

CalWORKs Housing Support Program (HSP) FY 2025-26 Director's Certification Response Survey

2. Introduction

This FY 2025-26 Director's Certification Response Survey is designed to capture the responses pertaining to the Director's Certification, Budget Exercise, and the Expenditure Explanation as outlined in the Housing Support Program (HSP) [All County Welfare Directors Letter \(ACWDL\) published \(June 11, 2025 ACWDL\)](#). Where specified in the instructions below, survey responses should represent information related to anticipated expenditures and services for FY 2025-26.

Please only submit one survey per county. Questions about the survey can be emailed to Housing@dss.ca.gov. Final responses must be submitted by 5:00 p.m. on Friday, July 11, 2025.

In order to complete the Director's Certification Response Survey in its entirety, you will need the following:

- Name, title, phone number, and email of primary HSP County contact
- Total numbers of families to be served (new and continuing)
- A copy of the draft letter(s) or comparable material that will be sent to relevant partner agencies within the community ready to upload
- List of relevant partner agencies that will be recipients of the draft letter or comparable materials ready to upload
- A Directors certification which will require a digital signature and date
- Gather budget information to complete budget template
- Prepare expenditure explanation if required

While you are completing Attachments two and four you may want to have this packet printed for reference.

Survey Overview

- Attachment One: HSP FY 2025-26 Planning Allocation and FY 2021-22, FY 2022-23, FY 2023-24 and FY 2024-25 Redistribution Tables (for Reference Only)
- Attachment Two: FY 2025-26 HSP Director's Certification, Instructions and Conditions of Funding
- Attachment Three: FY 2025-26 Budget Exercise
- Attachment Four: Expenditure Explanation

County Name

Fresno

Agency Name

County of Fresno Department of Social Services

Please click on the 'NEXT' button below to begin the survey.

3. ATTACHMENT ONE: HSP FY 2025-26 PLANNING ALLOCATION (TABLE 1) AND FY 2021-22, FY 2022-23 AND FY 2024-25 REDISTRIBUTION TABLES (TABLES 2 THROUGH 4)

Table 1: HSP FY 2025-26 Planning Allocation

County	FY 2025-26 CalWORKs HSP Planning Allocation
Alameda	\$2,554,920
Alpine	\$250,000
Amador*	\$250,000
Butte	\$2,467,139
Calaveras *	\$250,000

County	FY 2025-26 CalWORKs HSP Planning Allocation
Colusa	\$250,000
Contra Costa*	\$2,835,605
Del Norte*	\$251,030
El Dorado *	\$1,089,138
Fresno *	\$1,569,182
Glenn	\$813,869
Humboldt	\$806,655
Imperial	\$1,098,540
Inyo*	\$250,000
Kern	\$1,434,927
Kings	\$862,782
Lake*	\$360,862
Lassen*	\$250,000
Los Angeles	\$11,639,200
Madera*	\$518,956
Marin	\$1,018,341
Mariposa*	\$250,000
Mendocino*	\$426,254
Merced*	\$2,795,866
Modoc*	\$250,000
Mono*	\$250,000
Monterey*	\$1,263,996
Napa	\$276,159
Nevada	\$541,694
Orange	\$1,744,558
Placer	\$795,048
Plumas	\$250,000
Riverside	\$3,698,068
Sacramento	\$4,128,975
San Benito*	\$250,000
San Bernardino	\$5,234,961
San Diego	\$5,363,811
San Francisco	\$5,658,149
San Joaquin	\$1,176,166
San Luis Obispo*	\$3,065,722
San Mateo*	\$2,315,071
Santa Barbara	\$1,021,895
Santa Clara*	\$5,348,244
Santa Cruz	\$2,324,881

County	FY 2025-26 CalWORKs HSP Planning Allocation
Shasta	\$1,213,226
Sierra	\$250,000
Siskiyou	\$451,816
Solano*	\$2,796,452
Sonoma	\$1,626,989
Stanislaus	\$1,813,501
Sutter	\$1,051,306
Tehama	\$250,000
Trinity*	\$250,000
Tulare*	\$652,710
Tuolumne*	\$288,439
Ventura	\$1,420,278
Yolo*	\$2,295,107
Yuba	\$1,389,512
TOTAL	\$95,000,000

*Counties with expenditures reported to CDSS that fall below the average, or of 69 claimed, are required to complete the Expenditure Explanation, as described in Attachment Four. The percent of statewide expenditures was calculated by dividing the total statewide expenditures reported to CDSS as of December 2024 by the total statewide HSP allocations. Each county's percent claimed was calculated by dividing their total allocations for the same periods. The percent of county claims includes supplemental claims through December 2024.

