



# Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.  
Public Health Laboratory Testing Services from the County of Madera.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.  
The County of Madera  
1604 SUNRISE AVE,  
MADERA, CA 93638  
  
Contact: Sean Kirkpatrick Phone: 559-675-7893 E-Mail: sean.kirkpatrick@maderacounty.com
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.  
The total cost of the term is up to \$20,000.00 with no renewal term.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.  
The County of Madera is a local government agency whose Public Health Laboratory is capable of testing for communicable diseases that the Fresno County Department of Public Health (Department) is mandated to accomplish.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
  - ☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
  - ☒ When the contract is with a federal, state, or local governmental agency.
  - ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
  - ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
  - ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
  - ☐ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.  
Laboratory testing services for communicable diseases such as Tuberculosis, Rabies, STD's, HIV and others is essential to the Department. The rapid response to potential threats to public health is how the Department maintains and safeguards against threats to the health and well being of the County of Fresno. Until the Department can open the new County of Fresno Public Health Laboratory, assistance from adjacent counties will be required.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.  
The Department is also contracting with the County of Tulare and the County of San Joaquin for the same services due to the fact that it is essential to have multiple laboratories available to ensure rapid testing.

jprado 10/29/2020 11:35:46 AM

Requested By:

Title

[\[Sign\]](#) Double click!

**I approve this request to suspend competition for the service(s) and/or product(s) identified herein.**

dpomaville 10/29/2020 11:56:54 AM

Department Head Signature

[\[Sign\]](#) Double click!

gcornuelle 11/2/2020 10:47:24 AM

Purchasing Manager Signature

[\[Sign\]](#) Double click!

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