

1 **AMENDMENT NO. 1 TO SERVICE AGREEMENT**

2 This Amendment No. 1 to Service Agreement No. A-23-344 is dated
3 _____ and is between United Health Centers of the San Joaquin Valley, a
4 California non-profit organization ("Contractor"), and the County of Fresno, a political subdivision
5 of the State of California ("County").

6 **Recitals**

7 A. On June 20, 2023, the County and the Contractor entered into Mental Health
8 Employability Services, which is County agreement number A-23-344 ("Agreement"), for mental
9 health employment assistance services for California Work Opportunity and Responsibility to
10 Kids (CalWORKs) Welfare-to-Work (WTW) and Cal-Learn recipients.

11 B. County has identified a need to increase the maximum compensation and the term
12 length under the Agreement to continue providing uninterrupted mental health employment
13 services to WTW participants as mandated through Welfare and Institutions Code (WIC) section
14 10531; and

15 C. The parties desire to amend the Agreement regarding changes as stated below and
16 restate the Agreement in its entirety.

17 The parties therefore agree as follows:

18 1. All references to "Exhibit A" shall be deemed references to "Revised Exhibit A", which is
19 attached and incorporated by this reference.

20 2. All references to "Exhibit B" shall be deemed references to "Revised Exhibit B", which is
21 attached and incorporated by this reference.

22 3. Section 2 of the Agreement located at Page Two (2), beginning with Line Four (4) with
23 the number "2" and ending on Page 2 (2), Line Twelve (12) with the word "COUNTY," is deleted
24 in its entirety and replaced with the following:

25 **"2. TERM**

26 The Term of this Agreement shall commence on July 1, 2023, through and
27 including June 30, 2027. This Agreement may be extended for one (1) additional twelve
28 (12) month period upon written approval of both parties no later than thirty (30) days

1 prior to the first day of the twelve (12) month extension period. The Director of the
2 Department of Social Services (DSS) or his or her designee is authorized to execute
3 such written approval on behalf of COUNTY based on CONTRACTOR'S satisfactory
4 performance. The extension of this Agreement by COUNTY is not a waiver or
5 compromise of any default or breach of this Agreement by CONTRACTOR existing at
6 the time of the extension whether or not known to COUNTY."

7 4. Section 4 of the Agreement located at Page Three (3), beginning with Line Seventeen
8 (17) with the number "4" and ending on Page four (4), Line Nineteen (19) with the word "days,"
9 is deleted in its entirety and replaced with the following:

10 "4. **COMPENSATION**

11 For actual services provided pursuant to the terms of this Agreement, COUNTY
12 agrees to pay CONTRACTOR and CONTRACTOR agrees to receive compensation in
13 accordance with the Exhibit B, Budget Summary.

14 In no event shall compensation paid for services performed under this
15 Agreement be in excess of Nine Million Three Hundred Eighty Thousand Three Hundred
16 Thirty-Two and No/100 (\$9,380,332) during the term of this Agreement. For the period of
17 July 1, 2023, through June 30, 2024, in no event shall compensation paid for services
18 performed under this agreement be in excess of One Million Eight Hundred Forty-Two
19 Thousand Three Hundred Thirty-Four and No/100 (\$1,842,334). For the period of July 1,
20 2024, through June 30, 2025, in no event shall compensation paid for services
21 performed under this agreement be in excess of One Million Eight Hundred Eighty
22 Thousand Seven Hundred Eighty-Six and No/100 (\$1,880,786). For the period of July 1,
23 2025, through June 30, 2026, in no event shall compensation paid for services
24 performed under this agreement be in excess of One Million Nine Hundred Forty-One
25 Thousand Nine Hundred Sixteen and No/100 Dollars (\$1,941,916). For the period of July
26 1, 2026 through June 30, 2027 in no event shall compensation paid for services
27 performed under this agreement be in excess of One Million Eight Hundred Fifty-Seven
28 Thousand Six Hundred Forty-Eight and No/100 Dollars (\$1,857,648).For the additional

1 12-month term, in no event shall compensation paid for services performed under this
2 Agreement be in excess of One Million Eight Hundred Fifty-Seven Thousand Six
3 Hundred Forty-Eight and No/100 Dollars (\$1,857,648).

4 CONTRACTOR is solely responsible for all of its costs and expenses that are not
5 specified as payable by COUNTY under this Agreement. If CONTRACTOR should fail to
6 comply with any provision of the Agreement, COUNTY shall be relieved of its obligation
7 for further compensation. Any compensation which is not expended by CONTRACTOR
8 pursuant to the terms and conditions of this Agreement shall automatically revert to
9 COUNTY.

10 CONTRACTOR acknowledges that COUNTY is a local government entity, and
11 does so with notice that the COUNTY's powers are limited by the California Constitution
12 and by State law, and with notice that CONTRACTOR may receive compensation under
13 this Agreement only for services performed according to the terms of this Agreement
14 and while this Agreement is in effect, and subject to the maximum amount payable
15 under this section. CONTRACTOR further acknowledges that COUNTY's employees
16 have no authority to pay CONTRACTOR except as expressly provided in this
17 Agreement.

18 The services provided by the CONTRACTOR under this Agreement are funded
19 in whole or in part by the State of California and the United States Federal government.
20 In the event that funding for these services is delayed by the State Controller or the
21 Federal government, COUNTY may defer payment to CONTRACTOR. The amount of
22 the deferred payment shall not exceed the amount of funding delayed to the COUNTY.
23 The period of time of the deferral by COUNTY shall not exceed the period of time of the
24 State Controller's or Federal government's delay of payment to COUNTY plus forty-five
25 (45) days"

26 5. When both parties have signed this Amendment No. 1, the Agreement, and this
27 Amendment No. 1 together constitute the Agreement.

28 6. The Contractor represents and warrants to the County that:

1 a. The Contractor is duly authorized and empowered to sign and perform its obligations
2 under this Amendment.

3 b. The individual signing this Amendment on behalf of the Contractor is duly authorized
4 to do so and his or her signature on this Amendment legally binds the Contractor to
5 the terms of this Amendment.

6 7. The parties agree that this Amendment may be executed by electronic signature as
7 provided in this section.

