

**FIRST AMENDMENT TO
PROGRAM SERVICES AGREEMENT**

PARTIES

Commission: Children and Families Commission of Fresno County, California

Contractor: County of Fresno, Department of Public Health

ADMINISTRATIVE

Contract Number: 202425-102644

RECITALS

A. Commission and Contractor are parties to that certain Program Services Agreement, dated December 17, 2024 the Term of which is from July 1, 2024 to June 30, 2026 (the "Agreement").

B. The Parties now desire to amend the Agreement to provide for an extension of the Term and to modify **Exhibit A** "Scope of Work and Budget" all as defined in the Agreement.

C. All capitalized terms used in this First Amendment to Program Services Agreement (this "First Amendment") shall have the meanings provided for in the Agreement unless otherwise specified in this First Amendment.

Therefore, in consideration of the above recitals, which are incorporated into this First Amendment by reference, the Parties agree as follows:

1. Term. This First Amendment is made effective as of July 1, 2026 (the "Effective Date"). Notwithstanding anything in the Agreement to the contrary, the original term of the Agreement is extended until June 30, 2027, unless terminated earlier under the Agreement (the "Term").

2. Amendment to Section 2.1. As of Effective Date, **Exhibit A** will be replaced with the **Exhibit A**, "Revised Scope of Work" attached to this First Amendment and incorporated herein by this reference. As of Effective Date, except as needed to interpret Contractor's responsibilities and obligations under the Agreement, the original **Exhibit A** attached to the Agreement will have no further force and effect.

3. Amendment to Section 4.1. Section 4.1 of the Agreement is deleted in its entirety and replaced with the following:

4.1 Project Budget. Compensation for the Services is based on actual costs as described in **Exhibit A**. Compensation for the Services will in no event exceed the total aggregate amount of ONE MILLION THREE HUNDRED THIRTEEN

THOUSAND THREE HUNDRED THIRTY-TWO DOLLARS AND No/100 (\$1,313,332.00) (the "Contract Amount"). The Contract Amount includes compensation for Services remaining under the original term of the Agreement, as well as the Services to be performed under the Term, as defined in this Amendment. Compensation for Services provided prior to July 1, 2026 shall be in accordance with the original Agreement.

4. Amendment to Section 4.2. The first sentence in Section 4.2 of the Agreement is deleted in its entirety and replaced with the following (the remainder of Section 4.2 is unaffected):

Commission will reimburse Contractor for all necessary, reasonable, and justifiable expenses, as determined by Commission, incurred in accordance with Exhibit A, as amended, for providing the Services on behalf of Commission in an aggregate amount not to exceed the Contract Amount.

5. Controlling Document; No Other Amendment. In the event of any conflict between the terms of this First Amendment and the Agreement, the terms of this First Amendment shall control. Except as amended by this First Amendment, all terms of the Agreement shall remain in full force and effect, including, without limitation, all monitoring, evaluation, data collection, contract review, auditing, inspection, and record retention obligations set forth in the Agreement.

6. Binding Effect. The Agreement, as amended by this First Amendment, is binding upon, and inures to the benefit of, the respective heirs, executors, administrators, successors, and assigns of the Parties.

7. Headings and Construction. The subject headings of the sections and paragraphs of this Amendment are included for purposes of convenience only and do not affect the construction or interpretation of any of its provisions. All words used in this Amendment include the plural as well as the singular number, and vice versa; words used in this Amendment in the present tense include the future as well as the present; and words used in this Amendment in the masculine gender include the feminine and neuter genders, whenever the context so requires. No provision of this Amendment will be interpreted for or against a Party because that Party or its legal representative drafted the provision, and this Amendment will be construed as if jointly prepared by the Parties.

8. Counterparts. This Amendment may be signed by the Parties in different counterparts and the signature pages combined to create one document binding on all Parties.

9. Signature Authority. Each Party represents that it has capacity, full power, and authority to enter into this Amendment and perform under modified terms of the Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Amendment. Contractor must sign the signatory authorization, attached as **Exhibit B** and incorporated into this Amendment. Contractor must complete and forward to Commission a new signatory authorization each time any name, title, or other information in the existing authorization is no longer current.

10. Electronic Signatures. Each Party acknowledges and agrees that this

Amendment may also be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed versions of an original signature, electronically scanned and transmitted versions of an original signature, or an "e-signed" document (e.g. DocuSign).

