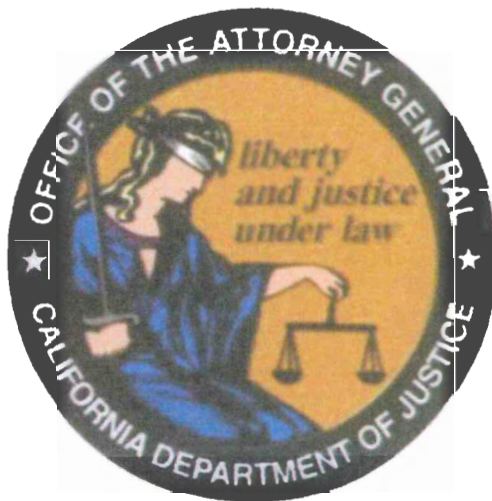


TOBACCO GRANT PROGRAM
2019-20
GRANT PROPOSAL TEMPLATE
DOJ-PROP56-2019-20-1



XAVIER BECERRA
Attorney General
OFFICE OF THE ATTORNEY GENERAL

PROPOSAL COVER SHEET

SUBMITTED BY:

Fresno County Sheriff's Office
Special Investigations Task Force
Detective Michael Hernandez
2200 Fresno Street, Fresno, CA 93721

(559) 600-8001

Michael.Hernandez@fresnosheriff.org

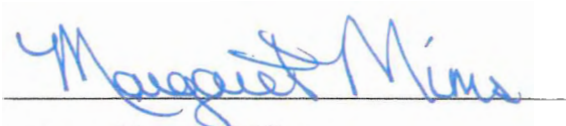
PROGRAM CONTACT:

Sergeant Kent Jones
2200 Fresno Street, Fresno, CA 93721

(559) 600-8008

Kent.Jones@fresnosheriff.org

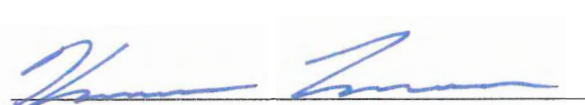
Authorized Signatures:



Name: Margaret Mims

Title: Sheriff

Date: 11 July 2019



Name: Kevin Lolkus

Title: Lieutenant

Date: 11 July 2019



Name: Thomas Trester

Title: Administrative Services Director

Date: 11 July 2019



Name:

Title:

Date:

Fresno County Sheriff's Office

SUMMARY – DESCRIPTION OF REQUEST.

Description	The members of the Fresno County Sheriff's Office, in partnership with the community, are dedicated to excellence in the delivery of public safety services. The Fresno County Sheriff's Office is a full service professional law enforcement agency which was established in 1856. There are approximately 1,152 total employees, with 420 being sworn Sheriff's Deputies. This number falls short of the 1,244 total positions and 438 Sheriff's Deputies allocated by the Fresno County Board of Supervisors. The department is organized into seven different bureaus which are: Patrol, Detective, Operations, Administrative Services, Jail Operations, Jail Administration & Programs and Jail Medical & Services.
Funding Requested	\$ 555,455
Funding Duration (select one)	<input checked="checked" type="radio"/> 36 Months <input type="radio"/> 48 Months <input type="radio"/> 60 Months
Summary of Goals and Objectives	Goals and objectives will be to conduct minor decoy operations for E-cigarettes/vape products, enforcement operations, classes for parents/minors/retailers/community-based organizations and diversion programs for retailers. These goals will be completed over the 36 month grant period.

PROBLEM STATEMENT – DESCRIBE THE ISSUES OR PROBLEMS TO BE ADDRESSED WITH GRANT FUNDS.

