

(Cal OES Use Only)

CalOES #	019-00000-00	FPS #	019-00000	VS#		Subaward #	ES19 02 0100
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## CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: COUNTY OF FRESNO County 1a. DUNS#: 030363902  
FRESNO COUNTY  
 2. Implementing Agency: DISTRICT ATTORNEY'S OFFICE 2a. DUNS#: 030363902  
 3. Implementing Agency Address: 2220 TULARE STREET, SUITE 1000 FRESNO 93721-2107  
 (Street) (City) (Zip+4)  
 4. Location of Project: 2220 TULARE STREET, SUITE 1000 FRESNO 93721-2107  
 (City) (County) (Zip+4)  
 5. Disaster/Program Title: Electronic Suspected Child Abuse Report System Test Program 6. Performance Period: 01/01/20 to 12/31/20  
Reporting (Start Date) (End Date)  
 7. Indirect Cost Rate: N/A Federally Approved ICR (if applicable): N/A %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2018	CJA0		\$250,000					\$250,000
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$250,000	\$250,000				\$250,000

13. **Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. **CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: NATHAN MAGSIG Title: CHAIRMAN, FRESNO COUNTY BOARD OF SUPERVISORS  
 Payment Mailing Address: 2220 TULARE STREET, SUITE 1000 City: FRESNO Zip Code+4: 93721-2107  
 Signature: [Signature] Date: 12-10-19

16. Federal Employer ID Number: 946000512

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

[Signature] 12/27/19 [Signature] 12/30/19  
 Cal OES Fiscal Officer (Date) Cal OES Director or Designee (Date)

ATTEST:  
 BERNICE E. SEIDEL  
 Clerk of the Board of Supervisors  
 County of Fresno, State of California

By Susan Bishop  
 Deputy

ENY: 2019-20 Chapter: 23 SL: 18428  
 Item: 0690-102-0890 Pgm: 0385  
 FAIN #: G-1801CACJA1 10/01/18-09/30/21  
 Fund: Federal Trust AL#: 93,643  
 Program: Electronic Suspected Child Abuse Reporting System Program  
 Match Req.: None  
 Project ID: OES18CJA0000012  
 SC: 2019-18428 Amount: \$ 250,000

ML# 694529

## PROJECT CONTACT INFORMATION

Subrecipient: COUNTY OF FRESNO Subaward #: \_\_\_\_\_

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below.

1. The **Project Director** for the project:

Name: Stephen Wright Title: Assistant District Attorney  
Telephone #: 559-600-4430 Email Address: swright@fresnocountyca.gov  
Address/City/Zip + 4: 2220 Tulare Street, Suite 1000, Fresno, CA 93721

2. The **Financial Officer** for the project:

Name: Stephen Rusconi Title: DA Business Manager  
Telephone #: 559-600-4447 Email Address: srusconi@fresnocountyca.gov  
Address/City/Zip + 4: 2220 Tulare Street, Suite 1000, Fresno, CA 93721

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Midori Howo Title: Chief Deputy District Attorney  
Telephone #: 559-600-3141 Email Address: mhowo@fresnocountyca.gov  
Address/City/Zip + 4: 2220 Tulare Street, Suite 1000, Fresno, CA 93721

4. The **person** having **Routine Fiscal** responsibility for the project:

Name: Stephen Rusconi Title: DA Business Manager  
Telephone #: 559-600-4447 Email Address: srusconi@fresnocountyca.gov  
Address/City/Zip + 4: 2220 Tulare Street, Suite 1000, Fresno, CA 93721

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Lisa A. Smittcamp Title: District Attorney  
Telephone #: 559-600-3232 Email Address: lsmittcamp@fresnocountyca.gov  
Address/City/Zip + 4: 2220 Tulare Street, Suite 1000, Fresno, CA 93721

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Nathan Magsig Title: Chairman, Fresno County Board of Supervisors  
Telephone #: 559-600-5000 Email Address: nmagsig@fresnocountyca.gov  
Address/City/Zip + 4: 2281 Tulare Street, 3rd Floor, Fresno, CA 93721

