



Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.
 Operate and maintain all facilities in connection with structural fire protection, first responder medical services and related services pursuant to Health and Safety Code Division 2.5 (EMS Act). Services include providing all necessary personnel and supplies for the operation and maintenance of buildings, grounds, vehicles, equipment, tools, utilities, day to day supplies, dispatch services, training, bookkeeping, billing and insurance coverage.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
 Rick Moore, Chief
 (559) 970-2320
 rick1722@aol.com
 Auberry Volunteer Fire Department
 P.O. Box 191 Auberry, Ca 93602
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
 Initial 3-Year Term: \$249,000
 1st Optional 1-Year Extension: \$83,000
 2nd Optional 1-Year Extension: \$83,000
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.
 The Auberry Volunteer Fire Department (AVFD) has operated and maintained the equipment and facilities necessary to provide fire protection and emergency medical services in the Auberry area since 1957. AVFD owns the apparatus and equipment used to provide these services and is staffed by trained volunteers who provide services at cost, resulting in a significant cost benefit to the residents of County Service Area 50 (CSA 50).
5. Explain why the unique qualities and/or capabilities described above are essential to your department.
 CSA 50 receives a unique benefit from the services provided by the AVFD because the services are provided at cost with all of the participants acting as volunteers. In addition, the AVFD has provided these services for over 68 years which gives the volunteers an in-depth knowledge of the area. The AVFD has diverse assets and abilities which are crucial to the well-being of CSA 50; these assets and abilities include property, equipment, personnel, training, and finance management.
6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.
 Staff has been unable to identify any other organization in the area with the expertise, resources, and proximity necessary to provide comparable service levels and acceptable response times within CSA 50. Due to the rural and geographically isolated nature of the District, response times are highly dependent on proximity. AVFD is the only provider within the District capable of delivering comprehensive fire and emergency medical services at cost.

cbump 4/28/2026 3:39:41 PM

Requested By:

Program Manager

Title

[\[Sign\]](#) Double click!

I approve this request to sole source for the service(s) and/or product(s) identified herein.

STWHITE 5/4/2026 9:54:06 AM

[\[✕ Sign\]](#) Double click!

Department Head Signature

rblackburn 5/19/2026 3:29:17 PM

[\[✕ Sign\]](#) Double click!

Purchasing Manager Signature