Bringing Families Home Program FY 2025-2026 (One-Time Funding Allocation) County Welfare Director's Certification

ATTACHMENT TWO: BRINGING FAMILIES HOME (BFH) FY 2025-26 DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS

County Name

Fresno

Department or Agency Name

Department of Social Services

Name

Laura Moreno

Title

Division Chief

Email Address

lhaga@fresnocountyca.gov

Phone Number

(559) 600-2335

ATTACHMENT TWO: BRINGING FAMILIES HOME (BFH) FY 2025-26 DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS (CONT'D)

Does the County intend to decline all planning allocation as listed in Attachment One?

No

The County hereby acknowledges the total FY 2025-26 BFH noncompetitive allocation in Attachment One is:

$1,474,951.00

Please select only one of the following. The County of Fresno hereby:

Accepts the **total** allocation as listed in Attachment One and indicated above **AND** can accept **additional** funds, if available, **with no limit**.

1. Estimated number of families experiencing homelessness to be *newly enrolled* in each fiscal year:

FY 2025–26: : 35
FY 2026–27: : 35
FY 2027–28: : 35

2. Estimated number of families experiencing homelessness who will *continue to be served* in each fiscal year (cases that will remain open from prior FY and continue receiving services into the new FY):

FY 2025–26: : 18
FY 2026–27: : 18
FY 2027–28: : 18

3. Estimated number of families at risk of homelessness to be *newly enrolled* in each fiscal year:

FY 2025–26: : 0
FY 2026–27: : 0
FY 2027–28: : 0

4. Estimated number of families at risk of homelessness who will *continue to be served* in (cases that will remain open from prior FY and continue receiving services into the new FY):

FY 2025–26: : 0
FY 2026–27: : 0
FY 2027–28: : 0

5. Estimated TOTAL number of families to serve in Bringing Families Home each fiscal year (1-4 combined):

FY 2025–26: : 53
FY 2026–27: : 53
FY 2027–28: : 53

ATTACHMENT TWO: BRINGING FAMILIES HOME (BFH) FY 2025-26 DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS (CONT'D)

Please attach a copy of the draft letter(s) or comparable material that will be sent to relevant partner agencies within the community and list of recipients. The county understands that sending final collaboration letters is a requirement to accept the FY 2025-26 noncompetitive allocation.

Fresno_County_Bringing_Families_Home_Draft_Partner_Letter.pdf

B. Conditions of Funding

I, County Welfare Director of Fresno, certify that I will:

1) Operate a BFH consistent with relevant laws, program guidance, and evidence-based practices, including but not limited to:

Welfare and Institutions Code (WIC) sections 16523 and 16523.1
All County Letters (ACL) or similar instruction, including the ACWDL dated February 11, 2022 and the ACWDL dated September 5, 2019
Housing First requirements as enumerated in WIC section 8255 and further outlined in ACL 19-114 and ACL 24-88.
Homelessness prevention services and/or the core components of Rapid Rehousing.

2) Develop and implement written policies and procedures that ensure the administration and operation of BFH is consistent with relevant laws, program guidance issued by CDSS, and evidence-based practices. CDSS reserves the right to access a grantee's written program policies and procedures for the purpose of performing audits, examinations, and/or to review for compliance with these conditions of funding or for the purposes of technical assistance. Grantees are encouraged to make written policies available to the public via their county website.

3) Actively collaborate with local, state, and federal housing, homelessness, health, and social service systems in order to make best use of available funding and link participants to necessary services. I understand that information on these collaborations will be requested within program updates. These collaborating entities may include but are not limited to:
Child welfare service systems
Continuum of Care and CES
Behavioral health systems
Medical institutions and emergency response systems
Housing authorities
Public benefit agencies
Legal aid and benefit advocacy providers
Family resource centers

4) Collect, track, report, and measure relevant program outcomes, and engage in continuous data quality improvement, such as:
Enter participants into HMIS consistent with WIC Section 8256.
Submit BFH-related program reports, including but not limited to the BFH 17, which transitioned to an integrated, cloud-based reporting system called the Housing and Homelessness Data Reporting Solution (HHDRS) in May 2025 (see ACL 25-23).
Participate in formal evaluation efforts which may include executing data-sharing agreements with the HMIS administrator.
Set program targets and milestones and report to CDSS on progress at least annually or upon request from CDSS.

5) Engage in training, technical assistance, and continuous quality improvement, including but not limited to:
Program leads attend meetings and training required by CDSS.
Respond to requests for program amendments to comply with applicable laws and guidance, as determined by

CDSS.

6) Actively engage with technical assistance providers, including those contracted by CDSS, to support program growth, expansion, and improvement by attending meetings and training, and contributing to technical assistance efforts, such as process mapping, program design, and case conferencing exercises.

7) Respond to requests for program progress reports, updates, expenditure information (including amount spent on prevention services, administrative costs, direct services and financial assistance), or program assessments as requested by CDSS, including but not limited to:

For new grantees, implementation updates related to program ramp up at least every six months and then annually, after program implementation and until the awarded amount is fully spent.

For existing grantees, annual implementation updates in accordance with a schedule as determined by CDSS.

For new and existing grantees, submit more frequent program updates if determined necessary by CDSS due to program performance.

8) Maximize spending on direct financial assistance and minimize administrative costs in order to ensure that all BFH participants are provided with housing assistance.

9) Notify CDSS in writing at least 30 days in advance of any temporary or permanent interruption or end to BFH services and operations for any reason, including fully spending the given allocation.

11) CDSS, in consultation with CWDA, reserves the right to reallocate BFH funds should a grantee be out of compliance with applicable laws or guidance issued by CDSS, and if CDSS determines it is appropriate or necessary to maximize program impact throughout the state.

