

1 **AMENDMENT NO. 2 TO SERVICE AGREEMENT**

2 This Amendment No. 2 to Service Agreement ("Amendment No. 2") is dated  
3 \_\_\_\_\_ and is between Fresno Economic Opportunities Commission, a  
4 California non-profit 501 c3 organization ("Contractor"), and the County of Fresno, a political  
5 subdivision of the State of California ("County").

6 **Recitals**

7 A. On August 8, 2023, the County and the Contractor entered into Service Agreement,  
8 which is County agreement number A-23-396 ("Agreement"), for implementing evidence-based  
9 programs that improve the oral health of elementary school aged children.

10 B. On October 22, 2024, the County and the Contractor entered into a First Amendment,  
11 which is County agreement number A-24-556 (Agreement number A-23-396, and First  
12 Amendment number A-24-556 collectively, shall be referred to herein as "the Agreement"), to  
13 increase the maximum compensation Thirty Thousand and No/100 Dollars (\$30,000.00).

14 C. Changes to the Agreement are necessary to increase the maximum compensation to  
15 support the Department's effort to address social determinants of health through preventative  
16 population health intervention services.

17 D. The County and Contractor now desire to further amend the Agreement to (1) update the  
18 compensation clause and the funding source clause; (2) replace Revised Exhibit A with Revised  
19 Exhibit A-2 to add care coordination activities; (3) increase the maximum compensation of the  
20 Agreement and; (4) replace Revised Exhibit B with Revised Exhibit B-2 to increase annual  
21 budget amounts in FY 2025-26 and FY 2026-27.

22 The parties therefore agree as follows:

23 1. In Article 3, subsection 2 of the Agreement, starting at page 2 line 10 through page 3 line  
24 3 shall be deleted and replaced with the following:

25 **"3.2 Maximum Compensation.** The maximum compensation payable to the  
26 Contractor under this Agreement is One Million One Hundred Thousand and  
27 00/100 Dollars (\$1,100,000.00) commencing as of the Agreement effective date,  
28 for the entire term of the Agreement including any extensions set forth by section

1 4.2 of this Agreement. The Contractor acknowledges that the County is a local  
2 government entity and does so with notice that the County's powers are limited  
3 by the California Constitution and by State law, and with notice that the  
4 Contractor may receive compensation under this Agreement only for services  
5 performed according to the terms of this Agreement and while this Agreement is  
6 in effect, and subject to the maximum amount payable under this section. The  
7 Contractor further acknowledges that County employees have no authority to pay  
8 the Contractor except as expressly provided in this Agreement."

9 2. In Article 7, Funding Source, located on page 6 line 13 through line 15 shall be deleted  
10 and replaced with the following:

11 "7.1 **Services Funding Source.** Funding for these services is provided by the  
12 State of California, Health and Human Services Agency, California Department of  
13 Public Health, California Oral Health Program; and by the California Department  
14 of Health Care Services Medi-Cal Managed Care Plan.

15 **7.2 Prohibition of Duplicative Services.** The Contractor certifies that  
16 services performed under this Agreement do not duplicate any services  
17 previously or currently funded by Federal, State, County, or any other funding  
18 source and shall not use any portion of funds under this Agreement for  
19 duplicative services."

20 3. All references to Revised Exhibit A in the Agreement shall be amended to refer to  
21 "Revised Exhibit A-2" which is attached and incorporated by this reference.

22 4. All references to Revised Exhibit B in the Agreement shall be amended to refer to  
23 "Revised Exhibit B-2", which is attached and incorporated by this reference.

24 5. When both parties have signed this Amendment No. 2, the Agreement, Amendment  
25 No. 1, and this Amendment No. 2 together constitute the Agreement.

26 6. The Contractor represents and warrants to the County that:

27 a. The Contractor is duly authorized and empowered to sign and perform its obligations  
28 under this Amendment No. 2.

- 1           b. The individual signing this Amendment No. 2 on behalf of the Contractor is duly  
2           authorized to do so and his or her signature on this Amendment No. 2 legally binds  
3           the Contractor to the terms of this Amendment No. 2.

4       7. The parties agree that this Amendment No. 2 may be executed by electronic signature  
5 as provided in this section.

- 6           a. An “electronic signature” means any symbol or process intended by an individual  
7           signing this Amendment No. 2 to represent their signature, including but not limited  
8           to (1) a digital signature; (2) a faxed version of an original handwritten signature; or  
9           (3) an electronically scanned and transmitted (for example by PDF document)  
10          version of an original handwritten signature.

