

1 **AMENDMENT NO. 3 TO SERVICE AGREEMENT**

2 This Amendment No. 3, to Service Agreement (“Amendment No. 3”) is dated  
3 \_\_\_\_\_ and is between Central Valley Children’s Services Network, a private,  
4 non-profit organization (“Contractor”), and the County of Fresno, a political subdivision of the  
5 State of California (“County”).

6 **Recitals**

7 A. On October 6, 2020, the County and the Contractor entered into a service agreement,  
8 which is County agreement number A-20-403, to provide research-based and evidence-  
9 informed home visitation services to underserved families with children ages 0-5 to COUNTY.

10 B. On June 21, 2022, the County and the Contractor entered into a First Amendment to  
11 Agreement, which is County agreement number A-22-286, to continue the services for an  
12 extended term of July 1, 2022 to June 30, 2024.

13 C. On June 18, 2024, the County and the Contractor entered into a Second Amendment to  
14 Agreement, which is County agreement number A-24-330 (Agreement number A-20-403, First  
15 Amendment to Agreement number A-22-286, and Second Amendment to Agreement number A-  
16 24-330, shall be referred to herein as “the Agreement”), to revise the scope of work to provide  
17 home visitation services to unduplicated families with at least one (1) parent/caregiver attending  
18 each event and continue services for an extended term of July 1, 2024 to June 30, 2026.

19 D. On March 11, 2026, the Children and Families Commission of Fresno County, California  
20 (First 5) approved an agreement renewal for the Community Health Teams program, to increase  
21 the funding and extend the Fresno County Department of Public Health’s Community Health  
22 Teams Program’s home visitation services for one additional year.

23 E. The County and the Contractor now desire to further amend the Agreement to extend  
24 the term for a final twelve (12) month period, through June 30, 2027, and increase the annual  
25 compensation.

26 The parties therefore agree as follows:

27 1. Section 3 of the Agreement, as previously amended, located on Page 2, Lines 5 through  
28 10, is deleted in its entirety and replaced with the following:

1           “The term of this Agreement shall be for a period of seven (7) years,  
2           commencing on July 1, 2020 through and including June 30, 2027.”

3           2. Section 5 of the Agreement, located on Page 3, Lines 13 through 16, is deleted in its  
4           entirety and replaced with the following:

5                   “For the term July 1, 2020 through June 30, 2026, in no event shall services  
6                   performed under this Agreement be in excess of Two Hundred Seventy-Four  
7                   Thousand, Four Hundred Forty-Eight and No/100 Dollars (\$274,448.00) for each  
8                   of the twelve (12) month period. For the term July 1, 2026 through June 30,  
9                   2027, in no event shall services performed under this Agreement be in excess of  
10                  Two Hundred Ninety-Four Thousand, Four Hundred Forty-Eight and No/100  
11                  Dollars (\$294,448.00). It is understood that all expenses incidental to  
12                  CONTRACTOR’S performance of services under this Agreement shall be borne  
13                  by CONTRACTOR.”

14           3. That all references in the Agreement to “Second Revised Exhibit B” shall be changed to  
15           read “Third Revised Exhibit B”, where appropriate, attached hereto and incorporated herein by  
16           reference.

17           4. When both parties have signed this Amendment No. 3, the Agreement, First Amendment  
18           to Agreement, Second Amendment to Agreement, and this Amendment No. 3 together  
19           constitute the Agreement.

20           5. The Contractor represents and warrants to the County that:

- 21                   a. The Contractor is duly authorized and empowered to sign and perform its obligations  
22                   under this Amendment.
- 23                   b. The individual signing this Amendment on behalf of the Contractor is duly authorized  
24                   to do so and his or her signature on this Amendment legally binds the Contractor to  
25                   the terms of this Amendment.

26           6. The parties agree that this Amendment may be executed by electronic signature as  
27           provided in this section.

- 1 a. An “electronic signature” means any symbol or process intended by an individual  
2 signing this Amendment to represent their signature, including but not limited to (1) a  
3 digital signature; (2) a faxed version of an original handwritten signature; or (3) an  
4 electronically scanned and transmitted (for example by PDF document) version of an  
5 original handwritten signature.
- 6 b. Each electronic signature affixed or attached to this Amendment (1) is deemed  
7 equivalent to a valid original handwritten signature of the person signing this  
8 Amendment for all purposes, including but not limited to evidentiary proof in any  
9 administrative or judicial proceeding, and (2) has the same force and effect as the  
10 valid original handwritten signature of that person.
- 11 c. The provisions of this section satisfy the requirements of Civil Code section 1633.5,  
12 subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3, Part  
13 2, Title 2.5, beginning with section 1633.1).
- 14 d. Each party using a digital signature represents that it has undertaken and satisfied  
15 the requirements of Government Code section 16.5, subdivision (a), paragraphs (1)  
16 through (5), and agrees that each other party may rely upon that representation.
- 17 e. This Amendment is not conditioned upon the parties conducting the transactions  
18 under it by electronic means and either party may sign this Amendment with an  
19 original handwritten signature.

20 7. This Amendment may be signed in counterparts, each of which is an original, and all of  
21 which together constitute this Amendment.

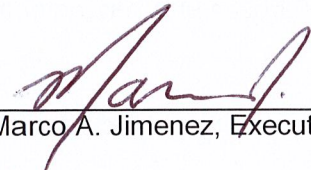
22 8. The Agreement as previously amended by this Amendment No. 3 is ratified and  
23 continued. All provisions of the Agreement as previously amended and not amended by this  
24 Amendment No. 3 remain in full force and effect.