7. The **Chair** of the **Governing Body** of the Subrecipient:

Name: Nathan Magsig Title: Chairman, Fresno County Board of Supervisors  
Telephone #: 559-600-5000 Email Address: nmagsig@fresnocountyca.gov  
Address/City/Zip + 4: 2281 Tulare Street, 3rd Floor, Fresno, CA 93721

## SIGNATURE AUTHORIZATION

Subaward #: \_\_\_\_\_

Subrecipient: COUNTY OF FRESNO

Implementing Agency: DISTRICT ATTORNEY

\*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

\***Project Director:** Stephen Wright

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\***Financial Officer:** Stephen Rusconi

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The following persons are authorized to sign  
for the **Project Director**

Signature \_\_\_\_\_

Jerry Stanley

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

The following persons are authorized to sign  
for the **Financial Officer**

Signature \_\_\_\_\_

Ruth Falcon

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**Children's Justice Act (CJA) Grant Programs**

The applicant must complete a Certification of Assurance of Compliance-CJA (Cal OES 2-104c), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program (EEO), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, Civil Rights Compliance, and the special conditions for Subawards with the above mentioned fund. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Subaward. In signing the Grant Subaward Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VII, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies



**CERTIFICATION OF ASSURANCE OF COMPLIANCE  
Children's Justice Act (CJA) Grant**

I, Nathan Magsig hereby certify that  
(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

Subrecipient: County of Fresno

Implementing Agency: District Attorney

Project Title: Electronic Suspected Child Abuse Reporting System (ES) Program

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

**I. Federal Grant Funds**

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- ☒ The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- ☐ The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

**II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Vanessa Jimenez

Title: Human Resources Manager

Address: 2220 Tulare Street, Suite 1400, Fresno, CA 93721

Phone: 559-600-1830

Email: vjimenez@fresnocountyca.gov

### **III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)**

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

### **IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

### **V. Lobbying – (Subrecipient Handbook Section 2154)**

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

### **VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)**

*(This applies to federally funded grants only.)*

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

### **VII. Proof of Authority from City Council/Governing Board – (Subrecipient Handbook Section 1350)**

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.



The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

## **VIII. Civil Rights Compliance**

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

## **IX. Special Conditions for Grant Subawards with Children's Justice Act (CJA) Funds**

1. Federal grant funds shall not be used to support inherently religious activities such as religious instruction, worship, or proselytization. Therefore, organizations must take steps to separate, in time or location, their inherently religious activities from the services funded under this program. Regulations pertaining to the prohibition of Federal funds for inherently religious activities can be found on the HHS website at: <https://www.acf.hhs.gov/administrative-and-national-policy-requirements#chapter-2>.
2. Federal grant funds provided under this subaward may not be used by the Subrecipient to support lobbying activities in influence proposed or pending Federal or State legislation or appropriations. This prohibition is related to the use of Federal grant funds and is not intended to affect an individual's right or that of any organization, to petition Congress or any other level of Government, through the use of other resources. (See 45 CFR Part 93.)

In accordance with Public Law 103-333, the "Department of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act of 1995," the following provisions are applicable to this grant subaward:

Section 507: "Purchase of American-Made Equipment and Products – It is the sense of the Congress that, to the greatest extent practicable, all equipment and products purchased with funds made available in this Act should be American-made."

In accordance with Part C of Public Law 103-227, the "Pro-Children Act of 1994," smoking may not be permitted in any portion of any indoor facility owned or regularly used for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs wither directly or through State or local governments. Federal programs include grants, cooperative agreements, loans and loan guarantees, and contracts. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions or facilities and used for inpatient drug and alcohol treatment.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

## CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: 

Authorized Official's Typed Name: Nathan Magsig

Authorized Official's Title: Chairman, Fresno County Board of Supervisors

Date Executed: 12-10-19

Federal Employer ID #: 94-6000512 Federal DUNS #: 030363902

Current System for Award Management (SAM) Expiration Date: 8/14/20

Executed in the City/County of: Fresno

ATTEST:  
BERNICE E. SEIDEL  
Clerk of the Board of Supervisors  
County of Fresno, State of California