- 11          b. Each electronic signature affixed or attached to this Amendment No. 2 is deemed  
12          equivalent to a valid original handwritten signature of the person signing this  
13          Amendment No. 2 for all purposes, including but not limited to evidentiary proof in  
14          any administrative or judicial proceeding, and (2) has the same force and effect as  
15          the valid original handwritten signature of that person.

- 16          c. The provisions of this section satisfy the requirements of Civil Code section 1633.5,  
17          subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3, Part  
18          2, Title 2.5, beginning with section 1633.1).

- 19          d. Each party using a digital signature represents that it has undertaken and satisfied  
20          the requirements of Government Code section 16.5, subdivision (a), paragraphs (1)  
21          through (5), and agrees that each other party may rely upon that representation.

- 22          e. This Amendment No. 2 is not conditioned upon the parties conducting the  
23          transactions under it by electronic means and either party may sign this Amendment  
24          No. 2 with an original handwritten signature.

25       8. This Amendment No. 2 may be signed in counterparts, each of which is an original, and  
26 all of which together constitute this Amendment No. 2.

9. The Agreement as amended by this Amendment No. 2 is ratified and continued. All provisions of the Agreement and not amended by this Amendment No. 2 remain in full force and effect.

[SIGNATURE PAGE FOLLOWS]

1 The parties are signing this Amendment No. 2 on the date stated in the introductory  
2 clause.

3 FRESNO ECONOMIC OPPORTUNITIES  
4 COMMISSION

COUNTY OF FRESNO

5 *Salam Nalia*

6 \_\_\_\_\_  
7 Salam M. Nalia, Chief Executive Officer  
8 1920 Mariposa Street  
9 Fresno, California 93721

\_\_\_\_\_  
Ernest Buddy Mendes, Chairman of the  
Board of Supervisors of the County of Fresno

**Attest:**  
Bernice E. Seidel  
Clerk of the Board of Supervisors  
County of Fresno, State of California

10  
11 By: \_\_\_\_\_  
Deputy

12 For accounting use only:

13 Org No.: 56201553  
14 Account No.: 7295  
15 Fund No.: 0001  
16 Subclass No.: 10000  
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#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
<b>Community-Clinical Linkages</b>				
2.1	Participate in a Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis of your program in preparation for implementing school-based/linked programs. <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/23- 12/31/23	A) SWOT analysis summary report, which include: -List of participating and identified schools and grades -Report program model selected and tracking system -List of partners and roles -List of services -Early Prevention Program -Submit implementation plan -List of equipment purchased -Invoices for billing	
<b>School Dental Program Planning</b>				
2.2	<b>Build partnerships:</b> Identify, maintain, and expand partnerships with dental providers and schools to implement, administer, and sustain school dental programs in targeted sites.	07/01/23- 06/30/27	A) Memorandums of understanding (MOUs), other partnership agreements	
2.2.a	<b>Recruit schools:</b> Engage local school stakeholders and gain support from schools to implement, administer, and sustain school dental programs in targeted sites.	07/01/23- 06/30/27	A) List of participating schools, number of children to be served at each school site, grade level for each child	
2.2.b	Connect schools to providers for school dental programs. Facilitate the formalization of partnerships through MOUs and other agreements.	07/01/23- 06/30/27	A) List of dental providers in partnership agreements with school programs	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.2.c	Assist dental providers by coordinating with schools and obtaining input from school administrator, lead teacher, school nurse, or oral health contact at identified schools to schedule activities.	07/01/23-06/30/27	A) Maintain a log of activities, which includes a written summary of input from each person contacted, schedule of planned activities B) Include reports, logs, and other tracking methods as applicable	
2.2.d	<b>Promote school dental program:</b> Annually update educational materials for teachers, parents, and students. Ensure materials follow the national Culturally and Linguistically Appropriate Services (CLAS) standards and use appropriate health literacy level that align with the target population.	07/01/23-06/30/27	Updated educational materials:  A) Sealant B) Fluoride C) Preventive dental services  List of sealant educational materials provided; copy of consent form (if applicable)	
2.2.e	Annually facilitate distribution of oral health educational materials including sealant and fluoride to teachers, parents, and students, and send educational information home with consent form (if referral provider will provide services on-site at the school).	07/01/23-06/30/27	A) Distribution list and format (e.g., in person meeting, student packets, virtual meetings, emails, etc.) B) Number of stakeholders reached with educational sessions C) List of educational materials provided D) Consent form (keep on file) E) Include reports, logs, and other tracking methods as applicable	
2.2.f	<b>Plan dental program events:</b> Work with providers and schools and develop a schedule for implementing school dental programs.	07/01/23-06/30/27	A) Maintain a schedule for implementing a school dental program B) Include reports, logs, and other tracking methods as applicable	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.2.g	Annually deliver educational sessions to teachers, parents, and students.	07/01/23-06/30/27	A) Number of education sessions held B) List of trainings provided and names of school site. Training log should state if training was to students, teachers/faculty, or parents C) Include reports, logs, and other tracking methods as applicable	
2.2.h	Facilitate basic dental screenings for students to determine dental status with passive consent.	07/01/23-06/30/27	A) Number of schools with a program B) Number of children screened C) Signed consent forms (keep on file) D) Include reports, logs, and other tracking methods as applicable	
2.2.i	Annually identify students who receive at least one instructional visit on oral health, using appropriate scope and sequence principles.  Topics will include: <ul style="list-style-type: none"> <li>Brushing and flossing</li> <li>Nutrition and healthy snacks, sugar sweetened beverages</li> <li>The need for regular dental care and preparation for visiting the dentist</li> <li>Tobacco prevention</li> </ul>	07/01/23-06/30/27	A) List of schools identified to participate B) Number of children receiving education C) List of materials provided D) List of training topics E) Include reports, logs, and other tracking methods as applicable	



