Legislation Details (With Text)

File #:	21-0946	**Name:**	Lease Agreement with Span Development, LLC
		In control:	Internal Services
On agenda:	10/5/2021	**Final action:**	10/5/2021
Enactment date:		**Enactment #:**	Agreement No. 21-397

Title: Approve and authorize the Chairman to execute Lease Agreement with Span Development, LLC, for warehouse space at 2909 S. Elm, Suite 105, Fresno, CA, effective September 1, 2021, not to exceed five consecutive years, which includes a two-year base contract and three optional one-year extensions, total not to exceed $553,056

Sponsors:

Indexes:

Code sections:

Attachments: 1. Agenda Item, 2. Agreement A-21-397 with Span Development, LLC

Date	Ver.	Action By	Action	Result
10/5/2021	1	Board of Supervisors	Consent Agenda be approved	Pass

DATE: October 5, 2021

TO: Board of Supervisors

SUBMITTED BY: Robert W. Bash, Director of Internal Services/Chief Information Officer

SUBJECT: Lease Agreement with Span Development, LLC

RECOMMENDED ACTION(S):

Approve and authorize the Chairman to execute Lease Agreement with Span Development, LLC, for warehouse space at 2909 S. Elm, Suite 105, Fresno, CA, effective September 1, 2021, not to exceed five consecutive years, which includes a two-year base contract and three optional one-year extensions, total not to exceed $553,056.

Approval of the recommended action continues a lease for warehouse space with Span Development, LLC to store supplies used by County departments in response to the COVID-19 health emergency. The prior lease was executed under state and local emergency orders, and was first occupied on August 19, 2020. This item is countywide.

ALTERNATIVE ACTION(S):

There are no alternative actions, as current vacant County facilities are unable to provide adequate and appropriate warehouse space.

RETROACTIVE AGREEMENT:

The recommended agreement is retroactive to September 1, 2021 due to delays in review related to staff impacts due to the public health emergency.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. The maximum compensation in FY 2021-22 is $88,920; $553,056 for the term. In addition, the Internal Services Department - Facility Services (ISD - Facility Services) will be responsible for utility costs and provide janitorial services and associated supplies. The lease cost will increase 3% upon the County exercising each optional renewal. Sufficient appropriations and estimated revenues are included in ISD - Facility Services' Org 8935 Adopted Budget and will be included in future budget requests.

DISCUSSION:

At the onset of the COVID-19 health emergency, ISD - Facility Services procured Personal Protective Equipment (PPE) for County staff and accommodated receiving and distribution of the supplies within existing County-owned and leased facilities. As the County's response grew, and existing warehouse space became unavailable, it required procurement of additional warehouse space.

Span Development, LLC's 11,400 square feet of warehouse space located at 2909 S. Elm, Suite 105, was instrumental in facilitating the Department's ability to receive supplies for distribution to departments and the public. The location provides the capacity to receive supplies from the State of California for the Departments of Public Health and Agricultural Commissioner/Sealer, as well as the ability to store the County's own supplies.

The recommended agreement includes an initial two-year term plus three optional one-year renewals; ISD - Facility Services will provide janitorial services and associated supplies.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Lease Agreement with Span Development, LLC

CAO ANALYST:

Sonia M. De La Rosa

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