



## Fresno County Board of Supervisors

# ADMINISTRATIVE POLICY

## NUMBER 27 Grant Applications

Effective Date: October 1, 2002

Revised: February 26, 2019

### **POLICY STATEMENT**

All applications, including applications that become agreements, for competitive grants shall be reviewed and approved by the Board of Supervisors (Board) before being submitted to the funding agency. Upon approval of a grant award by the funding agency, an agreement shall be submitted to the Board for final approval. Any changes in grant projects during the funding period requiring an amendment to the agreement must be approved by the Board.

Grant applications submitted to the funding agency to meet deadlines prior to Board approval, shall be submitted contingent on Board approval. In these instances, departments shall request retroactive approval from the Board for submission of the application.

### **MANAGEMENT RESPONSIBILITY**

The County Administrative Officer is responsible for developing procedures to ensure compliance with this policy and coordination of grant applications with the Auditor-Controller/Treasurer-Tax Collector, County Counsel, and the Risk Management Division of Human Resources (as necessary).