Geographic Area to be Served	The members of the Fresno County Sheriff's Office are responsible for providing public safety services to approximately 979,915 residents, representing a wide variety of ethnic backgrounds: 52% Hispanic, 30% Caucasian, 10% Asian, 6% African-American and 2% American Indian. Agricultural based businesses are the primary employers for a majority of Fresno County citizens. Recent polls show that 25% of Fresno County citizens are living below the poverty line.
Tobacco Rates and Patterns	There are 140 Retail Licensed tobacco establishments throughout Fresno County. People who live in rural areas have a tendency to smoke 15 more cigarettes a day than those who live in urban areas. Juveniles in rural regions are found to begin smoking cigarettes earlier in life and daily smoking is more likely in juveniles in rural areas than those in urban areas.
Other Known Factors	E-cigarettes are now the most commonly used tobacco product by today's youth. Easy accessibility and being perceived as a healthy alternative to smoking, vape products have become a serious epidemic on school campuses across Fresno County. A report from the Centers for Disease Control & Prevention also shows that individuals living below the poverty line are 10% more likely to use tobacco products.

Fresno County Sheriff's Office

PROJECT DESCRIPTION – WHAT ARE THE GOALS AND OBJECTIVES OF THE PROPOSED PROJECT?

(Agencies are limited to one sheet for each goal, with a maximum of five goals. Goals must be listed in priority order and should match the Goals and Objectives Summary on page 3.)

GOAL 1: Minor Decoy Operations

Goal Description	Prevent and dissuade Tobacco Retailers and the public from providing E-cigarette, Vape or other tobacco products to underage adults and/or minors.
Measurable Outcome	Stats will be compiled from citations and arrest reports documenting the number of violators and prosecuted cases over the 36 month grant period with a total goal of 150 operations.
Timeline	Minor Decoy Operations will be conducted continuously throughout the 36 month grant period with a goal of at least 12 operations per quarter.
Narrative Description	<p>The goal of Minor Decoy Operations will be to prevent and dissuade Tobacco Retailers and the public from selling or furnishing tobacco products to underage adults and/or minors. Violators will be cited, issued a court date and charges will be filed with the Fresno County District Attorney's Office. Licensed retailers who sell to the decoys may be allowed to complete a diversion program, as determined by the prosecuting Deputy District Attorney (DDA).</p> <p>The minor decoys which will be helping us to achieve this goal will be recruited from the communities served by the Fresno County Sheriff's Office. This working relationship with the youth of our community will provide them first-hand experience in how law enforcement conducts operations to directly improve the quality of life for all residents of our County. Those chosen to participate in the decoy program will gain a great amount of insight regarding how law enforcement works within the community while enforcing tobacco related laws to address many of the areas of concern shared by local schools and community based groups.</p>

Fresno County Sheriff's Office

GOAL 2: Enforcement Operations

Goal Description	Enforcement Operations will consist of documented Compliance Checks of Retail Licensees.
Measurable Outcome	All Compliance Checks of Retail Licensees will be documented, which could include citations, license/product inspections and verification of proper signage with a goal of 360 locations over the 36 month grant period.
Timeline	Enforcement Operations will be conducted continuously throughout the 36 month grant period with a goal of 30 Enforcement Operations per quarter.
Narrative Description	<p>Enforcement Operations will consist of inspections of Licensed Tobacco Retailer establishments to insure they are in compliance with State and local laws in regard to their tobacco products, signage and licensing. Enforcement Operations will also be conducted at locations such as schools, playgrounds, parks and areas where minors tend to congregate and socialize. It is the goal of the Fresno County Sheriff's Office to continually enforce all applicable laws related to tobacco products and deter any illegal activity that may occur if no enforcement were conducted on a regular basis.</p> <p>Enforcement Operations will be documented to catalog all businesses and recreational areas inspected throughout the year. Enforcement Operations will also provide an opportunity for the Fresno County Sheriff's Office to partner with local schools who may have an E-cigarette/Vape problem on or near their campus and specifically target the problem location.</p>

Fresno County Sheriff's Office

GOAL 3: Educational Classes for Parents & Minors (Students)

