



# Board Agenda Item 32

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DATE: November 18, 2025

TO: Board of Supervisors

SUBMITTED BY: Paul Nerland, County Administrative Officer

SUBJECT: Revision to Administrative Policy No. 76 - Grants to Non-Governmental and Non-Profit Organizations from the General Fund

RECOMMENDED ACTION(S):

**Approve revised Administrative Policy No. 76 - Grants to Non-Governmental and Non-Profit Organizations from the General Fund, which removes fixed dollar amounts noted for exempt organizations.**

Approval of the recommended action will approve revisions to Administrative Policy No. 76 (AP 76) to remove fixed dollar amounts noted for exempt organizations. Funding levels will continue to be approved by your Board through the budget process. This item is countywide.

ALTERNATIVE ACTION(S):

Your Board may choose not to remove the fixed amounts and instead update the dollar amounts to reflect current approved expenditures.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action.

DISCUSSION:

On June 5, 2018, the Board approved AP 76 establishing a formal process for awarding grants to non-governmental and non-profit organizations using General Fund discretionary revenues. The policy sets annual limits on grants at \$2,500 per organization, requires annual expenditure reporting, and ensures that all awards align with the County's mission, vision, and goals. All grants must also be considered during the budget process to control fiscal impact and maintain accountability.

The policy further specified that certain organizations were grandfathered in or exempt from the annual cap and allowed them to continue receiving grant amounts above the established threshold. This provision recognized existing contributions while ensuring future grants adhere to the new guidelines.

The list of exempt organizations will remain in the policy to identify those exempt from the general grant limitations and application process; however, the specific dollar amounts will be removed. Funding levels for these organizations are already approved by your Board through the County's budget process, which allows for adjustments as needed, and have been included in the FY 2025-26 Adopted Budget. Removing the fixed amounts reduces the need to revise the policy on annual basis.

REFERENCE MATERIAL:

BAI #41, June 5, 2018

ATTACHMENTS INCLUDED AND/OR ON FILE:

Administrative Policy 76 (Redline)  
Administrative Policy 76

CAO ANALYST:

Maria Valencia