Home Safe Program FY 2025-2026 (One-Time Funding Allocation) County Welfare Director's Certification

2. Introduction

This FY 2025-26 County Welfare Director's Certification is designed to capture the responses pertaining to the Home Safe County Welfare Director's Certification, Budget Exercise, and the Expenditure Explanation as outlined in the Home Safe All County Welfare Director's Letter (ACWDL) published on November 3, 2025. Where specified in the instructions below, responses should represent information related to anticipated expenditures and services for FY 2025-26.

Certification Instructions

Please only submit one certification per county.
The deadline to submit final responses is 5:00 p.m. on Friday, December 5, 2025.
Questions about the certification can be emailed to Housing@dss.ca.gov.

In order to complete the County Welfare Director's Certification in its entirety, you will need the following:

- **Name, title, phone number, and email of primary Home Safe county contact**
- **Total numbers of individuals to be served (new and continuing).**
- **A copy of the draft letter(s) or comparable material that will be sent to relevant partner agencies within the community ready to upload.**
- **List of relevant partner agencies that will be recipients of the draft letter or comparable materials ready to upload.**
- **A Director's certification which will require a digital signature and date.**
- **Gather budget information to complete budget template**
- **Prepare expenditure explanation if required**

Certification Overview

While you are completing Attachments two and four you may want to have this packet printed for reference.

- **Attachment One: FY 2025-26 Home Safe Planning Allocation Table**
- **Attachment Two: FY 2025-26 Home Safe Director's Certification, Instructions, and Funding Conditions**
- **Attachment Three: FY 2025-26 Budget Template**
- **Attachment Four: Expenditure Explanation**

Please click on the 'NEXT' button below to begin the certification.

3. ATTACHMENT ONE: FY 2025-26 HOME SAFE PLANNING ALLOCATION TABLE

Funds are available through June 30, 2028.

County	FY 2025-26 Planning Allocation
Alameda*	$2,757,157
Alpine*	$275,000
Amador*	$275,000
Butte*	$519,669
Calaveras*	$275,000
Colusa	$275,000
Contra Costa*	$1,274,822
Del Norte*	$275,000
El Dorado*	$295,925
Fresno	$1,366,047
Glenn	$275,000
Humboldt	$483,836
Imperial*	$295,881
Inyo	$275,000
Kern*	$1,237,231
Kings*	$275,000

Lake*	$275,000
Lassen*	$275,000
Los Angeles*	$22,867,845
Madera	$345,552
Marin	$516,518
Mariposa	$275,000
Mendocino*	$275,000
Merced	$747,080
Modoc*	$275,000
Mono*	$275,000
Monterey	$827,081
Napa*	$275,000
Nevada	$275,000
Orange*	$4,279,299
Placer*	$600,247
Plumas	$275,000
Riverside	$3,779,552
Sacramento*	$2,464,430
San Benito*	$275,000
San Bernardino	$3,166,239
San Diego	$5,703,082
San Francisco	$3,018,625
San Joaquin*	$1,107,457
San Luis Obispo*	$620,593
San Mateo	$1,023,027
Santa Barbara*	$897,237
Santa Clara*	$2,341,006
Santa Cruz*	$743,440
Shasta*	$502,737
Sierra*	$275,000
Siskiyou	$275,000
Solano*	$647,632
Sonoma	$1,178,782
Stanislaus	$903,113
Sutter*	$275,000
Tehama	$275,000
Trinity	$275,000
Tulare	$639,568
Tuolumne	$275,000
Ventura*	$1,250,538
Yolo*	$340,660
Yuba	$287,592
COUNTY TOTAL	$75,629,500

*Counties who spent and claimed less than ninety percent of their total FY 2021-22 and FY 2022-23 allocations as of the June 2025 claiming quarter are required to complete an Expenditure Explanation, as described in Attachment Four.

4. ATTACHMENT TWO: FY 2025-26 HOME SAFE DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS

Counties wishing to accept funds displayed in Attachment One shall complete and return the Director's Certification, along with the Budget Template (Attachment Three) and, if applicable, the Expenditure Explanation (Attachment Four) no later than 5:00pm on Friday, December 5, 2025. One submission per county will be accepted.

Counties accepting all or a portion of the FY 2025-26 funds shall complete Section One through Section Three below. Counties declining all funding made available through this notice shall complete Sections One and Section Four below.

By accepting these funds and signing the Certification below, the County Welfare Director agrees to the funding terms and conditions outlined in this letter.