Goal Description	Educational Classes will be conducted at local schools, community based organizations and youth summits to spread awareness to parents and minors.
Measurable Outcome	The Fresno County Sheriff's Office plans to attend and/or host 30 different educational classes or presentations during the 36 month grant period. At each event the total number of people in attendance will be documented.
Timeline	Educational classes and presentations will be conducted throughout the 36 month grant period and the number of sessions will be documented in the quarterly reports.
Narrative Description	<p>Educational classes for parents and minors will be presented in a variety of formats, including video presentations, open discussions, displays of actual tobacco products, informational pamphlets and referrals to free digital quit programs from online sources.</p> <p>The goal is to educate parents regarding the different types of E-cigarette and Vape products that are manufactured to be disguised as everyday devices such as "Pen Vapes", vapes disguised as USBs and keychain vaporizers all marketed for discreet vaping. Parents will be given informational handouts they will be able to take with them to read and refer to at a later time.</p> <p>It is our belief that parental awareness is key in the prevention and deterrence of the illegal consumption of tobacco products by their children.</p> <p>Minors will be made aware of how E-Cigarettes and Vaping affect areas of their body such as their brain (Chemical changes & addiction), lungs (Permanent lung damage & a higher risk of lung disease/lung cancer), heart (Higher risk of heart attack & stroke), behavior (Reduced impulse control, attention & mood disorders), immune system (Vaping can suppress hundreds of key immune genes) and poisoning risk (From 2013 to 2015 there was a 1,500% increase in children under 6 poisoned by nicotine in E-cigarettes).</p> <p>Based on building a partnership with the schools, parents and minors, the Fresno County Sheriff's Office believes that Educational Classes will have a positive impact in the prevention of youths using tobacco products. As part of the educational campaign starting in 2018, the Fresno Sheriff's Office has installed over 100 "No Smoking/No Electric Cigarettes" signs in local schools, libraries and areas where minors congregate.</p>

Fresno County Sheriff's Office

GOAL 4: Educational Classes for Tobacco Retailers

Goal Description	Educate Licensed Tobacco Retailers on current State and local laws, along with expectations from both the public and law enforcement.
Measurable Outcome	The Fresno County Sheriff's Office expects to have at minimum, 45 Tobacco Licensed Retailers participate in this educational program each year throughout the course of the 36 month grant period.
Timeline	The Fresno County Sheriff's Office anticipates to have at least 4 Tobacco Licensed Retailers participate in the online educational program each quarter.
Narrative Description	<p>During Enforcement Operations members of the Fresno County Sheriff's Office will contact Tobacco Licensed Retailers and advise them of the educational classes available to them. Tobacco Licensed Retailers (store owners/employees) will be offered training material that will assist them in complying with State and local laws.</p> <p>It has been our experience that most store owners and employees will give a positive response at first during the compliance check but will fail to follow up on any further education. We developed and implemented through social media an online Power Point presentation that store owner and employees can view at their leisure.</p> <p>https://www.youtube.com/watch?v=AkZWf4QYVbE</p> <p>This Power Point presentation was implemented on 04/16/2019 and has since been viewed 299 times.</p> <p>Educational classes will also be suggested as part of a diversion program that is required once a conviction is reached in all adjudicated criminal cases.</p>

Fresno County Sheriff's Office

GOAL 5: Diversion Program for Tobacco Retailers

Goal Description	A Diversion Program for Tobacco Licensed Retailers will be implemented as part of sentencing.
Measurable Outcome	Participation will be based on the number of referrals to the Diversion Program at the time of sentencing for all adjudicated criminal cases.
Timeline	This will be a fluctuating number that will be dependent on how many criminal cases are filed during each quarter (5+) throughout the 36 month grant period.
Narrative Description	<p>The Fresno County Sheriff's Office will work in partnership with the Fresno County District Attorney's Office to file and charge store owners, employees and adults who provide tobacco products such as E-cigarettes, vapes, cigarettes and chewing tobacco to minors.</p> <p>Members of the Fresno County Sheriff's Office will ask that as part of sentencing, violators will be ordered to attend an educational Diversion Program and if possible attend youth meetings to speak about the dangers of tobacco use.</p>

Fresno County Sheriff's Office

PROJECT PERSONNEL – DESCRIBE THE STAFFING REQUIRED TO CARRY OUT THE GRANT OBJECTIVES AS SUPPORTED BY THE PROPOSED BUDGET.

