

**AMENDMENT III TO AGREEMENT**

THIS AMENDMENT, hereinafter referred to as "Amendment II", is made and entered into this 22nd day of June, 2021, by and between the **COUNTY OF FRESNO**, a Political Subdivision of the State of California, hereinafter referred to as "COUNTY", and **KINGS VIEW BEHAVIORAL HEALTH**, whose address is 7170 North Financial Drive, Suite 110, Fresno, California, 93720, hereinafter referred to as "**CONTRACTOR**" (collectively as the "parties").

WHEREAS, the parties entered into that certain Agreement, identified as COUNTY Agreement No. 15-317, effective July 14, 2015, as amended by COUNTY Amendment No. 15-317-1, effective July 1, 2018, and COUNTY Amendment No. 15-317-2, effective April 28, 2020, hereinafter collectively referred to as COUNTY Agreement No. 15-317, whereby CONTRACTOR agreed to provide Rural Mental Health Triage Services (Rural Triage Services) in East and West rural Fresno County cities; and

WHEREAS, the parties desire to amend COUNTY Agreement No. 15-317, regarding changes as stated below and restate the Agreement in its entirety.

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree to amend the Agreement as follows:

1. That COUNTY Agreement No. 15-317, Section Two (2) "TERM", at Page Two (2), beginning with Line Twenty-Six (26) "This" and ending on Page Three (3), Line Two (2) after the number "2021":

"This Agreement shall become effective upon execution for East Fresno County and terminate on June 30, 2022. This Agreement shall become effective October 1, 2015 for West Fresno County and shall terminate on June 30, 2022."

2. That COUNTY Agreement No. 15-317, Section Four (4) "COMPENSATION", Page Four (4), beginning with the heading "4. COMPENSATION" and ending on Page Six (6), Line Twenty-Six (26) with the word "costs" be deleted and the following inserted in its place:

**4. COMPENSATION**

The maximum compensation amount under this Agreement for Rural Triage Services in East Fresno County and West Fresno County combined for the period July 14, 2015

1 through June 30, 2022, shall not exceed Seventeen Million, Five Hundred Forty-Five Thousand,  
2 Three Hundred Ninety-One and No/100 Dollars (\$17,545,391.00).

3 East Fresno County

4 The maximum compensation amount under this Agreement for East Fresno County  
5 Rural Triage Services for the period July 14, 2015 through June 30, 2022, for all funding and revenue  
6 streams collectively shall not exceed Nine Million, Six Hundred Seven Thousand, Five Hundred  
7 Seventy-Six and No/100 Dollars (\$9,607,576.00).

8 The maximum compensation amount under this Agreement for East Fresno County  
9 Rural Triage Services for the period of July 14, 2015 through June 30, 2016, shall not exceed One  
10 Million, Three Hundred Thousand, Four Hundred Thirty-One and No/100 Dollars (\$1,300,431.00).

11 The maximum amount of SB 82 funding under this Agreement during said time period shall not  
12 exceed Eight Hundred, Forty-Nine Thousand, Six Hundred Fifty-Three and No/100 Dollars  
13 (\$849,653.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
14 estimates to generate Four Hundred Fifty Thousand, Seven Hundred Seventy-Eight and No/100  
15 Dollars (\$450,778.00) in Medi-Cal Federal Financial Participation (FFP) to offset CONTRACTOR's  
16 program costs.

17 The maximum compensation amount under this Agreement for East Fresno County  
18 Rural Triage Services for the period of July 1, 2016 through June 30, 2017, shall not exceed One  
19 Million, Two Hundred Eighty-Eight Thousand, One Hundred Twenty-Four and No/100 Dollars  
20 (\$1,288,124.00). The maximum amount of SB 82 funding under this Agreement during said time  
21 period shall not exceed Eight Hundred Forty-Two Thousand, One Hundred Twenty-Two and No/100  
22 Dollars (\$842,122.00). In addition, it is understood by CONTRACTOR and COUNTY that  
23 CONTRACTOR estimates to generate Four Hundred Forty-Six Thousand, Two and No/100 Dollars  
24 (\$446,002.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.

25 The maximum compensation amount under this Agreement for East Fresno County  
26 Rural Triage Services for the period of July 1, 2017 through June 30, 2018, shall not exceed One  
27 Million, Three Hundred Twenty-Seven Thousand, Three Hundred Twenty-Two and No/100 Dollars  
28 (\$1,327,322.00). The maximum amount of SB 82 funding under this Agreement for said time period

1 shall not exceed Eight Hundred Sixty-Seven Thousand, One Hundred Sixty-Eight and No/100 Dollars  
2 (\$867,168.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
3 estimates to generate Four Hundred Sixty Thousand, One Hundred Fifty-Four and No/100 Dollars  
4 (\$460,154.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.

5 The maximum compensation amount under this Agreement for East Fresno County  
6 Rural Triage Services for the period of July 1, 2018 through June 30, 2019, shall not exceed One  
7 Million, Three Hundred Seventy-Five Thousand, Nine Hundred Fifty-Two and No/100 Dollars  
8 (\$1,375,952.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
9 estimates to generate Three Hundred Thousand, Three Hundred Sixty and No/100 Dollars  
10 (\$300,360.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.

11 The maximum compensation amount under this Agreement for East Fresno County  
12 Rural Triage Services for the period of July 1, 2019 through June 30, 2020, shall not exceed One  
13 Million, Four Hundred Ten Thousand, Three Hundred Seventy-Five and No/100 Dollars  
14 (\$1,410,375.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
15 estimates to generate Three Hundred Thousand, Three Hundred Sixty and No/100 Dollars  
16 (\$300,360.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.

17 The maximum compensation amount under this Agreement for East Fresno County  
18 Rural Triage Services for the period of July 1, 2020 through June 30, 2021, shall not exceed One  
19 Million Four Hundred Fifty-Two Thousand, Six Hundred Eighty-Six and No/100 Dollars  
20 (\$1,452,686.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
21 estimates to generate Four Hundred Eighty-Two Thousand, Eight Hundred Eighty-One and No/100  
22 Dollars (\$482,881.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.

23 The maximum compensation amount under this Agreement for East Fresno County  
24 Rural Triage Services for the period of July 1, 2021 through June 30, 2022, shall not exceed One  
25 Million Four Hundred Fifty-Two Thousand, Six Hundred Eighty-Six and No/100 Dollars  
26 (\$1,452,686.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
27 estimates to generate Four Hundred Eighty-Two Thousand, Eight Hundred Eighty-One and No/100  
28 Dollars (\$482,881.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.