SECTION ONE: CONTACT INFORMATION

County Name

Fresno

Department or Agency Name

Department of Social Services

Primary Contact Information:

Name

Angela Stillwell

Title

Division Chief

Email Address

adelossantos@fresnocountyca.gov

Phone Number

(559) 600-5760

5. ATTACHMENT TWO: FY 2025-26 HOME SAFE DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS (CONT'D)

SECTION TWO: FUNDING AMOUNT AND PROGRAM TARGETS

A. FY 2025-26 NONCOMPETITIVE ALLOCATION
A county may decline or accept the full amount, or accept only a portion of the FY 2025-26 planning allocation reflected in the table located in Attachment One. Counties should consider their ability to fully utilize the funds by the expenditure deadline of June 30, 2028. Counties may indicate their ability to accept additional funds, in excess of the amounts reflected in Attachment One, as appropriate.

Does the County intend to decline all planning allocation as listed in Attachment One?

No

Please complete the information below to confirm acknowledgment of Attachment One allocation amounts and select only one of the following acceptance options:

The County hereby acknowledges the total FY 2025-26 Home Safe noncompetitive allocation in Attachment One is:

$1,366,047.00

Please select only one of the following. The County of Fresno hereby:

Accepts the **total** allocation as listed in Attachment One and indicated above **AND** can accept **additional** funds, if available, **with no limit**.

B. Expected Individuals to Serve

Complete the following by estimating the total unduplicated number of new and continuing Home Safe individuals expected to be served by Fiscal Year, between July 1, 2025, through June 30, 2028, with funds the county is accepting. CDSS understands there will be duplication across years if participants are served over multiple years. Counties should assess community need, program capacity, and available resources (including the allocation amount requested or accepted under Section One and any redistributed funds reflected in Attachment One of this letter). Counties must also consider any funds they may have encumbered but have not yet claimed to CDSS in order to accurately plan and budget their total allocation. CDSS acknowledges these are estimates and may be subject to change.

Refer to ACWDL dated October 15, 2021, for definitions of eligible individuals experiencing homelessness and at risk of homelessness, and examples of Home Safe housing assistance and homelessness prevention:

1. Estimated number of individuals experiencing homelessness to be *newly enrolled* in each fiscal year:

FY 2025–26: : 26
FY 2026–27: : 45
FY 2027–28: : 19

2. Estimated number of individuals experiencing homelessness who will *continue to be served* in each fiscal year (cases that will remain open from prior FY and continue receiving services into the new FY):

FY 2025–26: : 0
FY 2026–27: : 8
FY 2027–28: : 8

3. Estimated number of individuals at risk of homelessness to be *newly enrolled* in each fiscal year:

FY 2025–26: : 37
FY 2026–27: : 64
FY 2027–28: : 27

4. Estimated number of individuals at risk of homelessness who will *continue to be served* in (cases that will remain open from prior FY and continue receiving services into the new FY):

FY 2025–26: : 0
FY 2026–27: : 8
FY 2027–28: : 8

5. Estimated TOTAL number of individuals to serve in Home Safe each fiscal year (1-4 combined):

FY 2025–26: : 64
FY 2026–27: : 125
FY 2027–28: : 61

6. ATTACHMENT TWO: FY 2025-26 HOME SAFE DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS (CONT'D)

SECTION THREE: COLLABORATION AND DIRECTOR'S CERTIFICATION OF FUNDING TERMS

A. Collaboration

Home Safe grantees must inform the local housing, homelessness, health, and social service networks of the following information upon release of the final County Fiscal Letter:

- **Total allocation available to the Grantee**
- **Total allocation accepted by the Grantee**
- **Home Safe Program benefits and eligibility criteria (outlined in Attachment One of the ACWDL dated October 15, 2021)**
- **Home Safe Program requirements as it relates to collaboration with the Continuum of Care (CoC), Coordinated Entry System (CES), and Homeless Management Information System (HMIS) (e.g., Attachment One of the ACWDL dated October 15, 2021)**

Examples of partner outreach and communications include but are not limited to sharing information with partners via email, sharing at advisory or collaborative meetings, and providing roadshows or presentations to partners.

Additional ongoing partner collaboration may include but is not limited to ongoing planning processes, aligning program targets and goals, coordinating assessment practices, regular check-in meetings, etc.

Relevant agencies and organizations shall include the Continuum of Care and may include Public Housing Authority (PHA), housing agencies of incorporated cities, family resource centers, First 5, family courts, behavioral health systems, medical institutions, emergency response systems, public benefits agencies, educational systems, domestic violence agencies, juvenile dependency courts, legal aid organizations, and other relevant networks or partners critical to local outreach and collaboration. For additional information on collaboration requirements and best practices, refer to ACWDL dated October 15, 2021.

