



Suspension of Competition Acquisition Request

[\[Email Me\]](#)
Double click!

1. Fully describe the product(s) and/or service(s) being requested.
Agreement to secure an adequate level of psychiatric services by licensed psychiatrists for the Department of Behavioral Health (DBH) clients.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Central California Faculty Medical Group (CCFMG)
Joyce Fields-Keene, Chief Executive Officer
2625 East Divisadero Street
Fresno, CA 93721
(559) 453-5200
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

FY 2017-18	\$ 336,253
FY 2018-19	\$ 3,881,260
FY 2019-20	\$ 6,497,288
FY 2020-21	\$ 9,485,763
FY 2021-22	\$13,153,830
FY 2022-23	\$14,495,182
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
The Department's request to waive the competitive bidding process is consistent with Administrative Policy No. 34 because CCFMG has the experience and existing resources to meet the immediate need for continued direct psychiatric services. These services will be provided directly to County behavioral health clients by licensed psychiatrists on an as needed basis as singularly offered by CCFMG. Given the shortage of County psychiatrists the recommended agreement will ensure sufficient levels of psychiatric services will be available for behavioral health clients.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - ☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - ☐ When the contract is with a federal, state, or local governmental agency.
 - ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
 - ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - ☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
The recommended agreement will allow licensed psychiatrists to provide psychiatric services to DBH clients and includes: assessments, consultations, medications, monitoring, crisis and family interventions, participation in multi-disciplinary teams, forensic evaluations, and group therapy. These services are unique and vital to DBH to ensure adequate levels of psychiatric services are made available to DBH clients. The Department has faced shortages in its psychiatrist staff as this is a hard to fill staff classification. The assistance of CCFMG will help fill the void in vital psychiatric services needed.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
CCFMG has extensive experience and knowledge of the services needed. The Department has other agreements for psychiatric services, i.e., Locum Tenens Psychiatrists and Telepsychiatry, however only CCFMG is available and capable of providing on-site licensed psychiatrists to deliver the requested services in a consistent sustainable manner. Also, CCFMG is the only local agency that has a long standing relationship with the University of California, San Francisco for cultivating residents to be prospective psychiatrists for the Department.

mmuro 4/11/2018 10:35:27 AM

Senior Staff Analyst

[\[✕ Sign\]](#) Double click!

Requested By:

Title

I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

dutecht 4/11/2018 11:04:34 AM

[\[✕ Sign\]](#) Double click!

Department Head Signature

gcornuelle 4/11/2018 11:12:48 AM

[\[✕ Sign\]](#) Double click!

Purchasing Manager Signature