



# Board Agenda Item 36

DATE: January 29, 2019

TO: Board of Supervisors

SUBMITTED BY: Margaret Mims, Sheriff-Coroner-Public Administrator

SUBJECT: Retroactive 2018 Coverdell Forensic Grant Application and Acceptance

RECOMMENDED ACTION(S):

1. **Retroactively approve and authorize the Sheriff's previous submittal of a 2018 Coverdell Forensic Grant Application to California Office of Emergency Services (Cal OES), including the "Grant Subaward Face Sheet", the "Signature Authorization" form, "Certificate of Assurance of Compliance" required by the Grantee Agency, the "Subrecipient Grants Management Assessment" form, the "Certificate as to External Investigations" form, the "Baseline Data Sheet" form, to expand the training of the Fresno County Sheriff's Forensic Services staff and facilitate the purchase of forensic ballistic testing equipment, effective January 1, 2019 through December 31, 2019 (\$54,343);**
2. **Approve and authorize the Sheriff or her designee to execute retroactive grant award from Cal OES, for the 2018 Coverdell Forensic Grant for the period of January 1, 2019 through December 31, 2019 (\$54,343);**
3. **Adopt Resolution in support of 2018 Paul Coverdell Forensic Science Improvement Program;**
4. **Approve and authorize the Sheriff or her designee to execute any and all notices, certificates, applications, reports, amendments, extensions, and other documents which she may deem necessary or advisable in order to consummate the grant, except those that alter fiscal or material terms of the Grant which are subject to approval by both County Counsel's Office and the Auditor's Office;**
5. **Approve and authorize Chairman to execute Certification of Assurance of Compliance as required by the Grantee Agency; and**
6. **Adopt Budget Resolution increasing the FY 2018-19 appropriations and estimated revenues for Sheriff-Coroner-Public Administrator Org 3111 in the amount of \$54,343 (4/5 vote).**

There is no increase in Net County Cost associated with these actions. The non-competitive grant application was executed and submitted to meet Cal OES requirements, contingent on your Board's approval. Divisions of the Department of Justice (DOJ), National Institute of Justice (NIJ), working through Cal OES, have awarded this grant to assist local forensic laboratories in improving the quality and timeliness of forensic services. The Department will use the grant funds to provide continuing education and training in technical and professional skills to the laboratory's forensic scientists, and, additionally, for the purchase of forensic ballistic testing equipment. It should be noted that although the grant award is retroactive, funds have not been received or expended. This item is countywide.

ALTERNATIVE ACTION(S):

The non-approval of this item will result in the loss of the Cal OES grant funds with an associated decrease

in the professional training opportunities for forensic staff.

RETROACTIVE AGREEMENT:

The Department was notified on October 22, 2018 of the Request for Application and it was due on November 26, 2018. The non-competitive grant application was submitted to Cal OES on November 15, 2018. The grant award, following your Board's approval, will be forwarded to Cal OES who will subsequently make the award notification. Grant funds will not be expended prior to acceptance by the Board and award of the grant by Cal OES.

FISCAL IMPACT:

There is no increase in Net County Cost associated with these actions. The award includes \$54,343 for the 2018 Coverdell Forensic Grant. There is no match requirement for receipt of the funds. Approval of the sixth recommended action will increase the FY 2018-19 appropriations and estimated revenues in the Sheriff-Coroner-Public Administrator's Org 3111 in the amount of \$54,343 to provide continuing education and training to the laboratory's forensic scientists, and for the purchase of forensic ballistic testing equipment.

DISCUSSION:

The 2018 Coverdell Forensic Grant funding offered and administered through Cal OES, will be used to address current needs in the crime lab. The funds will be used to provide continuing education and training in technical and professional skills to the laboratory's forensic scientists in order to improve their level of expertise, ensure the effectiveness and efficiency of laboratory work, and in turn maintain quality and reduce case turnaround time. Additionally, equipment to be used for forensic ballistic evaluation will be acquired. The grant period will run for 12 months from January 1, 2019 to December 31, 2019; however, the funds have not been received or spent.

Recommended action #4 facilitates the Grantor's requirement of proof of authority. All sub-recipient grantees are required to obtain written authorization that the Sheriff or her designee is in fact authorized to execute the agreement including any amendments and extensions. The authorization for execution of all necessary documents will facilitate implementation of the grant. The Sheriff's authorization is limited in regards to any future executable documents that in anyway alter, amend, or add to or reduce, the County's fiscal obligations, the length or term of the agreement, or other material terms of the agreement. Such executable documents require the Sheriff to obtain approval from both County Counsel's Office and the Auditor's Office.

In addition to the standard State and Federal certifications included in the Board of Supervisors' Administrative Policy No. 47, the grant also requires the certification summarized here: the applicant must complete a Certification of Assurance of Compliance-FSIA (Cal OES 2-104e), which includes details regarding Federal Grant Funds; Equal Employment Opportunity Program (EEO); California Environmental Quality Act; Civil Rights Compliance; and Special Conditions (as listed in the Certification of Assurance) for the Subaward Eligibility Requirement Certification; and Proof of Authority from the Governing Board. Additionally, the Grantor Agency requires the Grantee to sign a Certification as to External Investigations agreeing to an external investigation in the case of an alleged misconduct or serious negligence affecting the integrity of forensic results by an employee or subcontractor of the agency. In signing the Grant Award Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

REFERENCE MATERIAL:

BAI # 30, March 20, 2018

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Grant/Agreement with Cal OES

On file with Clerk - Resolution (Org 3111)

On file with Clerk - Resolution supporting 2018 Coverdell Forensic Grant Program

CAO ANALYST:

Jeannie Z. Figueroa