#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
<b>School-Linked Services</b>				
2.3	Implement a dental screening program with a robust community-clinical linkage system using a referral management electronic platform for connecting with parents/caregivers and linking children to a source of dental care, tracking the progress of care from referral to completion of treatment plan.	01/01/24-06/30/27	Annual referral tracking system reports to include:  A) Number and proportion of eligible schools participating B) Number and proportion of eligible children screened C) Referral acceptance: whether the receiving organization accepted the referral, or if not, why not D) Patient contact: whether the receiving organization and the patient interacted, or if not, why not E) Receipt of services: whether the patient received help from the organization; if yes, what kind; or if not, why not F) Need resolution: whether the need that triggered the referral was resolved (or is in the process of being resolved), or if not, why not G) Include reports, logs, and other tracking methods as applicable	
2.3.a	Create a network of dental care providers willing to accept referrals.	07/01/23-06/30/27	A) Number dental care providers willing to accept referrals B) A list of participating providers	
2.3b1	Develop a protocol to implement assessment, counseling, and linkage to providers, as well as care coordination using the 5A's strategies for addressing oral health problems and social determinants of health for children and families.	07/01/23-06/30/27	A) Submit a written care coordination protocol	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3b 2	Develop and implement a Quality Improvement (QI) plan based on Plan-Do-Study-Act (PDSA) cycles.	07/01/23-06/30/27	A) Submit quarterly reports summarizing QI activities, and progress towards improvement goals B) Use data tracking systems to monitor program performance C) Include reports, logs, and other tracking methods as applicable	
2.3c 1	Develop referral criteria (e.g., all children needing dental sealants, having urgent or immediate care) and the protocol for linking children to a source of dental care.  Ensure that children who already have a dental home are linked to the same provider unless the parent/guardian requests a different provider.	07/01/23-06/30/27	A) An estimate of the number and percentage of high-risk children in the county who need sealants and referrals B) Submit referral criteria C) Include reports, logs, and other tracking methods as applicable	
2.3c 2	Screen for Social Determinants of Health (SDoH) for urgent referrals and collaborate with the Community Health Worker (CHW) Network to track outcomes for children and families.	07/01/23-06/30/27	A) Referral tracking B) Include reports, logs, and other tracking methods as applicable	
<b>School Based Programming</b>				
2.3.d	<b>School-based Program:</b> Evaluate readiness for expanding the school dental program to include preventive services and implement when feasible. <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/23-06/30/27	A) In partnership with school dental program providers create a checklist for steps 1 – 10 based on Seal America: The Prevention Intervention Manual to determine program readiness	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3.e	Annually determine the number of children that need dental sealants and the number of sealants per child. Follow-up with teachers to ensure notices were sent home.	07/01/23-06/30/27	A) List of children needing sealants at each school site B) Cumulative totals for each list	
2.3.f	Annually, facilitate dental sealant placement by a dentist, registered dental hygienist in alternative practice or registered dental hygienist at provider site, or will place sealants and dental screenings on a minimum of 5% of targeted children with signed parental consent form at a coordinated sealant event with teachers, site personnel, and volunteers.	07/01/23-06/30/27	A) List of the schedule of events, B) Number of children served at each school site C) Number of sealants provided D) Include reports, logs, and other tracking methods as applicable	
2.3.g	Implement the activities to expand the program to include preventive services. Facilitate the implementation of a school dental program and ensure the provision of services to children.	07/01/23-6/30/27	A) Narrative summary of preventive activities implemented B) List of schools and classrooms C) Number of children eligible to receive fluoride varnish D) Number of sealants provided E) Number of students receiving fluoride varnish F) Number of students receiving toothbrush prophylaxis G) Total number of students receiving preventive services H) Include reports, logs, and other tracking methods as applicable	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
2.3.h	Annually, complete sealant retention checks on a minimum of 10% of the children who received sealants during the school year.	07/01/23- 6/30/27	Summary of follow-up activities, number of children who received retention checks, screening forms on file.	