Signatures

REVIEWED AND RECOMMENDED
FOR APPROVAL

By: _____
Fabiola González, Executive Director

Date of Signature: _____

APPROVED AS TO LEGAL FORM

By: _____
Craig W. Armstrong, Legal Counsel

Date of Signature: _____

By: _____
Luis Chavez, Commission Chair

Date of Signature: _____

CONTRACTOR

County of Fresno, Department of Public
Health
a political subdivision of the State of California

By: _____
Authorized Representative

Name: Garry Bredefeld

Title: Chairman of the Board of Supervisors of the
County of Fresno

Federal Tax ID Number: _____

Date of Signature: _____

EXHIBIT A

Revised Scope of Work and Budget

Direct Services Face Sheet Scope of Work

This document will be completed with First 5 Fresno County (F5FC) staff and Service Provider during a development meeting.

Agency:	County of Fresno, Department of Public Health	Contract Number:	202425-102644
Program Name:	Nurse Liaison	Contract Amount:	\$1,313,332

PROJECT OVERVIEW			
Project Name	Nurse Liaison	Contract Number	202425-102644
Agency Name	County of Fresno, Department of Public Health	Contract Amount	\$1,313,332
Start Date - End Date	July 1, 2024 - June 30, 2027	GL	10-8518-00
		Project ID	2644-24
Agency Notice Contact		Annual Budget	
Name	Joe Prado	FY2425	\$384,929
Title	Director of Public Health	FY2526	\$403,793
Phone	559-600-3200	FY2627	\$524,610
E-mail	jprado@fresnocountyca.gov		
Commission Approval Date:	January 24, 2024	Total	\$1,313,332

Project Description	
Briefly address what F5FC is funding and why. If applicable, describe the goals/outcomes. This may be placed on the F5FC website. (Character limit)	
<p>The primary goal of the Nurse Liaison program is to prevent child maltreatment by improving health outcomes and decreasing potential re-hospitalization rates for at-risk infants and children. The Nurse Liaison program provides public health nurse liaison services to Community Regional Medical Center and Valley Children's Hospital to support infants from the Neonatal Intensive Care Unit and their families through the transition to community care, as well as high risk infants and children under six years of age living in Fresno County who because of organic or environmental factors may be at risk for growth and developmental delays and who may face serious health problems. In addition, the program serves children with developmental, or behavior challenges identified through their child care provider and pregnant or parenting individuals referred to from Community Based Organizations and Programs such as the CallLearn program. Nurse Liaisons provide assessment, consultation, technical assistance, referral, and linkage to a variety of community programs via a home visitation model.</p>	
Agency Information	
Phone: 559-600-3330	Mailing Address (if different from left):
Website: www.fcdph.org	
Address: 1221 Fulton Street, Fresno, CA 93721	
Program Contact (Operations Supervisor/Coordinator)	Finance Contact (Submits budgets, financial reports, invoices)
Name: Natalie Adolph	Name: Michael Chu
Title: Supervising Public Health Nurse	Title: Senior Accountant
Phone: 559-600-6456	Phone: 559-600-6426
E-mail: nadolph@fresnocountyca.gov	E-mail: mchu@fresnocountyca.gov
Program Contact (Enters programmatic data)	Financial Contact (Submits budgets, financial reports, invoices)
Name: Christina Wyrick	Name: Chashua Lor
Title: Program Technician	Title: Sr. Staff Analyst
Phone: 559-600-6347	Phone: 559-600-6961
E-mail: cwyrick@fresnocountyca.gov	E-mail: chlor@fresnocountyca.gov
Data Approval (Submits programmatic data)	Financial Approval (Submits budgets, financial reports, invoices)
Name: Natalie Adolph	Name: Ge Vue
Title: Supervising Public Health Nurse	Title: Division Manager
Phone: 559-600-6456	Phone: 559-600-3330
E-mail: nadolph@fresnocountyca.gov	E-mail: gevue@fresnocountyca.gov

Direct Services Face Sheet Scope of Work

This document will be completed with First 5 Fresno County (F5FC) staff and Service Provider during a development meeting.

Agency:	County of Fresno, Department of Public Health
Program Name:	Nurse Liaison
Contract Number:	202425-102644
Contract Amount:	\$1,313,332

Agency Service Locations

List all physical addresses where F5FC services take place. If more than three sites, please include in this document by adding another row. Refer to the Fresno County website to find the correct County District for each service location.

Location		District	
1	1221 Fulton Street Fresno, CA 93721	District	3

[Click here to access the Fresno County district lookup page.](#)

Types of Clients Served and Projected Numbers:
Include all client level and aggregate clients included in the scope of work/activities.

Type of Client	Number of Clients		
	FY2425	FY2526	FY2627
Child 0<3	105	105	130
Child 3-5	25	25	32
Parent/Caregiver	45	45	56
Service Provider/Early Childhood Professionals	0	0	0
Other (please specify):	0	0	0
Total	175	175	218

Projected Numbers Served in Each Geographic Region:
Use the countywide box for programs providing services throughout the county.

