



# County of Fresno

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## Legislation Details (With Text)

**File #:** 19-0944 **Name:** Second Hearing and Adoption of Amendment to Master Schedule of Fees, Charges, and Recovered Costs - ISD-General Services

**In control:** Internal Services

**On agenda:** 8/6/2019 **Final action:** 8/6/2019

**Enactment date:** **Enactment #:** Ordinance No. 19-017

**Title:** Conduct second hearing on and adopt an Ordinance to amend the Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending Subsections 3804 and 3809-3813 of Section 3800-General Services, and waive the reading of the Ordinance in its entirety

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Agenda Item, 2. Exhibit A, 3. Ordinance No. 19-017, 4. Additional Information

Date	Ver.	Action By	Action	Result
8/6/2019	1	Board of Supervisors	Conducted Hearings	Pass

**DATE:** August 6, 2019

**TO:** Board of Supervisors

**SUBMITTED BY:** Robert W. Bash, Director, Internal Services/Chief Information Officer

**SUBJECT:** Second Hearing and Adoption of Amendment to Master Schedule of Fees, Charges, and Recovered Costs - ISD-General Services

### RECOMMENDED ACTION(S):

**Conduct second hearing on and adopt an Ordinance to amend the Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending Subsections 3804 and 3809-3813 of Section 3800-General Services, and waive the reading of the Ordinance in its entirety.**

Approval of the recommended action will revise the Master Schedule of Fees, Charges, Recovered Costs (MSF) Ordinance, to allow the Internal Services Department (ISD) to recover the costs of ISD staff for certain services provided by ISD - Security, Fleet, and Facility Services to County departments and other public agencies. This item is countywide.

### ALTERNATIVE ACTION(S):

Your Board may direct staff to use current fees or propose alternative fees, which may not recover full costs of services.

### FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. Charging the proposed rates for services rendered to County departments and other public agencies will result in the collection of a portion of the revenues needed to operate three Internal Service Funds (ISF) for FY 2019-20. Those funds

are:

Fund 1000, Fleet Services, Org 8910-8911  
Fund 1035, Security Services, Org 8970  
Fund 1045, Facility Services, Org 8935

**DISCUSSION:**

On July 9, 2019, your Board conducted the first hearing on the recommended updates to the Master Schedule of Fees for Section 3800 - General Services, as summarized in Exhibit A. The proposed amendment to the Ordinance, if adopted by your Board, would update rates for subsections 3804 and 3809-3813.

Below is a summary of events that lead to changes from the current fiscal year:

- Increases in labor rates for Fleet Repair, Building Maintenance, and Janitorial Services due to increases in staff costs.

The recommended rates, including their calculation and methodology applied for cost recovery, has been reviewed and approved by the Auditor-Controller/Treasurer-Tax Collector. If adopted by your Board, the recommended rates will take effect September 5, 2019.

**REFERENCE MATERIAL:**

BAI #8, July 9, 2019

**ATTACHMENTS INCLUDED AND/OR ON FILE:**

Exhibit A  
Ordinance

**CAO ANALYST:**

Yussel Zalapa