2.3.i	Participate with DPH Staff to establish performance measures (PM) and track progress in achieving targets. Consider quality improvement strategies.	07/01/23- 06/30/27	A) Efficient communication with parents/caregivers/school officials and clinicians B) Tracking the success of referrals C) Data metrics to communicate findings to school administrators, stakeholders, and funding agencies D) Number of successful referrals E) Development of quality improvement strategies F) Increase % of children served by 10% over 5 years G) Establish timelines for performance data review H) Include reports, logs, and other tracking methods as applicable	
<b>Kindergarten Oral Health Assessments (KOHA)</b>				
3.1	Assess the number of schools currently not reporting Kindergarten Oral Health Assessments (KOHA) to the System for California Oral Health Reporting (SCOHR).	07/01/23- 06/30/27	A) List and number of non-participating schools identified	
3.1.a	Identify current processes of participating schools and identify best practices.	07/01/23- 06/30/27	A) List of best practices identified	
3.1.b	Identify target schools for intervention.	07/01/23- 06/30/27	A) List of target schools identified	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
3.1.c	Recruit and enroll champions. Support onboarding and training of champions.  Champions such as school nurses, PTA, school site council, school registrar, etc. Ask a key person from a successful school to make a presentation to other schools in their district or at a district in-service.	07/01/23- 06/30/27	A) List and number of champions recruited and/or trained B) Onboarding and training materials C) Number of school districts participating D) Number children served E) Include reports, logs, and other tracking methods as applicable	
3.1.d	Provide or adapt tools and training to make presentations and write letters for educating school board members to include KOHA activities in the Local Control funding formula and the Local Control Accountability Plan.	07/01/23- 06/30/27	A) Tool kit prepared B) List of presentations made C) Copy of letters written D) Number of schools adopting policies or participating in KOHA as a result of efforts	
3.1.f	Provide guidance for implementation KOHA participation and reporting.	07/01/23- 06/30/27	A) Guidance documents distributed to schools B) Distribute Fact Sheets to build support for KOHA	
3.1.g	Conduct meetings of key partners, mobilize the community, and set targets.	07/01/23- 06/30/27	A) List of key partners B) Schedule of meetings held C) Targets identified D) Include reports, logs, and other tracking methods as applicable	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
3.1.h	Identify successful strategies to increase the number of Kindergarten Oral Health Assessments, barriers, and challenges to progress. Identify if any new policies were developed because of efforts.	07/01/23-06/30/27	A) Provide summary in progress reports of successes, challenges, lessons learned, and recommendations B) Identify if any policies were revised or new policies developed C) Number of new school districts participating D) Number of children served E) Submit data annually on oral health assessment activities F) Include reports, logs, and other tracking methods as applicable	
3.1i	Assist DPH in developing a quality improvement project for KOHA <i>Note: Activity will be led and facilitated by DPH staff.</i>	07/01/23-06/30/27	(A) Quality Improvement Project for KOHA	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
4.1	<p>Coordinate and plan logistics with dental providers and/or hygienists to attend screening event and provided screening to youth.</p> <p>Develop a screening stipend log to track stipends provided to dental providers, registered dental hygienist in alternative practice, or registered dental hygienist for this activity.</p>	07/01/22-6/30/27	<p>A) Coordination with school site officials will occur before event is scheduled</p> <p>B) Number of kindergarten classes in the school site</p> <p>C) Number of students expected to be screened for that event</p> <p>D) Number of children screened based on the number of kindergarten classes per site and student attendance for that particular day</p> <p>E) Number of screening stipends provided to support staff for each school site</p> <p>F) Submit invoice for each provider/hygienist and screening event between the dates of 7/1/22-6/30/27 with every monthly invoice</p> <p>G) Include reports, logs, and other tracking methods as applicable</p>	
5.1	Attend and provide program updates in a collaborative effort to LOHP's Oral Health Advisory Committee	07/01/23-06/30/27	<p>A) OHAC Meeting Agenda and/or Notes</p> <p>B) Submit meeting updates one week prior to OHAC meeting</p>	
6.1	Attend monthly calls with LOHP staff to discuss progress in activities.	07/01/23-06/30/27	<p>A) Submit meeting notes</p> <p>B) Submit numbers template form bi-monthly prior to check-in with LOHP</p>	

