L-263-MAGEC Foundry/FresnoPD/DA-2860

Agreement No. 18-246

LEASE AGREEMENT

THIS LEASE AGREEMENT (hereinafter "LEASE") is made and entered into this gray day of March, 2018, by and between FOUNDRY PARK INVESTORS, LP, A California Limited Partnership, FRANK SOLOMON JR., an individual, SOLOMON FAMILY PARTNERSHIP LP and FRANK SOLOMON JR. FAMILY LIVING TRUST dated February 7, 2002, 8080 N. Palm, Suite 207, Fresno, CA 93711 (hereinafter collectively "LESSOR"), and the COUNTY OF FRESNO a political subdivision of the State of California, 2220 Tulare Street, 16th Floor, Fresno, CA 93721-2120 ("COUNTY") and CITY OF FRESNO a municipal corporation ("CITY"), 2600 Fresno Street, Fresno, CA 93721 (hereinafter collectively "LESSEES").

- 1. <u>LEASED PREMISES</u> LESSOR hereby leases to LESSEES the office space at the location commonly known as Suite 400, 2510 South East Avenue, Fresno, CA 93706, which is approximately 12,300 square feet, together with approximately 32 onsite assigned parking stalls (hereinafter the "Premises"). LESSOR shall provide twelve to fourteen fenced and secured parking stalls to LESSEE as shown in red on Exhibit "A" and eighteen additional fenced stalls as shown in green on Exhibit "A," attached hereto and incorporated herein by reference. The secured parking stalls shown in red shall have access to pedestrian gates located on the east and west side of this new secured parking area. LESSEES may have access to any additional, unassigned parking stalls remaining on the property.
- TERM -The primary term of this LEASE shall be ten years commencing on January 15, 2018. In no event shall the term of this LEASE extend beyond January 14, 2028.
- RENT LESSEES shall pay to LESSOR rent in advance on or about the 20th of each month according to the following schedule:

12,000							
Cost/Sq							
Rent		Ft		Mor	thly Rent		Annual Rent
	Months 01-06	\$	1.0500	\$	12,915.00	\$	77,490.00
4.72% Increase	Months 7-12	\$	1.1000	\$	13,530.00	\$	81,180.00
2% Increase	Months 13-24	\$	1.1220	\$	13,800.60	\$	165,607.20
2% Increase	Months 25-36	\$	1.1444	\$	14,076.61	\$	168,919.34
2% Increase	Months 37-48	\$	1.1673	\$	14,358.14	\$	172,297.73
2% Increase	Months 49-60	\$	1.1907	\$	14,645.31	\$	175,743.69
2% Increase	Months 61-72	\$	1.2145	\$	14,938.21	\$	179,258.56
2% Increase	Months 73-84	\$	1.2388	\$	15,236.98	\$	182,843.73
2% Increase	Months 85-96	\$	1.2636	\$	15,541.72	\$	186,500.60
2% Increase	Months 97-108	\$	1.2888	\$	15,852.55	\$	190,230.62
2% Increase	Months 109-120	\$	1.3146	\$	16,169.60	\$	194,035.23

12 300 Square Feet

4. <u>UTILITIES</u> - LESSEES shall pay to LESSOR those metered costs associated with the use of natural gas and electricity. LESSOR shall reimburse LESSEES for all such utilities paid by the LESSEES in excess of the following annual cap at the end of each calendar year. The cap for Years 1-3 of the LEASE shall be \$36,900 (\$3.00 per square foot) per year. The cap for Years 4-8 shall be \$51,660 (\$4.20 per square foot) per year. Beginning with Year 9, the cap shall be \$66,420 (\$5.40 per square foot) per year for the remaining LEASE term. Beginning in March 2019, LESSOR shall provide LESSEES with an annual statement showing actual utility costs and the amounts paid by CITY and COUNTY for the preceding one year period, and shall issue each such party a 50% credit of the total in excess of the applicable cap, to be applied toward future utility bills, or, in the case of the last one year period of this LEASE, issue payment of such amount to LESSEES on a 50/50 basis. This provision shall survive the expiration or early termination of this LEASE.

