



Fresno County Probation Department

Kirk Haynes, Chief Probation Officer



August 9, 2019

Board of State and Community Corrections
Corrections Planning and Grant Programs Division
2950 Venture Oaks Way, Suite 200
Sacramento, CA 95833

Attn: Title II Grant Program

RE: Fresno County Proposal

Good afternoon,

Enclosed please find Fresno County's Title II Grant Program proposal for the grant period beginning December 1, 2019 and ending November 30, 2022. As requested, one original copy of the proposal is being mailed and one electronic copy of the proposal is being emailed.

Due to the meeting schedule and processing requirements for agenda items to reach the Fresno County Board of Supervisors, it was not possible to secure formal authorization prior to the submittal of this proposal.

We expect the proposal to be submitted to the Board of Supervisors as soon as possible. Upon the Board's approval, the signed Proposal Checklist, Applicant Information Form, Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft, and Embezzlement, as well as the Governing Board Resolution will be forwarded to your office.

It should be noted that the Proposal Checklist has been reviewed by staff and all required items have been included in the proposal packet. Please let me know if anything further is required.

Respectfully,

A handwritten signature in blue ink, appearing to read "Kirk Haynes".

Kirk Haynes
Chief Probation Officer

Enclosures

OFFICE OF THE CHIEF PROBATION OFFICER

3333 E. American Ave. / Building 701 / Suite B / Fresno, California 93725

Phone (559) 600-1294 / FAX (559) 455-2488

The County of Fresno is an Equal Employment Opportunity Employer

Title II Grant Program

PROPOSAL PACKAGE COVER SHEET

Submitted by:

County of Fresno, Probation Department

Date submitted:

August 9, 2019

Title II Grant Program Proposal Checklist

A complete Title II Grant Program proposal package must contain the following (to be submitted in the order listed):

	Required Items:	✓
1	Cover Sheet	X
2	Title II Grant Program Proposal Checklist <ul style="list-style-type: none"> Signed in blue ink by the authorized signatory (original signature) 	X
3	Applicant Information Form <ul style="list-style-type: none"> Signed in blue ink by the authorized signatory (original signature) 	X
4	Proposal Abstract <ul style="list-style-type: none"> 1 page only must be submitted in Arial 12-point font with one-inch margins on all four sides and must be 1.5-line spaced. 	X
5	Proposal Narrative <ul style="list-style-type: none"> The Proposal Narrative section must be submitted in Arial 12-point font with one-inch margins on all four sides. The narrative must be 1.5-line spaced and cannot exceed 15 numbered pages in length. 	X
6	2019 Title II RFP Budget Attachment <ul style="list-style-type: none"> Use attachment provided. Do not alter the Budget Attachment. 	X
7	Project Work Plan <ul style="list-style-type: none"> Use attachment provided. Do not alter the Project Work Plan 	X
	Required Attachment for <u>All Applicants</u>:	
8	Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement (Appendix L) <ul style="list-style-type: none"> Signed in blue ink by the authorized signatory (original signature) 	X
	Required Attachment for <u>All Non-Governmental Organization Applicants</u>:	
10	Criteria for Non-Governmental Organizations Receiving Title II Grant Program Funds (Appendix C) <ul style="list-style-type: none"> Signed in blue ink by the authorized signatory (original signature) 	N/A
	Optional with Proposal Package; Required prior to Grant Award Agreement	
11	Governing Board or Tribal Council Resolution (Appendix J) <ul style="list-style-type: none"> Note: The Governing Board Resolution is due prior to Grant Award Agreement, not required at time of proposal submission. 	

I have reviewed this checklist and verified that all required items are included in this proposal packet.

X


Applicant Authorized Signature (see Applicant Information Form, Part K, next page)

*****ATTACHMENTS OTHER THAN THOSE LISTED ABOVE OR MORE THAN THE ALLOWED PAGE LIMIT WILL NOT CONSIDERED****

Title II Grant Program Applicant Information Form

A. APPLICANT:		B. TAX IDENTIFICATION NUMBER*:	
NAME OF APPLICANT County of Fresno, Probation Department		*Not applicable for Indian Tribes 94-6000512	
STREET ADDRESS 3333 E. American Ave, Suite B	CITY Fresno	STATE CA	ZIP CODE 93725
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE
C. LOCATION OF SERVICES:			
Fresno County Juvenile Justice Campus – 3333 E. American Avenue, Fresno, CA 93725			
D. PROJECT TITLE:	Planned ReEntry Program (PREP)		
E. PROJECT SUMMARY (100-150 words):		F. GRANT FUNDS REQUESTED:	
The Planned ReEntry Program (PREP) is a collaborative mode, featuring a team of professionals, community organizations, and the youth and family, developing and managing a customized reentry case plan. The proposal would fund two contracted Social Workers who, in collaboration with Probation "Parent Partners" and JJC partner agencies, would develop individualized case management plans based on Positive Achievement Change Tool (PACT) assessment scores, family circumstances, and the youth's individual goals. Also funded would be two and one-half contracted family support "Parent Partners," who would meet with families while youth are in custody, visit homes to assess needs prior to release, provide weekly group sessions preparing families to receive released youth and support families post-release.		\$890,562	

PROGRAM PURPOSE AREA (Check all that apply – Applicants MUST select at least one)	
<input checked="" type="checkbox"/> Aftercare / Reentry <input type="checkbox"/> Alternatives to Diversion <input type="checkbox"/> Community-Based Programs and Services	<input type="checkbox"/> Diversion <input type="checkbox"/> Mental Health Services <input type="checkbox"/> Mentoring, Counseling, and Training Programs

G. PROJECT DIRECTOR:			
NAME Lori Willits	TITLE JJC Commitment Director	TELEPHONE NUMBER (559) 600-4890	
STREET ADDRESS 3333 E. American Ave, Suite B		CITY Fresno	
STATE CA	ZIP CODE 93725	EMAIL ADDRESS lwillits@fresnocountyca.gov	
H. FINANCIAL OFFICER:			
NAME Greg Reinke	TITLE Admin. Services Director	TELEPHONE NUMBER (559) 600-1247	
STREET ADDRESS 3333 E. American Ave, Suite B		CITY Fresno	
STATE CA	ZIP CODE 93725	EMAIL ADDRESS greinke@fresnocountyca.gov	
PAYMENT MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE

I. DAY-TO-DAY PROGRAM CONTACT:


NAME Michael Farmer	TITLE Probation Services Manager	TELEPHONE NUMBER (559) 600-4931
STREET ADDRESS 3333 E. American Ave, Suite B		CITY Fresno
STATE CA	ZIP CODE 93725	EMAIL ADDRESS mfarmer@fresnocountyca.gov

J. DAY-TO-DAY FISCAL CONTACT:

NAME Norabelle Elegado	TITLE Supervising Accountant	TELEPHONE NUMBER (559) 600-1246
STREET ADDRESS 3333 E. American Ave, Suite B		CITY Fresno
STATE CA	ZIP CODE 93725	EMAIL ADDRESS nelegado@fresnocountyca.gov

K. AUTHORIZED SIGNATURE*:

By signing this application, I hereby certify I am vested by the Applicant with the authority to enter into contract with the BSCC, and the grantee and any subcontractors will abide by the laws, policies, and procedures governing this funding. In addition, I certify that the applicant entity meets the eligibility criteria set forth in the Grant Program Description section, which defines "eligible applicants."

NAME OF AUTHORIZED OFFICER Kirk Haynes	TITLE Chief Probation Officer	TELEPHONE NUMBER (559) 600-1298
STREET ADDRESS 3333 E. American Ave, Suite B	CITY Fresno	STATE CA
ZIP CODE 93725		EMAIL ADDRESS KHaynes@fresnocountyca.gov
SIGNATURE 		DATE 8/21/19

***Authorized Signatures:**

- For County Departments
- For City Departments
- For School Districts
- For Nonprofit Nongovernmental Organizations
- For Federally Recognized Indian Tribes

CONFIDENTIALITY NOTICE:

All documents submitted as a part of the Title II Grant Program proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, § 6250 et seq.)

