013  |
| 5. Request for use of public financing of private development projects                    | Delete   | 1993-94      |                | 100%      | Ord. #94-015  |
| 6. Improvement District Formation or Boundary Change*                                     | A reimbursement agreement will be entered into for actual costs. A deposit will be required based upon estimated cost. | 2011-12      | 08/09/11       | 100%      | Ord. #11-007  |
| 7. Community Facilities District (Melo-Roos) Formation or Boundary Change                 | A reimbursement agreement will be entered into for actual costs. A deposit will be required                            | 2011-12      | 08/09/11       | 100%      | Ord. #11-007  |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 – DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT                 | YEAR<br>ADOPTED | EFFECTIVE<br>DATE | % OF<br>COST | REFERENCE |
|--|----------------------------|-----------------|-------------------|--------------|-----------|
| *includes annexations, detachments,<br>consolidations and dissolutions | based upon estimated cost. |                 |                   |              |           |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT  | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|--|---|--------------|----------------|-----------|--------------|
| <b>2585. Health Department Land Use Review</b>   |   | 2008-09      | 07/01/08       | 100%      | Ord.# 08-009 |
| 1. Conditional Use Permit  | \$654.00 each   |              |                |           |              |
| 2. Director Review and Approval  | \$432.00 each   |              |                |           |              |
| 3. Tentative Tracts  | \$1,092.00 each   |              |                |           |              |
| 4. Variances   | \$365.00 each   |              |                |           |              |
| 5. Zoning Division Amendment   | \$383.00 each   |              |                |           |              |
| 6. Environmental Assessment  | \$338.00 each   |              |                |           |              |
| 7. Tentative Parcel Map  | \$305.00 each   |              |                |           |              |
| 8. Tentative Parcel Map Waiver   | \$305.00 each   |              |                |           |              |
| 9. Pre-Application for Certificate of Compliance   | \$305.00 each   |              |                |           |              |
| 10. Site Plan Review (Base)  |   |              |                |           |              |
| a. Commercial, Institutional and Non-Residential   | \$518.00 each (base) plus \$260/acre over 1 acre up to 6 acres (max. \$1,816) |              |                |           |              |
| b. Multiple Dwellings  |   |              |                |           |              |
| 1) Flat Rate   | \$518.00 each   |              |                |           |              |
|  |   | 2007-08      | 07/01/07       | 100%      | Ord.# 05-006 |
| 11. General Plan Amendment   | \$459.00 each   |              |                |           |              |
| 12. LAFCO Application  | \$176.00 each   |              |                |           |              |
| <b>2586. Department of Agriculture Land Use Review</b>   |   | 2012-13      | 01/10/12       | 100%      | Ord.# 12-016 |
| 1. Conditional Use Permit  | \$51.00 each  |              |                |           |              |
| 2. Initial Study   | \$42.00 each  |              |                |           |              |
| 3. Director Review and Approval  | \$25.00 each  |              |                |           |              |
| 4. Tentative Tracts  | \$25.00 each  |              |                |           |              |
| 5. Variances   | \$34.00 each  |              |                |           |              |
| 6. Environmental Review  | \$25.00 each  |              |                |           |              |
| 7. Tentative Parcel Map  | \$34.00 each  |              |                |           |              |
| 8. Tentative Parcel Map Waiver   | \$34.00 each  |              |                |           |              |
| 9. Pre-Application for Certificate of Compliance   | \$25.00 each  |              |                |           |              |
| <b>2587. County Review of Other Agency's Application</b>   |   | 2007-08      |                | 0%        | Ord.# 07-048 |
| Fee shall be paid by the City referring the application or the applicant/developer of the project. |   |              |                |           |              |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION                               | FEE AMOUNT | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE |
|---|------------|--------------|----------------|-----------|-----------|
| 1. Environmental Assessments                  | Delete     |              |                | 0%        |           |
| 2. Draft EIR                                  | Delete     |              |                | 0%        |           |
| 3. Notice of Preparation                      | Delete     |              |                | 0%        |           |
| 4. Other (supplemental EIRs, Addendums, etc.) | Delete     |              |                | 0%        |           |
| 5. Right-of-way Acquisition                   | Delete     |              |                | 0%        |           |
| 6. Tentative Tracts                           | Delete     |              |                | 0%        |           |
| 7. LAFCO Review                               | Delete     |              |                | 0%        |           |

**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

**SECTION 2500 -- DEVELOPMENT SERVICES**

| FEE DESCRIPTION  | FEE AMOUNT      | YEAR ADOPTED | EFFECTIVE DATE | % OF COST | REFERENCE    |
|--|-----------------|--------------|----------------|-----------|--------------|
| <b>2590, Groundwater Transfer Permits and Processing</b>       |                 | 2005-06      | 08/12/05       | 100%      | Ord. #05-013 |
| 1. Groundwater Transfer Director Review and Approval           | \$1,974.00 each |              |                |           |              |
| 2. Processing Miscellaneous Documents                          | \$181.00 each   |              |                |           |              |
| 3. Environmental Review  | \$192.00 each   |              |                |           |              |
| 4. Class II Environmental Assessments                          |                 |              |                |           |              |
| a. Groundwater Transfer DRA                                    | \$2,895.00 each |              |                |           |              |
| b. Environmental Impact Report (EIR) (Staff and/or Consultant) | Actual Cost     |              |                |           |              |
| 5. Appeal of Director's Decision                               | \$377.00 each   |              |                |           |              |
| <b>2595, Publications</b>                                      |                 |              |                |           |              |
| 1. Dwelling House Guide  | \$18.50         | 2005-06      | 08/12/05       | 100%      | Ord. #05-013 |

## EXHIBIT E

### SELF-DEALING TRANSACTION DISCLOSURE FORM

In order to conduct business with the County of Fresno (hereinafter referred to as "County"), members of a contractor's board of directors (hereinafter referred to as "County Contractor"), must disclose any self-dealing transactions that they are a party to while providing goods, performing services, or both for the County. A self-dealing transaction is defined below:

*"A self-dealing transaction means a transaction to which the corporation is a party and in which one or more of its directors has a material financial interest"*

The definition above will be utilized for purposes of completing this disclosure form.

### INSTRUCTIONS

- (1) Enter board member's name, job title (if applicable), and date this disclosure is being made.
- (2) Enter the board member's company/agency name and address.
- (3) Describe in detail the nature of the self-dealing transaction that is being disclosed to the County. At a minimum, include a description of the following:
  - a. The name of the agency/company with which the corporation has the transaction; and
  - b. The nature of the material financial interest in the Corporation's transaction that the board member has.
- (4) Describe in detail why the self-dealing transaction is appropriate based on applicable provisions of the Corporations Code.
- (5) Form must be signed by the board member that is involved in the self-dealing transaction described in Sections (3) and (4).

|   |  |              |  |
|---|--|--------------|--|
| <b>(1) Company Board Member Information:</b>  |  |              |  |
| <b>Name:</b>  |  | <b>Date:</b> |  |
| <b>Job Title:</b>   |  |              |  |
| <b>(2) Company/Agency Name and Address:</b>   |  |              |  |
|   |  |              |  |
| <b>(3) Disclosure (Please describe the nature of the self-dealing transaction you are a party to):</b>                  |  |              |  |
|   |  |              |  |
| <b>(4) Explain why this self-dealing transaction is consistent with the requirements of Corporations Code 5233 (a):</b> |  |              |  |
|   |  |              |  |
| <b>(5) Authorized Signature</b>   |  |              |  |
| <b>Signature:</b>   |  | <b>Date:</b> |  |