LESSOR shall pay for water, garbage and sewer services. LESSEES shall pay for their telecommunications services used at the Premises.

5. PAYMENT OF RENT/UTILITIES/JANITORIAL - It is understood by LESSOR and LESSEES that LESSEES' obligations to pay for rent (Section 3), utilities (Section 4) and janitorial services (Section 7) as described in this LEASE, shall be split on a "50/50" basis between the CITY and the COUNTY. LESSOR shall invoice CITY AND

Invoices shall be mailed as follows:

COUNTY
District Attorney
Attn: Business Office
2220 Tulare Street, Suite 1000
Fresno, CA 93721

CITY
Fresno Police Department
Attn: Business Office
P. O. Box 1271
Fresno, CA 93715

COUNTY monthly for each such entity's 50% share for utilities and janitorial services.

CITY and COUNTY shall each remit payment to LESSOR for their respective share of costs within forty-five (45) days of receipt of an approved invoice.

Notwithstanding the shared rent and costs to be paid by CITY and COUNTY as described in this Section 5, a default by either CITY or COUNTY in payment of rent or costs, or default in any other obligations under this LEASE, shall be considered a default by both CITY and COUNTY as LESSEES hereunder, and both CITY and COUNTY shall be jointly and severally liable to LESSOR for all rental and cost obligations, and other damages recoverable by LESSOR.

6. <u>USE</u> - LESSEES shall use the Premises as office space. LESSEES agree to comply with all applicable laws, ordinances and regulations in connection with such use.

LESSOR covenants that the Premises are suitable for the intended use. LESSOR further covenants that the Premises are in compliance with all applicable laws, ordinances and regulations, including but not limited to safety regulations, health and building codes, and that the Premises shall remain in such compliance throughout the term of this LEASE.

- 7. <u>LESSOR IMPROVEMENTS</u> LESSOR shall perform the following improvements at LESSOR'S sole expense:
 - Touch-ups to the paint and walls throughout the Premises, as needed pursuant to the mutual agreement of the Parties.

- Provide a single professional carpet cleaning throughout the Premises.
- Install a small HVAC unit for the LESSEES' server room.
- Install a ceiling on the room shown in Exhibit "B," attached hereto and incorporated by reference.
- Enclose additional parking spaces with two pedestrian entrances as shown in red in Exhibit "B."
- Provide an exterior 110 GFCI outlet next to the front entrance of the building.
- 8. <u>MAINTENANCE/JANITORIAL SERVICES</u> LESSOR shall be responsible for the structural condition of the Premises and for all exterior and interior maintenance, including but not limited to the air conditioning, heating, roof, painting, landscaping, and parking lot. LESSOR covenants that the Premises shall be maintained in substantially the same condition as that existing at the commencement of this LEASE.

LESSOR shall be responsible for procuring and providing janitorial services and supplies at the Premises as described on Exhibit "C", attached hereto and by this reference incorporated herein (Janitorial Services). LESSEES shall reimburse LESSOR for LESSOR's actual monthly cost of Janitorial Services as provided in Section 5.

LESSOR and LESSEES may agree to select a different janitorial service to correct deterioration in the quality of the janitorial service, or for any other reason mutually agreed upon by the parties.

- 9. <u>COMPLIANCE WITH ALL LAWS</u> As to the Premises, LESSOR shall comply with, and shall ensure compliance by all contractors and subcontractors with all applicable laws and regulations, including the payment of prevailing wages pursuant to Section 1770 et.seq. of the California Labor Code.
- 10. <u>INDEPENDENT CONTRACTOR</u> In performance of the work, duties and obligations assumed by LESSOR under this LEASE, it is mutually understood and agreed that LESSOR, including any and all of the LESSOR'S officers, agents, and employees will at all times be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venturer,

partner, or associate of either CITY or COUNTY. Furthermore, LESSEES shall have no right to control or supervise or direct the manner or method by which LESSOR shall perform its work and function. However, LESSEES shall retain the right to administer this LEASE so as to verify that LESSOR is performing its obligations in accordance with the terms and conditions thereof.