Counties will be expected to include in their certification a copy of the draft letter(s) or comparable material that will be sent to relevant partner agencies within the community and attach a list of recipients. The county understands that sending final collaboration letters is a requirement to accept the FY 2025-26 allocations.

Please attach a copy of the draft letter(s) or comparable material that will be sent to relevant partner agencies within the community and list of recipients. The county understands that sending final collaboration letters is a requirement to accept the FY 2025-26 noncompetitive allocation.

Fresno_County_Home_Safe_FY_25-28_Partner_Letter.pdf

B. Conditions of Funding

I, County Welfare Director of Fresno, certify that I will:

1) Operate a Home Safe Program consistent with relevant laws, regulations, program guidance, and evidence-based practices, including but not limited to:

- **Welfare and Institutions Code WIC sections 15770-15771**
- **All County Letters (ACL) or similar instruction, including ACL 24-12, ACWDL dated September 21, 2022, and ACWDL dated October 15, 2021.**
- **Housing First requirements as enumerated in WIC section 8255 and further outlined in ACL 19-114 and ACL 24-88.**
- **Homelessness prevention services and/or the core components of Rapid Rehousing**

2) Develop and implement written policies and procedures that ensure the administration and operation of Home Safe is consistent with relevant laws, program guidance issued by CDSS, and evidence-based practices. CDSS reserves the right to access a counties' written program policies and procedures for the purpose of performing audits, examinations, and/or to review for compliance with these conditions of funding or for the purposes of technical assistance. Grantees are encouraged to make written policies available to the public via the county website.

3) Actively collaborate with local, state, and federal housing, homelessness, and health systems in order to make best use of available funding and link participants to necessary services. I understand that information on these collaborations will be requested within Program Updates. These collaborating entities may include but are not limited to:

- **CoC and CES**
- **Behavioral health systems**
- **Medical institutions and emergency response systems**
- **Managed Care Organizations**
- **Housing authorities**
- **Public benefit agencies**
- **Legal aid**

4) Collect, track, report, and measure relevant program outcomes, and engage in continuous data quality improvement, such as:

- **Enter participants into HMIS**
- **Submit Home Safe related program reports, including but not limited to the HSAPS 19, which transitioned to an integrated, cloud-based reporting system called the Housing and Homelessness Data Reporting Solution (HHDRS) in May 2025 (see ACL 25-23).**
- **Participate in formal evaluation efforts which may include executing data sharing agreements with the HMIS administrator.**
- **Set program targets and milestones and report to CDSS on progress at least annually or upon request from CDSS.**

5) Engage in training, technical assistance, and continuous quality improvement, including but not limited to:

- **Program leads attend meetings and training required by CDSS.**
- **Respond to requests for program amendments to ensure consistent compliance with applicable laws and guidance, as determined by CDSS**

6) Actively engage with technical assistance providers, including those contracted by CDSS, to support program growth, expansion, and improvement by attending meetings and training, and contributing to technical assistance efforts, such as process mapping, program design, and case conferencing exercises.

7) Respond to requests for program progress reports, updates, expenditure information (including amount spent on prevention services, administrative costs, direct services and financial assistance), or program assessments as requested by CDSS, including but not limited to:

- **For new grantees, implementation updates related to program ramp up at least every six months and then annually, after program implementation and until the awarded amount is fully spent.**
- **For existing grantees, annual implementation updates in accordance with a schedule as determined by CDSS.**
- **For new and existing grantees, submit more frequent program updates if determined necessary by CDSS due to program performance.**

8) Maximize spending on direct financial assistance and minimize administrative costs in order to ensure that all Home Safe participants are provided housing assistance including housing navigation, housing-related financial assistance, and case management.

9) Notify CDSS in writing at least 30 days in advance of any temporary or permanent interruption or end to Home Safe services and operations for any reason, including fully spending the given allocation.

10) CDSS, in consultation with CWDA, reserves the right to reallocate Home Safe funds should a county be out of compliance with applicable laws or guidance issued by CDSS or if CDSS determines it is appropriate or necessary to maximize program impact throughout the state.

I, County Welfare Director of Fresno County, certify that the county will administer the Home Safe pursuant to the terms outlined above and understand this is a condition of receiving Home Safe funds. The information completed within the form and attached is true and correct.