Geographical Location of Clients	Number of Clients		
	FY2425	FY2526	FY2627
1 County Wide	175	175	218
Total	175	175	218

Description of "Other"
Type Here

Geographical Location of Clients	Fiscal Year		
	FY2425	FY2526	FY2627
Percent Urban	90%	90%	90%
Percent Rural	10%	10%	10%
Total # of	175	175	218



Direct Services Face Sheet Scope of Work

This document will be completed with First 5 Fresno County (F5FC) staff and Service Provider during a development meeting.

Agency: County of Fresno, Department of Public Health
Program Name: Nurse Liaison
Contract Number: 202425-102644
Contract Amount: \$1,313,332

Scope of Work Activities/Deliverables

All services listed in this section are required to be entered in the reporting databases system on a quarterly basis, refer to the Funded Partner Manual for details. All clients served by F5FC funds must meet age and residency requirements. Funded Partner is required to maintain back-up documentation (see Verification Method). The information in the table below will remain the same for the full contract term (from one fiscal year to the next) unless otherwise specified or modified through a contract amendment request. Please note, total unduplicated number of clients are captured per deliverable.

Service Type & Description	Anticipated Number of Participants				Frequency	Evaluation Method	Verification Method (Documentation)
	FY2425	FY2526	FY2627				
Case management session (parent) Case Management sessions include PHN visits at the client's home or field visits as an alternative to the home (examples: school, restaurant, park, etc.). Case management will be provided primarily to pregnant clients or parenting teens but may include case management services to their infants and children which will be captured in the Case management session-Child deliverable. Some clients may be referred from the Cal Learn program, hospitals, Obstetricians, and other Community Based Organizations. Case management sessions may also include a telephone call, text, email or telehealth visit no less than 5-10 minutes in length for services such as follow-up with the referral source, consultation with medical providers, social workers, and representatives of agencies involved with the client's follow-up services. These case management sessions will be recorded in the nursing documentation notes.	Parent/Caregiver	45	45	56	It is expected that there will be an average of three service contacts per client, however it may range from one to as many as needed for case management services based on each client's needs and availability.	Reporting database system data	Service log
	Child						
	Provider						
	Other						
	Total	45	45	56			
Case management session (child) Case Management sessions include PHN visits at the client's home, field or site visits. Field visits are defined as visits with the PHN at alternative sites such as a public park, library or a restaurant. Site visits are defined as visits with the PHN at child care homes or centers. Case management sessions may also include a telephone call, text, email or telehealth visit no less than 5-10 minutes in length for services such as follow-up with the referral source, consultation with medical providers, child care providers, social workers, parents, and representatives of agencies involved with the client's follow-up services. These case management sessions will be recorded in the nursing documentation notes. Primary referral sources are Valley Children's Hospital and Community Regional Medical Center with additional referrals being received from CPS, medical clinics, private doctors, community members, etc. Referral sources also include child care centers, child care homes, preschools, CSN, etc.	Parent/Caregiver				It is expected there will be an average of three service contacts per client, however it may range from one to as many as needed for case management services based on each client's needs and availability.	Reporting database system data	Service log
	Child	130	130	162			
	Provider						
	Other						
	Total	130	130	162			
ASQ (child) Developmental screening tool that pinpoints developmental progress in children between the ages of one month to 5 ½ years.	Parent/Caregiver				Annually and as needed	Reporting database system data	ASQ/ASQ:SE
	Child	74	74	92			
	Provider						
	Other						
	Total	74	74	92			
ASQ:SE (child) Developmental screening tool that pinpoints developmental progress in children between the ages of one month to 5 ½ years, focusing on children's social and emotional development.	Parent/Caregiver				Annually and as needed	Reporting database system data	ASQ/ASQ:SE
	Child	35	35	44			
	Provider						
	Other						
	Total	35	35	44			
Developmental referral (child) Nurse Liaison will attach other referrals to the child or the parent/caregiver depending on the specificity of the referral. These other referrals are to improve the environment and decrease stressors on the child.	Parent/Caregiver				Annually and as needed	Reporting database system data	Service log
	Child	83	83	104			
	Provider						
	Other						
	Total	83	83	104			
Other referral (child+parent) Nurse Liaison will attach other referrals to the child or the parent/caregiver depending on the specificity of the referral. These other referrals are to improve the environment and decrease stressors on the child.	Parent/Caregiver				Annually and as needed	Reporting database system data	Service log
	Child	83	83	104			
	Provider						
	Other						
	Total	83	83	104			
Reflective practice session (providers) Staff will participate in a group Reflective Practice (RP) and one-on-one sessions with the SPHN. The average RP service per staff member is once a month. The focus of these meetings will be to provide an opportunity to explore experiences, feelings and challenges encountered with clients or with the challenges of the role of home visiting itself.	Parent/Caregiver				once a month	Reporting database system data	Attendance Records/Sign-in sheets
	Child						
	Provider	12	12	12			
	Other						
	Total	12	12	12			

Description	Frequency
A narrative will be submitted each quarter describing outcomes, success and challenges related to the contract. Narrative questions/prompts to be determined with First 5 Fresno County.	Quarterly

Direct Services Face Sheet Scope of Work

This document will be completed with First 5 Fresno County (F5FC) staff and Service Provider during a development meeting.