Table 2: FY 2021-22 through FY 2024-25 Redistributed Allocation with Projected Balances through December 2024

COUNTY	FISCAL YEAR 2021-22 THROUGH 2024-25 ALLOCATION	TOTAL REDISTRIBUTION	REDISTRIBUTED FISCAL YEAR 2021-22 THROUGH 24-25 ALLOCATION	REDISTRIBUTED FY 2021-22 THROUGH FY 2024-25 PROJECTED BALANCE (As of December 2024)
ALAMEDA	\$18,126,529	\$501,391	\$18,627,920	\$3,942,706
ALPINE	\$0	\$0	\$0	\$0
AMADOR	\$1,449,077	\$0	\$1,449,077	\$535,637
BUTTE	\$13,000,000	(\$200,000)	\$12,800,000	\$3,014,098
CALAVERAS	\$1,947,233	\$0	\$1,947,233	\$746,631
COLUSA	\$1,309,946	\$37,609	\$1,347,555	\$216,851
CONTRA COSTA	\$11,957,251	\$0	\$11,957,251	\$5,198,606
DEL NORTE	\$1,418,653	\$0	\$1,418,653	\$452,758
EL DORADO	\$6,734,138	(\$500,000)	\$6,234,138	\$1,883,548
FRESNO	\$11,782,811	\$269,926	\$12,052,737	\$4,146,542
GLENN	\$5,078,831	(\$175,000)	\$4,903,831	\$1,029,515
HUMBOLDT	\$5,638,148	\$0	\$5,638,148	\$1,273,276

COUNTY	FISCAL YEAR 2021-22 THROUGH 2024-25 ALLOCATION	TOTAL REDISTRIBUTION	REDISTRIBUTED FISCAL YEAR 2021-22 THROUGH 24-25 ALLOCATION	REDISTRIBUTED FY 2021-22 THROUGH FY 2024-25 PROJECTED BALANCE (As of December 2024)
IMPERIAL	\$5,544,925	\$0	\$5,544,925	\$1,552,981
INYO	\$688,944	\$0	\$688,944	\$260,737
KERN	\$13,943,475	\$0	\$13,943,475	\$3,451,809
KINGS	\$5,646,273	\$168,543	\$5,814,816	\$1,354,498
LAKE	\$3,174,217	\$0	\$3,174,217	\$1,259,725
LASSEN	\$1,627,134	\$0	\$1,627,134	\$620,999
LOS ANGELES	\$150,123,237	\$2,126,345	\$152,249,582	\$38,179,320
MADERA	\$5,241,092	(\$850,000)	\$4,391,092	\$986,087
MARIN	\$7,192,759	(\$300,000)	\$6,892,759	\$1,757,957
MARIPOSA	\$1,239,418	(\$150,000)	\$1,089,418	\$280,782
MENDOCINO	\$4,021,112	(\$500,000)	\$3,521,112	\$873,450
MERCED	\$18,791,801	(\$4,500,000)	\$14,291,801	\$3,696,191
MODOC	\$765,875	\$0	\$765,875	\$351,381
MONO	\$250,000	\$0	\$250,000	\$250,000
MONTEREY	\$8,909,564	\$189,820	\$9,099,384	\$2,952,150
NAPA	\$2,346,112	\$43,884	\$2,389,996	\$481,854
NEVADA	\$4,503,001	\$0	\$4,503,001	\$1,374,535
ORANGE	\$16,733,098	\$0	\$16,733,098	\$2,492,167
PLACER	\$7,667,154	\$124,455	\$7,791,609	\$2,000,074
PLUMAS	\$1,374,989	\$0	\$1,374,989	\$375,219
RIVERSIDE	\$25,730,511	\$0	\$25,730,511	\$7,811,839
SACRAMENTO	\$16,867,012	\$350,000	\$17,217,012	\$2,244,926
SAN BENITO	\$2,765,069	\$0	\$2,765,069	\$1,109,706
SAN BERNARDINO	\$41,997,012	\$752,385	\$42,749,397	\$11,136,138
SAN DIEGO	\$62,164,075	\$1,271,652	\$63,435,727	\$20,492,421
SAN FRANCISCO	\$40,232,184	\$806,033	\$41,038,217	\$11,480,981
SAN JOAQUIN	\$6,752,970	\$190,520	\$6,943,490	\$1,775,595
SAN LUIS OBISPO	\$15,947,037	\$0	\$15,947,037	\$5,427,702
SAN MATEO	\$7,923,939	\$0	\$7,923,939	\$2,976,332
SANTA BARBARA	\$8,406,136	(\$392,000)	\$8,014,136	\$2,105,982
SANTA CLARA	\$46,904,224	\$0	\$46,904,224	\$14,651,944
SANTA CRUZ	\$11,806,400	\$200,000	\$12,006,400	\$3,601,280
SHASTA	\$7,262,267	\$0	\$7,262,267	\$1,842,756
SIERRA	\$0	\$0	\$0	\$0
SISKIYOU	\$3,627,380	\$69,110	\$3,696,490	\$822,107
SOLANO	\$23,799,863	\$0	\$23,799,863	\$7,526,596
SONOMA	\$12,932,347	\$241,754	\$13,174,101	\$3,582,515

