



Board Agenda Item 33

DATE: December 4, 2018

TO: Board of Supervisors

SUBMITTED BY: Margaret Mims, Sheriff-Coroner

SUBJECT: Budget Transfer for Purchase of a Mail Room X-ray Machine

RECOMMENDED ACTION(S):

Approve and authorize the Clerk of the Board to execute Budget Transfer No.2 (\$30,000) transferring appropriations within the Sheriff-Coroner Org 3111, from Account 7385 (Small Tools & Instruments) to Account 8300 (Equipment) for the purchase of a mail room X-ray machine.

There is no increase in Net County Cost associated with the recommended action. The Sheriff-Coroner's Office will use services and supplies savings in the department's current year budget to purchase a replacement mail room X-ray machine. This item is countywide.

ALTERNATIVE ACTION(S):

If your Board does not approve the recommended action, the Sheriff-Coroner's Office will not be able to purchase a mail room X-ray machine. The current X-ray machine is not working and has been non-functional for more than six months.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action, as services and supplies savings in the Sheriff-Coroner FY 2018-19 Adopted Budget Org 3111 will fund the cost of the mail room X-ray machine. The approval of the recommended action will facilitate the transfer of \$30,000 between Account 7385 and Account 8300 within the Sheriff-Coroner Org 3111 to purchase a mail room X-ray machine. Maintenance costs are included in the Sheriff-Coroner FY 2018-19 Adopted Budget Org 3111 and will be included in future requested budgets.

DISCUSSION:

The Fresno County Adult Detention Facilities (Jail) use an X-ray machine to scan incoming mail for narcotics. It is also used to scan shoes and clothing that are brought in from the general public to inmates.

The Sheriff-Coroner's Office is looking to replace the non-operating X-ray machine with a newer model. The X-ray machine being replaced was installed in February 2002. This machine is currently not functioning and the estimated cost to maintain and replace necessary parts is over \$13,000. The cost for repairs keeps increasing due to limited availability of parts and outdated software. As a result, the Jail has not been able to search mail for narcotics.

Approval of the recommended action would allow the Sheriff-Coroner's Office to transfer necessary funds to purchase a new X-ray machine and allow the Jail to continue to X-ray incoming mail, shoes, and clothing.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Budget Transfer No.2

CAO ANALYST:

Jeannie Z. Figueroa