



Board Agenda Item 27

DATE: October 8, 2019

TO: Board of Supervisors

SUBMITTED BY: Margaret Mims, Sheriff-Coroner-Public Administrator
Lisa A. Smittcamp, District Attorney

SUBJECT: Salary Resolution Amendment - Sheriff and District Attorney Offices

RECOMMENDED ACTION(S):

1. **Approve amendment to the Salary Resolution deleting one vacant Office Assistant I/II/III position and adding a Crime Analyst I/II/III classification with one allocated position to Sheriff Org 3111, effective October 21, 2019 as reflected in Appendix D; and**
2. **Approve amendment to the Salary Resolution deleting one vacant Investigative Technician position and adding a Crime Analyst I/II/III classification with one allocated position to District Attorney Org 2860, effective October 21, 2019 as reflected in Appendix D.**

There is no additional Net County Cost associated with the recommended actions. The recommended Salary Resolution amendments will add two Crime Analyst I/II/III positions, one for the Sheriff's Office and one for the District Attorney's Office to address departmental needs. Both departments will offset the increases with the deletion of a position resulting in no changes to the total number of positions. This item is countywide.

ALTERNATIVE ACTION(S):

The Board may leave the staffing level as it is currently. However, this will negatively impact the Sheriff Department's ability to address the staffing needs for the Sheriff's Administrative Operations and the Sheriff's Patrol Unit. Additionally, this will impact the ability of the District Attorney's Office to be more effective at investigating and prosecuting criminal cases.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. The additional cost of the Crime Analyst for the Sheriff is \$16,326 for the remainder of the fiscal year. For the District Attorney there is a reduction of \$8,167 in the cost for the Crime Analyst for the remainder of the fiscal year. The FY 2019-20 Adopted Budget includes the appropriations and revenues to offset the cost for the Crime Analyst positions in the Sheriff Org 3111 and the District Attorney Org 2860.

DISCUSSION:

Sheriff-Coroner-Public Administrator

The approval of Recommended Action No. 1 will allow the Sheriff's Office to operate more efficiently. The Crime Analyst will be responsible for assisting detectives and other sworn staff with ongoing investigations. The Crime Analyst will have a higher level of expertise and training in collecting, analyzing, categorizing, and

the dissemination of crime data and crime trends. The Crime Analyst will provide crime mapping analysis of geographic data, forecast criminal trends based on analysis of current and past criminal activity and crime data, which will assist with identifying and arresting suspects.

The Crime Analyst will work with the Detective Bureau and assist the Patrol and Detention Bureaus. This position is needed due to the current trend in law enforcement in which electronic data usually from devices using a GPS signal can be used to solve crimes. The Crime Analyst will also be responsible to develop and design maps/charts to assist with courtroom proceedings.

District Attorney

The approval of Recommended Action No. 2 will allow the District Attorney's Office to be more effective in criminal investigations and prosecutions. The Crime Analyst position will be located with the Major Crimes Division; however, it will also assist the other investigative and prosecution units within the District Attorney's Office. This position will have a higher level of expertise and training in collecting, analyzing, categorizing and disseminating crime data and criminal patterns that will be utilized in both investigations and prosecutions. This position is needed based on the current trends in both investigations and prosecutions in which electronic data and devices are utilized by suspects/defendants in the furtherance of criminal activity. This position will also have the responsibility to develop and design maps, charts and powerpoints to assist with courtroom proceedings.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Salary Resolution Amendment - District Attorney and Sheriff Appendix D

CAO ANALYST:

Jeannie Z. Figueroa