COUNTY	FISCAL YEAR 2021-22 THROUGH 2024-25 ALLOCATION	TOTAL REDISTRIBUTION	REDISTRIBUTED FISCAL YEAR 2021-22 THROUGH 24-25 ALLOCATION	REDISTRIBUTED FY 2021-22 THROUGH FY 2024-25 PROJECTED BALANCE (As of December 2024)
STANISLAUS	\$11,190,816	\$295,396	\$11,486,212	\$3,169,739
SUTTER	\$8,244,027	\$0	\$8,244,027	\$2,199,594
TEHAMA	\$1,862,674	\$37,609	\$1,900,283	\$448,271
TRINITY	\$1,499,001	\$40,568	\$1,539,569	\$511,823
TULARE	\$5,401,188	\$0	\$5,401,188	\$1,786,220
TUOLUMNE	\$2,064,333	(\$150,000)	\$1,914,333	\$637,744
VENTURA	\$9,029,561	\$0	\$9,029,561	\$2,404,355
YOLO	\$16,358,057	\$0	\$16,358,057	\$5,990,263
YUBA	\$7,962,930	\$0	\$7,962,930	\$1,818,229
TOTAL	\$736,957,810	\$0	\$736,957,810	\$204,547,142

Table 3: Redistribution Detail for FY 2024-25 Allocation

COUNTY	FISCAL YEAR 2024-25 ALLOCATION	REDISTRIBUTION	FINAL FISCAL YEAR 2024-25 ALLOCATION
ALAMEDA	\$2,680,251	\$367,644	\$3,047,895
ALPINE	\$0	\$0	\$0
AMADOR	\$250,000	\$0	\$250,000
BUTTE	\$395,255	(\$200,000)	\$195,255
CALAVERAS	\$267,770	\$0	\$267,770
COLUSA	\$250,000	\$27,577	\$277,577
CONTRA COSTA	\$2,824,399	\$0	\$2,824,399
DEL NORTE	\$250,000	\$0	\$250,000
EL DORADO	\$1,156,608	(\$500,000)	\$656,608
FRESNO	\$1,662,538	\$197,922	\$1,860,460
GLENN	\$333,145	(\$175,000)	\$158,145
HUMBOLDT	\$861,800	\$0	\$861,800
IMPERIAL	\$1,095,432	\$0	\$1,095,432
INYO	\$250,000	\$0	\$250,000
KERN	\$1,411,235	\$0	\$1,411,235
KINGS	\$863,716	\$123,584	\$987,300
LAKE	\$386,302	\$0	\$386,302
LASSEN	\$264,849	\$0	\$264,849
LOS ANGELES	\$11,761,492	\$1,559,136	\$13,320,628
MADERA	\$571,698	(\$571,698)	\$0
MARIN	\$1,020,510	(\$300,000)	\$720,510
MARIPOSA	\$250,000	(\$150,000)	\$100,000
MENDOCINO	\$422,956	(\$422,956)	\$0

