



## Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.

To ensure compliance with State legislation, Welfare and Institutions Code (WIC) 18980 et. seq., the Department of Social Services is required to fund the designated Child Abuse Prevention Council in the County to coordinate efforts to prevent and respond to child abuse.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

Fresno Council on Child Abuse Prevention (FCCAP)  
Esther Franco, Executive Director  
4946 E. Yale Ave #102  
Fresno, Ca 93727  
(559) 268-1118  
fccapdirector@fccap.org

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The agreement will not have a maximum term compensation amount. Disbursed funds to FCCAP will be tied to actual revenues generated and collected through Fresno County's Children's Trust Fund (CTF), received from Birth Certificate fees and the Kid's Plate revenues, Estimated 2021-2022 revenues are \$181,575. The recommended agreement will have a three year base with two optional one-year extensions, the total is estimated at \$907,875

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.

Pursuant to WIC 18960-18983, the Fresno County Board of Supervisors designated FCCAP as the County's Child Abuse Prevention Council in Fresno County. By virtue of this designation, Fresno County is required to fund FCCAP.

5. Explain why the unique qualities and/or capabilities described above are essential to your department.

Pursuant to WIC 18960-18983, the County Board of Supervisors designated FCCAP as the County's only Child Abuse Prevention Council and it is obligated to fund such a council. The coordination of efforts to prevent and respond to child abuse is essential to the Department and the community. Operational support of FCCAP allows for the provision of interagency cooperation and coordination in the prevention of abuse and neglect, promotes public awareness of abuse and neglect, and provides other activities in an effort to improve the community's response to child abuse.

6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.

On August 23, 2005, FCCAP was designated by the Fresno County Board of Supervisors as the County's Child Abuse Prevention Council, pursuant to WIC 18960-18983. WIC Section 19867 requires that each County fund the designated Council from the County's Children Trust Fund. There are no other such Board designated Councils in Fresno County. As such, FCCAP is the only vendor that meets WIC requirement and the County is required to fund the designated Council.

chrlee 3/2/2021 10:38:51 AM

Requested By:

Staff Analyst

Title

[\[Sign\]](#) Double click!

**I approve this request to sole source for the service(s) and/or product(s) identified herein.**

dneira 3/23/2021 2:47:26 PM

Department Head Signature

[\[✕ Sign\]](#) Double click!

gcornuelle 3/24/2021 1:46:50 PM

Purchasing Manager Signature

[\[✕ Sign\]](#) Double click!