



# Board Agenda Item 8

DATE: April 17, 2018

TO: Board of Supervisors

SUBMITTED BY: Jean M. Rousseau, County Administrative Officer

SUBJECT: Administrative Policy 76 - Grants to Non-Governmental and Non-Profit Organizations

## RECOMMENDED ACTION(S):

**Review and discuss Administrative Policy 76 regarding grants to non-governmental and non-profit organizations using General Fund discretionary revenues, including the consideration of any additional requirements/guidelines to be included; and**

- 1. Approve Administrative Policy 76; or**
- 2. Direct the County Administrative Officer to return with a revised policy that includes additional desired requirements and/or guidelines.**

## ALTERNATIVE ACTION(S):

The Board could choose not to adopt a policy on grants to non-governmental and non-profit organizations.

## FISCAL IMPACT:

The fiscal impact will depend on the dollar limit (if any) authorized in the policy. The policy will only set requirements/guidelines for General Fund discretionary revenues so all grants made under this policy will be considered a Net County Cost expenditure.

## DISCUSSION:

Currently there is no formal policy for grants made to non-governmental and non-profit entities using General Fund discretionary revenues. On March 20, 2018, your Board directed the County Administrative Office to return with a policy on grants to non-governmental organizations and to provide options for your Board to consider to implement a process to determine which County departments should be involved in planning or administering such partnerships between the County and the non-governmental organization. Included is an Administrative Policy for your Board's consideration. All grants must be used for a valid public purpose. Additional requirements/guidelines for your Board's consideration for inclusion in Administrative Policy 76, if desired, are listed below.

## Additional Language Requirements/Guidelines for Consideration

- The grantee must be a 501 (c)(3) non-profit organization registered with the Internal Revenue Service
- Inclusion of a maximum total dollar grant limit

- Setting a maximum limit per grantee
- Including a limit on the number of consecutive years a grant can be made to the same organization
- Setting a maximum time period (number of years) per each grant
- Other requirements/guidelines designated by your Board
- Addition of audit requirements before issuance and/or after award is granted

On March 20, 2018, a supervisor requested approval of funding for two Fresno Grizzlies programs. On this date the Board directed staff to determine which County departments should be involved in the planning or administration of the HOMEBASE Program for Foster Youth and the Parker's Posse Program. It is staff's determination that the Programs should be administered with the consultation of the Department of Social Services and the Sheriff's Department.

REFERENCE MATERIAL:

BAI #5, March 20, 2018

ATTACHMENTS INCLUDED AND/OR ON FILE:

Administrative Policy Number 76

CAO ANALYST:

Debbie Paolinelli