COUNTY	FISCAL YEAR 2024-25 ALLOCATION	REDISTRIBUTION	FINAL FISCAL YEAR 2024-25 ALLOCATION
MERCED	\$2,796,814	(\$2,796,814)	\$0
MODOC	\$250,000	\$0	\$250,000
MONO	\$250,000	\$0	\$250,000
MONTEREY	\$1,327,990	\$139,185	\$1,467,175
NAPA	\$300,012	\$32,178	\$332,190
NEVADA	\$582,229	\$0	\$582,229
ORANGE	\$1,865,364	\$0	\$1,865,364
PLACER	\$794,542	\$91,256	\$885,798
PLUMAS	\$262,548	\$0	\$262,548
RIVERSIDE	\$3,686,312	\$0	\$3,686,312
SACRAMENTO	\$4,347,147	\$256,636	\$4,603,783
SAN BENITO	\$250,000	\$0	\$250,000
SAN BERNARDINO	\$5,244,920	\$551,684	\$5,796,604
SAN DIEGO	\$5,922,286	\$932,437	\$6,854,723
SAN FRANCISCO	\$6,011,563	\$591,021	\$6,602,584
SAN JOAQUIN	\$1,181,349	\$139,698	\$1,321,047
SAN LUIS OBISPO	\$3,199,648	\$0	\$3,199,648
SAN MATEO	\$2,309,064	\$0	\$2,309,064
SANTA BARBARA	\$1,018,608	(\$392,000)	\$626,608
SANTA CLARA	\$5,770,430	\$0	\$5,770,430
SANTA CRUZ	\$2,325,848	\$146,649	\$2,472,497
SHASTA	\$1,215,039	\$0	\$1,215,039
SIERRA	\$0	\$0	\$0
SISKIYOU	\$452,356	\$50,675	\$503,031
SOLANO	\$2,999,864	\$0	\$2,999,864
SONOMA	\$1,739,157	\$177,265	\$1,916,422
STANISLAUS	\$1,815,381	\$216,598	\$2,031,979
SUTTER	\$1,052,449	\$0	\$1,052,449
TEHAMA	\$266,999	\$27,577	\$294,576
TRINITY	\$250,000	\$29,746	\$279,746
TULARE	\$648,604	\$0	\$648,604
TUOLUMNE	\$308,650	(\$150,000)	\$158,650
VENTURA	\$1,422,463	\$0	\$1,422,463
YOLO	\$2,439,548	\$0	\$2,439,548
YUBA	\$1,462,860	\$0	\$1,462,860
TOTAL`	\$95,000,000	\$0	\$95,000,000

Table 4: Redistribution Detail for FY 2021-22 through FY 2023-24 Allocations

COUNTY	FISCAL YEAR 2021-22 THROUGH FY 2023-24 ALLOCATION	REDISTRIBUTION	FINAL FISCAL YEAR 2021-22 THROUGH FY 2023-24 ALLOCATION
ALAMEDA	\$15,446,278	\$133,747	\$15,580,025