LESSOR and LESSEES shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over matters the subject thereof.

Because of its status as an independent contractor, LESSOR shall have absolutely no right to employment rights and benefits available to the employees of either CITY or COUNTY. LESSOR shall be solely liable and responsible for providing to, or on behalf of, its employees all legally-required employee benefits. In addition, LESSOR shall be solely responsible and save LESSEES harmless from all matters relating to payment of LESSOR'S employees, including compliance with Social Security withholding and all other regulations governing such matters. It is acknowledged that during the term of this LEASE, LESSOR may be providing services to others unrelated to the LESSEES or to this LEASE.

- 11. <u>BREACH OF OBLIGATION TO MAINTAIN</u> In the event LESSOR breaches its obligation to maintain the Premises as herein provided, either CITY or COUNTY may give written notice to LESSOR within 15 days of the discovery of such breach. LESSOR shall then have 30 days from the date of notice to cure its breach. If the period for cure expires and if, in LESSEES' reasonable determination, LESSOR has failed to cure, then LESSEES may, at their election:
 - A. Terminate this LEASE as hereinafter provided. In such case, LESSEES shall have the right to demand LESSOR refund any monies which, in the judgment of LESSEES, were paid to LESSOR pursuant to the LEASE but which were not earned by LESSOR by consequence of its breach. Upon receipt of such demand, LESSOR shall promptly refund all such monies; or

 B. Cure LESSOR'S breach and deduct the cost of such cure, together with reasonable administrative costs, from LESSEES' future rent obligation. LESSEES' decision to cure LESSOR'S breach shall not constitute a waiver of any rights or remedies that LESSEES may have arising from this LEASE or by operation of law.

- 12. <u>DESTRUCTION OR DAMAGE FROM CASUALTY</u> If the Premises are damaged or destroyed as a result of fire, earthquake, act of God, or any other identifiable event of a sudden, unexpected, or unusual nature (hereinafter "Casualty"), then LESSOR shall either promptly and diligently repair the damage at is own cost, or terminate the LEASE as hereinafter provided.
 - Casualty damage to the Premises, then it shall within 30 days after the date of Casualty provide written notice (hereinafter Notice of Repair) to LESSEES indicating the anticipated time required to repair. LESSOR shall bear the cost of all repairs to the Premises, including the cost to repair any alterations or fixtures installed or attached thereto by LESSEES. Such repairs shall restore the Premises to substantially the same condition as that existing at the commencement of this LEASE and shall be made in compliance with all applicable state and local building codes. LESSOR shall not be liable to LESSEES for compensation for any loss of business, or any inconvenience or annoyance arising from repair of the Premises as a result of the Casualty except for rent reduction as hereinafter provided. CITY and COUNTY shall be each responsible at its sole cost and expense for the replacement of its respective personal property.
 - B. <u>LESSOR'S Election to Terminate Due to Casualty:</u> LESSOR may only elect to terminate the LEASE due to Casualty if: the Premises have been destroyed or substantially destroyed by said Casualty; and the estimated time to repair the Premises exceeds 120 days from the date of the Casualty. LESSOR shall provide LESSEES with written notice of its election to terminate within 30

C. Rent Reduction Due to Casualty: In the event of Casualty, LESSEES' obligation to pay the rent shall be reduced beginning on the date of the Casualty. Such reduction shall be proportional to the damage caused to the Premises by the Casualty as determined by LESSEES. If LESSOR elects to repair

the Premises pursuant to the terms of this LEASE, then the rent reduction shall

continue until the date of substantial completion of repair.

days after the date of Casualty.