8 a. An "electronic signature" means any symbol or process intended by an individual
9 signing this Amendment to represent their signature, including but not limited to (1) a
10 digital signature; (2) a faxed version of an original handwritten signature; or (3) an
11 electronically scanned and transmitted (for example by PDF document) version of an
12 original handwritten signature.

13 b. Each electronic signature affixed or attached to this Amendment (1) is deemed
14 equivalent to a valid original handwritten signature of the person signing this
15 Amendment for all purposes, including but not limited to evidentiary proof in any
16 administrative or judicial proceeding, and (2) has the same force and effect as the
17 valid original handwritten signature of that person.

18 c. The provisions of this section satisfy the requirements of Civil Code section 1633.5,
19 subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3, Part
20 2, Title 2.5, beginning with section 1633.1).

21 d. Each party using a digital signature represents that it has undertaken and satisfied
22 the requirements of Government Code section 16.5, subdivision (a), paragraphs (1)
23 through (5), and agrees that each other party may rely upon that representation.

24 e. This Amendment is not conditioned upon the parties conducting the transactions
25 under it by electronic means and either party may sign this Amendment with an
26 original handwritten signature.

27 8. This Amendment may be signed in counterparts, each of which is an original, and all of
28 which together constitute this Amendment.

1 The parties are signing this Amendment No. 1 on the date stated in the introductory
2 clause.

3 CONTRACTOR:

COUNTY OF FRESNO

4
5 UNITED HEALTH CENTERS OF THE SAN
6 JOAQUIN VALLEY

Signed by:
Justin Preas
5745D5EF788E4DC...

7
8 Print Name Justin Preas

9 Title President & Chief Executive Officer

10 Chairman of the Board,
11 President or Vice President

DocuSigned by:
Jesus Maldonado
9EC9CC742BD9495...

12
13 Print Name: Jesus Maldonado

14
15 Title: VP & Chief Financial Officer
16 Secretary (of Corporation), or
17 any Assistant Secretary, or
18 Chief Financial Officer, or
19 any Assistant Treasurer

20 Mailing Address:
21 3875 W. Beechwood Ave.
22 Fresno, CA 93711
23 Contact: Justin Preas
24 Phone No: (559)-646-6618

25 For accounting use only:

26 Org No.: 56107001
27 Account No.: 7870
28 Fund No.: 0001
Subclass No.: 10000

Garry Bredefeld, Chairman of the Board of
Supervisors of the County of Fresno

Attest:
Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

By: _____
Deputy

SUMMARY OF SERVICES

ORGANIZATION: United Health Centers of the San Joaquin Valley

ADDRESS: 3875 W. Beechwood Ave, Fresno, CA 93722

SERVICES: Welfare to Work Mental Health Employability Services

TELEPHONE: (559) 646-6618

CONTACTS: Justin Preas, CEO

EMAIL: preasj@unitedhealthcenters.org

OVERVIEW

United Health Centers of the San Joaquin Valley (CONTRACTOR) shall provide mental health (MH) treatment to families who are recipients of California Work Opportunity and Responsibility to Kids (CalWORKs) Welfare-to-Work (WTW) and Cal-Learn benefits. The provided services will be for clients with low or employment-related mental health symptoms to remove barriers to employment and will serve clients both in the City of Fresno (Metro) and rural Fresno County (Rural).

The program shall have as its purpose the removal of barriers to employment by providing mental health services, resulting in clients engaging in school, employment, or approved WTW activities; thus, resulting in clients transitioning from welfare to work.

I. TARGET POPULATION

Services will be restricted to CalWORKs WTW and Cal-Learn clients and their families, including children residing in Fresno County, who shall be referred by DSS. It is anticipated that DSS will refer approximately 1000 referrals annually, across both Metro and Rural areas.

II. SCHEDULE AND LOCATION OF SERVICES

Services shall be provided on the schedule listed below, except holidays that are observed by the County of Fresno Department of Social Services (DSS). DSS may approve other holidays or closures as requested in advance by CONTRACTOR.

A. Metro Location

1. CONTRACTOR will have at minimum eight office locations available to clients referred by DSS in the City of Fresno and will be approved by DSS.
2. Hours of Operation
 - a) Operational hours will be Monday through Saturday, with various times and additional hours on Sundays at select locations. Specific days and hours are listed in the table below.

3. Provided Services

- a) Services will be provided at CONTRACTOR’s multiple offices throughout the City of Fresno, and via telehealth when requested by a client. CONTRACTOR will also provide free transportation for clients to and from scheduled appointments.

B. Rural Location

- 1. CONTRACTOR will have at minimum seven office locations available to clients referred by DSS outside of metro Fresno. Locations will be approved by DSS.

2. Hours of Operation

- b) Operational hours will be Monday through Saturday, with various times and additional hours on Sundays at select locations. Specific days and hours are listed in the table below.

3. Provided Services

- a) Services will be provided at CONTRACTOR’s multiple offices outside of metro Fresno, throughout rural Fresno County, and via telehealth when requested by a client. CONTRACTOR will also provide free transportation to clients to and from scheduled appointments.

Health Center	General Hours of Operation
Fresno Tuolumne	Monday – Friday 8:30 AM – 12:30 PM & Monday – Friday 1:30 PM – 5:30 PM
Fresno Blackstone	Monday 8:30 AM – 8:00 PM Tuesday – Friday 8:30 AM – 5:30 PM
Fresno Bullard	Monday – Friday 7:30 AM – 9:00 PM Saturday & Sunday 9:00 AM – 5:30 PM
Fresno Milburn	Monday – Friday 7:30 AM – 9:00 PM Saturday & Sunday 9:00 AM – 5:30 PM
Fresno First	Monday 8:30 AM – 8:00 PM Tuesday – Friday 8:30 AM – 5:30 PM
Fresno Minnewawa	Monday 8:30 AM – 8:00 PM Tuesday – Friday 8:30 AM – 5:30 PM
Fresno Ashlan	Monday 8:30 AM – 8:00 PM Tuesday – Friday 8:30 AM – 5:30 PM
Fresno Jensen	Monday 8:30 AM – 8:00 PM Tuesday – Friday 8:30 AM – 5:30 PM
Kerman	Monday – Friday 8:30 AM – 5:30 PM
Parlier Manning	Monday 7:30 AM – 8:00 PM Tuesday – Friday 7:30 AM – 5:30 PM
Parlier 3 rd Street	Monday – Friday 7:30 am – 4:00pm
Huron	Monday 8:30 AM – 8:00 PM Tuesday – Friday 8:30 AM – 5:30 PM
Reedley	Monday 8:30 AM – 8:00 PM Tuesday – Friday 8:30 AM – 5:30 PM

Mendota	Monday – Friday: 8:30 AM – 9:00 PM Saturday & Sunday 9:00 AM – 5:30 PM
Sanger 7 th	Monday – Friday: 8:30 am - 9:00 pm Saturday – Sunday: 9:00 am - 5:30 pm

III. STAFFING

Staffing shall include, but not be limited to the positions, requirements, and responsibilities listed below.