COUNTY	FISCAL YEAR 2021-22 THROUGH FY 2023-24 ALLOCATION	REDISTRIBUTION	FINAL FISCAL YEAR 2021-22 THROUGH FY 2023-24 ALLOCATION
ALPINE	\$0	\$0	\$0
AMADOR	\$1,199,077	\$0	\$1,199,077
BUTTE	\$12,604,745	\$0	\$12,604,745
CALAVERAS	\$1,679,463	\$0	\$1,679,463
COLUSA	\$1,059,946	\$10,032	\$1,069,978
CONTRA COSTA	\$9,132,852	\$0	\$9,132,852
DEL NORTE	\$1,168,653	\$0	\$1,168,653
EL DORADO	\$5,577,530	\$0	\$5,577,530
FRESNO	\$10,120,273	\$72,004	\$10,192,277
GLENN	\$4,745,686	\$0	\$4,745,686
HUMBOLDT	\$4,776,348	\$0	\$4,776,348
IMPERIAL	\$4,449,493	\$0	\$4,449,493
INYO	\$438,944	\$0	\$438,944
KERN	\$12,532,240	\$0	\$12,532,240
KINGS	\$4,782,557	\$44,959	\$4,827,516
LAKE	\$2,787,915	\$0	\$2,787,915
LASSEN	\$1,362,285	\$0	\$1,362,285
LOS ANGELES	\$138,361,745	\$567,209	\$138,928,954
MADERA	\$4,669,394	(\$278,302)	\$4,391,092
MARIN	\$6,172,249	\$0	\$6,172,249
MARIPOSA	\$989,418	\$0	\$989,418
MENDOCINO	\$3,598,156	(\$77,044)	\$3,521,112
MERCED	\$15,994,987	(\$1,703,186)	\$14,291,801
MODOC	\$515,875	\$0	\$515,875
MONO	\$0	\$0	\$0
MONTEREY	\$7,581,574	\$50,635	\$7,632,209
NAPA	\$2,046,100	\$11,706	\$2,057,806
NEVADA	\$3,920,772	\$0	\$3,920,772
ORANGE	\$14,867,734	\$0	\$14,867,734
PLACER	\$6,872,612	\$33,199	\$6,905,811
PLUMAS	\$1,112,441	\$0	\$1,112,441
RIVERSIDE	\$22,044,199	\$0	\$22,044,199
SACRAMENTO	\$12,519,865	\$93,364	\$12,613,229
SAN BENITO	\$2,515,069	\$0	\$2,515,069
SAN BERNARDINO	\$36,752,092	\$200,701	\$36,952,793
SAN DIEGO	\$56,241,789	\$339,215	\$56,581,004
SAN FRANCISCO	\$34,220,621	\$215,012	\$34,435,633
SAN JOAQUIN	\$5,571,621	\$50,822	\$5,622,443
SAN LUIS OBISPO	\$12,747,389	\$0	\$12,747,389
SAN MATEO	\$5,614,875	\$0	\$5,614,875
SANTA BARBARA	\$7,387,528	\$0	\$7,387,528
SANTA CLARA	\$41,133,794	\$0	\$41,133,794
SANTA CRUZ	\$9,480,552	\$53,351	\$9,533,903
SHASTA	\$6,047,228	\$0	\$6,047,228

COUNTY	FISCAL YEAR 2021-22 THROUGH FY 2023-24 ALLOCATION	REDISTRIBUTION	FINAL FISCAL YEAR 2021-22 THROUGH FY 2023-24 ALLOCATION
SIERRA	\$0	\$0	\$0
SISKIYOU	\$3,175,024	\$18,435	\$3,193,459
SOLANO	\$20,799,999	\$0	\$20,799,999
SONOMA	\$11,193,190	\$64,489	\$11,257,679
STANISLAUS	\$9,375,435	\$78,798	\$9,454,233
SUTTER	\$7,191,578	\$0	\$7,191,578
TEHAMA	\$1,595,675	\$10,032	\$1,605,707
TRINITY	\$1,249,001	\$10,822	\$1,259,823
TULARE	\$4,752,584	\$0	\$4,752,584
TUOLUMNE	\$1,755,683	\$0	\$1,755,683
VENTURA	\$7,607,098	\$0	\$7,607,098
YOLO	\$13,918,509	\$0	\$13,918,509
YUBA	\$6,500,070	\$0	\$6,500,070
TOTAL	\$641,957,810	\$0	\$641,957,810

4. ATTACHMENT TWO: FY 2025-26 DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS

Counties wishing to accept funds displayed in [Attachment One](#) shall complete and return this Director's Certification, along with the Budget Template (Attachment Three) and, if applicable, the Expenditure Explanation (Attachment Four) no later than 5:00 p.m. on Friday, July 11, 2025. All attachments will be completed via this automated survey. One submission per county will be accepted.

Counties accepting all or a portion of the FY 2025-26 funds shall complete Section One through Section Three below. Counties declining all funding made available through this notice shall complete only Section One and Section Four below.

By accepting these funds and signing the certification below, the County Welfare Director agrees to the funding terms and conditions outlined in this letter.

SECTION ONE: CONTACT INFORMATION

Primary Contact Information:

Name

Laura Moreno

Title

Division Chief

Email Address

lhaga@fresnocountyca.gov

Phone Number

(559) 600-2335

Does your county intend to decline all planning allocation and redistribution funds?

