Board Agenda Item 22

DATE: March 17, 2026

TO: Board of Supervisors

SUBMITTED BY: Susan Holt, Director, Department of Behavioral Health

SUBJECT: Contribution of Funds for Community Outreach Event

RECOMMENDED ACTION(S):

Approve and authorize the Department of Behavioral Health to participate in a health and wellness fair, pursuant to Administrative Policy 80.

Administrative Policy 80 was approved to govern department contributions for non-County events, causes, or anything similar. The purpose of this agenda item is for the Board to consider and approve the Department of Behavioral Health to participate in a health and wellness fair. This item is countywide.

ALTERNATIVE ACTION(S):

Should your Board not approve the recommended action, the Department will not participate in the identified event.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. Costs associated are estimated to be $100. Sufficient appropriations are included in the Department's Org 5630 FY 2025-26 Adopted Budget.

DISCUSSION:

On June 10, 2025, your Board discussed department sponsorships and financial contributions to community events. Direction was given to the County Administrative Officer (CAO) to create a process for approval of events that County departments may participate in or contribute funding towards. Additionally, your Board directed the CAO to return at a later date to discuss and recommend what County departments may officially recognize or celebrate.

On July 8, 2025, Administrative Policy 80 - Department Contributions of Funds for Non-County Events or Causes, was approved by your Board ensuring that the County follows a consistent process when departments seek to make contributions of funds for non-County events, causes, or anything similar.

The Department participates in various outreach events to promote mental health, substance use disorder, and suicide prevention awareness which helps reduce stigma, increase literacy and awareness, and provide earlier access to supports. Such events may require a registration fee and/or sponsorship. The event below is presented for your Board's approval:

- Health & Wellness Fair - April 18, 2026 - $100

Funds will be paid directly to the event organizer, Omega Mental Health, for registration fee. DBH will host an outreach table providing mental health, substance use disorder, and suicide prevention education materials.

REFERENCE MATERIAL:

BAI #9 July 8, 2025
BAI #11, June 10, 2025

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Department Contribution Approval Form

CAO ANALYST:

Ronald Alexander