



## Suspension of Competition Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.

CarivaCare refers employees for testing to United Health Centers of San Joaquin Valley or to Kaiser on the Job based on the employee's intent to file a Workers' Compensation claim. CarivaCare provides designated County staff with individual call reports, as well as regular call logs with frequency based on County's needs. Call logs include employee demographics, summary of exposure event, PPE worn, nurse recommendations and disposition.

Employees who are asymptomatic and remaining in the work environment are placed in the COVID-19 Wellness Check Monitoring Program to receive twice daily phone calls for symptom checks, charting and documentation. County will receive updated reports for changes in status and symptoms. Employees will receive text messages to complete Wellness Check Form submissions twice per day. Wellness check submissions will be reviewed for symptoms or additional information that warrants a call back from the Wellness Check Nurse.

CarivaCare will also collect test results from employees who test outside of the hotline referral service if employee indicates he/she has tested elsewhere. Results will be sent in updated reports to County staff.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

CarivaCare, Inc. | Cheryl Cabrera | c.cabrera@encompass-hs.com | 193 Blue Ravine Road, Suite 155 | Folsom, CA 95630
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The initial term of the agreement runs from June 19, 2020 through December 30, 2020. The total, maximum cost of this agreement, if fully utilized, is \$1,100,000 which is comprised of \$70.00 per Initial Report, \$9.50 per Wellness Check Form Submission Review, and \$27.50 per COVID-19 Wellness Check Monitoring Program call for County employees.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.

Due to the urgency of the COVID-19 pandemic, and due to the recommendation of the Interim County Health Officer to begin COVID-19 testing and monitoring immediately, and due to the limited availability of County staff to address the urgency of the needed testing, and due to the lack of available contractors that have the capacity and appropriate insurance requirements to conduct testing and monitoring, CarivaCare demonstrated the requirements mentioned and the capacity to provide the needed testing and monitoring immediately.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
  - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
  - When the contract is with a federal, state, or local governmental agency.
  - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
  - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
  - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
  - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.

Due to the COVID-19 pandemic and the ongoing spread of COVID-19 in essential Fresno County facilities, the County is in need of testing and monitoring services for staff working in essential facilities. The testing ensures mitigation efforts are made to slow further exposure and spread of the COVID-19 pandemic, as well as to mitigate Workers Compensation costs. The ongoing monitoring of asymptomatic employees allows the County to maintain critical staffing levels; this reduces overtime expenses as well.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.

Due to the emergency nature of the situation, the recommended vendor is the only vendor with the unique qualities stated above.

\_\_\_\_\_ pnerland 8/6/2020 8:48:38 AM

Requested By:

\_\_\_\_\_ Title

**I approve this request to suspend competition for the service(s) and/or product(s) identified herein.**

\_\_\_\_\_ pnerland 8/6/2020 8:48:40 AM

Department Head Signature

\_\_\_\_\_ gcornuelle 8/11/2020 2:51:39 PM

Purchasing Manager Signature