1                   West Fresno County

2                   The maximum compensation amount under this Agreement for West Fresno County  
3 Rural Triage Services for the period October 1, 2015 through June 30, 2022, shall not exceed Seven  
4 Million, Nine Hundred Thirty-Seven Thousand, Eight Hundred Fifteen and No/100 Dollars  
5 (\$7,937,815.00).

6                   The maximum compensation amount under this Agreement for West Fresno County  
7 Rural Triage Services for the period of October 1, 2015 through June 30, 2016, shall not exceed Nine  
8 Hundred Eight Thousand, Four Hundred Twenty and No/100 Dollars (\$908,420.00). The maximum  
9 amount of Public Safety Realignment funding under this Agreement for said time period shall not  
10 exceed Thirty-Three Thousand, Seven Hundred Thirty-Two and No/100 Dollars (\$33,732.00). The  
11 maximum amount of Mental Health Services Act (MHSA) funding under this Agreement for said time  
12 period shall not exceed Five Hundred Fourteen Thousand, Seven Hundred Twenty-One and No/100  
13 Dollars (\$514,721.00). In addition, it is understood by CONTRACTOR and COUNTY that  
14 CONTRACTOR estimates to generate Three Hundred Fifty-Nine Thousand, Nine Hundred Sixty-  
15 Seven and No/100 Dollars (\$359,967.00) in Medi-Cal FFP in this term to offset CONTRACTOR's  
16 program costs.

17                   The maximum compensation amount under this Agreement for West Fresno County  
18 Rural Triage Services for the period of July 1, 2016 through June 30, 2017, shall not exceed One  
19 Million, Eighty-Nine Thousand, Five Hundred Fifty and No/100 Dollars (\$1,089,550.00). The  
20 maximum amount of MHSA funding under this Agreement for said time period shall not exceed Six  
21 Hundred Forty-Three Thousand, Five Hundred Forty-Eight and No/100 Dollars (\$643,548.00). In  
22 addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR estimates to  
23 generate Four Hundred Forty-Six Thousand, Two and No/100 Dollars (\$446,002.00) in Medi-Cal FFP  
24 in this term to offset CONTRACTOR's program costs.

25                   The maximum compensation amount under this Agreement for West Fresno County  
26 Rural Triage Services for the period of July 1, 2017 through June 30, 2018, shall not exceed One  
27 Million, One Hundred Twenty-Two Thousand, Seven Hundred Ninety-One and No/100 Dollars  
28 (\$1,122,791.00). The maximum amount of MHSA funding under this Agreement in this term shall not

1 exceed Six Hundred Sixty-Two Thousand, Six Hundred Thirty-Seven and No/100 Dollars  
2 (\$662,637.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
3 estimates to generate Four Hundred Sixty Thousand, One Hundred Fifty-Four and No/100 Dollars  
4 (\$460,154.00) in Medi-Cal FFP for said time period to offset CONTRACTOR's program costs.

5 The maximum compensation amount under this Agreement for West Fresno County  
6 Rural Triage Services for the period of July 1, 2018 through June 30, 2019, shall not exceed One  
7 Million, One Hundred Sixty-Five Thousand, Two Hundred Eighty-Six and No/100 Dollars  
8 (\$1,165,286.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
9 estimates to generate One Hundred Nine Thousand, Eight Hundred Ninety-Five and No/100 Dollars  
10 (\$109,895.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.

11 The maximum compensation amount under this Agreement for West Fresno County  
12 Rural Triage Services for the period of July 1, 2019 through June 30, 2020, shall not exceed One  
13 Million, One Hundred Ninety-Three Thousand, Three Hundred Eighty-Eight and No/100 Dollars  
14 (\$1,193,388.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
15 estimates to generate One Hundred Nine Thousand, Eight Hundred Ninety-Five and No/100 Dollars  
16 (\$109,895.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.

17 The maximum compensation amount under this Agreement for West Fresno County  
18 Rural Triage Services for the period of July 1, 2020 through June 30, 2021, shall not exceed One  
19 Million, Two Hundred Twenty-Nine Thousand, One Hundred Ninety and No/100 Dollars  
20 (\$1,229,190.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
21 estimates to generate One Hundred Eighty-Three Thousand, Five Hundred Sixty-Seven and No/100  
22 Dollars (\$183,567.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.

23 The maximum compensation amount under this Agreement for West Fresno County  
24 Rural Triage Services for the period of July 1, 2021 through June 30, 2022, shall not exceed One  
25 Million, Two Hundred Twenty-Nine Thousand, One Hundred Ninety and No/100 Dollars  
26 (\$1,229,190.00). In addition, it is understood by CONTRACTOR and COUNTY that CONTRACTOR  
27 estimates to generate One Hundred Eighty-Three Thousand, Five Hundred Sixty-Seven and No/100  
28 Dollars (\$183,567.00) in Medi-Cal FFP to offset CONTRACTOR's program costs.”

1 3. That, effective July 1, 2021, all references in existing COUNTY Agreement No. 15-317  
2 to "Revised Exhibit C and C-1 'East'" and "Revised Exhibit C and C-1 'West'" shall be changed to  
3 read "Revised Exhibit C, C-1 and C-2 'East'" and "Revised Exhibit C, C-1 and C-2 'West'",  
4 respectively.

5 4. Revised Exhibit C-2 "East" and Revised Exhibit C-2 "West" are attached hereto and  
6 incorporated herein by reference.

7 5. That COUNTY Agreement No. 15-317, Section Ten (10) "INSURANCE", Page Fifteen  
8 (15), beginning with the heading "10. INSURANCE" and ending on Page Seventeen (17), Line Nine  
9 (9) with the word "better" be deleted and the following inserted in its place:

10 "10. INSURANCE

11 Without limiting the COUNTY's right to obtain indemnification from CONTRACTOR or any  
12 third parties, CONTRACTOR, at its sole expense, shall maintain in full force and effect, the following  
13 insurance policies or a program of self-insurance, including but not limited to, an insurance pooling  
14 arrangement or Joint Powers Agreement (JPA) throughout the term of the Agreement:

15 A. Commercial General Liability

16 Commercial General Liability Insurance with limits of not less than Two Million Dollars  
17 (\$2,000,000.00) per occurrence and an annual aggregate of Four Million Dollars  
18 (\$4,000,000.00). This policy shall be issued on a per occurrence basis. COUNTY may  
19 require specific coverages including completed operations, products liability, contractual  
20 liability, Explosion-Collapse-Underground, fire legal liability or any other liability insurance  
21 deemed necessary because of the nature of this contract.