Agency: County of Fresno, Department of Public Health
Program Name: Nurse Liaison
Contract Number: 202425-102644
Contract Amount: \$1,313,332

CONTRACT BUDGET				
Budget Line Items		FY2627 Original	Justification	
PERSONNEL EXPENSES				
Full Time Positions	Base Rate	FTE		
Supervising Public Health Nurse	\$ 149,288	0.34	\$ 51,363	Under the direction of the MCAH Director/Public Health Nursing Division Manager, provides direction for all aspects of the Nurse Liaison program.
Public Health Nurse II	\$ 122,496	0.49	\$ 60,600	Provide public health nurse liaison and comprehensive case management nurse home visiting services to pregnant/parenting individuals, their families, and high risk infants and children.
Public Health Nurse I	\$ 96,221	0.44	\$ 42,727	Provide public health nurse liaison and comprehensive case management nurse home visiting services to pregnant/parenting individuals, their families, and high risk infants and children.
Public Health Nurse I	\$ 103,712	0.45	\$ 46,208	Provide public health nurse liaison and comprehensive case management nurse home visiting services to pregnant/parenting individuals, their families, and high risk infants and children.
Public Health Nurse II	\$ 118,999	0.45	\$ 53,019	Provide public health nurse liaison and comprehensive case management nurse home visiting services to pregnant/parenting individuals, their families, and high risk infants and children.
Public Health Nurse II	\$ 136,926	0.38	\$ 52,167	Provide public health nurse liaison and comprehensive case management nurse home visiting services to pregnant/parenting individuals, their families, and high risk infants and children.
<i>Total Full Time Salaries</i>			\$ 306,083	
Personnel Benefits (enter as % of FT salaries)		55.64%	\$ 170,316	
Taxes (enter as % of FT salaries)		7.65%	\$ 23,415	
PERSONNEL EXPENSES SUBTOTAL			\$ 499,814	
MISCELLANEOUS EXPENSES SUBTOTAL			\$ -	
ALL EXPENSES SUBTOTAL			\$ 499,814	
Indirect Costs (Max 15%)		4.96%	\$ 24,795	Narrative/Justification – Fresno County Department of Public Health’s indirect cost rate is 22.85% of the total personnel costs, prepared following OMB’s 2 CFR Part 200 guidelines and approved by County of Fresno’s Auditor-Controller/Treasure-Tax Collector Department. Lower rate applied to this budget to ensure sufficient funding for direct costs and remaining within funding allocation.
TOTAL F5FC BUDGET			\$ 524,610	
Other Funding			\$ 645,766	
Total Funding (All Sources)			\$ 1,170,376	

EXHIBIT B

Signature Authorization

I CERTIFY THE **AGENCY OFFICIAL** LISTED BELOW IS AUTHORIZED AND EMPOWERED TO SIGN AND ENTER INTO THIS AGREEMENT ON BEHALF OF THE AGENCY (CONTRACTOR) AND BY VIRTUE OF THAT PERSON'S SIGNATURE, BIND THE AGENCY.

ORGANIZATION/AGENCY NAME (CONTRACTOR):	County of Fresno, Department of Public Health
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SIGNATURE OF GOVERNING BODY OFFICIAL:	
DATE SIGNED:	
PRINTED NAME:	Garry Bredefeld
TITLE:	Chairman of the Board of Supervisors of the County of Fresno

SIGNATURE OF AUTHORIZED AGENCY OFFICIAL:	
DATE SIGNED:	
TYPED NAME:	Garry Bredefeld
TITLE:	Chairman of the Board of Supervisors of the County of Fresno

NOTE: SHOULD CIRCUMSTANCES REQUIRE A CHANGE IN THE ABOVE, A NEW SIGNATORY AUTHORIZATION MUST BE COMPLETED AND FORWARDED TO THE COMMISSION.

**Agreement Between the County of Fresno and Children and Families Commission
of Fresno County (First 5)**

**Agreement Name: First Amendment to Agreement No. A-24-686 with First 5 for the
Nurse Liaison Program**

Fund/Subclass: 0001/10000
Organization #: 56201615
Revenue Account #: 3530