



# Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.  
Master Agreement for Specialized Residential Mental Health Services, effective upon execution though June 30, 2022 (3yr base plus 2 extensions).
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.  
Discovery Practive Management, Inc. d.b.a. Center For Discover; Kerrlynn Baca-Pelphrey; 4281 Katella Ave., Suite 111, Los Alamitos, CA 90720; 714-947-7358
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.  
FY 19-20 \$4,500,000; FY 20-21 \$5,000,000; FY 21-22 \$5,500,000; FY 22-23 \$6,000,000; FY 23-24 \$6,500,000.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.  
The Department is seeking all qualified and available vendors that can provide specilaized residential mental health services for seriously emotionally disturbed (SED) youth and adults with severe mental illness (SMI), including individuals suffering with eating disorders.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
  - ☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
  - ☐ When the contract is with a federal, state, or local governmental agency.
  - ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
  - ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
  - ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
  - ☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.  
The Department has seen a growing number of individuals in need of placement in specialized residential mental health facilities with ailments such as eating disorders. Due to the uniqueness of these cases it was difficult to find facilities that could adequatly treat the client and agree to the terms and conditions of an already existing contract. Many specialized residential facilities do not accept Medi-cal. A contract allowing facilities that accept and do not accept Medi-cal is needed. Several other counties in the State are seeking mechanisms to reimburse facilities that treat conditions such as eating disorders. The Department is fortunate in finding a facility willing and able to enter into a contract for said services.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.  
The Department has received an increasing number of referrals from local hospitals seeking emergency placement for individuals with life-threatening conditions such as eating disorders. In order to identify a facility qualified and capable of meeting the specific clinical needs of the referred individuals the Department reached out to several such facilities throughout the State to secure an appropriate placement. The Department received a response from one licensed facility willing to sign the proposed Master Agreement. The Department has been contacted by at least two other facilities that provide specialized residential mental health services; however those facilities are in the process of seeking licensure from the State and may be added to the proposed Master Agreement once licensure is obtained.

eaguirre 7/17/2019 8:22:29 AM

Requested By:

Title

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**I approve this request to suspend competition for the service(s) and/or product(s) identified herein.**

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Department Head Signature

[\[Sign\]](#) Double click!

