



Board Agenda Item 51

DATE: March 24, 2020

TO: Board of Supervisors

SUBMITTED BY: Steven E. White, Director
Department of Public Works and Planning

SUBJECT: Budget Transfer - Public Works and Planning - Special Districts

RECOMMENDED ACTION(S):

Approve and authorize Clerk of the Board to execute Budget Transfer No. 10 transferring FY 2019-20 appropriations within Public Works and Planning - Special Districts Org 9140 (\$7,500), from account 7295 (Professional and Specialized Services) to account 8300 (Equipment) to purchase a surplus truck.

Approval of the recommended action will transfer funds to purchase a surplus Sheriff's Office truck for use by Department of Public Works and Planning - Special Districts field staff. The purchase was not anticipated; therefore, appropriations from account 7295 (Professional and Specialized Services) will be transferred to account 8300 (Equipment) to fund the capital asset. This item is countywide.

ALTERNATIVE ACTION(S):

If the recommended action is not approved, Special Districts not be able to purchase the surplus truck, which would result in the continued use of an aged back-up vehicle during times that assigned primary vehicles are not able to be utilized due to regular or unexpected necessary maintenance.

FISCAL IMPACT:

There is no additional Net County Cost associated with the recommended actions. Appropriations for the purchase of the surplus vehicle would be transferred within the Special Districts Org 9140 from appropriations approved by your Board during budget hearings in September 2019.

DISCUSSION:

The recommended action will transfer appropriations within Public Works and Planning - Special Districts Org 9140 to purchase the surplus vehicle. This vehicle was discussed within the Department and determined to be a low-cost option to replace the back-up truck that field staff often use during routine or unexpected necessary maintenance of regularly assigned vehicles. The existing back-up truck has over 200,000 miles with high maintenance costs. When the back-up truck is not available, Special Districts must lease vehicles from Fleet Services, which results in an additional unexpected and unbudgeted cost.

The cost and condition of the surplus vehicle results in a viable option for Special Districts. Field staff must have a reliable vehicle 24 hours a day, 7 days a week to provide necessary routine maintenance and respond to unexpected emergency situations at the 21 water and 11 wastewater plants operated by Special Districts.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Budget Transfer No. 10

CAO ANALYST:

Sonia M. De La Rosa