



Board Agenda Item 32

DATE: June 18, 2019

TO: Board of Supervisors

SUBMITTED BY: Jean M. Rousseau, County Administrative Officer

SUBJECT: FY 2019-20 Veterans Memorial Museum Funding Agreement

RECOMMENDED ACTION(S):

- 1. Make a finding that it is in the best interest of the County to waive the competitive bidding process, consistent with Administrative Policy No. 34 for unusual or extraordinary circumstances, for the solicitation of promotion, improvement, operation and maintenance of the Veteran's Memorial Museum; and**
- 2. Approve and authorize the Chairman to execute a sole source Agreement with the Veterans Memorial Museum for the continued promotion, improvement, operation and maintenance of the Museum effective July 1, 2019 through June 30, 2020 (\$20,000).**

Approval of the Agreement will allow the County of Fresno to continue to honor Fresno County's veterans, and help preserve the County of Fresno's military history through partial funding of the Veterans Memorial Museum. This item is countywide.

ALTERNATIVE ACTION(S):

Approval of this Agreement is consistent with funding to be included in the FY 2019-20 Recommended Budget, Interest and Miscellaneous Expenses Org 2540. Should your Board not approve the recommended action, the County of Fresno will not continue to honor its veterans through partial funding of the Veterans Memorial Museum.

SUSPENSION OF COMPETITION/SOLE SOURCE CONTRACT:

It is requested that the County waive the competitive bidding process consistent with Administrative Policy No. 34 under the "unusual or extraordinary circumstances" exceptions.

FISCAL IMPACT:

There is an additional \$20,000 in Net County Cost associated with the recommended action. Sufficient appropriations will be included in the FY 2019-20 Recommended Budget, Interest and Miscellaneous Expenses Org 2540 (\$20,000), which is the same as in years past. Consistent with past annual agreements, payment to Veterans Memorial Museum of the recommended \$20,000 will be made in full after the execution of the Agreement and submission of a valid invoice.

DISCUSSION:

The Veterans Memorial Museum continues to provide recognition to veterans of all wars, with special

emphasis for those that have either joined the armed services from Fresno County or presently reside there. In doing so, a corridor of flags recognizing each of the U.S. Military Services and Fresno County veterans groups have been placed on display along the entry to the Fresno Veterans Memorial Building, and a "Lobby of Honor" displays medals with a listing of the Fresno County recipients.

In the FY 2018-19 Adopted Budget, a total of \$20,000 in appropriations were designated for the Veterans Memorial Museum and included in Interest and Miscellaneous Expenditures Org 2540 to fund this Agreement. The funding assists the Veterans Memorial Museum in the promotion, improvement, operation or maintenance of the Museum, which preserves Fresno County's military history, and honors its veterans. The recommended Agreement is for the period of July 1, 2019 through June 30, 2020, a term aligned with the County's fiscal year. The CAO is requesting the same amount of \$20,000 for FY 2019-20.

REFERENCE MATERIAL:

BAI #31, June 12, 2018
BAI #40, September 12, 2017
BAI #29, August 9, 2016
BAI #24, December 8, 2015

ATTACHMENTS INCLUDED AND/OR ON FILE:

Sole Source Acquisition Request
On file with Clerk - Agreement with Veterans Memorial Museum

CAO ANALYST:

Ronald Alexander