25 [SIGNATURE PAGE FOLLOWS]  
26  
27  
28

1 The parties are signing this Amendment No. 3 on the date stated in the introductory  
2 clause.

3 Central Valley Children's Services Network

COUNTY OF FRESNO

4  
5   
6 \_\_\_\_\_  
7 Marco A. Jimenez, Executive Director

\_\_\_\_\_

Garry Bredefeld, Chairman of the Board of  
Supervisors of the County of Fresno

7 1911 N. Helm Ave  
8 Fresno, CA 93727

**Attest:**  
Bernice E. Seidel  
Clerk of the Board of Supervisors  
County of Fresno, State of California

9  
10  
11 By: \_\_\_\_\_  
Deputy

12 For accounting use only:

13 Org No.: 56201670  
14 Account No.: 7295  
15 Fund No.: 0001  
16 Subclass No.: 10000  
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**Central Valley Children's Services Network**  
July 1, 2026 - June 30, 2027

BUDGET CATEGORIES	Annual Salary	Total Cost	Description of Role/Justification
<b>PERSONNEL/STAFFING EXPENSES</b>			
Program Manager (0.25 FTE)	\$94,051.36	\$23,512.84	Coordinate, plan and oversee all aspects of the program. Essential duties include: Development and implementation of community services and advocacy programs for families living in low-income communities; program budgeting; staff hiring, training, supervision; and, evaluation of program services.
Home Visitor Specialist (0.60 FTE)	\$80,939.87	\$48,563.92	Provide home visitation services to families based on identified needs and complete accompanying paperwork; Program Manager in program budgeting; staff hiring, training and supervision; and, evaluation of program services.
Home Visitor (1.0 FTE)	\$50,000.00	\$50,000.00	Provide home visitation services to 12 families based on identified needs and complete accompanying paperwork; select appropriate curriculum for each individual family, based on needs; and link children and families to services and resources through existing structures.
Home Visitor (1.00 FTE)	\$42,000.00	\$42,000.00	Provide home visitation services to 12 families based on identified needs and complete accompanying paperwork; select appropriate curriculum for each individual family, based on needs; and link children and families to services and resources through existing structures.
Home Visitor (0.50 FTE)	\$0.00	\$0.00	
Home Visitor (0.50 FTE)	\$0.00	\$0.00	
<b>Subtotal Personnel</b>		<b>\$164,076.76</b>	
<b>Salary Taxes (10 % of Personnel)</b>	10%	<b>\$16,407.68</b>	Calculated at 10% of salaries. CSN pays all legally mandated taxes for staff. FICA, SUI and Worker's Comp.
<b>Benefits (13 % of Personnel + retirement)</b>	13%	<b>\$21,329.98</b>	CSN offers Medical, Dental, Vision, and insurance for full-time employees. Health Ins. and Dental Ins. benefits equals to 10% of the salaries for a total of \$16,407.68. CSN matches 3% of employee contributions toward retirement for eligible employees, equivalent to \$4,922.30.
<b>Total Personnel Expenses</b>		<b>\$201,814.42</b>	
<b>NON-PERSONNEL EXPENSES</b>			
<b>Insurance</b>		<b>\$3,000.00</b>	D & O, Fire and Liability: The insurance cost applied to this contract reflects the percentage of the contract to the agency's total cost. \$3,000.
<b>Communications</b>		<b>\$4,000.00</b>	Cellular telephone service @ \$50 X 5 employees X 12 months = \$1,800. Telephone, long distance and internet @ \$183 x 12 months = \$2,196.
<b>Office Supplies</b>		<b>\$5,500.00</b>	General office supplies for three staff \$458 X 12 months = \$5,500 (printer toner, paper, white out, paper clips, envelopes, pens, etc.).
<b>Equipment</b>		<b>\$3,000.00</b>	There will be a one-time purchase of equipment as start-up (only for new staff). Office equipment may include computer workstations for three (3) staff (\$1,500). Other equipment may include printer, fax, and /or cameras for documentation, etc. (\$1,500).
<b>Facilities</b>		<b>\$4,000.00</b>	Alarm monitoring service \$40 x 12 months = \$480; and Building maintenance \$293 X12 months = \$3,516; Fund to cover unexpected building repairs.
<b>Travel</b>		<b>\$10,080.00</b>	Mileage to travel throughout Fresno County: 3 staff x approx. 400 miles per month x 12 months x \$0.70/mile = \$10,080.
<b>Training</b>		<b>\$5,200.00</b>	Program staff may be provided with various training such as: Make Parenting A Pleasue, Nurturing Parenting Program or other related curriculums.
<b>Program Supplies</b>		<b>\$19,978.60</b>	Home Visitation Learning Materials 65 families x 25 visits x \$3.00 = <b>\$4,875</b> . Pare
<b>Fiscal and Audits</b>		<b>\$4,000.00</b>	The audit percentage is based on actual audit costs compared to the Agency total contract amounts. For this contract the cost is approximately \$4,000 per year.
<b>Total Non-Personnel Expenses</b>		<b>\$58,758.60</b>	

<b>INDIRECT/OVERHEAD EXPENSE</b> <b>13% of Direct Expenses</b> (Direct Expenses = Personnel + Non-Personnel)	<b>\$33,874.98</b>	Admin. Staff salaries, benefits and taxes. General agency operations (computer
<b>TOTAL EXPENSES</b> (Personnel + Non-Personnel + Indirect)	<b>\$294,448.00</b>	