

CODE ENFORCEMENT PROGRAM

April 22, 2025

Code Enforcement Program Improvements

- Temporarily placed program under CAO leadership & relocated to the ISD building
- Created a new Code Enforcement Officer job description
- Hired 5 new Code Enforcement Officers & assigned to each supervisorial district
- Established new case management system
 - Reduction of outstanding unresolved cases
 - Immediate response to all new complaints
- Property clean ups & Cost recovery

CAO Recommended Actions

1. Assign the Code Enforcement program to the CAO
 - Improved oversight & resources
 - Ensure the program remains a priority and is successful
2. Add 5 additional Code Enforcement Officer positions
 - Double Code Enforcement Officer staffing from 5 to 10 Officers
 - Allow for County to respond immediately to complaints and resolve issues
3. Add a Division Manager & Staff Analyst position
 - Code Enforcement Division Manager will provide greater oversight and leadership
 - Assist with enforcement actions and work closely with County Counsel