I, County Welfare Director of Fresno County, certify that the county will administer the BFH pursuant to the terms outlined above and understand this is a condition of receiving BFH funds. The information completed within the form and attached is true and correct.

ATTACHMENT THREE: FY 2025-26 BUDGET TEMPLATE

---

1. Administration Staff (wages and benefits)

FY 2025–26: : $71,193.00
FY 2026–27: : $74,753.00
FY 2027–28: : $78,490.00

2. Overhead

FY 2025–26: : $0.00
FY 2026–27: : $0.00
FY 2027–28: : $0.00

3. Other Administrative Costs (please describe, if applicable):

Budget:

FY 2025–26: : $88,985.00
FY 2026–27: : $71,095.00
FY 2027–28: : $71,657.00

Please describe any cost exceeding zero dollars, or enter “N/A” if there are no cost associated:

FY 2025–26: : Operational costs for managing a project-based rapid rehousing site.
FY 2026–27: : Operational costs for managing a project-based rapid rehousing site.
FY 2027–28: : Operational costs for managing a project-based rapid rehousing site.

1. Case Management (wages and benefits)

FY 2025–26: : $102,765.00
FY 2026–27: : $107,903.00
FY 2027–28: : $113,298.00

2. Housing navigation staff (wages and benefits)

FY 2025–26: : $102,765.00
FY 2026–27: : $107,903.00
FY 2027–28: : $113,298.00

3. Other Direct Program Service Costs: (please describe, if applicable)

Budget:

FY 2025–26: : $0.00
FY 2026–27: : $0.00
FY 2027–28: : $0.00

Please describe any cost exceeding zero dollars, or enter "N/A" if there are no cost associated:

FY 2025–26: : N/A
FY 2026–27: : N/A
FY 2027–28: : N/A

1. Continued Rental Subsidies (Continued housing for families and individuals enrolled in the program prior to July 1, 2025, and who will receive rental subsidies after July 1, 2025).

FY 2025–26: : $10,000.00
FY 2026–27: : $10,500.00
FY 2027–28: : $11,025.00

2. Rental subsidies for newly housed

FY 2025–26: : $60,000.00
FY 2026–27: : $63,000.00
FY 2027–28: : $66,150.00

3. Security deposits

FY 2025–26: : $22,600.00
FY 2026–27: : $22,800.00
FY 2027–28: : $23,483.00

4. Landlord Incentives

FY 2025–26: : $10,610.00
FY 2026–27: : $11,140.00
FY 2027–28: : $11,697.00

5. Utility Payments

FY 2025–26: : $94,545.00
FY 2026–27: : $54,850.00
FY 2027–28: : $57,593.00

6. Temporary Housing (e.g., motels, bridge, or interim housing)

FY 2025–26: : $309,095.00
FY 2026–27: : $296,840.00
FY 2027–28: : $296,840.00

7. Move-in costs (e.g. furniture, storage, relocation assistance such as movers or rental trucks)

FY 2025–26: : $4,200.00
FY 2026–27: : $4,410.00
FY 2027–28: : $4,630.00

8. Costs associated with making a home habitable/accessible (e.g., repairs, modifications, rehabilitation, damages)

FY 2025–26: : $4,200.00
FY 2026–27: : $4,410.00
FY 2027–28: : $4,630.00

9. Other Direct Financial Assistance: (please describe, if applicable)

Budget:

FY 2025–26: : $1,600.00
FY 2026–27: : $1,680.00
FY 2027–28: : $1,764.00

Please describe the cost or enter "N/A":

FY 2025–26: : Housing Application fees, Credit Check fees, costs associated with obtaining permanent housing.
FY 2026–27: : Housing Application fees, Credit Check fees, costs associated with obtaining permanent housing.
FY 2027–28: : Housing Application fees, Credit Check fees, costs associated with obtaining permanent housing.

Please enter the total funds anticipated to be used in:

FY 2025–26: : $882,558.00
FY 2026–27: : $831,284.00
FY 2027–28: : $854,555.00

By checking the box below,

I confirm the funding entered in Section D does not exceed the Total Allocation accepted by County of Fresno.

ATTACHMENT FOUR: EXPENDITURE EXPLANATION

Expenditure Explanation:

In Quarter 3 of FY 2023-24, there was uncertainty around the longevity of the existing Bringing Families Home funds. In an effort to preserve the remaining Bringing Families Home funding in conjunction with ensuring the program is able to maintain continuity and quality of services, Fresno began to internalize the contracted activities funded by Bringing Families Home. One of these contracted activities included a Project-Based Rapid Rehousing program for families which was partially funded by Bringing Families Home. This program was hosted at a temporary housing site secured through a partnership between the County of Fresno and the Fresno Housing Authority and funded by multiple housing allocations. To prolong the longevity of this housing program, Fresno increased the contribution from other braided funds at this site. Despite the news of newly available funding for Bringing Families Home, Fresno has continued to prioritize other funding sources with the intent to preserve the remaining funds in the 2022-23 Bringing Families Home Allocation as continued funding remained unconfirmed. The budget attachment of this Director's Certification shows the adjustments Fresno has made to the funding plan for the remaining 2022-23 Allocation as well as the new One-Time Allocation. With this updated plan, Fresno is now balancing expenditures equally between all funding sources and projects to fully support the projects available and utilize all available Bringing Families Home funds by the respective expenditure deadlines to maximize the amount of families served.

County Welfare Director's Signature

I certify that Fresno County will administer the BFH program pursuant to the terms outlined in the preceding sections and understand this is a condition of receiving BFH funds. The information completed within the form and attached are true and correct.

County Welfare Director's Signature

Signature of: Sanja Bugay

Signature Date

12/05/2025

Fund/Subclass: 0001/10000
ORG No.: 56107001
Account No.: 7870/0