A. Licensed Clinical Psychologist

1. At minimum, a Doctorate degree in Psychology (Ph.D. or PSYD) is required
2. Must be licensed as a Psychologist in the State of California with a good standing
3. At minimum, 3 years of experience in a behavioral health or general health care setting
4. Bilingual proficiency is preferred
5. Will provide individual and group supervision of licensed counselors and care coordinators
6. Will conduct initial intake assessments, perform advanced therapies, and create patient care coordination plans with multidisciplinary team members
7. Will carry a caseload of, on average, 32 clients/week
8. Will provide more intensive therapy services to referred clients

B. Licensed Clinical Social Worker

1. At minimum, a Master’s degree in Social Work or a closely related field
2. Will be a California Licensed Clinical Social Worker (LCSW) and have a valid Lifesaving Certification (BLS, ACLS)
3. At minimum, 3 years of experience in a behavioral health or general health care setting
4. Bilingual proficiency is preferred
5. Will provide direct behavioral health services to clients in collaboration with primary care medical team
6. Will be responsible for coordinating all psychosocial community services under general direction of CONTRACTORs psychologist/program coordinator
7. Will provide assessment and therapy services to referred WTW and Cal-Learn clients
8. Will supervise Associate Clinical Social Workers
9. Will carry a caseload of, on average, 32 clients/week

C. Case Manager Supervisor

1. At minimum, a Master’s degree in Social Work, Counseling, or related field
2. At minimum, 1 year of experience in behavioral health or general health care setting
3. At minimum, 1 year of experience in leadership or supervisory role, preferably in Behavioral Health
4. Must have strong case management background
5. Bilingual proficiency is preferred
6. Will direct, supervise, and coordinate WTW Case Management staff and day-to-day operations for the WTW program
7. Will supervise and coordinate workflow procedures for all Case Management employees at all site locations

D. Associate Clinical Social Worker

1. At minimum, a Master's degree in Social Work or a closely related field
2. Has a current Associate Clinical Social Worker Registration in good standing and have a valid Lifesaving Certification (BLS, ACLS)
3. At minimum, 1 year of experience in a behavioral health or general health care setting
4. Bilingual proficiency is preferred
5. Responsible for prevention and early intervention services of individuals presenting in early manifestation of mental illness
6. Will collaborate with the primary care medical team in coordinating all psychosocial community services
7. Will provide assessment and therapy services to WTW and Cal-Learn clients

E. Case Managers

1. At minimum, a Bachelor's in Social Work or related field is required, with at least 1 years' experience in a behavioral health or general health care setting
2. Bilingual proficiency is preferred
3. Will provide clients with case management
4. Will perform initial screening of referred clients
5. Will assist with the linkage and coordination of care for WTW and Cal-Learn clients
6. Will coordinate trainings and presentations to DSS staff and JobWISE participants
7. Will assist in data collection

F. Quality Insurance Manager

1. At minimum, a Bachelor's degree in health sciences, business, healthcare administration, health information management, or management engineering
2. At minimum, four years of relevant experience and 2 years of management or supervisory experience
3. Will oversee and monitors the development of the program
4. Will oversee data collection activities such as patient satisfaction surveys
5. Will assist with providing data for the program

G. Data Analyst

1. At minimum, a Bachelor's degree in a related field or a commensurate combination of education and experience
2. Experience and understanding of the data programs the CONTRACTOR utilizes
3. Supports end users for self-service report access and content
4. Will provide internal data mapping and interfacing support for existing and new implementations
5. Maintains and organizes new and existing reports
6. Assist in data collection and reporting activities of the WTW and Cal-Learn program.

H. Transportation Driver

1. At minimum, a high school graduate or holds a GED with 5 years of experience in driving
2. Must possess a valid CA Class C driver's license with a clean DMV record, as well as auto insurance
3. Must possess a CPR and First Aid Certificate
4. Bilingual proficiency is preferred
5. Responsible for transporting WTW and Cal-Learn clients needing transportation to and from the health center for scheduled appointments

IV. PROGRAM SERVICES

CONTRACTOR's provided services and responsibilities shall include but not be limited to the services listed below. CONTRACTOR will provide services in clients' preferred language utilizing translation services when necessary. CONTRACTOR shall only provide the services in this Agreement to clients referred by DSS. It is expected that each assessed client, who accepts services, will be provided case management as well as offered other MH services as necessary.

Services will include a minimum of two (2) face-to-face contacts per month, not within the same week. Services will include but are not limited to the following:

A. Screening

1. Screening is defined as over-the-phone contact with a client to offer services. Screening services will be completed by a case manager.
 - a) It is expected screening will occur within three (3) working days of a referral.
 - b) Case managers shall discuss with the client, the available MH services and perform a screening for suitability of services.

B. MH Assessment

1. MH Assessment is defined as a client being assessed to identify their MH needs and the development of an appropriate individualized MH treatment plan.
 - a) It is expected assessments be offered within five (5) working days of a screening and be completed within no more than (45) days of the original referral.
 - b) It is expected that a licensed clinician or an unlicensed clinician under the supervision of a licensed clinician will perform the assessments and formulate care plans.