#	Activity Description	Time Frame	Performance Measure/ Deliverable	Progress Notes/ Deliverable Attached
6.1a	Attend trainings identified by LOHP. Training topics to include: <ul style="list-style-type: none"> <li>- Health Equity &amp; Social Determinants of Health (SDoH)</li> <li>- Care Coordination System (CCS)</li> <li>- Culturally and Linguistically Appropriate Services (CLAS)</li> <li>- Other trainings as identified</li> </ul>	07/01/24-06/30-27	A) Submit training log	
7.1	Submit progress reports in January and July of every year. Dates: 1/2024,7/2024,01/2025, 7/2025,1/2026,7/2026,1/2027, and 7/2027.	07/01/23-06/30/27	Submit a narrative of the work completed during the 6 previous months for the July through December report and again for the January through June report.	
7.1a	Submit biannual report on Care Coordination System (CCS) data to track oral health outcomes to improve population health management.		A) Include reports, logs, and other tracking methods as applicable	
8.1	Submit monthly invoices by 15 <sup>th</sup> of the month for the prior month's expenses	07/01/23-06/30/27	Monthly invoice with back up documentation for hours worked, mileage, office supplies, oral health kit items and other items invoiced to support the amount being reflected.	



## SBSP Budget

**Year I**  
**07/1/2023 through 6/30/2024**

**Personnel**

<b><u>Position Title</u></b>	<b><u>Monthly</u></b>	<b><u>Annual</u></b>	<b><u>FTE %</u></b>	<b><u>Months</u></b>	<b>Requested Amount</b>
Project Director					
Project Coordinator	\$ 6,494.17	\$ 77,930.04	50%	12	\$ 38,965.02
Health Educator	\$ 4,581.08	\$ 54,972.96	100%	12	\$ 54,972.96
Health Educator	\$ 4,301.50	\$ 51,618.00	58%	12	\$ 29,938.44
<b>Total Personnel</b>					\$ 123,876.42
<b>Fringe Benefits @ 35.87%</b>					
					<b>Total Fringe Benefits</b>
					\$ 44,434.88
					<b>Total</b>
					\$ <b>168,311.30</b>
<b>Operating Expenses</b>					
Space/Rent	\$ 1,200.00			12	\$ 14,400.00
Communications	\$ 314.00			12	\$ 3,768.00
Printing	\$ 40.00			12	\$ 480.00
Office Supplies	\$ 131.00			12	\$ 1,572.00
<b>Total Operating Expenses</b>					\$ <b>20,220.00</b>
<b>Travel</b>					
Mileage	\$ 0.655	<b>200</b>		12	\$ 1,572.00
<b>Total Travel</b>					\$ <b>1,572.00</b>
<b>Other Costs</b>					
Laptops & software	\$ 1,550.00		3		\$ 4,650.00
Oral Health Kits					\$ 10,000.00
Oral Health Screening Stipends for					\$ 30,000.00
<b>Total Other Costs</b>					\$ <b>44,650.00</b>
<b>Subtotal</b>					\$ 234,753.30
<b>Indirect Costs</b> (15% of Total Personnel Costs)			<b>Total Indirect Costs</b>		\$ 25,246.70
<b>TOTAL COSTS</b>					\$ <b>260,000.00</b>

## SBSP Budget

**Year 2**  
**07/1/2024 through 6/30/2025**

**Personnel**

<u>Position Title</u>	<u>Monthly</u>	<u>Annual</u>	<u>FTE %</u>	<u>Months</u>	<u>Requested Amount</u>
Project Director					
Project Coordinator	\$ 6,688.33	\$ 80,259.96	50%	12	\$ 40,129.98
Health Educator	\$ 4,718.33	\$ 56,619.96	100%	12	\$ 56,619.96
Health Educator	\$ 4,430.42	\$ 53,165.04	57%	12	\$ 30,304.07
		<b>Total Personnel</b>			\$ 127,054.01
<b>Fringe Benefits @ 36.27%</b>					
				<b>Benefits</b>	\$ 46,082.34
				<b>Total</b>	<b>\$ 173,136.35</b>

**Operating Expenses**

Space/Rent	\$ 1,200.00			12	\$ 14,400.00
Communications	\$ 314.00			12	\$ 3,768.00
Printing	\$ 35.00			12	\$ 420.00
Office Supplies	\$ 80.75			12	\$ 969.00
		<b>Total Operating Expenses</b>			<b>\$ 19,557.00</b>

