



Fresno County Board of Supervisors

ADMINISTRATIVE POLICY

NUMBER 29

Board of Supervisors Meetings

Effective Date: January 24, 1989

Revision Date: June 5, 2018

POLICY STATEMENT

Board of Supervisors' Regular Meetings

The regular meetings of the Board of Supervisors are scheduled on a Monday and/or a Tuesday beginning at 9:00 a.m. The Board of Supervisors, for cause, may dispense with any regular meeting by an order entered in its minutes. (See Ordinance Code 2.04.010).

Board of Supervisors' Workshops

The Board of Supervisors may schedule workshops on their regular meeting days or on other days as approved by the majority of the Board. In general, Mondays are used for workshops if time is not available on a Tuesday.

Joint Meetings/Special Meetings

The Board of Supervisors may schedule special or joint meetings with other elected bodies to discuss items of mutual concern or interest. Special meetings may be called pursuant to the requirements of Government Code § 54956. The date, time and location of such meetings will be set at the convenience of all participants and notice will be published in accordance with the Ralph M. Brown Act or other applicable statutes.

Public Presentations

Any member of the public may address the Board of Supervisors on any topic or matters not on the regular agenda which are within the jurisdiction of the Board during the public presentation portion of the regular scheduled meetings. Such presentations shall be limited to three minutes per person and no more than fifteen minutes total per topic. The public shall be informed of this limitation in writing under the agenda heading of "Public Presentations". For good cause the Chairman of the Board may waive the provisions of this policy.

Public Participation in Agenda Items

Any member of the public may address the Board of Supervisors on any quasi-legislative agenda item at a regular or special meeting before or during the Board's consideration of the

item. Such presentations shall be limited to three minutes per person and no more than fifteen minutes total per topic. The public shall be informed of this limitation. For good cause the Chairman of the Board may waive the provisions of this policy.

This rule does not apply to quasi-judicial items such as appeals from a decision of the Planning Commission. However, the Chairman of the Board has discretion to keep the process moving, for example, by halting undue repetition or irrelevant testimony.

MANAGEMENT RESPONSIBILITY

The Clerk of the Board of Supervisors is responsible for preparing and publishing the notice of Board of Supervisors meetings.