C. Individualized MH Treatment Plan

1. Individualized MH treatment plan is defined as a plan of care for each assessed client.
 - a) It is expected that a plan will be developed for the client to be employed, attend school, or participate in a WTW approved activity within a six (6) to twelve (12) month timeframe.
 - b) It is expected that treatment will follow a progressive approach, being provided more intensely initially and then tapering off in frequency, depending on the needs and progression of the client.
 - c) Once an individual has created a treatment plan and has established their treatment goals, the client will become enrolled in the program.

D. Case Management

1. Case management is defined as rehabilitative services that will assist clients to improve their ability to participate in an approved WTW activity.
 - a) It is expected that an initial screening of the client will occur via phone call by a case manager to triage for need, risk, and severity.

(1) It is expected that during the initial screening, case managers will inform clients of the available MH services, gauge the client's interest, and perform a screening for suitability of services.

b) It is expected that Case Managers will contact the patients to schedule appointments while taking into consideration the language and cultural needs of the client.

E. Therapy

1. Therapy is defined as treatment performed by a clinician.
 - a. It is expected that the primary mode of therapy will be individual therapy. Group and family therapy will be offered only as a supplement to individual therapy. Telehealth services may be performed at the request of the client.
2. Therapy will be offered to all clients based on diagnosis and client need.
3. Therapy will assist clients in obtaining the goal of becoming employed, attending school, or engaging in a WTW approved activity.

F. Training and Presentations

1. Training is defined as basic MH training for DSS WTW staff that will assist them to better identify clients with potential employment barriers due to mild to moderate mental health issues. It is expected training will include:
 - a) A plan, to train DSS WTW staff that will include information on workflows and procedures to link clients to care at UHC.
 - b) Topics will include, but not be limited to:
 - a. Mental Health
 - b. Risk Assessment
 - c. Substance Abuse Assessments
2. Informational presentations on the mental health services offered by UHC will be given to JobWISE participants to encourage them to seek the services to overcome their mental health barriers to employment.

G. Collaboration

1. CONTRACTOR may work in collaboration with CONTRACTOR's medical providers to provide care to clients and their families.
2. CONTRACTOR will secure the services of trained, qualified translators and interpreters as necessary.

H. Transportation

1. CONTRACTOR will provide door-to-door transportation to and from appointments to clients that request the service.
2. CONTRACTOR will provide vehicle care (maintenance, gas, mileage, etc.) in kind.

V. REPORTING REQUIREMENTS

A. Meeting with DSS

1. CONTRACTOR will be responsible for meeting with DSS, if requested, on a monthly basis, or more often as requested by DSS for contract and performance monitoring.

B. Monthly reporting

1. CONTRACTOR will be required to submit a monthly report to DSS that will include, but not be limited to:
 - a) The number of clients served by region.
 - b) Utilization of services by client.
 - c) Outcomes (See Section VIII).
 - d) Other data as needed or requested by DSS.
2. CONTRACTOR will track outcome measures and other relevant client data as requested by DSS.
3. CONTRACTOR will be required to maintain adequate files and records that meet all reporting requirements.

VI. CIVIL RIGHTS AND PRIVACY TRAINING

CONTRACTOR will provide Civil Rights and Privacy training to their staff within 30 days of the commencement of this Agreement. CONTRACTOR will provide annual Civil Rights and Privacy training to their staff in the beginning of every calendar year and will provide relevant proof of completion to DSS by April 1st of every calendar year. CONTRACTOR will ensure all new hires receive Civil Rights and Privacy training and proof of completion to DSS is submitted within 30 days of their hire.

VII. DSS RESPONSIBILITIES

DSS shall be responsible for referring appropriate participants to CONTRACTOR for Mental Health Employability Services. It is anticipated that approximately 1,000 participants will be referred annually, with approximately 800 clients from metro Fresno and 200 clients from rural communities.

1. DSS will confirm/verify participant eligibility to services.
2. DSS will provide referrals for Mental Health Employability services.
3. DSS shall ensure that all referred participants have been assessed and have a current WTW plan on file.
4. The Case Management Job Specialist (CMJSs) shall ensure that CONTRACTOR is provided with all relevant contact information for each referred participant.
5. DSS staff shall meet with CONTRACTOR's staff as often as needed to exchange pertinent information, resolve problems, and work together to effectively coordinate services.
6. DSS will provide assistance with supportive services including but not limited to transportation fare/reimbursement, childcare, and other employment barriers.

VIII. OUTCOMES

DSS will consider CONTRACTOR performance levels when determining the optional extension. For each contract period, CONTRACTOR shall meet the following performance measurements and levels:

A. Outcome 1: 75% of referred clients will complete the assessment within 45 days of screening

1. Progress on this outcome will be measured by the total number of clients screened and the number of those that completed an assessment within 45 days of screening.

B. Outcome 2: 80% of enrolled clients will meet for therapy with a mental health professional for a minimum of one (1) therapy session

1. Progress on this outcome will be measured by the total number of clients enrolled and the number of clients who have completed at least one (1) therapy session.

C. Outcome 3: 60% of enrolled clients will successfully exit the program within 12 months

1. Progress on this outcome will be measured by the total number of clients enrolled and the number of clients who have successfully exited the program within 12 months. Successful exit of the program is defined as completion of the case plan or a mutually agreed-upon transition between the clinician and the client. This may include re-entry into WTW activity related to employment/education, exit due to Time On Aid (TOA), or approved exemption/good cause waiver.

D. Outcome 4: Of those clients that successfully complete the program,

1. 60% of participants who successfully exit the program and continue to meet CalWORKs eligibility, will be scheduled for an approved WTW activity that leads towards self-sufficiency (i.e., education, employment, or employment-related activity) within thirty days upon successfully exiting the program.
2. The tracking of this outcome will be the responsibility of UHC Staff and DSS Staff at the time of exit.

E. Expectation 1: 100% of referred clients that are able to be reached will be screened within 3 business days of referral

1. Progress on this outcome will be measured by the total number of referrals CONTRACTOR receives from DSS, and the number of those referrals where a screening is conducted within three (3) business days.

