



# County of Fresno

Hall of Records, Rm. 301  
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Fresno, California  
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## Legislation Details (With Text)

**File #:** 17-0550 **Name:** Master Schedule of Fees - 2nd Reading

**In control:** Public Works & Planning

**On agenda:** 7/11/2017 **Final action:** 7/11/2017

**Enactment date:** **Enactment #:** Ordinance No. 17-013

**Title:** Conduct second hearing to amend the County of Fresno Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending Sections 1000 - Computer Services (EMIS); 1500 - Parks and Recreation; and 2200 - Public Works and waive the reading of the Ordinance in its entirety

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Agenda Item, 2. Exhibits A-C, 3. Ordinance No. 17-013, 4. Proof of Publication

Date	Ver.	Action By	Action	Result
7/11/2017	1	Board of Supervisors	Conducted Hearings	Pass

**DATE:** July 11, 2017

**TO:** Board of Supervisors

**SUBMITTED BY:** Steven E. White, Director  
Department of Public Works and Planning

**SUBJECT:** Amendment to Master Schedule of Fees - Public Works and Planning

### RECOMMENDED ACTION(S):

**Conduct second hearing to amend the County of Fresno Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending Sections 1000 - Computer Services (EMIS); 1500 - Parks and Recreation; and 2200 - Public Works and waive the reading of the Ordinance in its entirety.**

Approval of the recommended actions would revise existing fees in the Master Schedule of Fees, Charges, and Recovered Costs (MSF) (Sections 1000, 1500, and 2200) based on actual Public Works and Planning costs. The fees are used for reimbursement of staff costs for projects requested by County departments and outside public agencies.

### ALTERNATIVE ACTION(S):

Your Board may direct staff to use current fees or propose alternative fees which may not recover 100% of costs.

### FISCAL IMPACT:

There is no increase in Net County Cost with the recommended actions. It is anticipated that with the amendment of these fees, Public Works and Planning will ensure 100% cost recovery for salaries, benefits, and indirect costs.

### DISCUSSION:

MSF Subsection 1001 under Section 1000 (Computer Services-EMIS), sets forth the hourly rate used for requests from outside of the County for computer related services (parcel checks, map checks, etc). The proposed increase in the hourly rate is due to salary and benefit increases. The current and proposed fee rates are shown in Exhibit A.

The attached Exhibit B shows the current fees and proposed fee changes to Subsection 1509 - Parks Staff under Section 1500 (Parks and Recreation). These hourly rates are used to charge outside public agencies (e.g. San Joaquin River Conservancy) upon request and for estimating work for County Departments for grant funded projects.

Subsections 2207, 2208, and 2209 under Section 2200 (Public Works) specify the fees (hourly rates) applied to projects requested by outside agencies (e.g. Zoo Authority), projects using tax-exempt bonds, and other special County Department projects with grant funding. The current fees (rates) and proposed changes to such hourly rates are presented in Exhibit C. Changes in some of the rates stem from changes to staffing composition within each classification. Changes are due to increased salary and benefits, promotions, and step increases.

The proposed fees ensure proper cost recovery for salary and benefits and indirect costs. The proposed fees have been reviewed and recommended to be updated in the MSF by the Auditor-Controller/Treasurer-Tax Collector to ensure 100% cost recovery. These fees were last updated in FY 2016-17.

If approved, the recommended rates will be effective July 20, 2017.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Exhibits A - C  
Ordinance

CAO ANALYST:

John Hays