Proposal Abstract

For the last four years the Fresno County Probation Department and Focus Forward have provided coordinated reentry support services for youth released from Fresno County's Juvenile Justice Campus (JJC) through Title II Juvenile Delinquency Prevention and Intervention Grant Program Funds. The Planned ReEntry Program (PREP) is a collaborative mode, featuring a team of professionals, community organizations, and the youth and family, developing and managing a customized reentry case plan.

We propose funding two contracted Social Workers who, in collaboration with Probation "Parent Partners" and JJC partner agencies, would develop individualized case management plans based on Positive Achievement Change Tool (PACT) assessment scores, family circumstances, and the youth's individual goals. Also funded would be two and one-half contracted family support "Parent Partners," who would meet with families while youth are in custody, visiting homes to assess needs prior to release, providing weekly group sessions, preparing families to receive released youth and support families post-release. In addition, a full-time Deputy Probation Officer (DPO), funded by the County, would be dedicated to the supervision of PREP participants both in-custody and post-release.

Fresno County Probation enjoys close collaboration with several community organizations serving youth committed to the JJC. These relationships have been nurtured over the years and mutual respect for the contributions of each of the partners is evident. Alphabetically, the JJC partners are: Boys & Girls Club, Focus Forward, Fresno County Superintendent of Schools, Mental Health Systems, Reading and Beyond, Sierra Education & Research Institute (SERI), Wellpath, and Youth for Christ. If grant funds are awarded for PREP, Fresno County will continue working with Focus Forward to provide coordinated reentry support services for youth released from JJC through PREP. An agreement with Focus Forward for these services and staff for both Probation and Focus Forward are already in place and would require no start up time.

Proposal Narrative

1. Program Need (Percent of Total Value: 25%)

Fresno County is the sixth largest of California's 58 counties, and the tenth most populated, with approximately 1,000,000 residents. Over 60% of the County's population resides in the densely populated, adjoining cities of Fresno and Clovis. The balance resides in suburban, rural and agricultural areas of Fresno County, which includes 13 small cities and many towns and remote settlements that offer little to no direct services to residents. Rising from the San Joaquin Valley floor into the Sierra Nevada foothills, Fresno County is home to numerous distinct cultural groups with extensive diversity in languages, customs and norms.

Statewide, in California, youth comprise 23.3% of the population, while in Fresno County, 28.3% of residents are under the age of 18. Considering income over the past 12 months, 21.1% of people fall under the poverty line in Fresno County while in California, 13.3% of people are living in poverty. Educational attainment also lags in Fresno County. Statewide, 17.5% of adults over 25 have not completed high school, but the number in Fresno County is much higher, at 25.3%. Our experience in Juvenile Probation affirms that many delinquent youth in Fresno County come from families that are struggling financially and headed by adults who have not had the benefit of a high school education. Fresno County has high rates of teen pregnancy (29.5 per 1000, compared to 15.7 per 1000, statewide).

Currently 610 youth are under probation supervision in Fresno County; 373 formal felony and 237 formal misdemeanor offenders. As of July 26, 2019, there were 190 youth detained at the Juvenile Justice Campus (JJC); 92 in Detention and 98 in Commitment. Of those in custody, 134 of them have admitted gang membership; 95 claim membership in one of the six local Hispanic gangs; 28 are members of one of nine African American gangs, and thus are at a high risk of negative influence upon release.

Over the past five years, the number of bookings has decreased. During FY 2018-19, 1,631 youth were booked into the JJC. Comparing FY 2013-14 to FY 2018-19 demonstrates that the offenses youth are booked for are changing. Bookings for violation of probation increased from 24% to 33%. Bookings for crimes against persons increased from 22% to 29% and crimes against property decreased from 26% to 18%. Booking for

crimes involving weapons increased from 6% to 7%.

Separation from family is disruptive. When the family no longer functions as a complete unit, distancing occurs. The youth experiences change, as does the family, which may be relieved when a defiant youth is removed from the home. As a result, the release date from a correctional institution is an exciting, fearful, and stressful time for everyone. Family dynamics are altered when the youth is detained, and they will undergo further changes upon release, when family members are reunited. Families should be prepared for the release with realistic expectations and a plan for avoiding common pitfalls and individual triggers. They should also be equipped with a strategic plan for meeting personal and family needs and goals.

Fresno County has a “transition plan” for each youth released from the JJC. However, in direct contrast to youth in PREP, the only continuing linkage between the youth and staff who assisted in developing the reentry plan is the supervising Deputy Probation Officer (DPO), so follow-up compliance with the reentry plan is limited. Youth are provided referrals to appropriate services and treatment upon release and given a “transition binder” with community resources and contact information. Families do not receive direct services prior or after the youth is released.

A case study will illustrate the current success of PREP:

Youth A was referred to Focus Forward by his public defender for general assistance. Youth A’s primary goals were to meet his probation requirements and continue with his schooling. During the first family session Youth A’s mother disclosed that she was very overwhelmed with everything that was occurring in her life at the moment. She shared that she was a single mother trying to do the best for her child, but it was becoming very difficult for her. She added that she was previously in an abusive relationship and was a recovering addict for over 6 years now. Due to an injury, she was disabled and not able to do her daily activities or work as she used to. The mother shared that with limited income it was hard for her to be able to provide bare necessities for her son. It was equally difficult for Youth A to attend all his programs and meetings for his probation requirements because his mother didn’t always have means of transportation to get to and from programs. It was also discovered that at times Youth A did not even have the

proper clothing to attend school and that he was dealing with food insecurities making it difficult for him to focus on his goals.

In order to help the youth meet his goals Focus Forward assessed the immediate needs of the family which were clothing, transportation and food. Focus Forward provided Youth A with warm clothing to wear for school such as jackets and jeans. It was also determined that Youth A was able to utilize public transportation to make it to the majority of his programs and schooling. A bus pass was provided for Youth A to get to and from his school, community service location and programs. His family was provided with Food Maxx gift cards to address their food insecurities and a list of the local community food banks was reviewed and given to his mother. The mother was also educated on and given information for the Department of Rehabilitation to help her seek training and employment opportunities. Today, Youth A has maintained compliance with probation and is actively attending school.

Early interventions are imperative when working with youth in-custody to ensure they have a successful transition home and to the community. Under PREP, case plans have been developed to aid in these transitions by addressing each youth's family situation and personal needs and goals. For example: individual/family counseling to resolve personal and family issues; development of coping skills that reduce the likelihood of a youth's return to substance abuse; and addressing the basic needs of the family home prior to release increases the likelihood for a smoother transition for both the youth and their family.

Transportation is a key component in reentry planning, and provision of rides can be advantageous to youth in meeting their court ordered obligations. Creating key connections between the youth, the family, and community resources is crucial. The PREP program focuses on a strong foundation established while in-custody, continuing services provided post-release, and minimization of barriers that inhibit compliance with reentry case plans. With strong family and community relationships, youth are given the best opportunity to succeed.

2. Program Description (Percent of Total Value: 30%)

Title II Program Area: Aftercare/Reentry – The Fresno County Probation

Department has adopted a collaborative approach to planning and to building capacity within our community to improve youth reentry outcomes. We have successfully established the infrastructure to implement reentry services within the JJC and to extend reentry services into the community. In August of 2014 the Probation Department, in conjunction with the Fresno County Office of Education (FCOE) and many other community partners, established a Juvenile Re-entry Transition Committee to transform our juvenile reentry system. The ultimate goal of the committee was to develop a 4-year strategic plan, and then to guide, and oversee its implementation. In addition to the Chief Probation Officer and Superintendent of FCOE, this committee includes key juvenile justice agencies, government, nonprofit, and community partners from the Fresno County regional juvenile justice system. There are three subcommittees that keep the plan moving ahead by identifying and prioritizing system needs in these areas: Education, In-Custody Services and Out-of-Custody Services. The Juvenile Reentry Transition Committee is staffed and facilitated by Probation Services Manager Michael Farmer. The Transition Committee oversees and monitors the direction and performance of the PREP program, but compliance with terms of the grant, and with monitoring of contractors will be the Probation Department's responsibilities.

The Transition Committee is committed to building the capacity of the community to provide sustainable reentry services for youth and their families. It is anticipated that the continued implementation of the proposed project will reduce costs of housing youth at the JJC, freeing funds to sustain the proposed services after the grant period ends. The Transition Committee is committed to these goals. If this proposal is not funded, it will delay full implementation but will not derail our efforts to transform local reentry service delivery to youth and their families.