F. Expectation 2: 90% of clients that successfully complete the program will report satisfaction with services through the client satisfaction survey

1. Progress on this outcome will be measured by the results of the satisfaction surveyed filled out by clients.

Cost Proposal Summary

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Total Requested Budget 2023-2024	\$	1,842,334
Total Requested Budget 2024-2025	\$	1,880,786
Total Requested Budget 2025-2026	\$	1,941,916
Total Requested Budget 2026-2027	\$	1,857,648
Total Requested Budget 2027-2028	\$	1,857,648
Total	\$	9,380,332

Positions Budgeted	Number of positions (FTE)
Psychologist	1.0
Psychologist	1.0
Psychologist	1.0
Case Manager Supervisor	0.5
LCSW	1.0
LCSW	1.0
ACSW	1.0
ACSW	1.0
ACSW	1.0
ACSW	1.0
Case Manager	1.0
Case Manager	1.0
Case Manager	1.0
QI Manager	0.5
Data Analyst	0.5
Transportation Driver	1.0
Total FTE	14.5

Line Item Budget FY 23-24

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Salaries, Taxes, and Benefits	Annual Budget	Notes/Comments/Description
Regular Salaries	\$ 1,234,423	
Unemployment Insurance	\$ 4,939	
OASDI Contribution	\$ 102,127	
Workers Comp Contribution	\$ 16,020	
Health Insurance Contribution	\$ 160,199	
Life & Disability Insurance	\$ 6,141	
Retirement Contribution	\$ 40,050	
Benefits Administration	\$ 350	
Other (describe)	\$ -	
Salaries and Benefits Total	\$ 1,564,249	

Operations Costs	Annual Budget	Notes/Comments/Description
Insurance	\$ -	
Office Lease	\$ -	
Utilities	\$ -	
Communications	\$ 8,000	Language Line Services
Equipment	\$ 24,000	12 Laptops and workstations
Office Expense	\$ 3,600	12 phone stations
Transportation	\$ -	
Program Supplies	\$ 75,000	Educational materials
Other (describe)	\$ -	
Other (describe)	\$ -	
Other (describe)	\$ -	
Operations Costs Total	\$ 110,600	

Direct Costs Total \$ 1,674,849

Indirect costs - Max. of 10% for actual amount billed (salaries, taxes & benefits plus operations costs)

Indirect Costs \$ 167,485

TOTAL BUDGET \$ 1,842,334

Salary Benefit FY 23-24

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Position	FTE	Annual Salary	Contract Salary (salary * FTE)	Unemp. Insurance	OASDI	Workers Comp	Health Insurance	Life & Disability	Retirement	Benefits Admin	Other	Contract Total Salaries & Benefits	Description of Other
Psychologist	1.0	130,000	130,000	481	9,945	1,560	15,600	598	3,900	25		162,109	
Psychologist	1.0	130,000	130,000	481	9,945	1,560	15,600	598	3,900	25		162,109	
Psychologist	1.0	130,000	130,000	481	9,945	1,560	15,600	598	3,900	25		162,109	
Case Manager Supervisor	0.5	64,480	32,240	239	4,933	774	7,738	297	1,934	25		48,179	
LCSW	1.0	110,000	110,000	407	8,415	1,320	13,200	506	3,300	25		137,173	
LCSW	1.0	110,000	110,000	407	8,415	1,320	13,200	506	3,300	25		137,173	
ACSW	1.0	72,000	72,000	266	5,508	864	8,640	331	2,160	25		89,795	
ACSW	1.0	72,000	72,000	266	5,508	864	8,640	331	2,160	25		89,795	
ACSW	1.0	72,000	72,000	266	5,508	864	8,640	331	2,160	25		89,795	
ACSW	1.0	72,000	72,000	266	5,508	864	8,640	331	2,160	25		89,795	
Case Manager	1.0	64,000	64,000	237	4,896	768	7,680	294	1,920	25		79,820	
Case Manager	1.0	64,000	64,000	237	4,896	768	7,680	294	1,920	25		79,820	
Case Manager	1.0	64,000	64,000	237	4,896	768	7,680	294	1,920	25		79,820	
QI Manager	0.5	72,820	36,410	269	5,571	874	8,738	335	2,185			54,382	
Data Analyst	0.5	63,845	31,923	236	4,884	766	7,661	294	1,915			47,679	
Transportation Driver	1.0	43,850	43,850	162	3,355	526	5,262	202	1,316	25		54,697	
Totals	14.5	\$ 1,334,995	\$ 1,234,423	\$ 4,939	\$ 102,127	\$ 16,020	\$ 160,199	\$ 6,141	\$ 40,050	\$ 350	\$ -	\$ 1,564,249	

Line Item Budget FY 24-25

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Salaries, Taxes, and Benefits	Annual Budget	Notes/Comments/Description
Regular Salaries	\$ 1,283,799	
Unemployment Insurance	\$ 5,137	
OASDI Contribution	\$ 106,212	
Workers Comp Contribution	\$ 16,661	
Health Insurance Contribution	\$ 166,607	
Life & Disability Insurance	\$ 6,387	
Retirement Contribution	\$ 41,652	
Benefits Administration	\$ 350	
Other (describe)	\$ -	
Salaries and Benefits Total	\$ 1,626,805	

Operations Costs	Annual Budget	Notes/Comments/Description
Insurance	\$ -	
Office Lease	\$ -	
Utilities	\$ -	
Communications	\$ 8,000	Language Line Services
Equipment	\$ -	
Office Expense	\$ -	
Transportation	\$ -	
Program Supplies	\$ 75,000	Educational materials
Other (describe)	\$ -	
Other (describe)	\$ -	
Other (describe)	\$ -	
Operations Costs Total	\$ 83,000	

Direct Costs Total \$ 1,709,805

Indirect costs - Max. of 10% for actual amount billed (salaries, taxes & benefits plus operations costs)