**Travel**

Mileage	\$ 0.655	<b>170</b>		12	\$ 1,336.20
				<b>Total Travel</b>	<b>\$ 1,336.20</b>

**Other Costs**

Oral Health Screening Stipends for Providers					\$ 30,000.00
				<b>Total Other Costs</b>	<b>\$ 30,000.00</b>

				<b>Subtotal</b>	\$ 224,029.55
<b>Indirect Costs</b> (15% of Total Personnel Costs)				<b>Total Indirect Costs</b>	\$ 25,970.44

**TOTAL COSTS      \$ 250,000.00**

**REVISED 7-26-24**

**AMENDMENT #1**

**ADDED \$30k FOR Dental Stipends**

## SBSP Budget

**Year 3**  
**07/1/2025 through 6/30/2026**

**Personnel**

<u>Position Title</u>	<u>Monthly</u>	<u>Annual</u>	<u>FTE %</u>	<u>Months</u>	<u>Requested Amount</u>
Project Director					
Project Coordinator	\$ 5,900.42	\$ 70,805.04	100%	10	\$ 70,805.04
Health Educator	\$ 5,900.42	\$ 70,805.04	60%	10	\$ 35,402.52
Health Educator	\$ 4,176.25	\$ 50,115.00	60%	10	\$ 18,542.55
Community Health Worker	\$ 6,581.25	\$ 78,975.00	50%	10	\$ 39,487.50
		<b>Total Personnel</b>			\$ 164,237.61
<b>Fringe Benefits @37.96%</b>				<b>Benefits</b>	\$ 62,344.60
				<b>Total</b>	\$ 226,582.21
<b>Operating Expenses</b>					
Space/Rent		\$ 1,706.00	<b>10</b>		\$ 17,064.00
Communications		\$ 432.00	<b>10</b>		\$ 4,320.00
Printing		\$ 54.00	<b>10</b>		\$ 540.00
Office Supplies/Program Supplies		\$ 123.84	<b>10</b>		\$ 1,238.40
		<b>Total Operating Expenses</b>			\$ 23,162.40
<b>Travel</b>					
Mileage					
Mileage	\$ 0.700	<b>324</b>		10	\$ 2,268.00
				<b>Total Travel</b>	\$ 2,268.00
<b>Other Costs</b>					
Laptops & software					\$ -
Dental Kits					\$ 4,000.00
Oral Health Screening Stipends for Providers					\$ 30,000.00
		<b>Total Other Costs</b>			\$ 34,000.00
		<b>Subtotal</b>			\$ 286,012.61
<b>Indirect Costs (15% of Total Personnel Costs)</b>		<b>Total Indirect Costs</b>			\$ 33,987.33
		<b>TOTAL COSTS</b>			\$ 320,000

**AMENDMENT #2**

SOW revised to add 5 NEW activities

REVISE Year 3 budget to add \$100,000 to complete new activities related to Care Coordination work.

add new position, revised FTE's and operating expenses, added Dental Kits and Stipends money.

Update Mileage to 0.70/per mile.

Revised 7/15/2025

## SBSP Budget

**Year 4**  
**07/1/2026 through 6/30/2027**

<b>Personnel</b>	<b>requested</b>				
<b><u>Position Title</u></b>	<b><u>Monthly</u></b>	<b><u>Annual</u></b>	<b><u>FTE %</u></b>	<b><u>Months</u></b>	<b>Requested Amount</b>
Project Director					
Project Coordinator	\$ 6,018.42	\$ 72,221.04	100%	12	\$ 72,221.04
Health Educator	\$ 6,018.42	\$ 72,221.04	50%	12	\$ 36,110.52
Health Educator	\$ 4,259.83	\$ 51,117.96	25%	6	\$ 6,389.75
Community Health Worker	\$ 6,712.92	\$ 80,555.04	37%	12	\$ 29,805.36
			<b>Total Personnel</b>		\$ 144,526.67
<b>Fringe Benefits @ 37.54%</b>			<b>Benefits</b>		\$ 54,255.28
			<b>Total</b>		\$ <b>198,781.95</b>
<b>Operating Expenses</b>					
Space/Rent	\$ 1,272.00			12	\$ 15,264.00
Communications	\$ 350.00			12	\$ 4,200.00
Printing	\$ 45.00			12	\$ 540.00
Office Supplies/Program Supplies	\$ 114.73			12	\$ 1,376.76
			<b>Total Operating Expenses</b>		\$ <b>21,380.76</b>
<b>Travel</b>					
Mileage	\$ 0.700	300		12	\$ 2,520.00
			<b>Total Travel</b>		\$ <b>2,520.00</b>
<b>Other Costs</b>					
Laptops & software					\$ -
Dental Kits					\$ 2,500.00
Oral Health Screening Stipends for Providers					\$ 15,000.00
			<b>Total Other Costs</b>		\$ <b>17,500.00</b>
			<b>Subtotal</b>		\$ 240,182.71
<b>Indirect Costs (15% of Total Personnel Costs)</b>			<b>Total Indirect Costs</b>		\$ 29,817.29
			<b>TOTAL COSTS</b>		\$ <b>270,000.00</b>