The Fresno County Probation Department and our collaborative community partners define reentry as a process that begins when a youth is first confined in our JJC Commitment Facility. Our current reentry transition services for youth not in PREP include risk and needs assessment, in-custody services, and release planning. Following release, the supervising DPO oversees the youth's activities, but without supportive services to engage youth in appropriate activities and to strengthen families, many releases result in recidivism. With the proposed program in place, reentry transition services would end with

successful reintegration into the community.

In Fresno County, we embrace the challenge set forth by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) to develop local reentry transition programs that reduce recidivism and improve positive youth outcomes in our community. The Transition Committee has focused on four key target areas for reformation of our local juvenile justice system: (1) improved assessment policies and practices, (2) a continuum of services from pre-release services and planning to post-release services and supervision; (3) developing family engagement strategies to improve access to services; and (4) building an evidence-based program relying on enhanced program/quality assessments, implementation supports (including leveraging of resources), and youth outcome data collection and analysis. The definition of recidivism developed by the Chief Probation Officers of California (CPOC) is: a subsequent criminal adjudication while on probation supervision (of those terminated or closed from a juvenile grant of probation in a given time period, a count of how many youth had new true findings/law convictions during their time under supervision). In addition to the CPOC measure, Fresno County will document the number of youth that are recommitted to custody in the JJC Commitment facility. We are able to track subsequent commitments to the JJC through our locally developed case management system. We plan to collect and maintain relevant data to track recidivism rates by both definitions during the proposed grant period and beyond.

Fresno County's PREP proposal for Title II Grant Program funding will allow us to continue implementing local juvenile reentry processes that reduce recidivism rate, improve positive outcomes for our youth, and ameliorate impact in the family when a youth returns from confinement in the JJC. PREP will be administered and directed by the Probation Department, JJC Commitment Institution. Day-to-day operations will be managed a Probation Services Manager.

For PREP, we propose funding for two Social Worker, and two family support "Parent Partners". Apart from the Title II Grant Program funding, a full-time DPO, funded by the County, would be dedicated to supervision of PREP participants both in-custody and post-release. The estimated value of this leveraged staff time is \$104,500.

The PREP proposal requests funding for two components that are currently

missing outside of our PREP recidivism reduction efforts. The Social Work component supports development of individual, achievable reentry case plans and counseling to address coping skills and family issues of in-custody youth. The Parent Partner component provides both in-custody and post-custody support for families of targeted youth. Individuals representing both components participate on the PREP team for each targeted youth.

The PREP program prepares targeted adjudicated juvenile offenders to successfully return to their homes and communities upon release from secure confinement at the JJC institution. Our focus is on preparing adjudicated juvenile offenders for release through a collaborative case-planning process which will address each individual's family situation, risk factors, strengths, weaknesses, interests and personal goals. A continuum of supervision and services is provided after release, including monitoring progress on the case plan, engagement with services and community supports, and achievement of educational and occupational goals.

Basic needs in the home environment are met and the family prepared for reunification. Families are supported post-release, as needed, through continuing guidance and/or crisis management from Social Workers and/or Parent Partners.

Within the JJC, one housing unit is currently dedicated to the PREP program. Insofar as possible, all youth participating in PREP are assigned to that housing unit. These youth attend group sessions together in a classroom at the JJC. They are taken into the community to expand their life experience, revealing future options they may never have considered; allowing opportunities for community service and introducing positive educational and recreational activities.

The target population for PREP includes youth, both male and female, aged 14-18, who are committed to the Juvenile Justice Campus and have a minimum of 60 days remaining prior to release. In addition, entry in the PREP program requires that the youth must be released from the JJC directly to a family or kinship care setting and have a minimum of 90 days of juvenile delinquency court jurisdiction remaining at the time of release from the JJC. We estimate that PREP will assist 100 youth participants each year as they reenter their families and communities.

Common adjudication offenses for the target population include, but are not limited

to, assault, larceny, gang activity, drug sales/possession, creating a disturbance, and violation of probation. Many of our youth have been diagnosed with psychiatric conditions, including Conduct Disorder, Oppositional Defiant Disorder, Attention Deficit/Hyperactivity Disorder, and may have co-occurring addiction(s).

In-custody Programming for Youth and Their Families – Upon commitment, each youth is administered the PACT assessment, which identifies the level of community risk and treatment needs. With the guidance of a Social Worker, each youth will participate in creating an individualized reentry plan to develop strengths, address weaknesses and provide a clear pathway to reaching personal goals. Each individual's reentry case plan will be managed in a collaborative manner by the PREP team, including the DPO, the Parent Partner, the Social Worker and/or interns, and community organizations identified to meet the youth's needs. Focusing on life-skills, education, job readiness, restorative justice opportunities, community resources and strengthening family relationships, the program will be reinforced and modeled through mentoring.

Parent Partners will meet with parents/guardians and youth weekly at the JJC to prepare family members for reintegration as a unit. Families will be introduced to common symptoms and needs of youth that may not be apparent, and what to look for, such as juvenile depression, Attention Deficit and Hyperactivity Disorder, trauma, head injuries, and academic and learning problems. Parents/Guardians will be introduced to practices recommended for managing symptoms and to resources to address the problems. The PREP program will not only be concerned with the youth being released, but will address the needs of siblings as well.

Each family's home will be visited by a Parent Partner to ensure that basic needs have been met prior to the youth's release. Families in need of a bed, or food, for example, would be connected with the appropriate community resources to provide an adequate home environment prior to the release. A Partner Parent will assist the family with guidance and transportation to access services, complete applications and enroll in schools and programs. Parent Partners will work non-traditional hours for convenience of families.

Parent Partners and Social Workers will meet with groups of parents weekly in a classroom/discussion group setting. They may also meet, as needed, with individual

families at the JJC, in their homes or in neutral, familiar locations.

The PACT assessment is designed to determine risk of re-offending, identify risk and protective factors to tailor rehabilitation, develop a targeted case management approach, and to determine change in targeted factors over time. Each youth's PACT-identified risk and protective factor profile serves as the foundation for personalized case planning to address the individual's specific needs. Additional site database resources have been developed to enhance targeted services necessary to enable youth and families to more thoroughly address needs identified by PACT.

All Juvenile Corrections Officers and many partners providing services at the JJC have been trained in Thinking 4 a Change (T4C). Thus, all staff working with youth at the JJC are delivering a consistent message in familiar terms. The Parent Partner component of the program would provide parents with an orientation to T4C and encourage use of T4C principles by all family members in the home.

Coping and Support Training (CAST) is a high school level SAMHSA approved evidence-based program that targets high-risk young adults in grades 9-12. CAST delivers life-skills training and social support in small-group format. CAST's skills training sessions target three main goals: (1) increased mood management, (2) improved school performance, and (3) decreased drug involvement. The program sessions focus on skills training with an emphasis on self-esteem, monitoring and setting goals, decision-making, better management of anger and depression, "school smarts", and control of drug use. CAST groups meet for twelve, 1-hr sessions.

Research findings for CAST indicate an increase in mood management, a decrease in drug involvement, a decrease in suicide risk factors and an increase in protective factors. These include a 34% reduction in anxiety for females and 27% for males, a 62% reduction in hard drug use and a 16% reduction in alcohol use, a 44% reduction in depression and positive attitudes toward suicide and a 65% reduction in suicide risk behaviors, and a 27% increase in family support.

PREP will help identify youth clients who will be strong candidates for a specialized Dual Enrollment Program in collaboration with Fresno City College whereby youth clients can take a college course while incarcerated and gain high school and college credit at the same time. The Dual Enrollment Program will also benefit credit deficient youth clients

by doubling their high school credits for each college credit earned. This opportunity coupled with workshops on Vocational Career Certification programs will serve to broaden the awareness of post-secondary options and well as short term options to employment and sustainability post incarceration.

Post-Custody Programming for Youth and Their Families – Following release, the Social Worker/Intern and the Parent Partner who worked with the youth and family inside the JJC will continue to encourage and support follow-through on the reentry plan. In addition, the assigned DPO will maintain at least weekly contact with each youth and monthly contact with a parent or guardian.