<i>Example:</i> Personnel Title #1	<i>Description of role in grant proposal (see page 7 of the RFP for instruction).</i>
Sgt. Kent Jones	Sgt. Jones is the current supervisor of the Fresno Sheriff's Office Special Investigations Task Force - Vice & Intel Unit which is assigned to oversee the implementation of the DOJ Tobacco Grant. Sgt. Jones will be supervising four detectives and one CSO during the length of the grant to meet the objectives of all goals. All detectives assigned to Sgt. Jones are tasked with investigating crimes related to human trafficking, threats against public figures, organized crime, dignitary protection, personnel investigations and liaison with Federal law enforcement agencies to assist with terror related investigations. Sgt. Jones, his detectives and the assigned Community Service Officer will be performing all tobacco related objectives on overtime.
Detective Michael Hernandez	Detective Hernandez will manage the grant and will be the point of contact/liaison with DOJ. Detective Hernandez will also participate and assist with all operations to meet the grants goals.
Detective Clint Horne	Detective Horne will participate and assist with all operations to meet the grants goals.
Detective Michael King	Detective King will participate and assist with all operations to meet the grants goals.
Detective Ervin Mathis	Detective Mathis will participate and assist with all operations to meet the grants goals.
Community Service Officer Lori Muir-Gutierrez	Community Service Officer Muir-Gutierrez will participate and assist with operations related to Enforcement Operations, Educational Classes for Parents & Minors and Educational Classes for Tobacco Retailers

Fresno County Sheriff's Office

BUDGET – DESCRIBE AND INCLUDE ALL COSTS ASSOCIATED WITH THIS APPLICATION FROM THE GOAL NARRATIVES ABOVE. TRANSPOSE ALL NUMBERS ONTO THE EXCEL BUDGET SHEET AS WELL.

Budget Detail Sheet	Please transpose all expenditures onto the Excel Budget Detail Sheet. Instructions on how to complete the Budget Detail Sheet is available on the DOJ's website at http://oag.ca.gov/tobaccogrants . You do not need to enter any information into this box. <i>Please proceed onto the Budget Narrative.</i>
Budget Narrative	<p>All expenditures associated with Operating Expenditures, Equipment, Travel/Registration, and Other Expenses must be adequately justified in this section. Unallowable costs are listed on page 8 of the RFP. Travel restrictions and limitations are explained on page 8 of the RFP.</p> <p>The Fresno County Sheriff's Office is requesting the following funds in addition to the associated employee costs. In order to meet the goals laid out above, the Fresno County Sheriff's Office is requesting \$1,500 each fiscal year to purchase signage, educational brochures, further develop online training/education programs, fixtures and displays for events along with e-cigarette/vape example products.</p> <p>The Fresno County Sheriff's Office is also seeking \$2,500 each fiscal year to pay for grant related enforcement operations. These operations will primarily entail Minor Decoy Operations and Enforcement Operations. Funds will be used to purchase tobacco products by minors or by detectives attempting to purchase tobacco products from unlicensed (Black Market) sources or retailers selling "loosie" cigarettes. In addition to the purchase of tobacco products, the requested funds will be used to pay for the services of decoys chosen to assist with these operations.</p> <p>Throughout the grant period, detectives will be utilizing their assigned Fresno County vehicles to transport decoys and travel from one location to another. The Fresno County Sheriff's Office is requesting \$5,000 to purchase two (2) Truck Vault storage and organization drawer systems each fiscal year. The Truck Vault design allows for organized storage of all necessary supplies and equipment needed while working to meet the goals of the grant.</p>
Other State and Local Funding Sources for Proposed Grant Projects	The Fresno County Sheriff's Office is currently being assisted by a DOJ Tobacco Grant Program and was awarded \$325,969 for fiscal years 2018-2019 and 2019-2020. The funds being requested in this proposal would allow the Fresno County Sheriff's Office to continue their mission of enforcement, deterrence and education related to the use of tobacco products beginning July 1st, 2020.