Indirect Costs \$ 170,981

TOTAL BUDGET \$ 1,880,786

Salary Benefit FY 24-25

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Position	FTE	Annual Salary	Contract Salary (salary * FTE)	Unemp. Insurance	OASDI	Workers Comp	Health Insurance	Life & Disability	Retirement	Benefits Admin	Other	Contract Total Salaries & Benefits	Description of Other
Psychologist	1.0	135,200	135,200	500	10,343	1,622	16,224	622	4,056	25		168,592	
Psychologist	1.0	135,200	135,200	500	10,343	1,622	16,224	622	4,056	25		168,592	
Psychologist	1.0	135,200	135,200	500	10,343	1,622	16,224	622	4,056	25		168,592	
Case Manager Supervisor	0.5	67,059	33,530	248	5,130	805	8,047	308	2,012	25		50,105	
LCSW	1.0	114,400	114,400	423	8,752	1,373	13,728	526	3,432	25		142,659	
LCSW	1.0	114,400	114,400	423	8,752	1,373	13,728	526	3,432	25		142,659	
ACSW	1.0	74,880	74,880	277	5,728	899	8,986	344	2,246	25		93,385	
ACSW	1.0	74,880	74,880	277	5,728	899	8,986	344	2,246	25		93,385	
ACSW	1.0	74,880	74,880	277	5,728	899	8,986	344	2,246	25		93,385	
ACSW	1.0	74,880	74,880	277	5,728	899	8,986	344	2,246	25		93,385	
Case Manager	1.0	66,560	66,560	246	5,092	799	7,987	306	1,997	25		83,012	
Case Manager	1.0	66,560	66,560	246	5,092	799	7,987	306	1,997	25		83,012	
Case Manager	1.0	66,560	66,560	246	5,092	799	7,987	306	1,997	25		83,012	
QI Manager	0.5	75,733	37,866	280	5,794	909	9,088	348	2,272			56,557	
Data Analyst	0.5	66,399	33,199	246	5,080	797	7,968	305	1,992			49,587	
Transportation Driver	1.0	45,604	45,604	169	3,489	547	5,472	210	1,368	25		56,884	
Totals	\$ 14.5	\$ 1,388,395	\$ 1,283,799	\$ 5,137	\$ 106,212	\$ 16,661	\$ 166,607	\$ 6,387	\$ 41,652	\$ 350	\$ -	\$ 1,626,805	

Line Item Budget FY 25-26

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Salaries, Taxes, and Benefits	Annual Budget	Notes/Comments/Description
Regular Salaries	\$ 1,325,666	
Unemployment Insurance	\$ 5,342	
OASDI Contribution	\$ 110,461	
Workers Comp Contribution	\$ 17,327	
Health Insurance Contribution	\$ 173,272	
Life & Disability Insurance	\$ 6,642	
Retirement Contribution	\$ 43,318	
Benefits Administration	\$ 350	
Other (describe)	\$ -	
Salaries and Benefits Total	\$ 1,682,378	

Operations Costs	Annual Budget	Notes/Comments/Description
Insurance	\$ -	
Office Lease	\$ -	
Utilities	\$ -	
Communications	\$ 8,000	Language Line Services
Equipment	\$ -	
Office Expense	\$ -	
Transportation	\$ -	
Program Supplies	\$ 75,000	Educational materials
Other (describe)	\$ -	
Other (describe)	\$ -	
Other (describe)	\$ -	
Operations Costs Total	\$ 83,000	

Direct Costs Total \$ 1,765,378

Indirect costs - Max. of 10% for actual amount billed (salaries, taxes & benefits plus operations costs)

Indirect Costs \$ 176,538

TOTAL BUDGET \$ 1,941,916

**Attachment B
Cost Proposal Summary**

Salary Benefit FY 25-26

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Position	FTE	Annual Salary	Contract Salary (salary * FTE)	Unemp. Insurance	OASDI	Workers Comp	Health Insurance	Life & Disability	Retirement	Benefits Admin	Other	Contract Total Salaries & Benefits	Description of Other
Psychologist	1.0	140,608	140,608	520	10,757	1,687	16,873	647	4,218	25		175,335	
Psychologist	1.0	140,608	140,608	520	10,757	1,687	16,873	647	4,218	25		175,335	
Psychologist	1.0	140,608	140,608	520	10,757	1,687	16,873	647	4,218	25		175,335	
Case Manager Supervisor	0.5	69,741	34,871	258	5,335	837	8,369	321	2,092	25		52,108	
LCSW	1.0	118,976	118,976	440	9,102	1,428	14,277	547	3,569	25		148,364	
LCSW	1.0	118,976	118,976	440	9,102	1,428	14,277	547	3,569	25		148,364	
ACSW	1.0	77,875	77,875	288	5,957	935	9,345	358	2,336	25		97,120	
ACSW	1.0	77,875	77,875	288	5,957	935	9,345	358	2,336	25		97,120	
ACSW	1.0	77,875	77,875	288	5,957	935	9,345	358	2,336	25		97,120	
ACSW	1.0	77,875	77,875	288	5,957	935	9,345	358	2,336	25		97,120	
Case Manager	1.0	69,222	69,222	256	5,296	831	8,307	318	2,077	25		86,331	
Case Manager	1.0	69,222	69,222	256	5,296	831	8,307	318	2,077	25		86,331	
Case Manager	1.0	69,222	69,222	256	5,296	831	8,307	318	2,077	25		86,331	
QI Manager	0.5	78,762	39,381	291	6,025	945	9,451	362	2,363			58,820	
Data Analyst	0.5	69,055	34,527	256	5,283	829	8,287	318	2,072			51,570	
Transportation Driver	0.8	47,428	37,943	175	3,628	569	5,691	218	1,423	25		49,673	
Totals	\$ 14.3	\$ 1,443,931	\$ 1,325,666	\$ 5,343	\$ 110,461	\$ 17,327	\$ 173,272	\$ 6,642	\$ 43,318	\$ 350	\$ -	\$ 1,682,378	

Line Item Budget FY 26-27

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Salaries, Taxes, and Benefits	Annual Budget	Notes/Comments/Description
Regular Salaries	\$ 1,673,771	
Unemployment Insurance	\$ -	
OASDI Contribution	\$ -	
Workers Comp Contribution	\$ -	
Health Insurance Contribution	\$ -	
Life & Disability Insurance	\$ -	
Retirement Contribution	\$ -	
Benefits Administration	\$ -	
Other (describe)	\$ -	
Salaries and Benefits Total	\$ 1,673,771	