22 B. Automobile Liability

23 Comprehensive Automobile Liability Insurance with limits of not less than One Million  
24 Dollars (\$1,000,000.00) per accident for bodily injury and for property damages. Coverage  
25 should include any auto used in connection with this Agreement.

26 C. All Risk Property Insurance

27 CONTRACTOR will provide property coverage for the full replacement value of the  
28 COUNTY'S personal property in possession of CONTRACTOR and/or used in the

1 execution of this Agreement. COUNTY will be identified on an appropriate certificate of  
2 insurance as the certificate holder and will be named as an Additional Loss Payee on  
3 the Property Insurance Policy.

4 D. Professional Liability

5 If CONTRACTOR employs licensed professional staff, (e.g., Ph.D., R.N., L.C.S.W.,  
6 M.F.C.C.) in providing services, Professional Liability Insurance with limits of not less than  
7 One Million Dollars (\$1,000,000.00) per occurrence, Three Million Dollars (\$3,000,000.00)  
8 annual aggregate. CONTRACTOR agrees that it shall maintain, at its sole expense, in full  
9 force and effect for a period of three (3) years following the termination of this Agreement,  
10 one or more policies of professional liability insurance with limits of coverage as specified  
11 herein.

12 E. Worker's Compensation

13 A policy of Worker's Compensation insurance as may be required by the California  
14 Labor Code.

15 F. Molestation

16 Sexual abuse / molestation liability insurance with limits of not less than One Million  
17 Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000.00) annual  
18 aggregate. This policy shall be issued on a per occurrence basis.

19 G. Cyber Liability

20 Cyber liability Insurance with limits not less than \$2,000,000 per occurrence or claim,  
21 \$2,000,000 aggregate. Coverage shall be sufficiently broad to respond to the duties and  
22 obligations as is undertaken by Vendor in this agreement and shall include, but not be  
23 limited to, claims involving infringement of intellectual property, including but not limited  
24 to infringement of copyright, trademark, trade dress, invasion of privacy violations,  
25 information theft, damage to or destruction of electronic information, release of private  
26 information, alteration of electronic information, extortion and network security. The  
27 policy shall provide coverage for breach response costs as well as regulatory fines and  
28 penalties as well as credit monitoring expenses with limits sufficient to respond to these

1 obligations.

2 CONTRACTOR shall obtain endorsements to the Commercial General Liability insurance  
3 naming the County of Fresno, its officers, agents, and employees, individually and collectively, as  
4 additional insured, but only insofar as the operations under this Agreement are concerned. Such  
5 coverage for additional insured shall apply as primary insurance and any other insurance, or  
6 self-insurance, maintained by COUNTY, its officers, agents and employees shall be excess only and  
7 not contributing with insurance provided under CONTRACTOR's policies herein. This insurance  
8 shall not be cancelled or changed without a minimum of thirty (30) days advance written notice given  
9 to COUNTY.

10 CONTRACTOR hereby waives its right to recover from COUNTY, its officers, agents, and  
11 employees any amounts paid by the policy of worker's compensation insurance required by this  
12 Agreement. CONTRACTOR is solely responsible to obtain any endorsement to such policy that may  
13 be necessary to accomplish such waiver of subrogation, but CONTRACTOR's waiver of subrogation  
14 under this paragraph is effective whether or not CONTRACTOR obtains such an endorsement.

15 Within Thirty (30) days from the date CONTRACTOR signs and executes this Agreement,  
16 CONTRACTOR shall provide certificates of insurance and endorsement as stated above for all of  
17 the foregoing policies, as required herein, to the County of Fresno, (Name and Address of the official  
18 who will administer this contract), stating that such insurance coverage have been obtained and are  
19 in full force; that the County of Fresno, its officers, agents and employees will not be responsible for  
20 any premiums on the policies; that for such worker's compensation insurance the CONTRACTOR  
21 has waived its right to recover from the COUNTY, its officers, agents, and employees any amounts  
22 paid under the insurance policy and that waiver does not invalidate the insurance policy; that such  
23 Commercial General Liability insurance names the County of Fresno, its officers, agents and  
24 employees, individually and collectively, as additional insured, but only insofar as the operations  
25 under this Agreement are concerned; that such coverage for additional insured shall apply as  
26 primary insurance and any other insurance, or self-insurance, maintained by COUNTY, its officers,  
27 agents and employees, shall be excess only and not contributing with insurance provided under  
28 CONTRACTOR's policies herein; and that this insurance shall not be cancelled or changed without a

1 minimum of thirty (30) days advance, written notice given to COUNTY.

2 In the event CONTRACTOR fails to keep in effect at all times insurance coverage as herein  
3 provided, the COUNTY may, in addition to other remedies it may have, suspend or terminate this  
4 Agreement upon the occurrence of such event.

5 All policies shall be issued by admitted insurers licensed to do business in the State of  
6 California, and such insurance shall be purchased from companies possessing a current A.M. Best,  
7 Inc. rating of A FSC VII or better.”

8 6. The parties agree that this Amendment may be executed by electronic signature as  
9 provided in this section. An “electronic signature” means any symbol or process intended by an  
10 individual signing this Amendment to represent their signature, including but not limited to (1) a digital  
11 signature; (2) a faxed version of an original handwritten signature; or (3) an electronically scanned  
12 and transmitted (for example by PDF document) of a handwritten signature. Each electronic signature  
13 affixed or attached to this Amendment (III) is deemed equivalent to a valid original handwritten  
14 signature of the person signing this Amendment for all purposes, including but not limited to  
15 evidentiary proof in any administrative or judicial proceeding, and (2) has the same force and effect  
16 as the valid original handwritten signature of that person. The provisions of this section satisfy the  
17 requirements of Civil Code section 1633.5, subdivision (b), in the Uniform Electronic Transaction Act  
18 (Civil Code, Division 3, Part 2, Title 2.5, beginning with section 1633.1). Each party using a digital  
19 signature represents that it has undertaken and satisfied the requirements of Government Code  
20 section 16.5, subdivision (a), paragraphs (1) through (5), and agrees that each other party may rely  
21 upon that representation. This Amendment is not conditioned upon the parties conducting the  
22 transactions under it by electronic means and either party may sign this Amendment with an original  
23 handwritten signature.

