



Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.

Work with Early Care and Education (ECE) partners to improve physical activity (PA) and nutrition content in professional development trainings, and work with ECE sites to increase adoption of nutrition and PA standards; collaborate with partners to assess ECE sites that implement nutrition and PA standards in Fresno County; work with CA child care resource and referral Network and Child Care Food Program Roundtable to improve PA and nutrition content in professional development trainings; provide nutrition and PA technical assistance to Fresno County ECE sites and resource and referral organizations to increase the number of ECE sites to adopt and practice nutrition and PA standards.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

Fresno County Superintendent of Schools
Cyndi Dean, M.A.
Program Coordinator
Physical Education, Wellness, and Nutrition
Department of Safe & Healthy Kids
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Fresno, CA 93721
(559) 443-4833
cdean@fcoe.org

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

Total is for up to \$141,236 (March 12, 2019-September 29, 2023):

Year 1: \$26,500, March 12, 2019-September 29, 2019

Year 2-5: \$28,684 per year, September 30, 2019-September 29, 2023

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.

Fresno County Superintendent of Schools (FCSS)- School Wellness vendor is the current subcontractor for the NEOP grant school wellness objective. FCSS leads the NEOP scope of work activities to implement nutrition and physical activity interventions in classroom and afterschool settings, as well as policy, systems and environmental changes in schools, e.g., Smarter Lunchrooms, FCSS coordinates school staff and parent participation at events targeting Fresno County elementary, middle, and high school students that promote youth engagement in nutrition education and physical activity. The County expects to receive new California Department of Public Health (CDHP) grant funding (CDC SPAN) to support complementary education services. With the new funding FCSS would have an opportunity to complement, support, and provide resources to increase the number of ECE sites to implement and integrate nutrition and PA activity standards into Statewide ECE Systems.

FCSS is a trusted vendor for the Fresno County Department of Public Health (FCDPH) NEOP Program based on demonstrated skills, progressive outcomes, excellent performance, and documented success in working within the school setting. FCSS continues to be in good standing and rapport with the FCDPH and NEOP Program staff. FCSS has immediate access to impact the FCSS ECE system to make long term policy change in ECE settings.

5. Explain why the unique qualities and/or capabilities described above are essential to your department.
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Due to delays in program initiation, it is imperative that the contractor be able to work on activities as soon as possible. Because FCSS already has established relationships in the schools and ECE settings, they will be able to begin immediately. In addition, school-based ECE sites will be more likely to work with, and adhere to policy or institution of new policies if it is coming from within its own leadership.

6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.

The FCSS Early Care and Education (ECE) department is the liaison between the California Department of Education and more than 240 subsidized ECE and childcare programs in Fresno County. There are no other vendors who can provide direct services to all 240 school-based ECE sites in all of Fresno County without initiation and acceptance of a MOU to provide program services by an outside vendor. FCSS works in collaboration with higher education, other agencies, and providers to promote a seamless transition between ECE programs and the schools such as, the Childcare and Development Local Planning Council (a forum which supports planning and actions to promote a quality early care and education system that meets the needs of all children and families), school-based parent resource service centers, and the Children's Lighthouse. Through these collaborative efforts FCSS has a unique partnership with First 5 Fresno County where, as a part of its strategic plan, First 5 Fresno County built the Lighthouse for Children and is providing Fresno County Office of Education the space to operate the Center to serve as an innovative lab for early childhood professionals, offers observation areas, and on-site training opportunities to learn approaches to high-quality care.

In addition, the County investigated and found the only other agencies that could have an impact outside the school-based ECE sites that are not under the governance of FCSS are Central Valley Children's Services Network and UC CalFresh Nutrition Education Program. As indicated above, they would need to obtain permission from FCSS to collaborate and serve school-based ECE sites. These two agencies could not institute uniform policy without the support and direction of FCSS.

The Department has a current agreement with FCSS to serve FCSS school sites. FCSS is the only vendor in Fresno County that has domain over ECE school-based sites, school districts, infrastructure and in-house resources to reach 240 ECE sites with a large sustainable policy, system and environmental change efforts. They also have the ability to actively engage the ECE partner networks, share resources, and training opportunities with outside partners

sricovasquez 1/29/2019 11:26:44 AM

Requested By:

Program Manager

Title

[\[✕ Sign\]](#) Double click!

I approve this request to sole source for the service(s) and/or product(s) identified herein.

dpomaville 1/29/2019 11:42:35 AM

Department Head Signature

[\[✕ Sign\]](#) Double click!

gcornuelle 1/29/2019 12:12:25 PM

Purchasing Manager Signature

[\[✕ Sign\]](#) Double click!