D. <u>LESSEES' Election to Terminate Due to Casualty:</u> If LESSEES do not receive a Notice of Repair from LESSOR within 30 days after a Casualty, or if the anticipated period of repair contained in the Notice of Repair exceeds 120 days, then LESSEES may elect to terminate this LEASE as hereinafter provided. In such case, LESSEES shall have the right to demand that LESSOR refund any monies which, in the judgment of LESSEES, were paid to LESSOR pursuant to the LEASE but which were not earned by LESSOR by consequence of the Casualty. Upon receipt of such demand, LESSOR shall promptly refund all such monies.

or LESSEES have an election to terminate the LEASE and so elects, then notice of such termination shall be made in writing to the non-terminating party. Such notice shall specify a date of termination not less than 120 days from the date of said notice, after which this LEASE shall terminate. Either CITY or COUNTY may provide such notice on behalf of LESSEES. In the case of COUNTY, the County Administrative Officer or the Director of General Services or the District Attorney or their designee(s) shall have the power to provide such notice and terminate this LEASE. In the case of CITY, the Chief of Police or his/her designee shall have the power to provide such notice and terminate this LEASE. At the time termination notice is given by the CITY or COUNTY as provided by this Section 13, the terminating governmental entity shall also provide written notice to the other governmental entity.

HOLD HARMLESS - LESSOR agrees to indemnify, save, hold harmless, 14. and at CITY'S or COUNTY'S request, defend that governmental agency and each of its officers, agents, officials and employees from any and all costs and expenses, damages, liabilities, claims, (including attorney's fees and litigation expenses)and losses occurring or resulting to that governmental agency in connection with the performance, or failure to perform, by LESSOR, its officers, agents, or employees under this LEASE, and from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to any person, firm, or corporation who may be injured or damaged by the performance, or failure to perform of LESSOR, its officers, agents, or employees under this LEASE. This LEASE is made upon the expressed condition that both CITY and COUNTY are to be free of all liability, damages or injury arising from structural failures of the leased Premises, including, but not limited to external walls, glass, doors, roof and floor.

LESSEES agree to indemnify, defend and hold LESSOR harmless from any and all costs and expenses, damages, liabilities, claims, (including attorney's fees and litigation expenses) and losses occurring or resulting in connection with the performance, or failure to perform, by LESSEES, or an officer, agent, or employee of LESSEES under this LEASE, and from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to any person, firm, or corporation who may be injured or damaged by the performance, or failure to perform of LESSEE, or an officer, agent, or employee of LESSEES under this LEASE, provided nothing herein shall constitute a waiver by CITY or COUNTY of governmental immunities, including California Government Code section 810 et seq.

The parties acknowledge that as between LESSOR, CITY and COUNTY, each is responsible for the negligence of its own employees and invitees under this LEASE. This Clause 14 shall survive expiration or termination of this LEASE.

INSURANCE 15.

A. LESSOR shall, at its sole expense, maintain in full force and effect during the term of this LEASE the following policies of insurance:

26

27

1. Commercial General Liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence and an annual aggregate limit of not less than Two Million Dollars (\$2,000,000). This policy shall be issued on an occurrence basis. LESSOR shall add LESSEES as additional insureds.

- 2. Fire insurance and extended coverage. LESSOR shall add LESSES as additional payees thereon.
- 3. Automobile Liability Comprehensive Automobile Liability Insurance with limits for bodily injury of not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) per person, Five Hundred Thousand Dollars (\$500,000.00) per accident and for property damages of not less than Fifty Thousand Dollars (\$50,000.00), or such coverage with a combined single limit of Five Hundred Thousand Dollars (\$500,000.00). Coverage should include owned and non-owned vehicles used in connection with this LEASE.
- 4. Worker's Compensation A policy of Worker's Compensation insurance as may be required by the California Labor Code.

Within (30) days from the date LESSOR executes this LEASE, LESSOR shall provide certificates of insurance and endorsement as stated above for all of the foregoing policies, as required herein, to the County of Fresno, Attn: ISD Lease Services (L-263), 333 W. Pontiac Way, Clovis, CA 93612, stating that such insurance coverages have been obtained and are in full force; that LESSEES, their officers, agents and employees will not be responsible for any premiums on the policies; that such Commercial General Liability insurance names the LESSEES, their officers, agents, and employees, individually and collectively, as additional insured, but only insofar as the operations under this LEASE are concerned; that such coverage for additional insured shall apply as primary insurance and any other insurance or self- insurance shall not be cancelled or changed without a minimum of thirty (30) days advance written notice given to LESSEE.