Revised 7/15/2025

**Personnel****Justification Year 1****Position Title**

Project Director	\$		- Direct, manage, assess, plan, implement and evaluate program activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator			Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on an 12 month period for Year 1.
	\$	38,965.02	
Health Educator			An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 1
	\$	54,972.96	
Health Educator			An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 58% of salary based on 12 month period for
	\$	29,938.44	
<b>Fringe Benefits @ 35.87%</b>	\$	44,434.88	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.
<b>Operating Expenses</b>			
Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	3,768.00	Landline connections, internet and Wifi connections, servers, cell phones (\$314 X 12 months).
Printing	\$	480.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$40 X 12 months).
Office Supplies	\$	1,572.00	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$131 X 12 months).
<b>Travel</b>			
Mileage	\$	1,572.00	Mileage to and from meetings, trainings, project implementation, and site visits (200 miles @ \$.655 per mile X 12 months).
<b>Other Costs</b>			
Laptops	\$	4,650.00	Purchase of 3 laptops for Project Coordinator and 2 Health Educators
Oral Health Kits	\$	10,000.00	2,000 oral health kits (bag, toothbrush, toothpaste, floss) x \$5 = \$10,000, will be used for KOHA, SBSP initiatives, and oral health education and will be shared with community partners. *These funds
Oral Health Screening Stipends for Dental Provider	\$	30,000.00	\$400 per provider who screens children for oral health outcomes during a single event. *These funds are only available in this fiscal year.
<b>Indirect Costs (15% of Total Personnel Cost)</b>	\$	25,246.70	

**TOTAL COSTS YR 1    \$    260,000.00**

**Personnel****Justification Year 2****Position Title**

Project Director	\$		- Direct, manage, assess, plan, implement and evaluate program activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator	\$	40,129.98	Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on 12 month period for Year 2.
Health Educator	\$	56,619.96	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 2
Health Educator	\$	30,304.07	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 57% of salary based on 12 month period for Year 2
<b>Fringe Benefits @ 36.27%</b>	\$	46,082.34	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.
<b>Operating Expenses</b>			
Space/Rent	\$	14,400.00	Office space for staff implementing SBSP (\$1,200 X 12 months)
Communications	\$	3,768.00	Landline connections, internet and Wifi connections, servers, cell phones (\$314 X 12 months).
Printing	\$	420.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$35 X 12 months).
Office Supplies	\$	969.00	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$80.75 X 12 months)
<b>Travel</b>			
Mileage	\$	1,336.20	Mileage to and from meetings, trainings, project implementation, and site visits (170 miles @ \$.655 per mile X 12 months)
<b>Other Costs</b>			
Oral Health Screening Stipends for Dental Provider	\$	30,000.00	\$400 per provider who screens children for oral health outcomes during a single event. *These funds are only available in this fiscal year.
<b>Indirect Costs (15% of Total Personal Cost)</b>	\$	25,970.44	
<b>TOTAL COSTS YR 2</b>			
	\$	<b>250,000.00</b>	

