



Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.

We are requesting the services from Fresno County Superintendent of Schools (FCSS) for the purpose of coordinating Educational Support for Dependent Youth through Title IV-E Foster Care Administrative Activities.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

Fresno County Superintendent of Schools
Pamela Hancock, Director
1111 Van Ness Ave.
Fresno, CA 93721
Office: 559-265-4003
Cell: 559-970-0072
phancock@fcoe.org

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The total cumulative draw down is \$5,687,016. The cost for the initial term is \$3,254,308 and the amount for potential renewed terms is \$2,432,708. There is no match requirement from DSS for FCSS to receive the Title IV-E dollars funded through Federal revenue. There is no Net County Cost.

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.

Fresno County Superintendent of Schools operates Foster Youth Services Coordinating Program (FYSCP) and is responsible for providing services in accordance with Education Code Section 42920, 42926, et. seq., to serve dependent foster youth residing in Fresno County. AB 854 requires a County Superintendent of Schools with a FYSCP to enter into an agreement with their County's Child Welfare Department to leverage funds received in drawing down Title IV-E dollars to be paid to the County Superintendent of Schools.

5. Explain why the unique qualities and/or capabilities described above are essential to your department.

The County through its Department of Social Services is responsible for administration of the Title IV-E of the Social Security Act pursuant to Assembly Bill 490 (Chapter 862, Statutes of 2003) where the County is required to adhere to key provisions to support the educational opportunities within the best interest of the child in foster care. Title IV-E of the Social Security Act allows FYSCP agencies as defined in 45 CFR 1356.60(c) to claim reimbursement for Federal Title IV-E activities that include, but are not limited to, case plan development, referral to services, case reviews, case management and supervision.

6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.

Fresno County only has one Office of the Fresno County Superintendent of Schools and therefore are no other vendors that could be contacted. There is no other candidates available due to AB 854 mandates FCSS specifically to enter into

Requested By:

Title

I approve this request to sole source for the service(s) and/or product(s) identified herein.

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Department Head Signature

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rblackburn 4/10/2025 4:08:00 PM

Purchasing Manager Signature

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