In the event LESSOR fails to keep in effect at all times insurance coverage as herein provided, the LESSEES may, in addition to other remedies it may have, suspend or terminate this Lease upon the occurrence of such event.

All policies shall be with admitted insurers licensed to do business in the State of California. Insurance purchased shall be purchased from companies possessing a current A.M Best Company rating of A FSC VII or better.

- B. LESSEES shall each maintain during the term of this LEASE the following policies of insurance, which coverages may be provided in whole or in part through one or more programs of self-insurance:
- 1. Commercial General Liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence and an annual aggregate of not less than Two Million Dollars (\$2,000,000). This policy shall be issued on an occurrence basis and LESSEE shall add LESSOR as an additional insured.
 - 2. property insurance covering the personal property of LESSEE.
- 16. NON-FUNDING TERMINATION This LEASE is contingent on the allocation of funds by two separate governmental entities. Should funds not be allocated, this LEASE may be terminated on behalf of LESSEES by either the County of Fresno Board of Supervisors or the City of Fresno's Chief of Police by giving at least thirty (30) days prior written notice to LESSOR. At the time such a termination notice is given by the CITY or COUNTY as provided by this Section 16, the terminating governmental entity shall also provide written notice to the other governmental entity.
- 17. <u>SURRENDER OF POSSESSION</u> Upon the expiration or termination of this LEASE, LESSES will surrender the Premises to LESSOR in such condition as that existing at the commencement of this LEASE, less reasonable wear and tear, less the effects of any Casualty as herein defined, and less the effects of any breach of

1 1 . 3

L-263-MAGEC Foundry/FresnoPD/DA-2860

LESSOR'S covenant to maintain. LESSEES will not be responsible for any damage which LESSEES were not obligated hereunder to repair.

- 18. <u>FIXTURES</u> LESSOR agrees that any equipment, fixtures or apparatus installed in or on the Premises by CITY or COUNTY shall continue to be the property of that governmental entity and may be removed by that governmental entity at any time. The respective governmental entity shall repair any damage caused by the removal of its fixtures. Any fixtures not removed when LESSEES surrender possession shall become the property of LESSOR.
- 19. RIGHT OF ENTRY LESSOR, or its representative(s), upon giving 24 hours written notice, shall have the right to enter the Premises at any time during business hours, or at such other time as LESSEES deem appropriate, to make any alterations, repairs or improvements to the Premises. The normal business of LESSEES or their invitees shall not be unnecessarily inconvenienced. In the event of an emergency, LESSOR reserves the right to enter the Premises at any and all times, provided LESSOR promptly notifies LESSEES of the entry as soon thereafter as is feasible.
- 20. <u>AMENDMENT</u> This LEASE may be amended in writing by the mutual consent of the parties without in any way affecting the remainder.
- 21. <u>NON-ASSIGNMENT</u> LESSEES shall not assign, transfer or sub-contract this LEASE, or the rights or duties under this LEASE, without the prior written consent of the LESSOR.
- 22. <u>GOVERNING LAW</u> Venue for any action arising out of or relating to this LEASE shall be in Fresno County, California. This LEASE shall be governed by the laws of the State of California.
- 23. <u>NOTICES</u> The persons and their addresses having authority to give and receive notices under this LEASE include the following:

L-263-MAGEC Foundry/FresnoPD/DA-2860

LESSEES: County of Fresno Director of General Services 333 W. Pontiac Way Clovis, CA 93612 LESSOR: Foundry Park Investors c/o Robert L. Jensen Associates 2160 N. Fine Fresno, CA 93727

