Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.

   Microsoft Premier Support Services provides account management, technical support, software maintenance, problem resolution, workshops, and events to support the Microsoft products used by the County.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

   Microsoft Corporation
   Kris Caceres
   Solutions Specialist
   (916) 208-0269
   krisc@microsoft.com

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

   $131,370 for a single year of Microsoft Premier. Microsoft is only offering single year Premier agreements at the moment.

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.

   Microsoft Premier Support Services provides customized account and technical support plans to best meet the needs of the County within a specified budget range. No other vendor can provide Premier support for the Microsoft products

5. Explain why the unique qualities and/or capabilities described above are essential to your department.

   Microsoft Premier support provides direct call in product support for operating systems and associated software applications. Premier support also includes on-site Professional Services for best practice configuration and evaluations of existing deployed services.

6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.

   Microsoft Corporation is the only vendor that can provide the Microsoft Premier Support Services for the Microsoft platform/products selected as the keystone for the County's PCs and Network.

chjones 8/8/2018 2:57:21 PM   [⊠ Sign] Double click!
_____   _____
Requested By: Title

I approve this request to sole source for the service(s) and/or product(s) identified herein.

rbash 8/8/2018 4:12:52 PM   [⊠ Sign] Double click!
_____
Department Head Signature

E-PD-047 (02-2013)

gcornuelle 8/13/2018 10:33:39 AM   [⊠ Sign] Double click!

Purchasing Manager Signature