



Board Agenda Item 6

DATE: October 8, 2019
TO: Board of Supervisors
SUBMITTED BY: Lisa A. Smittcamp, District Attorney
SUBJECT: Salary and Budget Resolutions for District Attorney-Grants

RECOMMENDED ACTION(S):

- 1. Approve Amendment to the Salary Resolution adding one Senior District Attorney Investigator position to the District Attorney-Grants Org 28625500, effective October 21, 2019 as reflected in Appendix E; and**
- 2. Adopt Budget Resolution increasing FY 2019-20 appropriations and estimated revenues for the District Attorney Org 28625500 in the amount of \$183,408 (4/5 vote).**

Approval of the first recommended action will add one Senior District Attorney Investigator position to the Waste Tire Program in the District Attorney-Grants Adopted Budget for FY 2019-20. The new position will augment inspection, investigation and enforcement activities related to the Environmental Health Division of the Department of Public Health. This item is countywide.

ALTERNATIVE ACTION(S):

If your Board were not to approve the recommended actions, the District Attorney's positions will remain unchanged and the Waste Tire Program will not have sufficient staffing to address the workload related to this program.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. Approval of the second recommended action will increase appropriations and estimated revenues by \$183,408 in the District Attorney-Grants Org 28625500 to fund all costs associated with the new position for the remainder of FY 2019-20.

DISCUSSION:

The Waste Tire Program has been funded by the California Integrated Waste Management Board through the Environmental Health Division of the Department of Public Health (DPH) since 2003. This new Senior DA Investigator position has been requested by DPH to address the increased workload that cannot be met by the current Senior DA Investigator. Both Senior DA Investigators will continue to be co-located with DPH and will be funded through the current Inter-Departmental Agreement with DPH.

An example of duties include but are not limited to:

- Identification and remediation of illegal waste disposal, in accordance with County Ordinance and

State Regulations.

- Investigation and inspection of used and waste tire facilities and points of tire generation.
- Utilization of CalRecycle's Waste Tire Management System (WTMS), EnvisionConnect and/or Amanda databases for research and data entry.
- Examination of used and waste tire hauler registration and manifest documents.
- Assure that operators are following tire facility regulations, including storage standards, and use of registered tire haulers (or hauling less than nine used or waste tires per load) and the waste tire manifest system.
- Issuance of Notice of Violation (NOV) in a format prescribed by the California Department of Resources Recycling and Recovery (CalRecycle) when violations are discovered.
- Referral of violations that are not corrected at the NOV stage to CalRecycle.
- Provide surveillance and enforcement support for the Division of Environmental Health.
- Prepare case reports to be presented to the District Attorney's Office for prosecution.
- Prepare Policy and Procedure Guidelines for inspection, surveillance and enforcement of violations for Environmental Health and District Attorney staff.

The Department of Public Health has reviewed the agenda item and supports the recommended actions.

If grant funding for this program is discontinued, all associated positions will be eliminated.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Salary Resolution Amendment - Appendix E
On file with Clerk - Budget Resolution

CAO ANALYST:

Jeannie Z. Figueroa