FAX: 559-600-5927

and

City of Fresno Attn: Chief of Police 2323 Mariposa Street Fresno, CA 93721

FAX: 559-498-1059

All notices between the LESSEES and LESSOR provided for or permitted under this LEASE must be in writing and delivered either by personal service, by first-class United States mail, by an overnight commercial courier service, or by telephonic facsimile transmission. A notice delivered by personal service is effective upon service to the recipient. A notice delivered by first-class United States mail is effective three COUNTY business days after deposit in the United States mail, postage prepaid, addressed to the recipient. A notice delivered by an overnight commercial courier service is effective one COUNTY business day after deposit with the overnight commercial courier service, delivery fees prepaid, with delivery instructions given for next day delivery, addressed to the recipient. A notice delivered by telephonic facsimile is effective when transmission to the recipient is completed (but, if such transmission is completed outside of COUNTY business hours, then such delivery shall be deemed to be effective at the next beginning of a COUNTY business day), provided that the sender maintains a machine record of the completed transmission. For all claims arising out of or related to this LEASE nothing in this section establishes, waives, or modifies any claims presentation requirements or procedures provided by law, including but not limited to the Government Claims Act (Division 3.6 of Title 1 of the Government Code, beginning with section 810).

27

24. <u>AUDITS AND INSPECTIONS</u> - The LESSOR shall at any time during business hours, and as often as the COUNTY may deem necessary, make available to the COUNTY for examination all of its records and data with respect to the matters covered by this Agreement. The LESSOR shall, upon request by the COUNTY, permit the COUNTY to audit and inspect all of such records and data necessary to ensure LESSOR'S compliance with the terms of this Agreement.

If this Agreement exceeds ten thousand dollars (\$10,000.00), LESSOR shall be subject to the examination and audit of the Auditor General for a period of three years after final payment under contract (Government Code Section 8546.7).

25. <u>DISCLOSURE OF SELF-DEALING TRANSACTIONS</u> - This provision is only applicable if the LESSOR is operating as a corporation (a for-profit or non-profit corporation) or if during the term of the agreement, the LESSOR changes its status to operate as a corporation.

Members of the LESSOR's Board of Directors shall disclose any self-dealing transactions that they are a party to while LESSOR is providing goods or performing services under this agreement. A self-dealing transaction shall mean a transaction to which the LESSOR is a party and in which one or more of its directors has a material financial interest. Members of the Board of Directors shall disclose any self-dealing transactions that they are a party to by completing and signing a Self-Dealing Transaction Disclosure Form, attached hereto as Exhibit D and incorporated herein by reference, and submitting it to the COUNTY prior to commencing with the self-dealing transaction or immediately thereafter.

26. <u>ENTIRE LEASE</u> - This LEASE constitutes the entire LEASE between the LESSOR and LESSEES with respect to the subject matter hereof and supersedes all prior leases, negotiations, proposals, commitments, writings, advertisements, publications

and understandings of any nature whatsoever unless expressly referenced in this LEASE. This LEASE shall be binding on and inure to the benefit of LESSOR'S heirs, successors and assigns.

[SIGNATURE PAGE TO FOLLOW]

COUNTY OF FRESNO Fresno, California

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the day and 2 year first hereinabove written. 3 COUNTY: LESSOR: **COUNTY OF FRESNO** FOUNDRY PARK INVESTORS LP, A Limited 4 Partnership By: Russell G. Smith, Inc., General Partner 5 Sal Quintero, Chairman of the Board of Supervisors of the County of Fresno 6 Russell G. Smith, President ATTEST: 7 Bernice E. Seidel 3-8-18 Clerk to the Board of Supervisors Date: 8 County of Fresno, State of California AND 9 FRANK SOLOMON JR., AN INDIVIDUAL 10 Deputy 11 CITY OF FRESNO 12 13 Jerry Dyer, Chief of Police AND 14 SOLOMON FAMILY PARTNERSHIP LP ATTEST: 15 Yvonne Spence, CITY CLERK 16 Frank Solomon Jr., Gereral Partne 17 Date ~ 18 APPROVED AS TO FORM: FRANK SOLOMON JR. FAMILY LIVING Douglas T. Sloan, CITY ATTORNEY 19 TRUST DATED FEBRUARY 7, 2002 20 Tracy N. Parvanian Deputy City Attorney Solomon Jr., Trustee 21 22 23

