



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
Laboratory analysis of blood and urine samples, administrative and logistical support of field breath alcohol tests utilizing the intoxilyzer, providing and maintaining intoxilyzer breath analysis results, training of intoxilyzer operators and providing expert testimony when requested and appropriate.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Department of Justice, BFS/DUI EPAS Unit, Warren Beam, Alcohol Billing Coordinator, 4949 Broadway, Rm. F126, Sacramento, CA 95820, Phone (916) 227-3791, Fax (916) 322-7157, alcohol.billing@doj.ca.gov
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
The annual contract maximum is \$120,000 annually. The agreement will be for a ten year period from 1/1/20 to 12/31/29.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
This is a contract with a state agency for services that the County is required to pay. No other agency would be able to provide these types of services at a significantly reduced rate and also provide testimony free of charge.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
☒ When the contract is with a federal, state, or local governmental agency.
☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
☐ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
When the California Highway Patrol (CHP) makes an arrest for suspicion of driving under the influence (DUI), testing is performed by the Department of Justice (DOJ). the County is required to pay for CHP testing if the arrest takes place in an unincorporated area of Fresno County. The DOJ provides alcohol analysis services to law enforcement at a reduced rate and testimony is provided free of charge. The District Attorney's Office would not be able to obtain these type of services anywhere else at the reduced rates offered by DOJ.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
DOJ is a state agency that is able to provide services at a reduced rate and free testimony. No other vendor offers free services or alcohol analysis at a significantly reduced rate.

rfalcon 10/24/2019 11:10:31 AM

Requested By:

Senior Accountant

Title

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I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

srusconi 10/24/2019 11:16:44 AM

Department Head Signature

[\[Sign\]](#) Double click!

gcornuelle 10/28/2019 9:40:36 AM

Purchasing Manager Signature

[\[Sign\]](#) Double click!