24 7. COUNTY and CONTRACTOR agree that this Amendment III is sufficient to amend the  
25 Agreement; and that upon execution of this Amendment III, the Agreement, Amendment I,  
26 Amendment II and Amendment III together shall be considered the Agreement.

27 8. The Agreement, as hereby amended, is ratified and continued. All provisions, terms,  
28 covenants, conditions and promises contained in the Agreement, and not amended herein, shall

1 remain in full force and effect. This Amendment III shall be effective July 1, 2021.

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1 IN WITNESS WHEREOF, the parties hereto have executed this Amendment III to COUNTY  
 2 Agreement No. 15-317 as of the day and year first hereinabove written.

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 4 **CONTRACTOR:**  
 5 **KINGS VIEW BEHAVIORAL HEALTH**

**COUNTY OF FRESNO**

6 By: Amanda Nugent Duine, CEO

AK

Steve Brandau, Chairman of the Board of Supervisors of the County of Fresno

8 Print Name: Amanda Nugent Duine

9 Title: Chief Executive Officer  
 10 Chairman of Board, or  
 11 President, or any Vice President

Date: June 22, 2021

12 By: M Kosareff

ATTEST:  
 Bernice E. Seidel  
 Clerk of the Board of Supervisors  
 County of Fresno, State of California

13 Print Name: Michael Kosareff

14 Title: Chief Financial Officer  
 15 Secretary of Corporation), or  
 16 any Assistant Secretary, or  
 17 Chief Financial Officer, or  
 18 any Assistant Treasurer

By: Josie Cuyf, Deputy

Date: June 22, 2021

19 Mailing Address:  
 Kings View Behavioral Health  
 7170 North Financial Avenue, Suite 110  
 20 Fresno, CA 93720

21 **FOR ACCOUNTING PURPOSES ONLY:**

22 Fund/Subclass: 0001/10000  
 23 Account/Program: 7295/0  
 Organization: 56304766 East  
 56304767 West

	<u>EAST</u>	<u>WEST</u>
FY 2015-16: \$2,208,851	\$1,300,431	\$ 908,420 (9 months)
FY 2016-17: \$2,377,674	\$1,288,124	\$1,089,550
FY 2017-18: \$2,450,113	\$1,327,322	\$1,122,791
FY 2018-19: \$2,541,238	\$1,375,952	\$1,165,286
FY 2019-20: \$2,603,763	\$1,410,375	\$1,193,388
FY 2020-21: \$2,681,876	\$1,452,686	\$1,229,190
FY 2021-22: \$2,681,876	\$1,452,686	\$1,229,190
<b>TOTAL: \$17,545,391</b>	<b>\$9,607,576</b>	<b>\$7,937,815</b>

Rural Mental Health Triage- East  
Kings View  
Fiscal Year (FY 2021-22)

**PROGRAM EXPENSES**

1000: SALARIES & BENEFITS					
Employee Salaries					
Acct #	Position	FTE	Admin	Direct	Total
1101	Program Oversight	0.27	\$ -	\$ 33,553	\$ 33,553
1102	Clinical Supervisor	0.55		58,779	58,779
1103	Program Manager	0.55	-	71,523	71,523
1104	Clinician (2 unlicensed, 5 Licensed)	7.00	-	641,516	641,516
1105	Per Diem Team Responders (Licensed)	0.45	-	37,137	37,137
1106	Program Staff Accountant	0.11	-	5,967	5,967
1107	Administrative Support	0.40	-	19,427	19,427
1108			-	-	-
1109			-	-	-
1110			-	-	-
1111			-	-	-
1112			-	-	-
1113			-	-	-
1114			-	-	-
1115			-	-	-
1116			-	-	-
1117			-	-	-
1118			-	-	-
1119			-	-	-
1120			-	-	-
<b>Personnel Salaries Subtotal</b>		<b>9.33</b>	<b>\$ -</b>	<b>\$ 867,902</b>	<b>\$ 867,902</b>
Employee Benefits					
Acct #	Description		Admin	Direct	Total
1101	Retirement		\$ -	\$ 15,364	\$ 15,364
1102	Worker's Compensation		-	25,883	25,883
1103	Health Insurance		-	111,259	111,259
1104	Other (Specify)		-	-	-
1105	Other (Specify)		-	-	-
1106	Other (Specify)		-	-	-
<b>Employee Benefits Subtotal:</b>			<b>\$ -</b>	<b>\$ 152,506</b>	<b>\$ 152,506</b>
<b>Employee Benefits %:</b>					<b>0.162101432</b>
Payroll Taxes & Expenses:					
Acct #	Description		Admin	Direct	Total
1201	OASDI		\$ -	\$ -	\$ -
1202	FICA/MEDICARE		-	66,395	66,395
1203	SUI		-	6,509	6,509
1204	Other (Specify)		-	-	-
1205	Other (Specify)		-	-	-
1206	Other (Specify)		-	-	-
<b>Payroll Taxes &amp; Expenses Subtotal:</b>			<b>\$ -</b>	<b>\$ 72,904</b>	<b>\$ 72,904</b>
<b>EMPLOYEE SALARIES &amp; BENEFITS TOTAL:</b>			<b>\$ -</b>	<b>\$ 940,806</b>	<b>\$ 1,093,312</b>

<b>2000: CLIENT SUPPORT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
2001	Child Care	\$ -
2002	Client Housing Support	-
2003	Client Transportation & Support	-
2004	Clothing, Food, & Hygiene	-
2005	Education Support	-
2006	Employment Support	-
2007	Household Items for Clients	-
2008	Medication Supports	-
2009	Program Supplies - Medical	-
2010	Utility Vouchers	-
2011	Other (Program Supplies)	-
2012	Other (Specify)	-
2013	Other (Specify)	-
2014	Other (Specify)	-
2015	Other (Specify)	-
2016	Other (Specify)	-
<b>DIRECT CLIENT CARE TOTAL</b>		<b>\$ -</b>

<b>3000: OPERATING EXPENSES</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
3001	Telecommunications	\$ 10,200
3002	Printing/Postage	1,847
3003	Office, Household & Program Supplies	10,350
3004	Advertising	-
3005	Staff Development & Training	6,500
3006	Staff Mileage	3,500
3007	Subscriptions & Memberships	-
3008	Vehicle Maintenance	27,200
3009	Other (Miscellaneous)	150
3010	Other (Staff Recruitment/Background Checks)	650
3011	Other (Specify)	-
3012	Other (Specify)	-
<b>OPERATING EXPENSES TOTAL:</b>		<b>\$ 60,397</b>