The Social Worker will ensure that the case plan builds and reinforces strengths and that the assessed level of community risk and treatment needs are current. The case plan, developed by the PREP team, will continually be reviewed in conjunction with the youth, family members, County Probation, and relevant community providers. Any ongoing or emerging needs for treatment, supports, and supervision will be identified and addressed. The youth's progress on the reentry case plan will be tracked through weekly contact with the Social Worker/mentor interns and the DPO. The Social Worker will ensure that the reentry plan is updated as the youth accomplishes goals or finds difficulty doing so.

Focus Forward, the contractor, has independently opened a community center as well as identified several safe public spaces in neighborhoods convenient to families where weekly classes/support groups or one on one meetings can be held. The Social Worker and Parent Partner will jointly conduct these sessions to assist families as they readjust to having the youth back home. Principles of child development and parenting skills will be provided, as well as the opportunity to discuss any difficulties the family is having as a result of the reunification. Families will continue to receive support from the Parent Partner, who will contact the parent/guardian each week to assess current needs and to offer assistance.

One month post-release, or at any time thereafter, the DPO, Social Worker, or Parent Partner may recommend that the PREP team convene, along with the parent/guardian and the youth, to discuss reducing or increasing levels of intervention and contact based on the youth's progress. The parent/guardian and youth will be

strongly encouraged to attend and participate in the discussion. The purpose of the meeting will be to determine whether the youth and family have engaged with and are participating in the supportive services and/or treatment specified in the reentry case plan and to review progress made. When sufficient progress has been accomplished, the PREP team will recommend that the youth transition to a mainstream supervising DPO and exit the PREP program. Reduction in required contact may be approved for the DPO, Social Worker or Parent Partner components, or any combination thereof. As the supervising PREP DPO has ultimate responsibility for the youth, the final decision to alter contact or exit the program lies with the DPO.

Duration of Program – PREP will provide a minimum of 60 days of in-custody planning and preparation for reentry to the community and reunification with the family. Weekly contact will continue for at least 60 days post-release, and may continue until the term of probation is complete. If progress is sufficient that the PREP team determines weekly contact is no longer required, the youth and family members may continue to receive guidance and/or crisis management, as needed, from Social Workers and Parent Partners throughout the youth's term of Probation.

Focus Forward will be the provider of the services in the proposed program. Since 2006, Focus Forward, a 501(c)3 community benefit organization, has provided mentoring and case management services, utilizing interns during the academic year and volunteers all year round. Youth are provided referrals to appropriate services, including introduction to service providers while in custody. In 2012 a literacy component supported by school staff at the JJC was included in the mentoring program. In addition, Focus Forward offers evidence-based programs for teen pregnancy prevention, pregnant and parenting youth, and exploration of arts and culture. Many of our youth have very basic unmet needs, which Focus Forward addresses through clothing drives and providing assistance in obtaining birth certificates and other barrier removal resources.

The Focus Forward CEO, Coreen Campos, holds a Bachelor's Degree in Nonprofit Management & Professional Writing with certifications in Serving At-Risk Youth and Humanics (for leadership of Community Benefit Organizations). She is also an alumnus of The Women's Foundation of California's Women's Policy Institute, which teaches select female leaders from across the state how to develop policy through the California

legislative system. Coreen is a foster care alumni, which fuels her passion for promoting successful outcomes for county youth.

Including the CEO, Focus Forward employs 9 staff members and an average of 30 volunteers. Services are also provided through eight undergraduate level interns, five from CSU Fresno and three from Fresno Pacific University.

3. Program Goals and Objectives (Percent of Total Value: 30%)

The desired outcome of the proposed project is for the targeted youth who are committed to our correctional facility, the Juvenile Justice Campus, to successfully reintegrate into the community. We will facilitate this outcome with the accomplishment of three goals: (1) reduce the recidivism rate; (2) improve positive outcomes for youth; and (3) stabilize the family household.

Goal 1: Recidivism Reduction

Objective 1A: The Fresno County Probation Department will establish a partnership with a local research organization to assist with data collection and analysis, performance measurement, and evaluation of the program, known as the Evaluator.

Objective 1B: PREP will establish baseline data on the rate of recidivism for target youth population for 12 months post release from JJC, DJJ, local county jail, or State Prison as well as recidivism that occurs once youth transition from juvenile court jurisdiction to adult court jurisdiction.

Objective 1C: The Evaluator will Identify Pre-Post Assessment Tools and work with the PREP team to ensure data collection is consistent with evaluation plan.

Objective 1D: The Evaluator will conduct quarterly quality review of data and work with the PREP team to assess outcomes and ensure data entry accuracy.

Objective 1E: The Evaluator will conduct an Annual Report summarizing all of the findings of the program evaluation. More information is provided in Section 4.

Goal 2: Improve Positive Outcomes for Youth

A Social Worker will work with each youth, in partnership with the Deputy Probation Officer, mentor and other staff, to assess the needs of each youth, develop a case plan to identify the youth's goals, and connect the youth to services to improve their resiliency in four core areas.

Objective 2A: Youth in PREP will be assessed for risk factors, strengths and

barriers via an individual pre-assessment conducted by the Social Worker. PREP will establish baselines for a priority set of positive outcomes for the target youth population based on this assessment. Outcomes for youth while in the JJC Commitment facility will include accomplishment of treatment goals; particularly for youth with mental health and/or substance abuse disorders.

Objective 2B: Youth in PREP will work with their Social Worker to develop a comprehensive re-entry case plan based on their identified needs, while utilizing their strengths and reducing identified barriers. In order to increase the youth's resiliency and positive youth development opportunities such as adult mentoring relationships and connectedness to school and employment, the youth's goals are categorized in four areas, including the following: 1) academic education, 2) life skills, 3) medical and behavioral health, and 4) workforce.

Objective 2C: The PREP team will implement evidence- and research-based programming, as well as various workshops to address the four areas of education, life skills, medical and behavioral health and workforce; thereby helping the youth reach their case plan goals. Trained PREP facilitators will deliver curricula that meet the needs of youth clients being served, such as CAST (SAMHSA Model Evidence Based Curriculum), SHARE (Stop Hate and Respect Everyone), Nurturing Parenting for Parents with Adolescents, VARK (Visual, Aural, Read-Write, Kinesthetic assessment) and Safe Dates. Additionally, workshops on job readiness, grief counseling, life skills and other youth development topics are provided throughout the program. We will additionally collaborate with agency partners to enroll youth in a specialized Dual Enrollment Program in collaboration with Fresno City College whereby youth clients can take a college course while incarcerated and gain high school and college credit at the same time. PREP youth will also have the opportunity to participate in life-enriching excursions to expand their perspective and hope and strive for different futures. Lastly, the Social Worker in collaboration with other PREP staff, will continue to support youth post release meeting them in the community to ensure they continue to meet their goals and feel supported.

Objective 2D: Complete exit assessments to measure success. As much as possible, youth will complete an exit assessment which will capture data on the successful attainment of case plan goals, reduction in risky behavior and increase in youth resiliency.

Goal 3: Stabilize Family Household

A Parent Partner will be assigned to each participant household to assess, educate, advocate, and help connect families towards resources that will serve to stabilize the household including but not limited to employment connections, mental and medical health care, and basic housing.

Objective 3A: Parent Partners will meet with the parents or guardians of the PREP youth and assess the needs of the family. They will also identify who should be included in the makeup of the household. Whenever possible, all members of the household will be integrated into programming.

Objective 3B: Families will work with their Parent Partner to develop a comprehensive re-entry case plan based on their identified needs, while utilizing their strengths and reducing identified barriers. In order to increase the family's stability the PREP staff team provides assistance to connect families to resources that will improve their lives in four areas, including the following: 1) academic education, 2) life skills, 3) medical and behavioral health, and 4) workforce. Parent Partners will then gather information and connect families to various community resources to address their identified needs and will increase the family's understanding and comfort with seeking the community services. This will develop the family's resiliency so they have the tools to navigate resources beyond their involvement in the program.

Objective 3C: At the close of the youth's program participation, the family will complete an exit assessment to measure success and capture data on the successful attainment of case plan goals, increased family stability, and improved relationships between PREP youth and their parents.

