



# Board Agenda Item 52

DATE: December 10, 2019

TO: Board of Supervisors

SUBMITTED BY: Kirk Haynes, Chief Probation Officer

SUBJECT: Retroactive Revenue Agreement with Fresno County Superintendent of Schools for funding of one Deputy Probation Officer position at Violet Heintz Education Academy - Day Reporting Center

RECOMMENDED ACTION(S):

**Approve and authorize Chairman to execute a retroactive revenue Agreement with the Fresno County Superintendent of Schools for funding of one Deputy Probation Officer position at the Violet Heintz Education Academy - Day Reporting Center from July 1, 2019 through June 30, 2020 (\$147,396).**

There is no additional Net County Cost associated with the recommended action. Fresno County Superintendent of Schools (FCSS) will provide a total of \$147,396 in funding toward the cost of one existing Deputy Probation Officer (DPO) position. The remaining direct costs for this position will be paid for with Juvenile Justice Crime Prevention Act (JJCPA) funds. The existing program at the Violet Heintz Education Academy - Day Reporting Center (VHEA-DRC) consists of a collaborative effort between the Probation Department and FCSS. The Probation Department participates in the decision-making and delivery of services for this program, with the objective to continue to provide transitional assistance to youth returning to the community from an institutional setting. This item is countywide.

ALTERNATIVE ACTION(S):

If your Board does not approve the recommended action, the Probation Department will not have sufficient funding to continue providing services to the VHEA-DRC.

RETROACTIVE AGREEMENT:

The Probation Department has been in discussions with FCSS regarding continuing to provide on-campus services. Once the recommended agreement was finalized, it was approved by the Fresno County Superintendent of Schools in October 2019. The recommended agreement is being brought before your Board on the first available Board date within the agenda item processing deadlines.

FISCAL IMPACT:

There is no additional Net County Cost associated with the recommended action. The total cost for the DPO is \$159,396, and includes \$147,396 in salary and benefits and \$12,000 in estimated services and supplies, which includes vehicle and radio costs. FCSS will provide a total of \$147,396 towards the costs, and the remaining \$12,000 will be funded with JJCPA funds. The Probation Department's current indirect rate of 25.96% of salary and benefits is \$38,264. Due to the collaborative nature of this agreement in providing transitional services to the youth on probation and attending the VHEA-DRC, the Department

recommends your Board deviate from County policy requiring full cost recovery (including indirect costs). This practice is consistently applied to similar agreements with other schools. The portion of the indirect costs that may be funded with JJCPA funds is limited to 0.5% (\$60 per funding requirements). Therefore, the Net County Cost for indirect costs is \$38,204. Appropriations, estimated revenue, and Probation indirect cost for this position are included in Probation's FY 2019-20 Adopted Budget Org 3430.

DISCUSSION:

FCSS has provided funding for DPO positions for the last eighteen years, first through grant funding, and now through school funding. The agreement for school year 2018-19, approved by your Board on November 6, 2018, expired on June 30, 2019.

The recommended action will approve a one-year agreement to fund one DPO position. The program emphasizes education, career development, community involvement, and service. Probation staff provides supervision, electronic monitoring, and case management for the VHEA-DRC Program. The Probation Officer funded through this agreement will: provide case management services, monitor all minors on probation while on the VHEA campus, monitor and enforce orders of the Court, work on student tardiness, attendance and misconduct, arrange for meetings with school staff, parents, student, and Probation Officers for the purpose of screening students for substance abuse and mental health services, keep the appropriate program personnel informed of student and parent problems and concerns, encourage students to lead a safe and crime-free lifestyle and counsel them to avoid violence, substance abuse, and tobacco usage, and collaborate with school, mental health, substance abuse treatment, and community-based organization staff associated with the VHEA-DRC program.

The recommended agreement with the FCSS differs from the County's model contract in that it contains a mutual hold harmless clause. This has the effect of making each party responsible for losses arising from their own negligent acts. The Risk Management Division of the Human Resources Department has reviewed and approves of this language.

REFERENCE MATERIAL:

BAI #40 - November 6, 2018

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Agreement with FCSS

CAO ANALYST:

Samantha Buck