



Board Agenda Item 38

DATE: April 23, 2019

TO: Board of Supervisors

SUBMITTED BY: Kari Gilbert, Director, Department of Child Support Services

SUBJECT: Budget Transfer for Upgrades

RECOMMENDED ACTION(S):

Approve and authorize the Clerk of the Board to execute Budget Transfer No. 15 (\$600,000) transferring FY 2018-19 appropriations within the Department of Child Support Services Org 5110, from Accounts 6100 (Regular Salaries), 6400 (Retirement Contribution), and 6500 (OASDI Contribution) to Accounts 7268 (Postage), 7295 (Professional & Specialized Services), and 7345 (Facility Operation & Maintenance) for facility remodel projects and additional postage.

There is no increase in Net County Cost associated with the recommended action. The Department of Child Support Services will use anticipated savings from Salaries and Benefits in the Department's FY 2018-19 Adopted Budget to cover expenditures for facility remodel projects and additional postage costs. This item is countywide.

ALTERNATIVE ACTION(S):

If the recommended action is not approved by your Board, the Department will be unable to cover expenditures related to planned facility upgrade projects and several direct mail campaigns.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. Approval of the recommended action will transfer existing FY 2018-19 appropriations from one expenditure object level to another within the same budget unit.

DISCUSSION:

Due to a recent increase in state and federal funding, the Fresno County Department of Child Support Services anticipates to hire additional staff next fiscal year. In order to accommodate additional employees, the Department has started renovating existing work areas. The costs associated to the facility upgrade projects include both remodel costs as well as the purchase of modular office furniture. The Department is also planning several direct mail campaigns targeted to the majority of our customers which will require additional postage. In order to cover the expected costs related to our remodeling projects and mail campaigns, the Department is requesting to transfer savings from Salaries and Benefits to Services and Supplies.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Budget Transfer No. 15

CAO ANALYST:

Yussel Zalapa