Objective 3D: Families will be provided with various opportunities to improve their relationships, strengthening their family and ensuring a successful reentry for the PREP youth. The first strategy is to provide weekly classes/support groups, called Family Sessions, which are held while the youth is incarcerated. The Social Worker and Parent Partner will jointly conduct these sessions to assist families in improving their relationships utilizing principles of child development and parenting skills while assessing any difficulties the family anticipates having as a result of the reunification. Because communication between youth and their parents is critical for healthy and nurturing

personal growth and ensuring successful reentry, family participants will be given assessments to identify family roles. Families will have an opportunity to practice negotiating their different views by compromising and finding resolutions that everyone can support in a controlled group environment.

In addition to Family Sessions, siblings will be incorporated into programming via “Sibling Days,” where siblings and other members of the household of the youth are invited to a Family Session and incorporate cumulative strategies they’ve learned to interact with their family as a whole unit. For those not eligible for furloughs, Sibling Day is the only opportunity they have to interact with their siblings and parents and model prosocial strategies.

When youth become eligible for furloughs they have a unique opportunity to engage in activities as a family with the added support from the PREP team should any issues or concerns arise from the interactions. A furlough is an opportunity for the family to assess how everyone in the family may or may not get along and the subsequent family sessions can be used to mitigate any issues that arise. Having this opportunity and being able to address issues with the support of PREP staff before the youth is fully released from custody has proven to increase the family’s resiliency and ensure a successful reentry.

4. Program Evaluation (Percent of Total Value: 5%)

The PREP program will have access to detailed individual-level data which will allow for tracking of outcomes during the grant period and beyond. Data will be collected daily by Probation and each of the partners for entry into a case management system. At least quarterly, analysis of data will be provided to the PREP partnership for discussion of program adjustments & improvements.

Data collection will incorporate Federal Performance Measures and Title II participant-specific data. We will also collect information on interventions provided to each youth, to include: service history prior to booking, in-custody and post-custody services provided, duration of services, and their impact on recidivism.

Outcome Measures:

Goal 1 Evaluation: Reduce Recidivism Rate

A. The annual report created by the Evaluator will highlight the recidivism rate for

the program participants on an annual basis and compare to a control group within the same institution.

- B. The PREP program will maintain a recidivism rate of 15% or less.

Goal 2 Evaluation: Improve Positive Outcomes For Our Youth

- A. 100% of youth participants will complete a pre-assessment to identify their risk factors, strengths and potential barriers
- B. 100% of youth participants will complete an individualized case plan
- C. 80% of youth with an exit assessment will show increased resiliency. Pre and post assessments are conducted with youth to guide the case plan development as well as to evaluate their success. The post assessment will show whether youth have completed their case plan goals and decreased risky behaviors thereby increasing their resiliency.

Goal 3: Stabilize Family Household

- A. 90% of parent/guardian households will be assessed by PREP Parent Partners as part of their Case Plan and provided education, employment, information on housing, community resources, utilities discount programs, and medical and mental health services.
- B. 90% of parent/guardian household will have individualized Case Plans with at least two of the four areas addressed: Education, Life Skills, Workforce, Medical/Mental Health in their plan.
- C. 80% of families with an exit assessment will show increased resiliency/stability. Family pre and post assessments will measure the family's knowledge and comfort level accessing community resources.
- D. PREP Youth and Families will participate in at least 4-8 Family Sessions utilizing the Nurturing Parenting evidence based curriculum to work on family communication and stabilization strategies.
- E. 75% of families will show an improvement in their relationships at program exit.

Section 5: Program Budget and Budget Narrative

Title II Grant Program - RFP Budget Attachment Instructions

This Budget Attachment is Section 5. Program Budget of the official proposal and upon submission will be rated as such per the requirements set forth in the Request for Proposals (RFP). Applicants are solely responsible for the accuracy and completeness of the information entered into this budget.

- ▶ Enter the name of the Applicant at the top of the Year 1 Budget worksheet. To be eligible for Title II Grant Program awards, an Applicant must be; 1. A government agency, which includes individual agencies or departments within a City and County or a School District, 2. A private nonprofit agency, organization, or institution, 3. A Federally recognized Indian Tribe with law enforcement functions;
- ▶ There is an anticipated \$3,991,561 available statewide for Year 1 of the grant cycle. Funding and amounts for the Year 2 (December 1, 2020 - November 30, 2021) and Year 3 (December 1, 2021 – November 30, 2022) are contingent on OJJDP Title II awards and amounts not yet known

The maximum amount an Applicant may apply for annually is \$350,000. Applicants must apply for the same amount of funding for all three years (e.g., first year: \$350,000, second year: \$350,000, and third year: \$350,000; totaling \$1,050,000 for a three-year period). Applicants are encouraged to request only the amount of funds needed to support their proposal and the amount that can be justified with supporting documentation/information. All applicants must build their proposal, objectives, activities, timelines, and budget information for all three years of the grant cycle.

- ▶ Applicants must complete a Program Budget worksheet for each year of the grant cycle.
 - Year 1 Program Budget
 - Year 2 Program Budget
 - Year 3 Program Budget

The "Budget Tables - Years 1-3" worksheet is a locked summary page that will auto populate.

- ▶ Request funds in whole dollars only. Do not use decimals.
- ▶ Match Requirement: The Title II Grant Program Grant does not require a match.
- ▶ Pass-Through Requirement for Government Agencies and Indian Tribes: Lead applicant government agencies or Indian Tribes are required to pass through a minimum of 70% of grant funding to at least one direct service provider. An Indian Tribe can satisfy the pass-through requirement if the Indian Tribe provides direct services. A direct service provider can be a non-governmental organization.
- ▶ Indirect Costs: For this grant program, indirect costs may be charged using only one of the following 2 options:
 - Option 1)** Charge indirect costs using a Federally approved Negotiated Indirect Cost Rate (NICR), which is calculated by multiplying an approved NICR percentage by an approved cost base..
 - Option 2)** Charge indirect costs using the Federal Di Minimums of 10% of Modified Total Direct Costs (MTDC), which is calculated by adding total direct costs, minus equipment costs, plus up to the first \$25,000 of each sub award, and then multiplying the total MTDC by 10%.
- ▶ Applicants are limited to the use of the budget line items listed. Applicants are not required to request funds for every line item. If no money is requested for a certain line item, enter \$0 in the budget table and "N/A" in the corresponding narrative.
- ▶ This workbook is protected. Applicants may only enter information in unshaded cells. All other cells in the Program Budget worksheets will auto populate based the Applicant's entries.
- ▶ The purpose of the narrative for each corresponding line item is to provide a narrative description of the item(s), and how the items and amounts requested will serve to meet the stated goals and objectives and planned activities of the project. To start a new paragraph within a narrative cell, hold down the Alt key and then press Enter.
- ▶ All funds must be used consistent with the requirements of the BSCC Grant Administration Guide, located on the BSCC website, including any updated version that may be posted during term of the grant agreement. The BSCC will notify grantees whenever an updated version is posted.

