



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.

Triage Center Emergency Shelter services, including 24-hour emergency shelter that offers low-barrier access to dormitory or private accommodations with on-site, housing-focused services including Diversion pre-screening, case management, housing search and placement, connection to community resources, and stabilization of health issues.

Poverello House will provide twenty-three (23) emergency shelter beds, including wrap and access site services. The Triage Center is intended to provide a safe, supportive environment where residents will be provided with wraparound services to attain permanent housing by rebuilding their support network and addressing the issues that led to the episode of homelessness.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

Poverello House; 412 F St Fresno CA 93706
Contact person: Sara Mirhadi; Phone: (559) 496-6988; Email: mirhadi@poverellohouse.org
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The maximum cost of the agreement is \$342,005 for the full term of November 1, 2024 through June 30, 2025, with no renewals..
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.

Poverello House currently provides thirty-four (34) emergency shelter beds and wraparound services. A new agreement was executed for eleven (11) beds. On May 21, 2024, the County Board of Supervisors directed the Department to develop a plan to support the remaining 23 beds for remainder of fiscal year 2024-25, to ensure that none of the existing guests are displaced and that services can continue while Poverello House develops a plan beyond the current fiscal year.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - When the contract is with a federal, state, or local governmental agency.
 - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$5,000 whichever is more.
 - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.

Triage emergency shelter services are essential because they serve women who are at imminent risk of homelessness or currently experiencing homelessness. Services provided by Triage Emergency Services include emergency shelter, case management, housing search and placement, diversion pre-screening, and stabilizing health intervention. Maintaining these services for the current clients is vital to ensure they are able to retain their housing and attain self-sufficiency.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.

Poverello House is currently operating a 34-bed triage shelter. At the direction of the County Board of Supervisors, services will be continued through June 30, 2025, to prevent a break in services and the release of 23 women experiencing homelessness in Fresno County, while Poverello House develops a plan beyond fiscal year 2024-25.

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Requested By:

Senior Staff Analyst

Title

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I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

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[✕ Sign] Double click!

Department Head Signature

rblackburn 9/25/2024 8:54:22 AM

[✕ Sign] Double click!

Purchasing Manager Signature