



# Board Agenda Item 30

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DATE: June 18, 2019

TO: Board of Supervisors

SUBMITTED BY: Margaret Mims, Sheriff-Coroner-Public Administrator

SUBJECT: Amendment to Master Schedule of Fees - Coroner, Second Hearing

RECOMMENDED ACTION(S):

**Conduct second hearing to amend the Fresno County Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending Subsection 1903 of Section 1900 - Coroner and waive reading of the ordinance in its entirety.**

Approval of the recommended action would revise the existing Master Schedule of Fees, Charges, and Recovered Costs based on the Sheriff's Office costs for FY 2019-20. Amendments to Subsection 1903 - Coroner Report Fee update the current rate and will allow the Sheriff's Office to recover the salary and benefits costs, operating costs, and an indirect cost rate for a full time Chief Forensic Pathologist, Forensic Pathologist and 39% of a Sheriff's Lieutenant position. This item is countywide.

ALTERNATIVE ACTION(S):

Your Board may direct staff to continue to use current fees or propose alternative fees which may not recover 100% of costs.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. It is anticipated that with the proposed Coroner Report fees, the Sheriff's Office will ensure full cost recovery for salary and benefits costs, services and supplies and the associated indirect cost rate proposal (ICRP) of 9.72%, a 30% increase for FY 2019-20 (last cost study was done in 2009).

DISCUSSION:

The last time the Coroner's Report Fee was adjusted was in January 2009. On January 6, 2009, the Board approved an Amendment to the Master Schedule of Fees first hearing. On January 13, 2009 the Board approved the second hearing and since then, the rate has not been changed.

On June 4, 2019, your Board conducted the first hearing for the recommended updates to the MSF for Subsection 1903 - Coroner's Report Fee and approved the recommended rate as identified on Attachment A. The updated fee recovers the salary and benefits costs, services and supplies and the associated ICRP of 9.72%.

Board approval of the second hearing will ensure proper cost recovery of the Coroner Report Fee and will not change any other existing rates as reflected in EXHIBIT "A".

The proposed fees have been reviewed by the Auditor-Controller/Treasurer-Tax Collector.

Furthermore, the Sheriff's Office will review other fees included in Section 1900 and will return with an item to your Board for approval of additional fees changes as needed.

REFERENCE MATERIAL:

BAI #6 - June 4, 2019  
BAI #21 - January 13, 2009  
BAI #5 - January 6, 2009

ATTACHMENTS INCLUDED AND/OR ON FILE:

MSF FY 2019-20 Attachment A  
MSF FY 2019-20 Ordinance  
MSF FY 2019-20 Exhibit A

CAO ANALYST:

Jeannie Z. Figueroa