By Susan Bishop  
Deputy

**AUTHORIZED BY:** (not applicable to State agencies)

- |   |  |
|---|--|
| <input type="checkbox"/> City Financial Officer | <input checked="" type="checkbox"/> County Financial Officer |
| <input type="checkbox"/> City Manager           | <input type="checkbox"/> County Manager                      |
| <input type="checkbox"/> Governing Board Chair  |  |

Signature: 

Typed Name: Oscar J. Garcia

Title: Auditor-Controller/Treasurer-Tax Collector



**BUDGET CATEGORY AND LINE ITEM DETAIL**

Subrecipient: COUNTY OF FRESNO	Subaward #:
A. Personal Services – Salaries/Employee Benefits	COST
<p><b><u>1.0 FTE-District Attorney Paralegal</u></b>            This position devotes 100% of their time to this program.            Program funded salary (\$2,950.00mo @ 1.0 FTE @ 12mo) \$35,400            Retirement (\$35,400 @ .4955) \$17,540            OASDI (\$35,400 @ .0765) \$2,708            Unemployment Ins (\$35,400 @ .00105) \$37            Workers Comp (\$35,400 @ .00721) \$255            Benefit Administration (\$35,400 @ .00119) \$42            Health Ins (\$723.88mo @ 1.0 FTE @ 12mo) \$8,687</p>	
<p><b><u>0.938 FTE-Dept. of Social Services Information Technology Analyst</u></b>            This position will devote 93.8% of their time to this program.            Program funded salary (\$7,106.34mo @ .938% FTE @12mo) \$79,989            Retirement (\$79,989 @ .51160) \$40,922            OASDI (\$79,989 @ .0765) \$6,119            Unemployment Ins (\$79,989 @ .0009209) \$74            Workers Comp (\$79,989 @ .008618) \$689            Benefit Administration (\$79,989 @ .001291) \$103            Health Insurance (\$723.88mo @ .938 @12 mo) \$8,148</p>	
<p><b><u>0.20 FTE-Dept. of Social Services Business Systems Analyst</u></b>            This position will devote 20% of their time to this program.            Program funded salary (\$7,066.50mo @ .20 FTE @12mo) \$16,960            Retirement (\$16,960 @ .51160) \$8,677            OASDI (\$16,960 @ .0765) \$1,297            Unemployment Ins (\$16,960 @ .0009261) \$16            Workers Comp (\$16,960 @ .008667) \$147            Benefit Administration (\$16,960 @ .001299) \$22            Life &amp; Disability Ins (\$16,960 @ .001698) \$29            Health Insurance (\$723.88mo @ .20 @12 mo) \$1,737</p>	
<b>Personal Section Totals</b>	
<b>PERSONAL SECTION TOTAL</b>	<b>\$229,598</b>

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: COUNTY OF FRESNO	Subaward #:
B. Operating Expenses	COST
<p><u>Required Consultation Expense with LA County DCFS to Implement eSCARS</u>  Consultation, technical support and guidance.</p>	<p align="right">\$20,402</p>
Personal Section Totals	
<b>PERSONAL SECTION TOTAL</b>	<b>\$20,402</b>

**BUDGET CATEGORY AND LINE ITEM DETAIL**

Subrecipient: COUNTY OF FRESNO	Subaward #:
C. Equipment	COST
Equipment Section Totals	
<b>EQUIPMENT SECTION TOTAL</b>	
Same as Section 12G on the Grant Subaward Face Sheet	
<b>Total Project Cost</b>	<b>\$250,000</b>



### **Budget Narrative**

The electronic Suspected Child Abuse Report System (eSCARS) Project budget supports one **Information Technology Analyst** (Department of Social Services) and one **Business Systems Analyst** (Department of Social Services) position for project development and one **Paralegal** (District Attorney) for guidance in the implementation of the project. All items included in the budget are devoted 100% to “project” activity.