No

5. ATTACHMENT TWO: FY 2025-26 DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS (CONT'D)

SECTION TWO: FUNDING AMOUNT AND PROGRAM TARGETS

A. FY 2025-26 NONCOMPETITIVE ALLOCATION

A county may accept the full amount or a portion of these funds and indicate an ability to utilize additional funds.

Complete the information below to confirm acknowledgment of [Attachment One](#) planning allocation amounts and select one of the following acceptance options:

The county hereby acknowledges the total FY 2025-26 planning allocation in Attachment One is:

\$1,569,182.00

Please select only one of the following. The county hereby:

Accepts the **total** allocation as listed in Attachment One and indicated above AND can accept additional funds, if available, **with no limit**.

B. Expected Families to Serve

Complete the following by estimating the total unduplicated number of new and continuing HSP families expected to be served with funds the county is accepting. Counties should assess community need, program capacity, and available resources (including the allocation amount requested or accepted under Section One and any redistributed funds reflected in Attachment One of this letter). Counties must also consider any funds they may have encumbered but have not yet claimed to CDSS in order to accurately plan and budget. CDSS acknowledges these are estimates and may be subject to change.

Refer to [Attachment One of ACWDL dated December 13, 2021](#), for resources on how to define “homelessness” versus “prevention assistance.”

New Families to be Served

- i. Estimated number of new families **experiencing homelessness** to receive HSP homelessness assistance services in FY 2025-26: : 130
- ii. Estimated number of new families **at-risk of homelessness** to receive HSP homelessness prevention services in FY 2025-26: : 0
- iii. Estimated **TOTAL** number of new families to serve in HSP (i. and ii. combined) in FY 2025-26: : 130

Continuing Families (from Prior Fiscal Years) to be Served

- iv. Estimated number of families the county will continue serving who were or are **experiencing homelessness** and were enrolled in HSP prior to July 1, 2025, and will continue to receive HSP services in FY 2025-26: : 147
- v. Estimated number of families the county will continue serving who were or are **at-risk of homelessness** and were enrolled in HSP prior to July 1, 2025, and will continue to receive HSP homelessness prevention services in FY 2025-26: : 0
- vi. Estimated **TOTAL** number of families the county will continue to serve in HSP (iv. and v. combined) who were enrolled in HSP prior to July 1, 2025, and will continue to receive services in FY 2025-26: : 147

6. ATTACHMENT TWO: FY 2025-26 DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS (CONT'D)

SECTION THREE: COLLABORATION AND DIRECTOR'S CERTIFICATION OF FUNDING TERMS

A. Collaboration

HSP grantees must inform the local homelessness and family services systems of the following information upon release of the final allocation County Fiscal Letter:

Total allocation available to the county

Total allocation accepted by the county

HSP program benefits and eligibility criteria (outlined in Attachment One of [ACWDL dated December 13, 2021](#))

HSP program requirements as it relates to collaboration with the Continuum of Care (CoC), Coordinated Entry System (CES), and Homeless Management Information System (HMIS) (outlined in Attachment One of [ACWDL dated December 13, 2021](#))

Examples of partner outreach and communications include but are not limited to sharing the information with partners via an email, sharing at advisory or collaborative meetings, and providing roadshows or presentations to partners.

Additional ongoing partner collaboration may include but is not limited to ongoing planning processes, aligning program targets and goals, coordinating assessment practices, regular check-in meetings, creating protocols for client referrals and warm hand-offs, etc.

Relevant agencies and organizations may include the CoC, Public Housing Authorities (PHA), housing agencies of incorporated cities, educational and family resource networks, behavioral health and child welfare agencies, and other partners critical to local outreach and collaboration. For additional information on collaboration requirements and best practices, refer to [ACWDL dated December 13, 2021](#).

Please attach a copy of the draft letter(s) or comparable material that will be sent to relevant partner agencies within the community and list of recipients. The county understands that sending final collaboration letters is a requirement to accept the FY 2025-26 allocations.