Fund 0001, Class 10000 Org No. 2860, Acct No. 7340 L-263Foundry/DA/FresnoPD

24

25

26

27

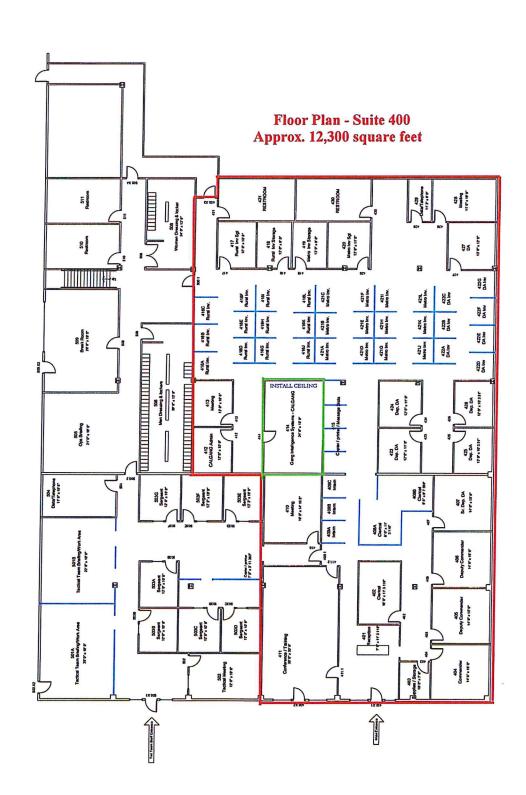
IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the day and 1 year first hereinabove written. 2 LESSOR: 3 COUNTY: FOUNDRY PARK INVESTORS LP, A Limited **COUNTY OF FRESNO** Partnership 4 By: Russell G. Smith, Inc., General Partner 5 Sal Quintero, Chairman of the Board of Supervisors of the County of Fresno 6 Russell G. Smith, President ATTEST: 7 Bernice E. Seidel Date: 3-8-18 Clerk to the Board of Supervisors 8 County of Fresno, State of California AND 9 Ву_ FRANK SOLOMON JR., AN INDIVIDUAL Deputy 10 11 Frank Solomon Jr. CITY: **CITY OF FRESNO** 12 Date 13 Jerry Dyer, Chief of Police AND 14 SOLOMON FAMILY PARTNERSHIP LP 15 Yvonne Spence, CITY CLERK By_ 16 Frank Solomon Jr., General Partner 17 Deputy APPROVED AS TO FORM: 18 FRANK SOLOMON JR. FAMILY LIVING Douglas T. Sloan, CITY ATTORNEY TRUST DATED FEBRUARY 7, 2002 19 By_ 20 Tracy N. Parvanian Frank Solomon Jr., Trustee Deputy City Attorney 21 Date _____ 22 23 Fund 0001, Class 10000 24 Org No. 2860, Acct No. 7340 L-263Foundry/DA/FresnoPD 25 26 27 28

EXHIBIT "A"

Approximate location of current (green) and additional (red) parking enclosures



EXHIBIT "B"
Approximate floor plan showing location of new ceiling



MAGEC Offices 2510 S. East Avenue, Fresno CA

EXHIBIT "C"

JANITORIAL SERVICES

Contractor shall provide on-site supervision at all times and shall furnish all janitorial supplies and equipment necessary to properly perform complete janitorial maintenance, including but not limited to, the following services specified below, except light bulbs and rest room supplies such as paper towels, toilet tissue, toilet seat covers, hand soap, deodorants, plastic liners and sanitary napkins which may be billed extra to building owner if provided by janitorial company.

I. GENERAL CLEANING:

m 1 m

Daily Service	es – Five (5) Day	s pe	r Week
---------------	-------------	--------	------	--------

- Sweep with chemically treated dust mop on all hard surface floors
- 2 Vacuum thoroughly all carpeted areas
- 3 Spot clean carpets
- 4 Empty and clean all ashtrays
- 5 Empty all wastebaskets
- 6 All trash to be secured in plastic bags prior to discarding in trash bin.
- 7 Spot clean doors, door frames, counters and door plaques
- 8 Spot clean around wall switches
- 9 Clean and polish drinking fountains
- 10 Polish metal work in entrance areas
- 11 Clean entry and lobby directory glass
- 12 Properly position furniture in all offices
- 13 Turn off all lights, except those which have been designated to be left on.
- 14 Check all doors and windows to make sure they are locked upon completion of work assignments
- 15 Re-check all exterior doors are locked
- 16 Set alarms as needed
- 17 Report to supervisor any needed repairs