This budget directs 92% of the \$250,000 total cost to salaries and benefits in direct support of the project. Salaries and benefits make up 92% of the budget and fund Analyst positions to assist in the project development and the Paralegal who will facilitate eSCARS activity for the District Attorney’s Office. This budget directs 8% of the available funds to Operating expenses as required by the RFP to collaborate with the Los Angeles County DCFS on guidance in the development and implementation of eSCARS.

The Analyst positions are in the process of developing the project interface and the Sheriff’s Department will assist with the 13 allied law enforcement agencies who utilize the Sheriff’s case management system.

The new eSCARS system is still in the process of being developed. However, the eSCARS reports are reviewed by the Paralegal to determine whether the report resulted in a criminal filing. If there is an open Child Abuse/Sexual Assault case, the paralegal will forward it to the assigned prosecutor. The Paralegal will be responsible for monitoring the eSCARS website daily, forward eSCARS to prosecutors, and conduct follow-up with Law Enforcement Agencies.

The new E-SCAR system is being designed with the assistance of both Analyst positions in the Department of Social Services and implemented by the Paralegal will greatly increase the number of SCAR reports that are received and reviewed by the D.A.’s Office and will eliminate the chance of “hardcopy” SCAR being lost or misplaced. When eSCARS are

Subrecipient: County of Fresno Subaward #: \_\_\_\_\_

received with no criminal prosecution pending, the Paralegal will be able to instantly check Law Enforcement's status with the case. In appropriate cases, the Paralegal will be able to contact Law Enforcement to request follow-up on cases that need further investigation. The above-mentioned Analyst and Paralegal positions as supported in the budget are well positioned to effectively achieve the stated goals of the project.

This project will not require subcontractors or have any unusual expenditures.

Program staff does not have a planned cost of living adjustment for 2019-20.

**Project Narrative**

**PLAN TO IMPLEMENT THE PROGRAM COMPONENTS**

The project plan below highlights key components for the implementation and operation of the eSCARS project.

- Execution (design/development) phase: constructing, configuring, and testing of the system to confirm that it operates as defined and agreed upon and identify any defects or errors that need to be corrected prior to going live, along with the initial demonstration of the system;
- Monitoring/controlling phase: user acceptance testing and compliance monitoring to ensure the system is prepared for successful “go live” launch, including transition to ongoing support post “go live”;
- Closure phase: post-implementation review and compliance as project is transitioned to maintenance mode.



**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

<b>Subrecipient</b> <u>County of Fresno</u>	<b>Duns#</b> <u>030363902</u>	<b>FIPS#</b> <u>019-00000</u>
<b>Disaster/Program Title:</b> <u>Electronic Suspected Child Abuse Report System (ES) Program</u>		
<b>Performance Period:</b> <u>01/01/20</u> to <u>12/31/20</u> <b>Subaward Amount Requested:</b> <u>\$ 250,000</u>		
<b>Type of Non-Federal Entity (Check Box):</b> <input type="checkbox"/> State Gov. <input checked="" type="checkbox"/> Local Gov. <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe		


Per Title 2 CFR § 200.331, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	>10 grants
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 21,578,000
5. Are individual staff members assigned to work on multiple grants?	No
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Always
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	3-5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes

**Certification:** *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

<b>Signature: (Authorized Agent)</b> 	<b>Date:</b> <u>10/24/2019</u>
<b>Print Name and Title:</b> <u>Stephen Wright, Assistant District Attorney</u>	<b>Phone Number:</b> <u>(559) 600-4430</u>
<b>Cal OES Staff Only: SUBAWARD #</b>	

## PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

Fresno\*

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

18th District  
19th District  
20th District\*  
21st District

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

23rd District  
31st District\*

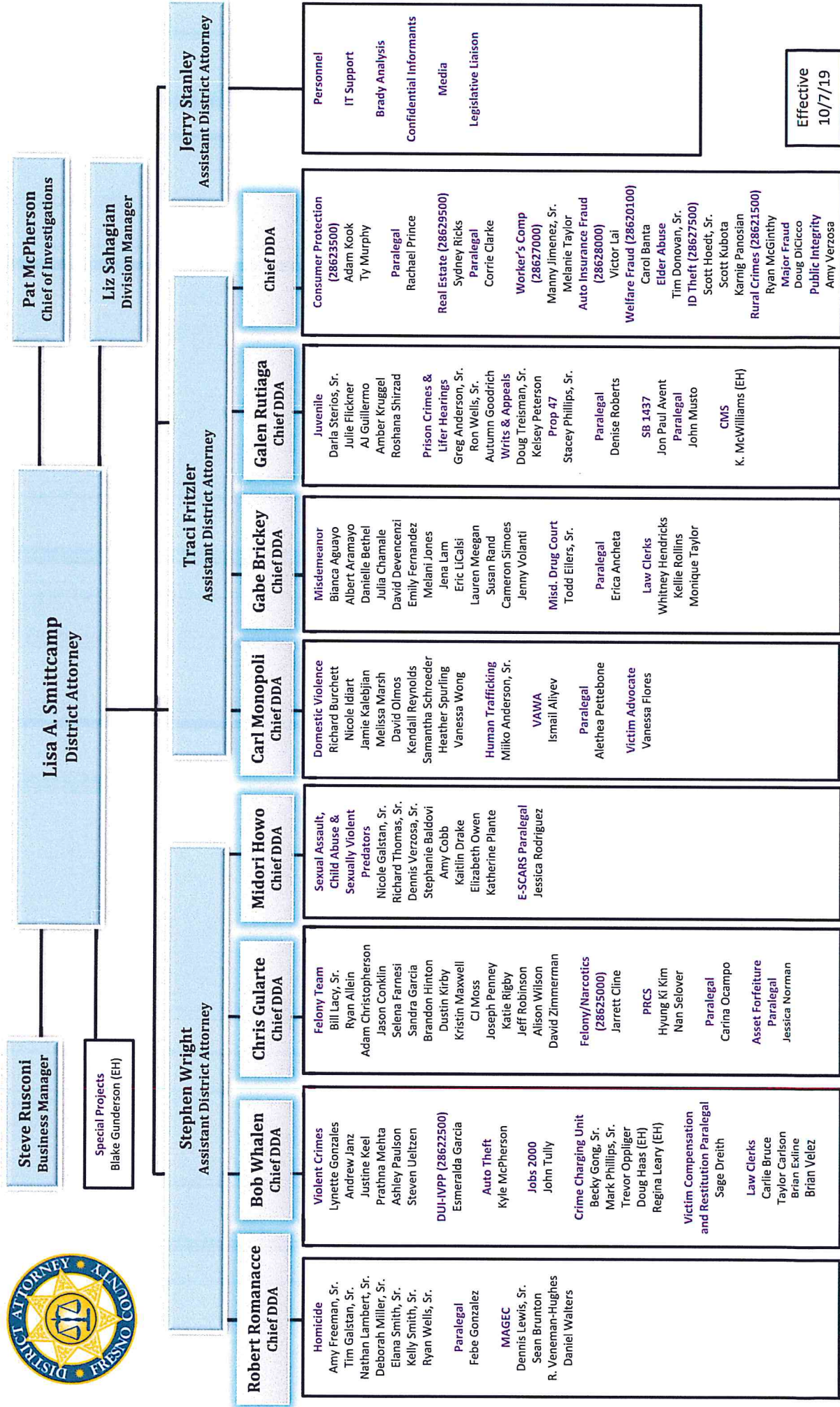
4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

14th District  
16th District\*

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

994,400







## Operational Agreements (OA) Summary Form

List of Agencies/Organizations/Individuals	Date OA Signed (xx/xx/xxxx)	Dates of OA From: To:
1. Fresno County Department of Social Services	09/20/17	10/01/17 to 12/31/20
2. Fresno County Sheriff-Coroner's Office	09/18/17	10/01/17 to 12/31/20
3.		to
4.		to
5.		to
6.		to
7.		to
8.		to
9.		to
10.		to
11.		to
12.		to
13.		to
14.		to
15.		to
16.		to
17.		to
18.		to
19.		to
20.		to

Use additional pages if necessary.