[2025_Draft_Partner_Letter.docx](#)

B. Conditions of Funding

I, County Welfare Director of Fresno, certify that I will:

1) Operate an HSP consistent with relevant laws, regulations, program guidance, and evidence-based practices, including but not limited to:

[Welfare and Institutions Code \(WIC\) Sections 11330-11330.5](#)

All County Letters or similar instruction, including [ACWDL dated May 26, 2016: Rapid Rehousing Benchmarks and Program Standards](#), and [ACWDL dated December 13, 2021](#);

Housing First requirements as enumerated in [WIC Section 8255](#) and further outlined in [ACL 19-114](#); [Homelessness prevention services](#) and/or the [core components of rapid rehousing](#)

2) Develop and implement written policies and procedures that ensure the administration and operation of HSP is consistent with relevant laws, program guidance issued by CDSS, and evidence-based practices. CDSS reserves the right to access the county's written program policies and procedures for the purpose of performing audits, examinations, and/or to review for compliance with these conditions of funding or for the purposes of technical assistance. Counties are encouraged to make written policies available to the public.

3) Actively collaborate with local state and federal housing, homelessness and health systems in order to make best use of available funding and link participants to necessary services. I understand that information on these collaborations will be requested within program updates. These collaborating entities may include, but are not limited to:

CoC and CES

Behavioral health systems

Public Housing Authority (PHA)

Educational and family resource networks

- 4) Collect, track, report and measure relevant program outcomes and engage in continuous data quality improvement, such as:
 - Enter participants into Homeless Management Information System (HMIS) consistent with [WIC Section 8526](#).
 - Submit HSP related program reports, including but not limited to the HSP-14, as specified by CDSS through an ACL or similar instruction.
 - Participate in formal evaluation efforts which may include executing data sharing agreements with the HMIS administrator.
 - Set program targets and milestones and report to CDSS on progress at least annually or upon request from CDSS.

- 5) Engage in training, technical assistance, and continuous quality improvement, including but not limited to:
 - Program leads attend meetings and trainings required by CDSS.
 - Respond to requests for program amendments in order to comply with applicable laws, guidance, and evidence-based practices, as determined by CDSS.

- 6) Actively engage with technical assistance providers, including those contracted by CDSS, to support program growth, expansion, and improvement by attending meetings and trainings and contributing to technical assistance efforts, such as process mapping, program design, and case conferencing exercises.

- 7) Respond to requests for program progress reports, updates, expenditure information, including amount spent on homelessness prevention services, administrative costs, direct services and financial assistance, or program assessments as requested by CDSS, including but not limited to:
 - For new counties, implementation updates related to program ramp up at least every six months and then annually, after program implementation and until awarded amount is fully spent.
 - For existing counties, annual implementation updates in accordance with a schedule as determined by CDSS.
 - For new and existing counties, submit more frequent program updates if determined necessary by CDSS due to program performance.

- 8) Maximize spending on direct financial assistance and minimize administrative costs in order to ensure that all HSP participants are provided housing navigation, housing-related financial assistance, and case management.

- 9) Notify CDSS in writing at least 30 days in advance of any temporary or permanent interruption or end to HSP services and operations for any reason, including fully spending the given allocation.

- 10) CDSS reserves the right to reallocate HSP funds should a county be out of compliance with applicable laws, guidance issued by CDSS, or evidence-based practices, or if CDSS determines such action is appropriate or necessary to maximize program impact throughout the state.

8. ATTACHMENT THREE: FY 2025-26 BUDGET TEMPLATE

All counties accepting funding in FY 2025-26 must complete the budget template. The purpose of the Budget Template is to support counties in developing an annual HSP budget. The budget should be reflective of the number of families the county will continue to support from prior fiscal years as well as any newly enrolled families in FY 2025-26, consistent with the Director's Certification. For more details on budget categories please refer to [ACWDL December 13, 2021, Attachment Three](#).

Budget Template Instructions:

In Section A, please enter the total amount of funds the county plans to utilize for HSP programming in FY 2025-26. This amount should include any remaining funds allocated in FY 2021-22, FY 2022-23, FY 2023-24, and FY 2024-25 that will be used (estimates are acceptable) July-December 2025 and the amount of the FY 2025-26 Noncompetitive Allocation accepted in Attachment Two, Section Two- A. If the county is not expecting to carry over any remaining funds from prior FY allocations, this amount would only include the amount of funds accepted per this planning allocation.

In the Total Projected Cost column, please enter the total unduplicated amounts that you intend to allocate for each Budget category in Sections B, C and D. Note: You may use the [HUD Fair Rental Market Calculator](#) to project the cost of rental subsidies.