Budget Line Item Instructions

1. **Salaries and Benefits:** List the classification/title, percentage of time, salary or hourly rates, and benefits (if applicable) for every staff person from the Applicant that will be funded by the grant. Briefly describe their roles/responsibilities within the Title II Grant Program project.
Include salaries and benefits for staff of the Applicant ONLY. Salaries and benefits associated with partner agencies, subgrantees, or subcontractors should be included in the applicable line item (e.g. Professional Services, Direct Service Providers Subcontracts, etc.).
2. **Services and Supplies:** Include and itemize all services and supplies to be purchased by the Applicant. Services and supplies purchased by NGOs, partner agencies, subgrantees, or subcontractors must be included in the applicable line item (e.g. Professional Services, Direct Service Provider Subcontracts, etc.).
3. **Professional Services:** List the names of any public agencies or professional consultants that will work on the project. Show the amount of funds allocated to each and itemize the services that will be provided. List any positions to be funded, including classification/title, percentage of time, salary or hourly rates, and benefits (if applicable).
4. **Direct Service Provider Subcontracts:** List the names of all agencies that will provide direct services for the project. Show the amount of funds allocated to each and itemize the services that will be provided. Include any positions to be funded, including classification/title, percentage of time, salary or hourly rates, and benefits (if applicable). If a community partner has not been selected as of the date of the submission of the application, identify the amount of grant funds that will be allocated and describe the services to be provided.
5. **Equipment and Fixed Assets:** Include grant funds associated with equipment and fixed assets purchased by the Applicant. Equipment and fixed assets are defined as nonexpendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Items that do not meet this threshold should be included in the Services and Supplies category. Itemize all equipment and fixed assets to be purchased by the Applicant only - equipment and fixed assets purchased by partner agencies, subgrantees or subcontractors must be included in the applicable line item.
Note: Equipment and fixed assets over \$5,000 included in the proposed budget does not guarantee automatic approval; such purchases require separate and prior approval by BSCC.
6. **Project Evaluation and Data Collection:** Include and itemize all grant fund costs associated with evaluation efforts, data collection efforts and/or necessary enhancements to an existing data collection mechanism to capture the data required for the Title II Grant Program.
7. **Other (Travel, Training, Etc.):** Itemize all costs that do not fit into the categories listed above, including travel and training. At a minimum, applicants should budget for one trip to Sacramento for grantee orientation. For this line item, include "other" costs for use by the Applicant only. These costs when incurred by Direct Service Provider Subcontracts must be included in their line item.
Note: Out-of-state travel using grant funding is permissible in rare cases. The use of state funds for out-of-state travel is monitored very closely. Justification for out-of-state travel undergoes a high level of review and scrutiny and approval is granted only in limited cases. Out-of-state travel included in the proposed budget does not guarantee automatic approval; out-of-state travel requests require separate and prior approval by the BSCC.
8. **Indirect Costs:** Indirect costs may be charged as detailed above and in the Indirect Cost sections of the Years 1, 2, and 3 Program Budget worksheets. Indirect costs are shared costs that cannot be directly assigned to a particular activity but are necessary to the operation of the organization and the performance of the project. Indirect cost guidelines can be found in the BSCC Grant Administration Guide, located on the BSCC website.

Section 5: Title II Grant - Year 1 Program Budget and Budget Narrative

Applicant: County of Fresno, Probation Department

Year 1 Program Budget: December 1, 2019 thru November 30, 2020

Budget Line Item	Total
1. Salaries and Benefits	\$0
2. Services and Supplies	\$15,000
3. Professional Services	\$0
4. Direct Service Provider Subcontracts	<i>Required Pass-thru = 70% Actual: 88%</i> \$260,760
5. Equipment/Fixed Assets	\$0
6. Project Evaluation and Data Collection	\$15,000
7. Other (Travel, Training, etc.)	\$540
8. Indirect Costs	\$5,554
TOTAL	\$296,854

1. Salaries and Benefits

Name and Title	(% FTE <u>or</u> Hourly Rate) & Benefits	Grant Funds
Example (Hourly): Bob Smith, Fiscal Manager	\$60/hour x 10 hrs/month x 3 years = \$21,600 + benefits @ 22%: \$4,752 =	\$0
Example (FTE): Jane Doe, Counselor	.25 FTE @ \$60,000 x 3 years = \$45,000 + benefits @ 22%: \$9,900 =	\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$0

Salaries and Benefits

Apart from the Title II Grant Program funding, a full-time DPO, funded by the County, would be dedicated to supervision of PREP participants both in-custody and post-release. The estimated value of this leveraged staff time is \$104,500.

2. Services and Supplies		
Description of Services or Supplies	Calculation for Expenditure	Grant Funds
Field Trips/Excursions	4 Excursions x \$2,000	\$8,000
Graduation/Early Release Lunches	4 lunches x \$250	\$1,000
Program Store	Average of \$40 per participant x 100 estimated participants	\$4,000
Supplies	Average of \$20 per participant x 100 estimated participants	\$2,000
		\$0
		\$0
		\$0
TOTAL		\$15,000

Services and Supplies Narrative:

\$8,000 for field trips/excursions during the grant period. This amount would fund approximately 20 people per trip which includes transportation (charter buses and vans), food, and drinks. \$1,000 for various lunch parties throughout the grant period. These would include a graduation party and early release parties as applicable. \$4,000 for a program "store" where tokens can be exchanged for various items, such as, hygiene products, clothing, and other incentives. \$2,000 for supplies as needed for the program as well as gift cards for family and youth support.

3. Professional Services			
Description of Professional Services	Calculation for Expenditure	<i>di Minimis Calculation</i>	Grant Funds
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
TOTALS		\$0	\$0

Professional Services Narrative

N/A

4. Direct Service Provider Subcontracts (NGOs and/or Government Agencies)

Government agencies and Indian Tribes- 70% pass-through required. NGOs and Indian Tribes providing direct services are exempt but are permitted to do so.

Description of Subcontract	Calculation for Expenditure	<i>di Minimis Calculation</i>	Grant Funds
Agreement with Focus Forward	2.0 FTE Social Workers and 2.5 FTE Parent Partners	\$25,000	\$260,760
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
TOTALS		\$25,000	\$260,760

Direct Service Provider Subcontracts Subcontracts Narrative

Funding will maintain the contracted 2.0 FTE Social Workers and 2.5 Parent Partners through an agreement with Focus Forward. The Social Workers will work in collaboration with the Parent Partners and JJC partner agencies to develop individualized case management plans based on Positive Achievement Change Tool (PACT) assessment scores, family circumstances, and the youth's individual goals. The Parent Partners will meet with families while youth are in custody, visit homes to assess needs prior to release, provide weekly group sessions preparing families to receive released youth and support families post-release.

5. Equipment/Fixed Assets

Description of Equipment/Fixed Asset	Calculation for Expense	Grant Funds
		\$0
		\$0
		\$0
		\$0
		\$0
TOTALS		\$0

Equipment/Fixed Assets Narrative

N/A

6. Project Evaluation and Data Collection	
Description	Grant Funds
Program Evaluation	\$15,000
	\$0
	\$0
	\$0
TOTAL	\$15,000

Project Evaluation and Data Collection Narrative:

Our automated case management system is capable of capturing all required data. Internal data analysis will not be charged to the grant. Funding covers the costs for a contracted independent program evaluator.

7. Other (Travel, Training, etc.)		
Description	Calculation for Expense	Grant Funds
Mileage/Lodging/Food		\$540
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$540

Other (Travel, Training, etc.) Narrative:

Mileage, lodging and food for two staff members to travel to Sacramento for a two day meeting are included in this figure.

8. Indirect Costs

Indirect costs may be charged by choosing **only one** of options 1) or 2) listed below.

Grant Funds

Option 1) Indirect costs will be charged using a Federally approved Negotiated Indirect Cost Rate (NICR). Enter your approved NICR percentage as a number (e.g., 25, 31, 32.25) in cell E246. Enter your calculated cost base in cell F246 (the total of all budget line items allowed as indicated in your federally approved NICR). Your project indirect costs cannot exceed the total shown in cell G246. If using Option 1, enter the amount to be charged to indirect costs in cell H246.

\$0

\$0

Option 2) Indirect costs will be charged using the Federal Di Minimus, 10% of Modified Total Direct Costs, calculated as 10% multiplied by (total direct costs, minus equipment, plus up to the first \$25,000 of each subcontract (cell F248)). If using the Federal Di Minimus, your project indirect costs cannot exceed the total shown in cell G248. If using Option 2, enter the amount to be charged to indirect costs in cell H248.

10%

\$55,540

\$5,554

\$5,554

If the amount entered in either H246 or H248 turns red, adjust it to not exceed the line-item limits noted in G 246 and G248: **TOTAL**

\$5,554

Indirect Costs Narrative:

If using a federally approved NICR, you must include evidence on the cost base(s) used to distribute indirect costs that agrees with the calculation entered in cell F246.

Section 5: Title II Grant - Year 2 Program Budget and Budget Narrative

Applicant: County of Fresno, Probation Department

Year 2 Program Budget: December 1, 2020 thru November 30, 2021

Budget Line Item	Total
1. Salaries and Benefits	\$0
2. Services and Supplies	\$15,000
3. Professional Services	\$0
4. Direct Service Provider Subcontracts	<i>Required Pass-thru = 70% Actual: 88%</i> \$260,760
5. Equipment/Fixed Assets	\$0
6. Project Evaluation and Data Collection	\$15,000
7. Other (Travel, Training, etc.)	\$540
8. Indirect Costs	\$5,554
TOTAL	\$296,854

1. Salaries and Benefits

Name and Title	(% FTE <u>or</u> Hourly Rate) & Benefits	Grant Funds
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$0

Salaries and Benefits

Apart from the Title II Grant Program funding, a full-time DPO, funded by the County, would be dedicated to supervision of PREP participants both in-custody and post-release. The estimated value of this leveraged staff time is \$104,500.