<b>Personnel</b>		
Position Title		
Project Director	\$ -	Direct, manage, assess, plan, implement and evaluate program activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator	\$ 70,805.04	Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 100% of salary based on 12 month period for Year 3.
Health Educator	\$ 35,402.52	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 50% of salary based on 12 month period for Year 3
Health Educator	\$ 18,542.55	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 37% of salary based on 12 month period for Year 3
Community Health Worker	\$ 39,487.50	<b>Community Health Worker is responsible for coordinating services for clients identified as meeting criteria related to the Social Determinants of Health. This role includes referral tracking, maintaining reports and logs and collaborating closely with the Community Health Worker Network. 50% of salary based on 12 month period for Year 3</b>
<b>Fringe Benefits @ 37.96%</b>	<b>\$ 62,344.60</b>	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.
<b>Operating Expenses</b>		
Space/Rent	\$ 17,064.00	Office space for staff implementing SBSP (\$1,422 X 12 months)
Communications	\$ 4,320.00	Landline connections, internet and Wifi connections, servers, cell phones (\$360 X 12 months).
Printing	\$ 540.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$45 X 12 months).
Office/Program Supplies	\$ 1,238.40	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$103.20 X 12 months)
<b>Travel</b>		
Mileage	\$ 2,268.00	Mileage to and from meetings, trainings, project implementation, and site visits (324x10x.70=\$2268 )
<b>Other Costs</b>		
Laptops	\$ -	
Dental Kits	\$ 4,000.00	800 dental kits (bag, toothbrush, toothpaste, floss) x \$5 = \$6,000, will be used for KOHA, SBSP initiatives, and oral health education and will be shared with community partners. *These funds are only available in this fiscal year.
Oral Health Screening Stipends for Dental Provider	\$ 30,000.00	\$400 per provider who screens children for oral health outcomes during a single event. *These funds are only available in this fiscal year. \$500 for events with over 50 screenings.
Indirect Costs (15% of Total Personnel Cost)	\$ 33,987.33	
<b>TOTAL COSTS YR 3</b>	<b>\$ 220,000.00</b>	
<b>Revised Total</b>	<b>\$ 320,000</b>	
<b>INCREASE</b>	<b>\$ 100,000</b>	

**Personnel****Justification Year 4****Position Title**

Project Director	\$	-	Direct, manage, assess, plan, implement and evaluate program activities such as overseeing the completion of Project Coordinator and Dental Assistant's duties, completion of reports and attendance to all required meetings. 10% of salary zero cost to SBSP.
Project Coordinator	\$	72,221.04	Cost to coordinate all activities and ensures implementation of work plan activities of SBSP. Oversees day to day activities and provide assistance in problem solving and goal setting to meet high quality standards of all deliverables. 50% of salary based on 12 month period for Year 4.
Health Educator	\$	36,110.52	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 100% of salary based on 12 month period for Year 4
Health Educator	\$	6,389.75	An SBSP Outreach Health Educator is needed to case manage the clients and assist with the coordination of educational services such as providing dental presentations to teachers, students, and parents. The health educator will also be assisting dental hygienists with services such as set-up, clean-up, and documenting all services provided to students. The health educator will be responsible for entering all data into the FUSE software. He/she will have to follow up with parents whose youth requires "urgent" dental care and refer them to Free Medi-Cal Dental Youth Services to link them to a local dental care provider. 25% of salary based on 6 month period for Year 4
Community Health Worker	\$	29,805.36	Community Health Worker is responsible for coordinating services for clients identified as meeting criteria related to the Social Determinants of Health. This role includes referral tracking, maintaining reports and logs and collaborating closely with the Community Health Worker Network. 37% of salary based on 12 month period for Year 4
<b>Fringe Benefits @ 37.54%</b>	\$	54,255.28	Cost includes FICA, SUI, Workers Compensation, Medical/Health benefits and retirement benefits.
<b>Operating Expenses</b>			
Space/Rent	\$	15,264.00	Office space for staff implementing SBSP (\$1,272 X 12 months)
Communications	\$	4,200.00	Landline connections, internet and Wifi connections, servers, cell phones (\$350 X 12 months).
Printing	\$	540.00	Printing of any materials, flyers, forms, copies of documents needed to implement project (\$45 X 12 months).
Office/Program Supplies	\$	1,376.76	Office and consumable supplies such as papers, pens, note pads, toners, print cartridges, folders, laptop case, planners, binders and other supplies (\$114.75 X 12 months)
<b>Travel</b>			
Mileage	\$	2,520.00	Mileage to and from meetings, trainings, project implementation, and site visits (300 miles @ \$.70 per mile X 12 months)
<b>Other Costs</b>			
Laptops & Software	\$	-	
Dental Kits	\$	2,500.00	500 dental kits (bag, toothbrush, toothpaste, floss) x \$5 = \$2,500, will be used for KOHA, SBSP initiatives, and oral health education and will be shared with community partners. *These funds are only available in this fiscal year.
	\$	15,000.00	\$400 per provider who screens children for oral health outcomes during a single event. *These funds are only available in this fiscal year. \$500 for events with over 50 screenings.
Oral Health Screening Stipend			
<b>Indirect Costs (15% of Total Personnel Cost)</b>	\$	29,817.29	

**TOTAL COSTS YR 4      \$      270,000.00**








# Health Services: County of Fresno Amendment No. 2 to Agreement A-23-396\_Revise #3

Final Audit Report

2025-08-20

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