If there are budget categories or expenditures that are not captured below, please include them in the appropriate "other" category and include a description of the "other" costs.

A. Total funds available for expenditure for FY 2025-26 (dollar amount)

\$1,971,154.00

B. Administration (management staff, data tracking, overhead, etc.)

- a. Administration Staff (wages and benefits) : \$71,193.00
 - b. Overhead : \$0.00
 - c. Other Administrative Costs: (please describe in the comment box below, if applicable) : \$90,655.00
- Total : \$161848

Comments:

C. Direct Program Service Costs

- a. Case management staff costs (wages and benefits) : \$493,272.00
 - b. Housing navigation staff (wages and benefits) : \$123,318.00
 - c. Other Direct Program Service Costs: (please describe in the comment box below, if applicable) : \$0.00
- Total : \$616590

Comments:

D. Direct Financial Assistance

- a. Continued Rental Subsidies (Continued housing from the prior fiscal year) : \$104,820.00
 - b. Rental subsidies for newly housed : \$742,020.00
 - c. Security deposits : \$129,600.00
 - d. Landlord Incentives : \$10,610.00
 - e. Utility payments : \$147,545.00
 - f. Temporary Housing (e.g. motels, bridge or interim housing) : \$10,000.00
 - g. Move in costs (e.g., furniture, storage, relocation assistance) : \$19,200.00
 - h. Costs associated with making a home habitable/accessible (e.g. repairs, modifications, rehabilitation, damages) : \$19,200.00
 - i. Other Direct Financial Assistance: (please describe in the comment box below, if applicable) : \$9,721.00
- Total : \$1192716

Comments:

9. ATTACHMENT FOUR: EXPENDITURE EXPLANATION

Use the space below to describe and address how the county will fully utilize all remaining funds from FY 21-22, FY 22-23, FY 23-24, and FY 24-25 allocations and the funds being accepted for FY 25-26 to provide HSP services. This explanation is not required for counties who claimed at or above 69 percent of funds allocated to them as of the December 2024 expenditure claim. If a county relinquished funds through the redistribution reflected in [Attachment One](#) which addresses the status of expenditures, the county may note that in their explanation.

If the county's claiming data reported to CDSS is not reflective of the amount of funds the program has expended as of December 2024, please include these details in the explanation. Include details on when the county is expected to claim expenditures to CDSS.

The County of Fresno has utilized a significant amount of the available HSP funds throughout the current fiscal year by supporting existing projects that have been serving CalWORKs recipients. In addition, the County of Fresno was able to significantly ramp up the Internal Services HSP Program throughout this fiscal year, serving almost three times the goal set forth in the previous Director's Certification. Internal projections are showing the County of Fresno will be able to expend all funds with an expiration date of 12/31/2025 within Quarter 1 of Fiscal Year 25-26. As the program begins to ramp down in accordance with the reduced available funding, the County of Fresno has meticulously calculated the budget for services going into Fiscal Year 25-26, ensuring that all services that are set to continue into this new year are accounted for without reducing the level of service experienced by our clients. The County of Fresno requested additional funds in the redistribution survey to continue supporting the most necessary projects which have shown high rates of success in obtaining and sustaining housing for CalWORKs recipients. Any additional funds granted in the 25-26 Allocation can be accommodated by the County of Fresno by serving more clients than set forth in this goal. However, the goal has been significantly reduced from the actual number of clients served during the current Fiscal Year due to the expected reduction in available funds.

10. County Welfare Director Signature

I certify that Fresno County will administer the HSP program pursuant to the terms outlined in the preceding sections and understand this is a condition of receiving HSP funds. The information completed within the form and attached are true and correct.

County Welfare Director Signature:



Signature of: Sanja Bugay

Date

07/01/2025

11. Review

Please review your survey responses and click the "**Submit**" button once you have confirmed your answers. If you wish to keep a copy of your survey, scroll down to the bottom of the page and click "Download PDF Version."

12. Thank You!

Thank you for taking the time to complete the CalWORKs Housing Support Program (HSP) FY 2025-26 Director's Certification Response Survey. A confirmation email will be sent to lhaga@fresnocountyca.gov. (If the email does not arrive after a couple minutes, please check your Spam or Junk Mail folder)

Fund/Subclass: 0001/10000

ORG No.: 56107001

Account No.: 7870/0