Weekly Services - One (1) Day per Week

- Damp mop and disinfect all hard surface floors
- 2 Thoroughly clean door glass inside and out.
- 3 Thoroughly clean interior glass windows, counters, etc.
- 4 Dust desks, chairs and all office furniture
- 5 Dust ledges and window sills
- 6 Perform low dusting
- 7 Check for cobwebs in corners, high and low
- 8 Clean metal thresholds
- 9 Clean and disinfect telephones
- 10 Check and replace air fresheners and batteries, as needed

Monthly Services - One (1) Day per Month

- 1 Perform high dusting, i.e., door sashes partitions
- 2 Dust picture frames and clean glass

- 3 Brush down walls and ceiling vents
- 4 Dust desks, chairs and all office furniture

Quarterly Services - One (1) Day per Quarter

- 1 Thoroughly clean and refinish all hard service floors
- 2 Dust/vacuum window coverings

Semi-annual Services - Two (2) Days per Year

- 1 Clean all interior and exterior glass
- 2 All exterior glass cleaned by other vendor and billed extra do not schedule

RESTROOM MAINTENANCE

II

Daily Services - Five (5) days per Week

- 1 Empty and clean all wastepaper receptacles and install new liners
- 2 Empty sanitary napkin containers and replace liners
- 3 Thoroughly clean and polish all countertops, dispensers and mirrors and glass surfaces
- 4 Clean and disinfect wash basins, toilet bowls and urinals
- 5 Disinfect undersides and tops of toilet seats
- 6 Remove splash marks from walls, urinals and toilet partitions
- 7 Clean walls around wash basins
- 8 Thoroughly sweep and mop floors with a germicidal solution
- 9 Refill soap, towel, tissue, seat cover and sanitary napkin dispensers

Weekly Services One (1) Day per Week

- 1 Wash down ceramic tile walls and toilet compartment partitions
- 2 Perform high dusting
- 3 Flush floor drains to control odors
- 4 Check and replace air fresheners and batteries as needed

Monthly Service

1 Brush down vents

EXHIBIT D

SELF-DEALING TRANSACTION DISCLOSURE FORM

In order to conduct business with the County of Fresno (hereinafter referred to as "County"), members of a contractor's board of directors (hereinafter referred to as "County Contractor"), must disclose any self-dealing transactions that they are a party to while providing goods, performing services, or both for the County. A self-dealing transaction is defined below:

"A self-dealing transaction means a transaction to which the corporation is a party and in which one or more of its directors has a material financial interest"

The definition above will be utilized for purposes of completing this disclosure form.

INSTRUCTIONS

- (1) Enter board member's name, job title (if applicable), and date this disclosure is being made.
- (2) Enter the board member's company/agency name and address.

can time

- (3) Describe in detail the nature of the self-dealing transaction that is being disclosed to the County. At a minimum, include a description of the following:
 - a. The name of the agency/company with which the corporation has the transaction; and
 - b. The nature of the material financial interest in the Corporation's transaction that the board member has.
- (4) Describe in detail why the self-dealing transaction is appropriate based on applicable provisions of the Corporations Code.
- (5) Form must be signed by the board member that is involved in the self-dealing transaction described in Sections (3) and (4).

(1) Compa	(1) Company Board Member Information:								
Name:		Date:							
Job Title:									
(2) Company/Agency Name and Address:									
(3) Disclosure (Please describe the nature of the self-dealing transaction you are a party to):									
(3) Disclose	ire (Flease describe the nature of the sen-dea	illing transact	ion you are a party toj:						
(4) Evoluin	why this self-dealing transaction is consistent	with the rec	quirements of Cornerations Code 5723 (a)						
(4) Explain	why this sen-dealing transaction is consistent	with the rec	unements of corporations code 3233 (a).						
(5) Authorized Signature									
Signature:		Date:							