



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
Comprehensive services from street outreach through rapid rehousing for households that are experiencing or are at-risk of homelessness. Services include accessing the clients' needs, placing them into emergency shelter, moving them into permanent housing as quickly as possible, rental subsidies, case management, and housing retention supports for up to 12 months.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
RH Community Builders
Katie Wilbur, Executive Director
3040 N. Fresno, CA 93703
559-492-1373
katie@rhcbfresno.com
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
The contract term is from June 22, 2026 through Month June 30, 2027 with a maximum cost of \$550,000.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
The Department requests to waive the competitive bidding process consistent with Administrative Policy No. 34 for unusual or extraordinary circumstances in order to leverage the resources immediately available to RH Community Builders (RHCB); including the use of their motel rooms at The Flats as emergency shelters, as well as CalAIM resources to further the services provided with Emergency Solutions Grants and HHAP funding, and the ability to provide the dollar for dollar match as required by the funding.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - When the contract is with a federal, state, or local governmental agency.
 - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$5,000 whichever is more.
 - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
The services requested are essential as there continues to be unhoused individuals in the Fresno Madera Continuum of Care jurisdiction in need of housing services. RHCB is uniquely positioned to use available motel rooms at The Flats, owned by RHCB, immediately while connecting clients to CalAIM services and utilizing short term funding in a way that assists households with critical services while helping to ensure full usage of the rooms at The Flats and spend down the ESG funding by the rapidly approaching deadlines. Additionally, RHCB has experience managing ESG funds and with the Coordinated Entry System which enables them to connect clients from unsheltered homelessness to the CES System and provide the initial assessment and ongoing services needed to end the households homeless experience.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
There was no additional research conducted as the units at The Flats are owned by RHCB, who is the only provider with the authority to leverage these available units and an existing CalAIM program to ensure meaningful, immediate services to the identified eligible clients. Additionally, they have the capacity to begin services immediately and to leverage CalAIM funding to provide full wraparound services to clients from start to finish; the street to shelter, shelter to permanent rehousing.

sduncan 6/18/2026 7:59:25 AM

Requested By:

Program Manager

Title

[\[Sign\]](#) Double click!

I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

pnerland 6/18/2026 3:13:06 PM

Department Head Signature

[\[✕ Sign\]](#) Double click!

rblackburn 6/18/2026 3:57:21 PM

Purchasing Manager Signature

[\[✕ Sign\]](#) Double click!