2. Services and Supplies		
Description of Services or Supplies	Calculation for Expenditure	Grant Funds
Field Trips/Excursions	4 Excursions x \$2,000	\$8,000
Graduation/Early Release Lunches	4 lunches x \$250	\$1,000
Program Store	Average of \$40 per participant x 100 estimated participants	\$4,000
Supplies	Average of \$20 per participant x 100 estimated participants	\$2,000
		\$0
		\$0
		\$0
TOTAL		\$15,000

Services and Supplies Narrative:

\$8,000 for field trips/excursions during the grant period. This amount would fund approximately 20 people per trip which includes transportation (charter buses and vans), food, and drinks. \$1,000 for various lunch parties throughout the grant period. These would include a graduation party and early release parties as applicable. \$4,000 for a program "store" where tokens can be exchanged for various items, such as, hygiene products, clothing, and other incentives. \$2,000 for supplies as needed for the program as well as gift cards for family and youth support.

3. Professional Services			
Description of Professional Services	Calculation for Expenditure	<i>di Minimis Calculation</i>	Grant Funds
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
TOTALS		\$0	\$0

Professional Services Narrative

N/A

4. Direct Service Provider Subcontracts (NGOs and/or Government Agencies)

Government agencies and Indian Tribes- 70% pass-through required. NGOs and Indian Tribes providing direct services are exempt but are permitted to do so.

Description of Subcontract	Calculation for Expenditure	<i>di Minimis Calculation</i>	Grant Funds
Agreement with Focus Forward	2.0 FTE Social Workers and 2.5 FTE Parent Partners	\$25,000	\$260,760
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
TOTALS		\$25,000	\$260,760

Direct Service Provider Subcontracts Subcontracts Narrative

Funding will maintain the contracted 2.0 FTE Social Workers and 2.5 Parent Partners through an agreement with Focus Forward. The Social Workers will work in collaboration with the Parent Partners and JJC partner agencies to develop individualized case management plans based on Positive Achievement Change Tool (PACT) assessment scores, family circumstances, and the youth's individual goals. The Parent Partners will meet with families while youth are in custody, visit homes to assess needs prior to release, provide weekly group sessions preparing families to receive released youth and support families post-release.

5. Equipment/Fixed Assets

Description of Equipment/Fixed Asset	Calculation for Expense	Grant Funds
		\$0
		\$0
		\$0
		\$0
		\$0
TOTALS		\$0

Equipment/Fixed Assets Narrative

N/A

6. Project Evaluation and Data Collection	
Description	Grant Funds
Program Evaluation	\$15,000
	\$0
	\$0
	\$0
TOTAL	\$15,000

Project Evaluation and Data Collection Narrative:

Our automated case management system is capable of capturing all required data. Internal data analysis will not be charged to the grant. Funding covers the costs for a contracted independent program evaluator.

7. Other (Travel, Training, etc.)		
Description	Calculation for Expense	Grant Funds
Mileage/Lodging/Food		\$540
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$540

Other (Travel, Training, etc.) Narrative:

Mileage, lodging and food for two staff members to travel to Sacramento for a two day meeting are included in this figure.

8. Indirect Costs

Indirect costs may be charged by choosing only one of options 1) or 2) listed below.				Grant Funds
Option 1) Indirect costs will be charged using a Federally approved Negotiated Indirect Cost Rate (NICR). Enter your approved NICR percentage as a number (e.g., 25, 31, 32.25) in cell E246. Enter your calculated cost base in cell F246 (the total of all budget line items allowed as indicated in your federally approved NICR). Your project indirect costs cannot exceed the total shown in cell G246. If using Option 1, enter the amount to be charged to indirect costs in cell H246.	0.00%	\$0	\$0	\$0
Option 2) Indirect costs will be charged using the Federal Di Minimus, 10% of Modified Total Direct Costs, calculated as 10% multiplied by (total direct costs, minus equipment, plus up to the first \$25,000 of each subcontract (cell F248)). If using the Federal Di Minimus, your project indirect costs cannot exceed the total shown in cell G248. If using Option 2, enter the amount to be charged to indirect costs in cell H248.	10%	\$55,540	\$5,554	\$5,554
If the amount entered in either H246 or H248 turns red, adjust it to not exceed the line-item limits noted in G 246 and G248: TOTAL				\$5,554

Indirect Costs Narrative:

If using a federally approved NICR, you must include evidence on the cost base(s) used to distribute indirect costs that agrees with the calculation entered in cell F246.

Section 5: Title II Grant - Year 3 Program Budget and Budget Narrative

Applicant: County of Fresno, Probation Department

Year 3 Program Budget: December 1, 2021 thru November 30, 2022

Budget Line Item	Total
1. Salaries and Benefits	\$0
2. Services and Supplies	\$15,000
3. Professional Services	\$0
4. Direct Service Provider Subcontracts <i>Required Pass-thru = 70% Actual: 88%</i>	\$260,760
5. Equipment/Fixed Assets	\$0
6. Project Evaluation and Data Collection	\$15,000
7. Other (Travel, Training, etc.)	\$540
8. Indirect Costs	\$5,554
TOTAL	\$296,854

1. Salaries and Benefits

Name and Title	(% FTE <u>or</u> Hourly Rate) & Benefits	Grant Funds
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$0

Salaries and Benefits

Apart from the Title II Grant Program funding, a full-time DPO, funded by the County, would be dedicated to supervision of PREP participants both in-custody and post-release. The estimated value of this leveraged staff time is \$104,500.

2. Services and Supplies		
Description of Services or Supplies	Calculation for Expenditure	Grant Funds
Field Trips/Excursions	4 Excursions x \$2,000	\$8,000
Graduation/Early Release Lunches	4 lunches x \$250	\$1,000
Program Store	Average of \$40 per participant x 100 estimated participants	\$4,000
Supplies	Average of \$20 per participant x 100 estimated participants	\$2,000
		\$0
		\$0
		\$0
TOTAL		\$15,000

Services and Supplies Narrative:

\$8,000 for field trips/excursions during the grant period. This amount would fund approximately 20 people per trip which includes transportation (charter buses and vans), food, and drinks. \$1,000 for various lunch parties throughout the grant period. These would include a graduation party and early release parties as applicable. \$4,000 for a program "store" where tokens can be exchanged for various items, such as, hygiene products, clothing, and other incentives. \$2,000 for supplies as needed for the program as well as gift cards for family and youth support.

3. Professional Services			
Description of Professional Services	Calculation for Expenditure	<i>di Minimis Calculation</i>	Grant Funds
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
TOTALS		\$0	\$0

Professional Services Narrative

N/A

4. Direct Service Provider Subcontracts (NGOs and/or Government Agencies)

Government agencies and Indian Tribes- 70% pass-through required. NGOs and Indian Tribes providing direct services are exempt but are permitted to do so.

Description of Subcontract	Calculation for Expenditure	<i>di Minimis Calculation</i>	Grant Funds
Agreement with Focus Forward	2.0 FTE Social Workers and 2.5 FTE Parent Partners	\$25,000	\$260,760
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
TOTALS		\$25,000	\$260,760

Direct Service Provider Subcontracts Subcontracts Narrative

Funding will maintain the contracted 2.0 FTE Social Workers and 2.5 Parent Partners through an agreement with Focus Forward. The Social Workers will work in collaboration with the Parent Partners and JJC partner agencies to develop individualized case management plans based on Positive Achievement Change Tool (PACT) assessment scores, family circumstances, and the youth's individual goals. The Parent Partners will meet with families while youth are in custody, visit homes to assess needs prior to release, provide weekly group sessions preparing families to receive released youth and support families post-release.