If applicable:

Anticipated Date (MM/DD/YYYY)

8. ATTACHMENT THREE: FY 2025-26 BUDGET TEMPLATE

All counties accepting funding in FY 2025-26 must complete the Budget Template. The purpose of the Budget Template is to support counties in developing an annual Home Safe budget. The budget should be reflective of the number of individuals the county will continue to support from prior fiscal years, as well as any newly enrolled individuals in FY 2025-26, FY 2026-27 and FY 2027-28, consistent with the Director's Certification. Subsequent Budget Updates will be requested in the annual Home Safe Program Update Surveys, which may account for any additional funding allocated in the final allocation that is above the non-competitive allocation reflected in Attachment One. For more details on budget categories, please refer to ACWDL dated October 15, 2021.

Budget Template Instructions:

In Section A, please enter the total amount of funds the county plans to utilize for Home Safe programming in each of the following FY: FY 2025-26, FY 2026-27, FY 2027-28. This amount should include any remaining available funds allocated in FY 2022-2023 that will be used (estimates are acceptable) and the amount of the FY 2025-26 Noncompetitive Allocation accepted in Attachment Two, Section Two - A. If the county is not expecting to carry over any remaining funds from prior FY allocations, this amount would only include the amount of funds accepted per this allocation.

In the Total Projected Cost column, please enter the total unduplicated amounts that you intend to allocate for each Budget category in Sections B, C and D. Note: You may use the HUD Fair Rental Market Calculator to project the cost of rental subsidies.

If there are budget categories or expenditures that are not captured below, please include them in the appropriate "other" category and include a description of the "other" costs.

Total Home Safe Program Funds Budget Template for FY 2025-26

Note: **If an item is reported in one section, it should not be duplicated in another section. For example, hiring of staff should be reported in either Section A or Section B, but not in both.**

A. Program Administration Costs:

Captures expenses necessary for a specific program's proper administration. These may include, but are not limited to, costs for program administrative staff and data tracking, including HMIS licenses. Administrative costs in this box must be directly and solely related to the administration of this program. The total projected cost entered into this section should not be duplicative of the information entered under any other section below.

Please enter the total funds anticipated to be used in:

1. Administration Staff (wages and benefits)

FY 2025–26: : $0.00
FY 2026–27: : $0.00
FY 2027–28: : $0.00

2. Overhead

FY 2025–26: : $0.00
FY 2026–27: : $0.00
FY 2027–28: : $0.00

3. Other Administrative Costs (please describe, if applicable):

Budget:

FY 2025–26: : $0.00
FY 2026–27: : $9,000.00
FY 2027–28: : $9,000.00

Please describe the cost or enter "N/A":

FY 2025–26: : N/A
FY 2026–27: : LEAPS Component
FY 2027–28: : LEAPS Component

B. Program Service Costs:

Captures expenditures for directly delivering services within the program. These may include, but are not limited to, case management staff, housing navigation staff, and other program staff-related or operational costs not included within administrative costs. The total projected cost entered into this section should not be duplicative of the information entered under any other section below.

Please enter the total funds anticipated to be used in:

1. Case Management (wages and benefits)

FY 2025–26: : $170,484.00
FY 2026–27: : $292,257.00
FY 2027–28: : $121,774.00

2. Housing navigation staff (wages and benefits)

FY 2025–26: : $14,000.00
FY 2026–27: : $24,000.00
FY 2027–28: : $10,000.00

3. Other Direct Program Service Costs: (please describe, if applicable)

Budget:

FY 2025–26: : $0.00
FY 2026–27: : $0.00
FY 2027–28: : $0.00

Please describe the cost or enter "N/A":

FY 2025–26: : N/A
FY 2026–27: : N/A
FY 2027–28: : N/A

C. Financial Assistance to Support Housing:

Captures all housing related costs paid out on behalf of the program participant. This includes, but is not limited to, costs associated with rental assistance, application fees, security deposits, first and last months' rent, housing rehabilitation and modification costs, interim shelter assistance, move-in costs, landlord incentives, among other items, as specified in program statutes and guidance. Noting, the total projected cost entered into this section should not be duplicative of the information entered under any other section below.

Please enter the total funds anticipated to be used in:

1. Continued Rental Subsidies (Continued housing for individuals enrolled in the program prior to July 1, 2025, and who will receive rental subsidies after July 1, 2025).

