



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
Probation and Juvenile Policy Manuals and Daily Training Bulletin Service
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Lexipol
16755 Von Karman Ave, Suite 250
Irvine, CA 92606-4918
Rosie Curran, Senior Account Executive
(949) 272-5818
rcurran@lexipol.com
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
Year 1: \$24,000 (Probation 1st Year Subscription), \$31,295 (Juvenile 1st Year Subscription), \$96,000 (One Time Implementation Fee)
Total 1st Year: \$151,295
Year 2-5: \$26,667 (Probation Annual Subscription), \$34,772 (Juvenile Annual Subscription)
Year 2-5 Annual Total: \$61,439
Total Agreement Amount: \$397,051
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
Lexipol is uniquely qualified to provide Probation and Juvenile Policy Manuals and Daily Training Bulletin service to the Fresno County Probation Department. Since 2003, their proven policy and training solutions have helped public safety agencies across the country reduce risk and avoid litigation. Lexipol's risk-based, continuous improvement system is derived from the President Gordon Grahams's 5 Pillars of Success: People. Policy, Training, Supervision and Discipline.
Lexipol is America's leading provider of risk management resources for public safety organizations, delivering its services through a unique, web-based development system and an integrated training component. Lexipol Provides a highly cost-effective model and powerful, easy-to-use web-based tools that will support the Fresno County Probation Department with:
Policies that reflect up-to-date, applicable industry standards and best practices;
Customized content for the state of California;
Daily scenario-based training that reinforces agency approved policies;
Regular updates to agency policies as statutes, case law, and regulations change;
The option to include procedures through our supplemental publications process.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
☐ When the contract is with a federal, state, or local governmental agency.
☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
Lexipol has helped public safety agencies reduce risk and stay ahead of litigation trends, while communicating clear and concise policy guidance to their employees. Additionally, Lexipol has established a unique set of risk management tools for public safety organizations by integrating agency-specific, customized policy manuals with the Daily Training Bulletin service accessed through a web browser. The comprehensive Lexipol service is not available through any other public or private resources or organizations.

The program is unique in several ways, and there is no other system that offers the following integration in one package:

1. Online (software-as-a-service) policy manual content, document management, training content and testing through web-based proprietary system tools.
 2. Regular and urgent updates to content via web-based tools.
 3. Daily Training Bulletins (DTBs) that are based on realistic scenarios and written by public safety personnel, including online and real-time testing modules.
 4. Archiving of all versions of the agency's policy manual, as well as capturing of user electronic signatures that acknowledge policy updates and Daily Training Bulletin records and test results.
 5. Linking between the DTBs and policy sections to which the DTB applies.
 6. Robust reporting features, including exception reporting with export to MS Excel capabilities.
 7. Contemporary policy content that may be modified by the agency via proprietary online.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.

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Requested By:

Title

[\[✕ Sign\]](#) Double click!

I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

khaynes 08/08/2018 2:38:13 PM

Department Head Signature

[\[✕ Sign\]](#) Double click!

gcornuelle 8/16/2018 7:52:54 AM

Purchasing Manager Signature

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