5. Equipment/Fixed Assets

Description of Equipment/Fixed Asset	Calculation for Expense	Grant Funds
		\$0
		\$0
		\$0
		\$0
		\$0
TOTALS		\$0

Equipment/Fixed Assets Narrative

N/A

6. Project Evaluation and Data Collection	
Description	Grant Funds
Program Evaluation	\$15,000
	\$0
	\$0
	\$0
TOTAL	\$15,000

Project Evaluation and Data Collection Narrative:

Our automated case management system is capable of capturing all required data. Internal data analysis will not be charged to the grant. Funding covers the costs for a contracted independent program evaluator.

7. Other (Travel, Training, etc.)		
Description	Calculation for Expense	Grant Funds
Mileage/Lodging/Food		\$540
		\$0
		\$0
		\$0
		\$0
		\$0
TOTAL		\$540

Other (Travel, Training, etc.) Narrative:

Mileage, lodging and food for two staff members to travel to Sacramento for a two day meeting are included in this figure.

8. Indirect Costs

Indirect costs may be charged by choosing **only one** of options 1) or 2) listed below.

Grant Funds

Option 1) Indirect costs will be charged using a Federally approved Negotiated Indirect Cost Rate (NICR). Enter your approved NICR percentage as a number (e.g., 25, 31, 32.25) in cell E246. Enter your calculated cost base in cell F246 (the total of all budget line items allowed as indicated in your federally approved NICR). Your project indirect costs cannot exceed the total shown in cell G246. If using Option 1, enter the amount to be charged to indirect costs in cell H246.

0.00%

\$0

\$0

\$0

Option 2) Indirect costs will be charged using the Federal Di Minimus, 10% of Modified Total Direct Costs, calculated as 10% multiplied by (total direct costs, minus equipment, plus up to the first \$25,000 of each subcontract (cell F248)). If using the Federal Di Minimus, your project indirect costs cannot exceed the total shown in cell G248. If using Option 2, enter the amount to be charged to indirect costs in cell H248.

10%

\$55,540

\$5,554

\$5,554

*If the amount entered in either H246 or H248 turns red, adjust it to not exceed the line-item limits noted in G 246 and G248: **TOTAL***

\$5,554

Indirect Costs Narrative:

If using a federally approved NICR, you must include evidence on the cost base(s) used to distribute indirect costs that agrees with the calculation entered in cell F246.

Section 5: Title II Grant - Program Budget

Applicant: County of Fresno, Probation Department

Budget Tables Years 1 - 3
Grant Cycle: December 1, 2019 thru November 30, 2022

Year 1 Program Budget (12/1/19 - 11/30/20)

Total

1. Salaries and Benefits	\$0
2. Services and Supplies	\$15,000
3. Professional Services	\$0
4. Direct Service Provider Subcontracts (NGO & Government)	\$260,760
5. Equipment/Fixed Assets	\$0
6. Data Collection/Enhancement	\$15,000
7. Other (Travel, Training, etc.)	\$540
8. Indirect Costs	\$5,554
TOTAL	\$296,854

Year 2 Program Budget (12/1/20 - 11/30/21)

Total

1. Salaries and Benefits	\$0
2. Services and Supplies	\$15,000
3. Professional Services	\$0
4. Direct Service Provider Subcontracts (NGO & Government)	\$260,760
5. Equipment/Fixed Assets	\$0
6. Data Collection/Enhancement	\$15,000
7. Other (Travel, Training, etc.)	\$540
8. Indirect Costs	\$5,554
TOTAL	\$296,854

Year 3 Program Budget (12/1/21 - 11/30/22)

Total

1. Salaries and Benefits	\$0
2. Services and Supplies	\$15,000
3. Professional Services	\$0
4. Direct Service Provider Subcontracts (NGO & Government)	\$260,760
5. Equipment/Fixed Assets	\$0
6. Data Collection/Enhancement	\$15,000
7. Other (Travel, Training, etc.)	\$540
8. Indirect Costs	\$5,554
TOTAL	\$296,854

Title II Grant Program Work Plan

Each applicant must address the goals and objectives for each chosen Program Purpose Area (PPA). Applicants for Title II Grant funds must complete a 1 to 2-page Project Work Plan for each PPA. This Project Work Plan identifies measurable goals and objectives, activities and services, the responsible parties and a timeline. To build the Title II Grant Program Project Work Plan, please use the form provided below. The Project Work Plan does NOT count toward the 15-page limit for the Proposal Narrative.

Program Purpose Area: Aftercare/Reentry

(1) Goal:	Reduce Recidivism Rate		
Objectives (A., B., etc.)	A. Identify Evaluator B. Establish Baseline Data C. Identify Pre-Post Assessment Tools D. Conduct quarterly quality review of data E. Conduct Annual Report		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date
A. Evaluator Interviews B. Establish database collection for case plans and client management C. Conduct pre and post assessments for each goal indicated D. Establish monthly reviews of data collection E. Conduct Annual Report on findings	Focus Forward JJC Probation	11/2019	12/2019
(2) Goal:	Improve Positive Outcomes for Youth		
Objectives (A., B., etc.)	A. Assessing youth needs, risk factors, strengths and barriers B. Building individualized Case Plans based on four areas: Education, Life Skills, Workforce, Medical/Mental Health C. Implement workshops and interventions to meet case plan goals D. Complete exit assessments to measure success		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date
A. Social Worker completes assessment for each youth B. Social Worker or mentor completes case plan with youth C. PREP staff will facilitate or coordinate evidence based workshops including, but not limited to family sessions, life skills preparation, life enriching excursions, job readiness workshops, etc. D. Conduct Post Assessment	Focus Forward Mentors Community College FF Social Worker	Ongoing as clients rotate through JJC and program	
(3) Goal:	Stabilizing Family Household		
Objectives (A., B., etc.)	A. Assess and identify family household B. Build individualized Case Plans based on four areas: Education, Life Skills, Workforce, Medical/Mental Health and provide support to families based on plan C. Complete exit assessments to measure success D. Strengthen Family Dynamics		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date

A. Family Support Specialist will conduct Initial needs assessment B. Family Support Specialist will develop case plan with family. Provide Family Support services that connect families to community resources C. Family Support Specialist will conduct Exit needs assessment D. Establish monthly sibling reunification days to foster healthy family ties. Conduct Weekly Family Sessions using evidence based curricula to improve family communication, rules, and healthy relationships	Focus Forward Social Worker JJC Probation Family Support Specialist	Ongoing as clients rotate through JJC and program	
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Program Purpose Area:

(1) Goal:			
Objectives (A., B., etc.)			
Project activities that support the identified goal and objectives		Responsible staff/ partners	Timeline
			Start Date End Date
(2) Goal:			
Objectives (A., B., etc.)			
Project activities that support the identified goal and objectives		Responsible staff/ partners	Timeline
			Start Date End Date
(3) Goal:			
Objectives (A., B., etc.)			
Project activities that support the identified goal and objectives		Responsible staff/ partners	Timeline
			Start Date End Date

Appendix L: Certification of Compliance with BSCC Policies Regarding Debarment, Fraud, Theft, and Embezzlement

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to applicants that have been:

1. debarred by any federal, state, or local government entities during the period of debarment; or
2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.

Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.

By checking the following boxes and signing below, applicant affirms that:

☒ I/We are not currently debarred by any federal, state, or local entity from applying for or receiving federal, state, or local grant funds.

☒ I/We have not been convicted of any crime involving theft, fraud, or embezzlement of federal, state, or local grant funds within the last three years. We will notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

☒ I/We will hold subgrantees and subcontractors to these same requirements.

A grantee may make a request in writing to the Executive Director of the BSCC for an exception to the debarment policy. Any determination made by the Executive Director shall be made in writing.

AUTHORIZED SIGNATURE <small>(This document must be signed by the person who is authorized to sign the Grant Agreement.)</small>			
NAME OF AUTHORIZED OFFICER Kirk Haynes	TITLE Chief Probation Officer	TELEPHONE NUMBER (559) 600-1298	
STREET ADDRESS 3333 E. American Ave, Suite B	CITY Fresno	STATE CA	ZIP CODE 93725
EMAIL ADDRESS KHaynes@fresnocountyca.gov			
AUTHORIZED OFFICER SIGNATURE (Blue Ink Only) <div style="display: flex; align-items: center;"> x </div>		DATE <div style="font-size: 1.5em; font-family: cursive;">8/21/19</div>	