FY 2025–26: : $0.00
FY 2026–27: : $0.00
FY 2027–28: : $0.00

2. Rental subsidies for newly housed

FY 2025–26: : $28,869.00
FY 2026–27: : $49,490.00
FY 2027–28: : $20,621.00

3. Security deposits

FY 2025–26: : $23,095.00
FY 2026–27: : $39,592.00
FY 2027–28: : $16,497.00

4. Landlord Incentives

FY 2025–26: : $0.00
FY 2026–27: : $0.00
FY 2027–28: : $0.00

5. Utility Payments

FY 2025–26: : $51,062.00
FY 2026–27: : $87,534.00
FY 2027–28: : $36,473.00

6. Temporary Housing (e.g., motels, bridge, or interim housing)

FY 2025–26: : $32,417.00
FY 2026–27: : $55,572.00
FY 2027–28: : $23,155.00

7. Move-in costs (e.g. furniture, storage, relocation assistance such as movers or rental trucks)

FY 2025–26: : $11,547.00
FY 2026–27: : $19,796.00
FY 2027–28: : $8,248.00

8. Costs associated with making a home habitable/accessible (e.g., repairs, modifications, rehabilitation, damages)

FY 2025–26: : $33,740.00
FY 2026–27: : $57,840.00
FY 2027–28: : $24,100.00

9. Other Direct Financial Assistance: (please describe, if applicable)

Budget:

FY 2025–26: : $27,966.00
FY 2026–27: : $47,942.00
FY 2027–28: : $19,976.00

Please describe the cost or enter "N/A":

FY 2025–26: : Back-pay of rent
FY 2026–27: : Back-pay of rent
FY 2027–28: : Back-pay of rent

D. Total of Funds Anticipated:

Note: Section D should reflect the combined total number of Sections A, B, and C by Fiscal Year, as calculated by the Grantee.

Please enter the total funds anticipated to be used in:

FY 2025–26: : $393,180.00
FY 2026–27: : $683,023.00
FY 2027–28: : $289,844.00

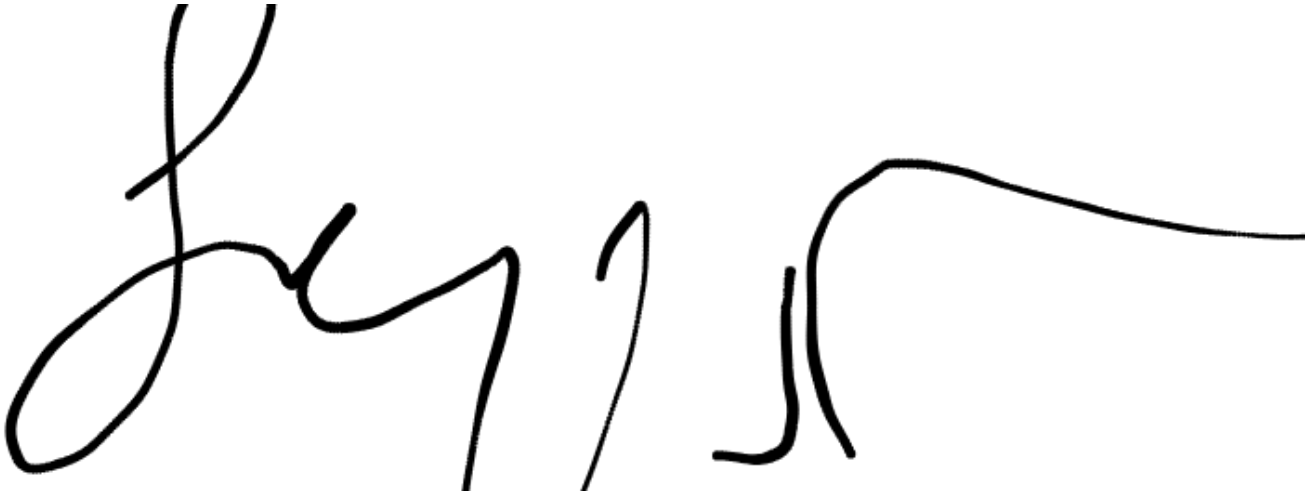
By checking the box below,

I confirm the funding entered in Section D does not exceed the Total Allocation accepted by County of Fresno.

10. County Welfare Director's Signature

I certify that Fresno County will administer the Home Safe program pursuant to the terms outlined in the preceding sections and understand this is a condition of receiving Home Safe funds. The information completed within the form and attached are true and correct.

County Welfare Director's Signature



Signature of: Sanja Bugay, Director

Signature Date

12/01/2025

11. Review

Please review your certification responses and click the "Submit" button once you have confirmed your answers. If you wish to keep a copy of your certification, scroll down to the bottom of the page and click "Download PDF Version."

12. Thank You!

Thank you for taking the time to complete the Home Safe FY 2025-26 (One-Time Funding Allocation) County Welfare Director's Certification. A confirmation email will be sent to [email provided in Section One]. (If the email does not arrive after a couple minutes, please check your Spam or Junk Mail folder)

Fund/Subclass: 0001/10000
ORG No.: 56107001
Account No.: 7870/0