County of Fresno

Hall of Records, Rm. 301
2281 Tulare Street
Fresno, California
93721-2198

Legislation Details (With Text)

File #:	19-0560	**Name:**	Amendment to Section 3800-General Services of the Master Schedule of Fees, Charges, and Recovered Costs
		In control:	Internal Services
On agenda:	7/9/2019	**Final action:**	7/9/2019
Enactment date:		**Enactment #:**	

Title: Conduct first hearing to amend Section 3800-General Services of the Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending subsections 3804, and 3809-3813; waive the reading of the Ordinance in its entirety, and set the second hearing for August 6, 2019; Designate County Counsel to prepare a fair and adequate summary of the proposed Ordinance; Direct the Clerk of the Board to post and publish the required summary in accordance with Government Code Section 25124(b)(1)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Agenda Item, 2. MSF FY 2019-20 Attachment A, 3. MSF FY 2019-20 Ordinance, 4. MSF FY 2019-20 Exhibit A, 5. Summary of Ordinance, 6. Additional Information

Date	Ver.	Action By	Action	Result
7/9/2019	1	Board of Supervisors	Conducted Hearings	Pass

DATE: July 9, 2019

TO: Board of Supervisors

SUBMITTED BY: Robert W. Bash, Director, Internal Services/Chief Information Officer

SUBJECT: Amendment to Section 3800-General Services of the Master Schedule of Fees, Charges, and Recovered Costs

RECOMMENDED ACTION(S):

1. **Conduct first hearing to amend Section 3800-General Services of the Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending subsections 3804, and 3809-3813; waive the reading of the Ordinance in its entirety, and set the second hearing for August 6, 2019;**

2. **Designate County Counsel to prepare a fair and adequate summary of the proposed Ordinance; and**

3. **Direct the Clerk of the Board to post and publish the required summary in accordance with Government Code Section 25124(b)(1).**

Approval of the recommended actions will revise Section 3800-General Services of the existing Master Schedule of Fees, Charges, and Recovered Costs (MSF) Ordinance, based on the Internal Services Department (ISD) - Security, Fleet, and Facility Services costs for FY 2019-20. The rates are used for the recovery of costs of certain services provided by ISD - Security, Fleet, and Facility Services to County departments and other public agencies. This item is countywide.

ALTERNATIVE ACTION(S):

Your Board may direct staff to use current fees or propose alternative fees, which may not recover full costs of services.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. Charging the proposed rates for services rendered to County departments and other public agencies will result in the collection of a portion of the revenues needed to operate three separate Internal Services Funds (ISF) for FY 2019-20. Those funds are:

Fund 1000, Fleet Services, Org 8910-8911
Fund 1035, Security Services, Org 8970
Fund 1045, Facility Services, Org 8935

DISCUSSION:

As an ISF, ISD, which manages these three funds, must recover all operating expenses by charging customers for services ordered and rendered. The proposed amendment to the Ordinance, if adopted by your Board, would update rates for subsections 3804 and 3809-3813. The recommended updates for the subsections are detailed in Exhibit A. Attachment A illustrates a comparison between the proposed rates and the corresponding rates for the two preceding budget years for those subsections recommended for change.

Subsections 3801 and 3802 of the Master Schedule of Fees remain unchanged.

Below is a summary of events that lead to changes from prior years to the proposed rates:

- Increases in labor rates for Fleet Repair, Building Maintenance, and Janitorial Services due to increase in staff costs.

The recommended rates, including their calculation and methodology applied for cost recovery, has been reviewed and approved by the Auditor-Controller/Treasurer-Tax Collector. The proposed fee (rate) changes will take effect 30 days after the second hearing if adopted by your Board.

If the recommended actions are approved by your Board, the second hearing will be scheduled for August 6, 2019.

ATTACHMENTS INCLUDED AND/OR ON FILE:

MSF FY 2019-20 Attachment A
MSF FY 2019-20 Ordinance
MSF FY 2019-20 Exhibit A
On file with Clerk - Summary of Ordinance

CAO ANALYST:

Yussel Zalapa