## OPERATIONAL AGREEMENT

### ELECTRONIC SUSPECTED CHILD ABUSE REPORT SYSTEM (E-SCAR) PROGRAM

#### Fresno County Department of Social Services and the Fresno County District Attorney's Office

This Operational Agreement stands as evidence that the **Fresno County Department of Social Services** and the **Fresno County District Attorney's Office** intend to work together toward the mutual goal of implementing an electronic system to facilitate cross-reporting Suspected Child Abuse Reports (SCARs) between our agencies and law enforcement in Fresno County. Both agencies believe the implementation and ongoing support of such a system will further the mutual goal of enhancing the safety and protection of children. To this end, each agency agrees to coordinate/provide the following:


The Fresno County District Attorney's Office will provide leadership, oversight, support, training, and technical assistance to the Fresno County Department of Social Services in regard to planning, implementation and ongoing oversight of the E-SCAR system.

The Fresno County Department of Social Services will work collaboratively with the Fresno County District Attorney's Office and fully participate in the planning, development, implementation and ongoing support of the E-SCAR system.

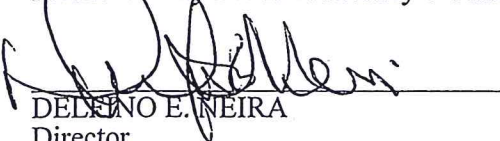
Should Cal Office of Emergency Services grant funds be awarded for this project, both agencies agree to work together to develop a separate funding agreement, as appropriate, to allow for the transfer of grant funds for specified deliverables.

This operational agreement shall be effective from October 1, 2017 through December 31, 2020.

We, the undersigned, as authorized representatives of the **Fresno County District Attorney's Office** and the **Fresno County Department of Social Services**, do hereby approve this document.

  
LISA A. SMITTCAMP  
District Attorney  
Fresno County District Attorney's Office

Date 9/18/17

  
DELENO E. NEIRA  
Director  
Fresno County Department of Social Services

Date 9/26/17

## OPERATIONAL AGREEMENT

### ELECTRONIC SUSPECTED CHILD ABUSE REPORT SYSTEM (E-SCAR) PROGRAM

#### Fresno County Sheriff's Office and the Fresno County District Attorney's Office

This Operational Agreement stands as evidence that the Fresno County Sheriff's Office and the Fresno County District Attorney's Office intend to work together toward the mutual goal of implementing an electronic system to facilitate cross-reporting Suspected Child Abuse Reports (SCARs) between our agencies and other law enforcement agencies in Fresno County. Both agencies believe the implementation and ongoing support of such a system will further the mutual goal of enhancing the safety and protection of children. To this end, each agency agrees to coordinate/provide the following:


The Fresno County District Attorney's Office will provide leadership, oversight, support, training, and technical assistance to the Fresno County Sheriff's Office in regard to planning, implementation and ongoing oversight of the E-SCAR system.

The Fresno County Sheriff's Office will work collaboratively with the Fresno County District Attorney's Office and participate in the planning, development, implementation and ongoing support of the E-SCAR system.

Should Cal Office of Emergency Services grant funds be awarded for this project, both agencies agree to work together to develop a separate funding agreement, as appropriate, to allow for the transfer of grant funds for specified deliverables.

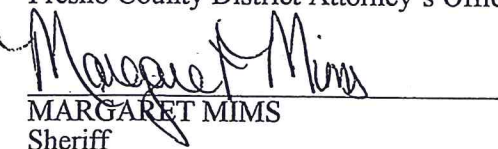
This operational agreement shall be effective from October 1, 2017 through December 31, 2020.

We, the undersigned, as authorized representatives of the Fresno County District Attorney's Office and the Fresno County Sheriff's Office, do hereby approve this document.

  
LISA A. SMITTCAMP  
District Attorney  
Fresno County District Attorney's Office

Date

9/18/17

  
MARGARET MIMS  
Sheriff  
Fresno County Sheriff's Office

Date

9/18/17