TOBACCO GRANT PROGRAM BUDGET DETAIL
Fresno County SO_Updated 11/1/19

Costs Per Fiscal Year (July 1 - June 30)

A. Personnel Services (Straight Time Salaries, Overtime, and Benefits)

Salaries

Classification/Positions	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Overtime

Classification/Positions	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Sheriff's Sergeant(s)	Estimated overtime for 395 hours @ \$84.69 and estimated to increase each year by 5%	\$ -	\$ 33,453	\$ 35,125	\$ 36,881	\$ -
Deputy Sheriff III(s)	Estimated overtime for 1,505 hours @ \$71.09 and estimated to increase each year by 5%	\$ -	\$ 106,990	\$ 112,340	\$ 117,957	\$ -
Community Service Officer(s)	Estimated overtime for 375 hours @ \$34.84 and estimated to increase each year by 5%	\$ -	\$ 13,065	\$ 13,718	\$ 14,404	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL		\$ -	\$ 153,508	\$ 161,183	\$ 169,243	\$ -

Benefits

Classification/Positions	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Sheriff's Sergeant(s)	OASDI @ 7.65%	\$ -	\$ 2,559	\$ 2,687	\$ 2,821	\$ -
Deputy Sheriff III(s)	OASDI @ 7.65%	\$ -	\$ 8,185	\$ 8,594	\$ 9,024	\$ -
Community Service Officer(s)	OASDI @ 7.65%	\$ -	\$ 999	\$ 1,049	\$ 1,102	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL		\$ -	\$ 11,743	\$ 12,331	\$ 12,947	\$ -
TOTAL PERSONAL SERVICES		\$ -	\$ 165,251	\$ 173,514	\$ 182,190	\$ -

B. Operating Expenses (e.g. supplies, signage, tobacco products, etc.)

Description	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Reasonable & necessary tobacco products for grant-related enforcement operations	Estimated at \$1,500 per year	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
Reasonable & necessary costs incurred to obtain identification document & electronic payment services for use by minors or agents during grant-related enforcement operations	Estimated at \$2,500 per year	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
Reasonable & necessary supplies for grant-related enforcement and prevention operations.	Estimated at \$2,500 per year	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ 9,000	\$ 9,000	\$ 9,000	\$ -

Note: Round budget amount to nearest dollar

TOBACCO GRANT PROGRAM BUDGET DETAIL
Fresno County SO_Updated 11/1/19

C. Equipment (tangible items with a per-unit cost of \$5,000 or more)

Description	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

D. Travel Expenses/Registration Fees

Travel rates must adhere to State rules and limits. Trainings must be tobacco related.

Description and Destination	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

E. Other Expenses

Description	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

F. Administrative Costs - Not to exceed 5% of total budget

Description	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Note: Round budget amount to nearest dollar

TOBACCO GRANT PROGRAM BUDGET DETAIL
Fresno County SO_Updated 11/1/19

SUMMARY						
Budget Category	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total Request
A. Personnel Services						
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	
Overtime	\$ -	\$ 153,508	\$ 161,183	\$ 169,243	\$ -	
Benefits	\$ -	\$ 11,743	\$ 12,331	\$ 12,947	\$ -	
Total Personal Services	\$ -	\$ 165,251	\$ 173,514	\$ 182,190	\$ -	\$ 520,955
B. Operating Expenses	\$ -	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	\$ 27,000
C. Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D. Travel/Registration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E. Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
F. Administrative Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ -	\$ 174,251	\$ 182,514	\$ 191,190	\$ -	\$ 547,955

Note: Round budget amount to nearest dollar