<b>4000: FACILITIES &amp; EQUIPMENT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
4001	Building Maintenance	\$ 9,500
4002	Rent/Lease Building	26,500
4003	Rent/Lease Equipment	3,526
4004	Rent/Lease Vehicles	25,400
4005	Security	-
4006	Utilities	6,650
4007	Other (Specify)	-
4008	Other (Specify)	-
4009	Other (Specify)	-
4010	Other (Specify)	-
<b>FACILITIES/EQUIPMENT TOTAL:</b>		<b>\$ 71,576</b>

<b>5000: SPECIAL EXPENSES</b>
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Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 38,118
5002	HMIS (Homeless Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	100
5005	Other (Avatar License Fee)	8,577
5006	Other (Specify)	-
5007	Other (Specify)	-
5008	Other (Specify)	-
<b>SPECIAL EXPENSES TOTAL:</b>		<b>\$ 46,795</b>

<b>6000: ADMINISTRATIVE EXPENSES</b>		
Acct #	Line Item Description	Amount
6001	Administrative Overhead	\$ 143,960
6002	Professional Liability Insurance	6,940
6003	Accounting/Bookkeeping	-
6004	External Audit	-
6005	Insurance (Liability):	18,500
6006	Payroll Services	-
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Other (Specify)	-
6009	Other (Specify)	-
6010	Other (Specify)	-
6011	Other (Specify)	-
6012	Other (Specify)	-
<b>ADMINISTRATIVE EXPENSES TOTAL</b>		<b>\$ 169,400</b>

<b>7000: FIXED ASSETS</b>		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ 7,706
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	500
7003	Furniture & Fixtures	3,000
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Other (Specify)	-
7008	Other (Specify)	-
<b>FIXED ASSETS EXPENSES TOTAL</b>		<b>\$ 11,206</b>

<b>TOTAL PROGRAM EXPENSES</b>		<b>\$ 1,452,686</b>
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**PROGRAM FUNDING SOURCES**

<b>8000 - SHORT/DOYLE MEDI-CAL (FEDERAL FINANCIAL PARTICIPATION)</b>				
Acct #	Line Item Description	Service Units	Rate	Amount
8001	Mental Health Services	25,000	3.26	\$ 81,500
8002	Case Management	32,473	2.50	81,183
8003	Crisis Services	225,000	5.00	1,125,000
8004	Medication Support	0	-	-
8005	Collateral	0	-	-
8006	Plan Development	0	-	-
8007	Assessment	0	-	-
8008	Rehabilitation	0	-	-
<b>Estimated Specialty Mental Health Services Billing Totals:</b>		<b>282,473</b>		<b>\$ 1,287,683</b>
Estimated % of Clients who are Medi-Cal Beneficiaries				75%
Estimated Total Cost of Specialty Mental Health Services Provided to Medi-Cal Beneficiaries				965,762
Federal Financial Participation (FFP) %			50%	482,881
<b>MEDI-CAL FFP TOTAL</b>				<b>\$ 482,881</b>

<b>8100 - SUBSTANCE USE DISORDER FUNDS</b>		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
<b>SUBSTANCE USE DISORDER FUNDS TOTAL</b>		<b>\$ -</b>

<b>8200 - REALIGNMENT</b>		
Acct #	Line Item Description	Amount
8201	Realignment	\$ 0
<b>REALIGNMENT TOTAL</b>		<b>\$ 0</b>

<b>8300 - MENTAL HEALTH SERVICE ACT (MHSA)</b>			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports		\$ 969,805
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
<b>MHSA TOTAL</b>			<b>\$ 969,805</b>

<b>8400 - OTHER REVENUE</b>		
Acct #	Line Item Description	Amount
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify)	-
8404	Other (Specify)	-
8405	Other (Specify)	-
<b>OTHER REVENUE TOTAL</b>		<b>\$ -</b>

<b>TOTAL PROGRAM FUNDING SOURCES:</b>	<b>\$ 1,452,686</b>
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<b>NET PROGRAM COST:</b>	<b>\$ -</b>
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**Rural Mental Health Triage- East  
Kings View  
Fiscal Year (FY 2021-22) Budget Narrative**

ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
<b>1000: SALARIES &amp; BENEFITS</b>		<b>1,093,312</b>	
<b>Employee Salaries</b>		<b>867,902</b>	
1101	Program Oversight	33,553	Positions will provide agency specific staff oversight and represent and maintain the collaborative relationship between agencies. Provide program management and direction. Ensures operations are running smoothly and in compliance with contract requirements.
1102	Clinical Supervisor	58,779	Provides supervision of all licensed and unlicensed clinical staff.
1103	Program Manager	71,523	Provides supervision of all staff and direct oversight of program management.
1104	Clinician (2 unlicensed, 5 Licensed)	641,516	Assist with managing the client's illness and reduce its impact on the client's life, and referrals to appropriate linkages.
1105	Per Diem Team Responders (Licensed)	37,137	Per Diem-Assist with managing the client's illness and reduce its impact on the client's life, and referrals to appropriate linkages.
1106	Program Staff Accountant	5,967	Provides budget guidance, monthly invoicing and other fiscal services.
1107	Administrative Support	19,427	Provides administrative support for the program and assist with medical billing and records.
1108	0	-	
1109	0	-	
1110	0	-	
1111	0	-	
1112	0	-	
1113	0	-	
1114	0	-	
1115	0	-	
1116	0	-	
1117	0	-	
1118	0	-	
1119	0	-	
1120	0	-	
<b>Employee Benefits</b>		<b>152,506</b>	
1101	Retirement	15,364	Cost of 401K
1102	Worker's Compensation	25,883	Workers Comp Insurance
1103	Health Insurance	111,259	Cost of Medical, Vision, Dental, Life and Long Term Disability Insurance
1104	Other (Specify)	-	
1105	Other (Specify)	-	
1106	Other (Specify)	-	
<b>Payroll Taxes &amp; Expenses:</b>		<b>72,904</b>	
1201	OASDI	-	
1202	FICA/MEDICARE	66,395	Cost of FICA/Medicare
1203	SUI	6,509	Cost of SUI
1204	Other (Specify)	-	
1205	Other (Specify)	-	
1206	Other (Specify)	-	
<b>2000: CLIENT SUPPORT</b>		<b>-</b>	
2001	Child Care	-	
2002	Client Housing Support	-	
2003	Client Transportation & Support	-	
2004	Clothing, Food, & Hygiene	-	
2005	Education Support	-	
2006	Employment Support	-	
2007	Household Items for Clients	-	
2008	Medication Supports	-	
2009	Program Supplies - Medical	-	
2010	Utility Vouchers	-	
2011	Other (Program Supplies)	-	
2012	Other (Specify)	-	
2013	Other (Specify)	-	

ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
2014	Other (Specify)	-	
2015	Other (Specify)	-	
2016	Other (Specify)	-	

3000: OPERATING EXPENSES		60,397	
3001	Telecommunications	10,200	Cost of telephone services, cell phones service, data connectivity.
3002	Printing/Postage	1,847	Anticipating courier services and postage necessary for program. Business cards and other special printing in bulk that is less cost effective to outsource rather than utilization of a copier.
3003	Office, Household & Program Supplies	10,350	Includes all supplies used by staff in the course of providing services.
3004	Advertising	-	
3005	Staff Development & Training	6,500	Cost of continuation of staff development and training.
3006	Staff Mileage	3,500	Reimbursements to staff for personal vehicle use when lease vehicle not available and require to provide services or other program needs, paid at IRS rate. Any travel transportation fees, such as parking fees.
3007	Subscriptions & Memberships	-	
3008	Vehicle Maintenance	27,200	Auto repairs & maintenance required to maintain leased vehicles for client transportation and program needs, such as oil changes and car washes. Yearly cost of GPS, vehicle tracking service.
3009	Other (Miscellaneous)	150	Anticipating minor expense that would not fall under any other category.
3010	Other (Staff Recruitment/Background Checks)	650	Thorough background checks and drug testing.
3011	Other (Specify)	-	
3012	Other (Specify)	-	

4000: FACILITIES & EQUIPMENT		71,576	
4001	Building Maintenance	9,500	Copier maintenance, inspection services, pest control, alarm services, janitorial services and minor building repairs and maintenance.
4002	Rent/Lease Building	26,500	Building space lease.
4003	Rent/Lease Equipment	3,526	Copier lease and water dispenser rental.
4004	Rent/Lease Vehicles	25,400	The cost of lease vehicles to assist with program and client needs.
4005	Security	-	
4006	Utilities	6,650	The cost of gas and electric.
4007	Other (Specify)	-	
4008	Other (Specify)	-	
4009	Other (Specify)	-	
4010	Other (Specify)	-	

5000: SPECIAL EXPENSES		46,795	
5001	Consultant (Network & Data Management)	38,118	Kings View Information Technology Department (KVIT) will provide hardware and software support for successful data collection. A database will be designed for this program. KVIT will procure equipment, software & other services from approved & authorized vendors. Provide online, onsite, or phone-based emergency support-24/7 from the KVIT Help Desk.
5002	HMIS (Homeless Management Information System)	-	
5003	Contractual/Consulting Services (Specify)	-	
5004	Translation Services	100	Anticipating need of outsource translation services.
5005	Other (Avatar License Fee)	8,577	Estimated cost of Avatar fees.
5006	Other (Specify)	-	
5007	Other (Specify)	-	
5008	Other (Specify)	-	

6000: ADMINISTRATIVE EXPENSES		169,400	
6001	Administrative Overhead	143,960	Expenses provides program management, fiscal services, payroll, human resources, accounts payable and other administrative functions.
6002	Professional Liability Insurance	6,940	Cost general and professional liability insurance.
6003	Accounting/Bookkeeping	-	
6004	External Audit	-	
6005	Insurance (Liability):	18,500	Cost of personal property, accidental and auto insurance.
6006	Payroll Services	-	

ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-	
6008	Other (Specify)	-	
6009	Other (Specify)	-	
6010	Other (Specify)	-	
6011	Other (Specify)	-	
6012	Other (Specify)	-	

7000: FIXED ASSETS		11,206	
7001	Computer Equipment & Software	7,706	Anticipating additional computer equipment needed for new staff and or replacement. Duo factor licensing and other computer software.
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	500	Anticipating additional equipment cost for new staff and or replacement.
7003	Furniture & Fixtures	3,000	Anticipating additional furniture cost for new staff and or replacement.
7004	Leasehold/Tenant/Building Improvements	-	
7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
7006	Assets over \$5,000/unit (Specify)	-	
7007	Other (Specify)	-	
7008	Other (Specify)	-	

**TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE: 1,452,686**  
**TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE: 1,452,686**

Rural Mental Health Triage- West  
Kings View  
Fiscal Year (FY 2021-22)

**PROGRAM EXPENSES**

1000: SALARIES & BENEFITS					
Employee Salaries					
Acct #	Position	FTE	Admin	Direct	Total
1101	Program Oversight	0.23	\$ -	\$ 27,387	\$ 27,387
1102	Clinical Supervisor	0.45		48,092	48,092
1103	Program Manager	0.45	-	58,519	58,519
1104	Clinician (2 Licensed, 5 Unlicensed)	7.00	-	555,944	555,944
1105	Per Diem Team Responders (Licensed)	0.38	-	32,919	32,919
1106	Program Staff Accountant	0.09	-	4,842	4,842
1107	Administrative Support	0.26	-	12,628	12,628
1108			-	-	-
1109			-	-	-
1110			-	-	-
1111			-	-	-
1112			-	-	-
1113			-	-	-
1114			-	-	-
1115			-	-	-
1116			-	-	-
1117			-	-	-
1118			-	-	-
1119			-	-	-
1120			-	-	-
<b>Personnel Salaries Subtotal</b>		<b>8.86</b>	<b>\$ -</b>	<b>\$ 740,331</b>	<b>\$ 740,331</b>
Employee Benefits					
Acct #	Description		Admin	Direct	Total
1101	Retirement		\$ -	\$ 13,083	\$ 13,083
1102	Worker's Compensation		-	22,078	22,078
1103	Health Insurance		-	94,739	94,739
1104	Other (Specify)		-	-	-
1105	Other (Specify)		-	-	-
1106	Other (Specify)		-	-	-
<b>Employee Benefits Subtotal:</b>			<b>\$ -</b>	<b>\$ 129,900</b>	<b>\$ 129,900</b>
<b>Employee Benefits %:</b>					<b>0.161865327</b>
Payroll Taxes & Expenses:					
Acct #	Description		Admin	Direct	Total
1201	OASDI		\$ -	\$ -	\$ -
1202	FICA/MEDICARE		-	56,635	56,635
1203	SUI		-	5,553	5,553
1204	Other (Specify)		-	-	-
1205	Other (Specify)		-	-	-
1206	Other (Specify)		-	-	-
<b>Payroll Taxes &amp; Expenses Subtotal:</b>			<b>\$ -</b>	<b>\$ 62,188</b>	<b>\$ 62,188</b>
<b>EMPLOYEE SALARIES &amp; BENEFITS TOTAL:</b>			<b>\$ -</b>	<b>\$ 802,519</b>	<b>\$ 932,419</b>