Operations Costs	Annual Budget	Notes/Comments/Description
Insurance	\$ -	
Office Lease	\$ -	
Utilities	\$ -	
Communications	\$ -	
Equipment	\$ -	
Office Expense	\$ -	
Transportation	\$ -	
Program Supplies	\$ 15,000	
Other (describe)	\$ -	
Other (describe)	\$ -	
Other (describe)	\$ -	
Operations Costs Total	\$ 15,000	

Direct Costs Total \$ 1,688,771

Indirect costs - Max. of 10% for actual amount billed (salaries, taxes & benefits plus operations costs)

Indirect Costs \$ 168,887

TOTAL BUDGET \$ 1,857,648

**Attachment B
Cost Proposal Summary**

Salary Benefit FY 26-27

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Position	FTE	Annual Salary	Contract Salary (salary * FTE)	Unemp. Insurance	OASDI	Workers Comp	Health Insurance	Life & Disability	Retirement	Benefits Admin	Other	Contract Total Salaries & Benefits	Description of Other
Psychologist	1.0	137,904	137,904									137,904	
Psychologist	1.0	137,904	137,904									137,904	
Psychologist	1.0	137,904	137,904									137,904	
Psychologist	1.0	137,904	137,904									137,904	
Case Manager Supervisor	0.5	68,400	34,200									34,200	
LCSW	1.0	115,544	115,544									115,544	
LCSW	1.0	115,544	115,544									115,544	
LCSW	1.0	115,544	115,544									115,544	
LCSW	1.0	115,544	115,544									115,544	
ACSW	1.0	76,378	76,378									76,378	
ACSW	1.0	76,378	76,378									76,378	
ACSW	1.0	76,378	76,378									76,378	
ACSW	1.0	76,378	76,378									76,378	
Case Manager	1.0	66,560	66,560									66,560	
Case Manager	1.0	66,560	66,560									66,560	
Case Manager	1.0	66,560	66,560									66,560	
QI Manager	0.5	79,866	39,933									39,933	
Data Analyst	0.5	66,400	33,200									33,200	
Transportation Driver	1.0	47,454	47,454									47,454	
Totals	17.5	\$ 1,781,102	\$ 1,673,771	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,673,771	

Line Item Budget FY 27-28

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Salaries, Taxes, and Benefits	Annual Budget	Notes/Comments/Description
Regular Salaries	\$ 1,673,771	
Unemployment Insurance	\$ -	
OASDI Contribution	\$ -	
Workers Comp Contribution	\$ -	
Health Insurance Contribution	\$ -	
Life & Disability Insurance	\$ -	
Retirement Contribution	\$ -	
Benefits Administration	\$ -	
Other (describe)	\$ -	
Salaries and Benefits Total	\$ 1,673,771	

Operations Costs	Annual Budget	Notes/Comments/Description
Insurance	\$ -	
Office Lease	\$ -	
Utilities	\$ -	
Communications	\$ -	
Equipment	\$ -	
Office Expense	\$ -	
Transportation	\$ -	
Program Supplies	\$ -	
Other (describe)	\$ -	
Other (describe)	\$ -	
Other (describe)	\$ -	
Operations Costs Total	\$ 15,000	

Direct Costs Total \$ 1,688,771

Indirect costs - Max. of 10% for actual amount billed (salaries, taxes & benefits plus operations costs)

Indirect Costs \$ 168,877

TOTAL BUDGET \$ 1,857,648

**Attachment B
Cost Proposal Summary**

Salary Benefit FY 27-28

Mental Health Employability Services

Organization/Agency: United Health Centers of the San Joaquin Valley

Position	FTE	Annual Salary	Contract Salary (salary * FTE)	Unemp. Insurance	OASDI	Workers Comp	Health Insurance	Life & Disability	Retirement	Benefits Admin	Other	Contract Total Salaries & Benefits	Description of Other
Psychologist	1.0	137,904	137,904									137,904	
Psychologist	1.0	137,904	137,904									137,904	
Psychologist	1.0	137,904	137,904									137,904	
Psychologist	1.0	137,904	137,904									137,904	
Case Manager Supervisor	0.5	68,400	34,200									34,200	
LCSW	1.0	115,544	115,544									115,544	
LCSW	1.0	115,544	115,544									115,544	
LCSW	1.0	115,544	115,544									115,544	
LCSW	1.0	115,544	115,544									115,544	
ACSW	1.0	76,378	76,378									76,378	
ACSW	1.0	76,378	76,378									76,378	
ACSW	1.0	76,378	76,378									76,378	
ACSW	1.0	76,378	76,378									76,378	
Case Manager	1.0	66,560	66,560									66,560	
Case Manager	1.0	66,560	66,560									66,560	
Case Manager	1.0	66,560	66,560									66,560	
QI Manager	0.5	79,866	39,933									39,933	
Data Analyst	0.5	66,400	33,200									33,200	
Transportation Driver	1.0	47,454	47,454									47,454	
Totals	17.5	\$ 1,781,102	\$ 1,673,771	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,673,771	

Organization/Agency: United Health Centers of the San Joaquin Valley

Cost Proposal Narrative

Personnel Costs

1. Regular Salaries:

- **Psychologists:** \$390,000 total requested in Year 1 for 3.0 FTE Psychologists (\$130,000 each) who will provide more intensive therapy services to clients referred to the WTW program. (Bilingual Spanish/English.)

\$551,616 total requested in Years 4 & 5 for 4.0 FTE Psychologists (\$137,904 each) who will provide more intensive therapy services to clients referred to the WTW program. (Bilingual Spanish/English.)
- **Licensed Clinical Social Workers:** \$220,000 total requested in Year 1 for 2.0 FTE LCSWs (\$110,000 each) who will provide assessment and therapy services to clients referred to the WTW program. The LCSWs will provide the supervision to the ACSWs. (Bilingual Spanish/English.)

\$462,176 total requested in Years 4 & 5 for 4.0 FTE LCSWs (\$115,544 each) who will provide assessment and therapy services to clients referred to the WTW program. The LCSWs will provide the supervision to the ACSWs. (Bilingual Spanish/English.)
- **Case Manager Supervisor:** \$32,240 total requested in Year 1 for 0.5 FTE Case Manager Supervisor who will direct, supervise, and coordinate WTW Case Management staff and day-to-day operations for UHC's WTW program.

