



Board Agenda Item 44

DATE: April 22, 2025

TO: Board of Supervisors

SUBMITTED BY: Steven E. White, Director
Department of Public Works and Planning

SUBJECT: Salary Resolution Amendment - Public Works and Planning Org 4510

RECOMMENDED ACTION(S):

Approve Amendment to the Salary Resolution deleting one (1) Program Technician I/II - Confidential, adding one (1) Staff Analyst I/II/III, and adding one (1) Principal Planner allocation within the Department of Public Works and Planning, Org 4510 (Roads), effective April 28, 2025 as reflected in Appendix "C".

There is no Net County Cost (NCC) associated with the recommended action. Approval of the recommended action will delete one (1) vacant Program Technician I/II - Confidential position, add one (1) Staff Analyst I/II/III position, and add one (1) Principal Planner allocation to the Department of Public Works and Planning Org 4510 (Roads). The total number of positions within Org 4510 (Roads) will remain the same at 283. This item is countywide.

ALTERNATIVE ACTION(S):

If your Board were not to approve the recommended action, the existing table of positions would remain unchanged and will not allow the Department of Public Works and Planning to fill professional level positions that are needed to complete professional responsibilities aligned with the classifications added.

FISCAL IMPACT:

There is no NCC associated with the recommended action. The estimated prorated cost for the remainder of FY 2024-25 is \$31,643. Sufficient appropriations and estimated revenues to absorb these costs are available in the Public Works and Planning Org 4510 FY 2024-25 Adopted Budget and will be included in future budget requests.

DISCUSSION:

The Department of Public Works and Planning combines several interrelated functions under a centralized administration. These functions include public works, land use and planning, engineering and design, building services, resource management, housing and community development, transportation, parks, capital projects, Geographic Information System (GIS) development, and water and wastewater services.

The Department of Public Works and Planning requests the addition of a Staff Analyst position to address increased workload and the need for professional-level analysis, particularly in road maintenance program

development and contract management. This work cannot be adequately addressed by the existing vacant Program Technician I/II - Confidential position and this vacant position will be deleted to offset costs.

The Department also requests the allocation of a Principal Planner position to enable independent management of the County's transportation planning program, particularly long-range plan development. This is crucial due to the Board of Supervisors' approval of the 2024 General Plan Review, which includes numerous new transportation-related policies and programs. Furthermore, the state's passage of AB 98 requires the adoption of a countywide truck route plan by 2028 and will necessitate expert oversight by an experienced professional Planner.

It is important to note that these amendments to the Salary Resolution will not constitute in a higher number of total positions to Org 4510 (Roads).

ATTACHMENTS INCLUDED AND/OR ON FILE:

Salary Resolution Amendment - Appendix "C"

CAO ANALYST:

Salvador Espino