<b>2000: CLIENT SUPPORT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
2001	Child Care	\$ -
2002	Client Housing Support	-
2003	Client Transportation & Support	-
2004	Clothing, Food, & Hygiene	
2005	Education Support	
2006	Employment Support	
2007	Household Items for Clients	
2008	Medication Supports	
2009	Program Supplies - Medical	
2010	Utility Vouchers	
2011	Other (Program Supplies)	
2012	Other (Specify)	-
2013	Other (Specify)	-
2014	Other (Specify)	-
2015	Other (Specify)	-
2016	Other (Specify)	-
<b>DIRECT CLIENT CARE TOTAL</b>		<b>\$ -</b>

<b>3000: OPERATING EXPENSES</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
3001	Telecommunications	\$ 9,591
3002	Printing/Postage	1,500
3003	Office, Household & Program Supplies	6,500
3004	Advertising	-
3005	Staff Development & Training	5,000
3006	Staff Mileage	1,600
3007	Subscriptions & Memberships	-
3008	Vehicle Maintenance	20,218
3009	Other (Miscellaneous)	150
3010	Other (Staff Recruitment/Background Checks)	450
3011	Other (Specify)	-
3012	Other (Specify)	-
<b>OPERATING EXPENSES TOTAL:</b>		<b>\$ 45,009</b>

<b>4000: FACILITIES &amp; EQUIPMENT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
4001	Building Maintenance	\$ 8,000
4002	Rent/Lease Building	23,000
4003	Rent/Lease Equipment	2,200
4004	Rent/Lease Vehicles	23,176
4005	Security	-
4006	Utilities	4,800
4007	Other (Specify)	-
4008	Other (Specify)	-
4009	Other (Specify)	-
4010	Other (Specify)	-
<b>FACILITIES/EQUIPMENT TOTAL:</b>		<b>\$ 61,176</b>

<b>5000: SPECIAL EXPENSES</b>
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Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 32,400
5002	HMIS (Homeless Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	100
5005	Other (Avatar License Fee)	8,577
5006	Other (Specify)	-
5007	Other (Specify)	-
5008	Other (Specify)	-
<b>SPECIAL EXPENSES TOTAL:</b>		<b>\$ 41,077</b>

<b>6000: ADMINISTRATIVE EXPENSES</b>		
Acct #	Line Item Description	Amount
6001	Administrative Overhead	\$ 116,801
6002	Professional Liability Insurance	5,940
6003	Accounting/Bookkeeping	-
6004	External Audit	-
6005	Insurance (Liability):	17,500
6006	Payroll Services	-
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Other (Specify)	-
6009	Other (Specify)	-
6010	Other (Specify)	-
6011	Other (Specify)	-
6012	Other (Specify)	-
<b>ADMINISTRATIVE EXPENSES TOTAL</b>		<b>\$ 140,241</b>

<b>7000: FIXED ASSETS</b>		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ 7,768
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	500
7003	Furniture & Fixtures	1,000
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Other (Specify)	-
7008	Other (Specify)	-
<b>FIXED ASSETS EXPENSES TOTAL</b>		<b>\$ 9,268</b>

<b>TOTAL PROGRAM EXPENSES</b>		<b>\$ 1,229,190</b>
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**PROGRAM FUNDING SOURCES**

<b>8000 - SHORT/DOYLE MEDI-CAL (FEDERAL FINANCIAL PARTICIPATION)</b>				
<b>Acct #</b>	<b>Line Item Description</b>	<b>Service Units</b>	<b>Rate</b>	<b>Amount</b>
8001	Mental Health Services	15,955	3.26	\$ 52,013
8002	Case Management	15,000	2.50	37,500
8003	Crisis Services	80,000	5.00	400,000
8004	Medication Support	0	-	-
8005	Collateral	0	-	-
8006	Plan Development	0	-	-
8007	Assessment	0	-	-
8008	Rehabilitation	0	-	-
<b>Estimated Specialty Mental Health Services Billing Totals:</b>		<b>110,955</b>		<b>\$ 489,513</b>
Estimated % of Clients who are Medi-Cal Beneficiaries				75%
Estimated Total Cost of Specialty Mental Health Services Provided to Medi-Cal Beneficiaries				367,135
Federal Financial Participation (FFP) %			50%	183,567
<b>MEDI-CAL FFP TOTAL</b>				<b>\$ 183,567</b>

<b>8100 - SUBSTANCE USE DISORDER FUNDS</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
<b>SUBSTANCE USE DISORDER FUNDS TOTAL</b>		<b>\$ -</b>

<b>8200 - REALIGNMENT</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
8201	Realignment	\$ 0
<b>REALIGNMENT TOTAL</b>		<b>\$ 0</b>

<b>8300 - MENTAL HEALTH SERVICE ACT (MHSA)</b>			
<b>Acct #</b>	<b>MHSA Component</b>	<b>MHSA Program Name</b>	<b>Amount</b>
8301	CSS - Community Services & Supports		\$ 1,045,622
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
<b>MHSA TOTAL</b>			<b>\$ 1,045,622</b>

<b>8400 - OTHER REVENUE</b>		
<b>Acct #</b>	<b>Line Item Description</b>	<b>Amount</b>
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify)	-
8404	Other (Specify)	-
8405	Other (Specify)	-
<b>OTHER REVENUE TOTAL</b>		<b>\$ -</b>

**TOTAL PROGRAM FUNDING SOURCES: \$ 1,229,190**

**NET PROGRAM COST: \$ -**

Rural Mental Health Triage- West  
Kings View  
Fiscal Year (FY 2021-22) Budget Narrative

ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
<b>1000: SALARIES &amp; BENEFITS</b>		<b>932,419</b>	
<b>Employee Salaries</b>		<b>740,331</b>	
1101	Program Oversight	27,387	Positions will provide agency specific staff oversight and represent and maintain the collaborative relationship between agencies. Provide program management and direction. Ensures operations are running smoothly and in compliance with contract requirements.
1102	Clinical Supervisor	48,092	Provides supervision of all licensed and unlicensed clinical staff.
1103	Program Manager	58,519	Provides supervision of all staff and direct oversight of program management.
1104	Clinician (2 Licensed, 5 Unlicensed)	555,944	Assist with managing the client's illness and reduce its impact on the client's life, and referrals to appropriate linkages.
1105	Per Diem Team Responders (Licensed)	32,919	Per Diem-Assist with managing the client's illness and reduce its impact on the client's life, and referrals to appropriate linkages.
1106	Program Staff Accountant	4,842	Provides budget guidance, monthly invoicing and other fiscal services.
1107	Administrative Support	12,628	Provides administrative support for the program and assist with medical billing and records.
1108	0	-	
1109	0	-	
1110	0	-	
1111	0	-	
1112	0	-	
1113	0	-	
1114	0	-	
1115	0	-	
1116	0	-	
1117	0	-	
1118	0	-	
1119	0	-	
1120	0	-	
<b>Employee Benefits</b>		<b>129,900</b>	
1101	Retirement	13,083	Cost of 401K
1102	Worker's Compensation	22,078	Workers Comp Insurance
1103	Health Insurance	94,739	Cost of Medical, Vision, Dental, Life and Long Term Disability Insurance
1104	Other (Specify)	-	
1105	Other (Specify)	-	
1106	Other (Specify)	-	
<b>Payroll Taxes &amp; Expenses:</b>		<b>62,188</b>	
1201	OASDI	-	
1202	FICA/MEDICARE	56,635	Cost of FICA/Medicare
1203	SUI	5,553	Cost of SUI
1204	Other (Specify)	-	
1205	Other (Specify)	-	
1206	Other (Specify)	-	
<b>2000: CLIENT SUPPORT</b>		<b>-</b>	
2001	Child Care	-	
2002	Client Housing Support	-	
2003	Client Transportation & Support	-	
2004	Clothing, Food, & Hygiene	-	
2005	Education Support	-	
2006	Employment Support	-	
2007	Household Items for Clients	-	
2008	Medication Supports	-	
2009	Program Supplies - Medical	-	
2010	Utility Vouchers	-	
2011	Other (Program Supplies)	-	
2012	Other (Specify)	-	
2013	Other (Specify)	-	

ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
2014	Other (Specify)	-	
2015	Other (Specify)	-	
2016	Other (Specify)	-	

3000: OPERATING EXPENSES		45,009	
3001	Telecommunications	9,591	Cost of telephone services, cell phones service, data connectivity.
3002	Printing/Postage	1,500	Anticipating courier services and postage necessary for program. Business cards and other special printing in bulk that is less cost effective to outsource rather than utilization of a copier.
3003	Office, Household & Program Supplies	6,500	Includes all supplies used by staff in the course of providing services.
3004	Advertising	-	
3005	Staff Development & Training	5,000	Cost of continuation of staff development and training.
3006	Staff Mileage	1,600	Reimbursements to staff for personal vehicle use when lease vehicle not available and require to provide services or other program needs, paid at IRS rate. Any travel transportation fees, such as parking fees.
3007	Subscriptions & Memberships	-	
3008	Vehicle Maintenance	20,218	Auto repairs & maintenance required to maintain leased vehicles for client transportation and program needs, such as oil changes and car washes. Yearly cost of GPS, vehicle tracking service.
3009	Other (Miscellaneous)	150	Anticipating minor expense that would not fall under any other category.
3010	Other (Staff Recruitment/Background Checks)	450	Thorough background checks and drug testing.
3011	Other (Specify)	-	
3012	Other (Specify)	-	

4000: FACILITIES & EQUIPMENT		61,176	
4001	Building Maintenance	8,000	Copier maintenance, inspection services, pest control, alarm services, janitorial services and minor building repairs and maintenance.
4002	Rent/Lease Building	23,000	Building space lease.
4003	Rent/Lease Equipment	2,200	Copier lease and water dispenser rental.
4004	Rent/Lease Vehicles	23,176	The cost of lease vehicles to assist with program and client needs.
4005	Security	-	
4006	Utilities	4,800	The cost of gas and electric.
4007	Other (Specify)	-	
4008	Other (Specify)	-	
4009	Other (Specify)	-	
4010	Other (Specify)	-	

5000: SPECIAL EXPENSES		41,077	
5001	Consultant (Network & Data Management)	32,400	Kings View Information Technology Department (KVIT) will provide hardware and software support for successful data collection. A database will be designed for this program. KVIT will procure equipment, software & other services from approved & authorized vendors. Provide online, onsite, or phone-based emergency support-24/7 from the KVIT Help Desk.
5002	HMIS (Homeless Management Information System)	-	
5003	Contractual/Consulting Services (Specify)	-	
5004	Translation Services	100	Anticipating need of outsource translation services.
5005	Other (Avatar License Fee)	8,577	Estimated cost of Avatar fees.
5006	Other (Specify)	-	
5007	Other (Specify)	-	
5008	Other (Specify)	-	

6000: ADMINISTRATIVE EXPENSES		140,241	
6001	Administrative Overhead	116,801	Expenses provides program management, fiscal services, payroll, human resources, accounts payable and other administrative functions.
6002	Professional Liability Insurance	5,940	Cost general and professional liability insurance.
6003	Accounting/Bookkeeping	-	
6004	External Audit	-	
6005	Insurance (Liability):	17,500	Cost of personal property, accidental and auto insurance.
6006	Payroll Services	-	

ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-	
6008	Other (Specify)	-	
6009	Other (Specify)	-	
6010	Other (Specify)	-	
6011	Other (Specify)	-	
6012	Other (Specify)	-	

7000: FIXED ASSETS		9,268	
7001	Computer Equipment & Software	7,768	Anticipating additional computer equipment needed for new staff and or replacement. Duo factor licensing and other computer software.
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	500	Anticipating additional equipment cost for new staff and or replacement.
7003	Furniture & Fixtures	1,000	Anticipating additional furniture cost for new staff and or replacement.
7004	Leasehold/Tenant/Building Improvements	-	
7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
7006	Assets over \$5,000/unit (Specify)	-	
7007	Other (Specify)	-	
7008	Other (Specify)	-	

**TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE: 1,229,190**  
**TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE: 1,229,190**