\$34,200 total requested in Years 4 & 5 for 0.5 FTE Case Manager Supervisor who will direct, supervise, and coordinate WTW Case Management staff and day-to-day operations for UHC's WTW program.
- **Associate Clinical Social Workers:** \$288,000 total requested in Year 1 for 4.0 FTE ACSWs (\$72,000 each) who will provide assessment and therapy services to clients referred to the WTW program. (Bilingual Spanish/English.)

\$305,512 total requested in Years 4 & 5 for 4.0 FTE ACSWs (\$76,378 each) who will provide assessment and therapy services to clients referred to the WTW program. (Bilingual Spanish/English.)
- **Case Managers:** \$192,000 total requested in Year 1 for 3.0 FTE Case Managers (\$64,000 each) who will conduct initial screenings of clients referred to the WTW program. The Case Manager will assist with the linkage and coordination of care for WTW clients. In addition, the Case Manager will coordinate trainings and presentations to DSS staff and assist in data collection. (Bilingual Spanish/English.)

\$199,680 total requested in Years 4 & 5 for 3.0 FTE Case Managers (\$66,560 each) who will conduct initial screenings of clients referred to the WTW program. The Case Manager will assist with the linkage and coordination of care for WTW clients. In addition, the Case Manager will coordinate trainings and presentations to DSS staff and assist in data collection. (Bilingual Spanish/English.)
- **QI Manager:** \$36,410 total requested in Year 1 for 0.5 FTE QI Manager who will oversee data collection activities such as patient satisfaction surveys. The QI Manager supervises the Data Analyst.

\$39,933 total requested in Years 4 & 5 for 0.5 FTE QI Manager who will oversee data collection activities such as patient satisfaction surveys. The QI Manager supervises the Data Analyst.

- **Data Analyst:** \$31,923 total requested in Year 1 for 0.5 FTE Data Analyst who will collect program data, and compile reports for the County/DSS.
\$33,200 total requested in Years 4 & 5 for 0.5 FTE Data Analyst who will collect program data, and compile reports for the County/DSS.
- **Transportation Driver:** \$43,850 total requested in Year 1 for 1.0 FTE Transportation Driver to ensure clients with transportation barriers who are referred to the WTW program are able to make their scheduled appointments. (Bilingual Spanish/English.)
\$47,454 total requested in Years 4 & 5 for 1.0 FTE Transportation Driver to ensure clients with transportation barriers who are referred to the WTW program are able to make their scheduled appointments. (Bilingual Spanish/English.)

A 4% increase per year is budgeted for Years 2 and 3.

Rationale for additional staff:

1.0 FTE Case Managers and 1.0 FTE ACSW have been added to support and manage established patients from the Resource Center. A 0.5 FTE Case Manager Supervisor has been added to provide direct supervision and oversight to the three Case Managers.

2. Unemployment Insurance:

Calculated at 0.37% of salary. \$4,939 year 1; \$5,137 year 2; \$5,343 year 3.
Total years 1-3 = \$15,419
Total years 4-5 = N/A

3. OASDI Contribution:

Calculated at 7.65% of salary. \$102,127 year 1; \$106,212 year 2; \$110,461 year 3.
Total years 1-3 = \$318,800
Total years 4-5 = N/A

4. Workers Compensation Contribution:

Calculated at 1.2% of salary. \$16,020 year 1; \$16,661 year 2; \$17,327 year 3.
Total years 1-3 = \$50,008
Total years 4-5 = N/A

5. Health Insurance Contribution:

Calculated at 12% of salary. \$160,199 year 1; \$166,607 year 2; \$173,272 year 3.
Total years 1-3 = \$500,078
Total years 4-5 = N/A

6. Life & Disability Insurance:

Calculated at 0.46% of salary. \$6,141 year 1; \$6,387 year 2; \$6,642 year 3.
Total years 1-3 = \$19,170
Total years 4-5 = N/A

<p>7. Retirement Contribution: Calculated at 3% of salary. \$40,050 year 1; \$41,652 year 2; \$43,318 year 3. Total years 1-3 = \$125,020 Total years 4-5 = N/A</p>
<p>8. Benefits Administration: <i>Reimbursement Phone Stipend</i> \$25 per 14 positions = \$350 (years 1-3); Total years 1-3 = \$1,050 Total years 4-5 = N/A</p>
<p>9. Other personnel costs: N/A</p>
<p><u>Operations Costs</u></p>
<p>1. Insurance: N/A</p>
<p>2. Office Lease: N/A</p>
<p>3. Utilities: N/A</p>
<p>4. Communications: \$8,000 requested years 1-3 for Language Line services for clients needing translation for languages not available through UHC staff. Total years 1-3 = \$24,000</p>
<p>5. Equipment: Funds requested for 12 laptop computers and workstations for new staff. Estimated at \$2,000 per unit x 12 = \$24,000. YEAR ONE ONLY.</p>
<p>6. Office Expense: Funds requested for 12 landline office phones for new staff. Estimated at \$300 each x 12 = \$3,600. YEAR ONE ONLY.</p>
<p>7. Transportation: N/A</p>
<p>8. Program Supplies: \$75,000 is allocated years 1-3 for program supplies, including printing of educational materials such as flyers and brochures for potential program clients, as well as handouts and other materials for trainings and presentations to County staff. Total years 1-3 = \$225,000 \$15,000 to be spent on various toolkits, mental health guides, and educational materials for clients in Year 4 and again in Year 5. Total years 4-5 = \$30,000</p>
<p>9. Other operation costs (describe): N/A</p>

Indirect Costs

1. Indirect Costs (describe rate used): Calculated at 10% of total direct costs

Year 1: \$167,485 (*\$1,674,849 direct costs x 0.10*)

Year 2: \$170,981 (*\$1,709,805 direct costs x 0.10*)

Year 3: \$176,538 (*\$1,765,378 direct costs x 0.10*)

Year 4: \$168,877 (*\$1,688,771 direct costs x 0.10*)

Year 5: \$168,877 (*\$1,688,771 direct costs x 0.10*)

Total indirect costs years 1-3 = \$515,004

Total indirect costs years 4-5 = \$337,754

Advance payment request narrative (if applicable)

N/A

Note: Slight calculation differences may occur due to rounding.