



Board Agenda Item 28

DATE: October 22, 2024

TO: Board of Supervisors

SUBMITTED BY: John Zanoni, Sheriff-Coroner-Public Administrator
David Luchini, RN, PHN, Director, Department of Public Health
Susan L. Holt, Director Department of Behavioral Health
Sanja Bugay, Director, Department of Social Services
Kirk Haynes, Chief Probation Officer, Probation Department

SUBJECT: Retroactive Agreement with MediWaste Disposal LLC for Medical Waste Transport and Disposal

RECOMMENDED ACTION(S):

Approve and authorize the Chairman to execute a retroactive Agreement with MediWaste Disposal LLC for transport of medical waste from County facilities and disposal, effective July 29, 2024 through July 28, 2029, which includes a three-year base contract and two optional one-year extensions, total not to exceed \$1,000,000.

There is no increase in Net County Cost associated with the recommended action. The item brought before your Board, if approved, will provide medical waste transport from County facilities and disposal. This item is countywide.

ALTERNATIVE ACTION(S):

Non-approval of the recommended action would cause a disruption in the ability of the Sheriff's Office, Department of Public Health, Department of Behavioral Health, Department of Social Services and Probation Department to obtain medical waste transport and removal services, as the Purchasing agreement for such services expired July 28, 2024.

RETROACTIVE AGREEMENT:

The recommended agreement is retroactive to July 29, 2024. The RFQ was initially issued on May 10, 2024, with a closure date of June 5, 2024. The tentative award notice went out on July 15, 2024, with a one-week time frame for vendors to dispute the Department's decision. The final agreement was signed by MediWaste Disposal LLC on September 30, 2024.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. The maximum cost associated with the recommended agreement is \$600,000 for the three-year period of July 29, 2024 to July 28, 2027. If the options are exercised for years 4 and 5, the maximum costs per year will be \$200,000, with a total 5-year maximum of \$1,000,000. Actual expenditures for medical waste will be determined by the number of pickups, location and type of services required. Sufficient appropriations and estimated revenues are included in the Sheriff-Coroner-Public Administrator Org 3111 FY 2024-25 Adopted Budget and will be

requested in subsequent budgets subject to approval by Board. There is no increase in Net County Cost associated with the recommended action for Public Health Org 5620. Sufficient appropriations are included in the Public Health Org 5620 FY 2024-25 Adopted Budget and will be requested in subsequent budgets, subject to approval by your Board. There is no increase in Net County Cost associated with the recommended action for Behavioral Health Org 5630. Sufficient appropriations are included in the Behavioral Health Org 5630 FY 2024-25 Adopted Budget and will be requested in subsequent budgets, subject to approval by your Board. There is no increase in Net County Cost associated with the recommended action for the Social Services Department Org 5610. Sufficient appropriations and are included in the Social Services Department Org 5610 FY 2024-25 Adopted Budget and will be requested in subsequent budgets, subject to approval by your Board. There is no increase in Net County Cost associated with the recommended action for Probation Org 3430. Sufficient appropriations are included in the Probation Org 3430 FY 2024-25 Adopted Budget and will be requested in subsequent budgets, subject to approval by your Board. There is no increase in Net County Cost associated with the recommended action for Probation Org 3440. Sufficient appropriations are included in the Probation Org 3440 FY 2024-25 Adopted Budget and will be requested in subsequent budgets, subject to approval by your Board.

DISCUSSION:

The Internal Services-Purchasing Division issued a Request for Quotation (RFQ) No. 24-068 on May 10, 2024 for the purpose of soliciting bids to provide medical waste transport and disposal for the Sheriff's Office, Department of Public Health, Department of Behavioral Health, Department of Social Services and the Probation Department. The RFQ closed on June 5, 2024.

County Purchasing Division received two qualified quotations by the June 5, 2024 deadline, which were from MediWaste Disposal, LLC and Nevada Byproducts, dba Rynocare Medical Waste and Disposal. All bids were reviewed by Purchasing, and MediWaste Disposal LLC was determined to be the most responsive, responsible bidder whose quotation was determined to be the most advantageous to the County. On July 15th 2024, pending Board approval, a Tentative Award Notice was made to MediWaste Disposal, LLC for Quotation No. 24-068.

The recommended agreement, if approved, will be effective retroactive to July 29, 2024 through July 28, 2027, with the option to extend the term for two additional one-year periods upon thirty days advance written notice under the same terms and conditions. Consistent with Board direction, the recommended agreement includes delegation of authority to the Sheriff or designee to execute both optional extensions on behalf of the County based on the contractor meeting performance standards.

Under the recommended agreement, MediWaste Disposal LLC will furnish all labor, equipment, containers that are appropriately sanitized, disinfected and labeled, supplies, materials, labels, shipping containers and boxes, plastic bags, transportation and supervision required to provide pick-up, transport, and treatment of biohazardous waste from County facilities in accordance with all applicable laws. These facilities include one Behavioral Health facility, three Public Health facilities, the Sheriff's Office forensic lab, crime scene unit, and Coroner's Office, the Probation drug suppression unit and Juvenile Justice Campus, and eight Department of Social Services facilities.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Agreement with MediWaste LLC

CAO ANALYST:

Fine Nai